Johnsonburg Borough
100 Main Street
Johnsonburg, PA 15845
(814) 965-5682 (814) 965-3215 fax
office@johnsonburgpa.com
www.johnsonburgpa.com

The Johnsonburg Borough's Commercial Film & Photography Permit Ordinance is designed to provide effective coordination of commercial productions that are conducted within the Johnsonburg Borough. When reviewing the ordinance and filling out the permit application for your production, please note the following:

- The application for a Commercial Film & Photography Permit must be submitted no later than 45 calendar days prior to the first day of the production.

- The permit fee is $100.

- The borough will request reimbursement for certain costs for services provided by the Johnsonburg Police Department, public works department, or any other costs associated with your production.

- Arrangements for filming, videotaping, or photography should not be finalized until such time as you have received a permit. No such production can take place without a permit.

- According to the ordinance, applicants shall provide proof of commercial general liability insurance in an amount not less than $1,000,000 per occurrence and $2,000,000 aggregate and name the Johnsonburg Borough as an additional insured where required by the borough.

- Adjoining property owners/neighbors must be notified at least two weeks in advance of the scope and timetable of your production. The borough office must be copied on this communication. Please email this letter to office@johnsonburgpa.com.

PLEASE COMPLETE THIS APPLICATION AND RETURN WITH THE REQUIRED FEE TO THE BOROUGH OFFICE. CASH OR CHECK ONLY. CHECKS MADE OUT TO JOHNSONBURG BOROUGH.

GENERAL INFORMATION

Name of the production: _____

Name/address of the production company: _____

Production coordinator/contact: _____
Cell phone number: _____
E-mail address: _____
Filming location/s requested: _____
Date/s of production: _____
Set up date/time & Breakdown date/time:
_____
Hours of production: _____

Estimated number of people participating: _____

Will you require road closure? _____yes _____no

If yes, the locations requested are: _____

Please indicate any other items that may be located on the public street or right-of-way that you feel that borough should be made aware of such as constructed sets, catered services, portable toilets, etc.

_____

_____

COMPLETE, SIGN AND DATE

By signing and submitting this Commercial Film & Photography Permit Application, the applicant agrees to indemnify, defend and hold harmless the Johnsonburg Borough and its officers, employees and agents from and against any and all losses, costs (including, but not limited to litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the applicant's acts or omissions or negligence or fault or the acts or omissions or negligence or fault of the applicant's agents, subcontractors, suppliers, employees or servants in connection with the permit.

Name of the Commercial Film and/or Photography Production Applicant:

_____

Authorized Signer: _____

Title: _____

Date: _____