Johnsonburg Borough
Special Meeting
June 1, 2022
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement			X
Paget, Kyle	Mayor			X
Poague, Eric	Councilman			X
Warmbrodt, Richard	Councilman	X		

Guests: None present.

Business: 1. Bids for the Johnsonburg Community Center's gymnastics equipment were opened with the following results:

Lot	Angie Miller	Colleen Lovell	Kristen Feronti
Lot 1-minimum bid $500/mat	$500		
Lot 2-minimum bid $500	$500		
Lot 3-minimum bid $800			
Lot 4-minimum bid $30/block			
Lot 5-minimum bid $25/block		$40	
Lot 6-minimum bid $60			
Lot 7-minimum bid $1,900			
Lot 8-minimum bid $7/mat			$20

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to accept the bid of $20 for lot 8 from Kristen Feronti. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to accept the bid of $500 for lot 2 by Angie Miller. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to accept the bid from Angie Miller for lot 1 at $500 per mat. Motion carried unanimously.

2. The sale of the 2010 Ford Crown Vic was tabled.

3. A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to adopt Resolution 05-2022 which approves the borough applying for the Strategic Management Planning Program through the PA Department of Community & Economic Development (DCED). Motion carried unanimously.

President Maletto stated that a letter has been received from the Johnsonburg Police Department to begin contract negotiations. Councilmen DePanfilis and Warmbrodt will join him in the negotiations.

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to continue with the Stackpole Hall summer program under the new guidelines allowing for non-PHEAA applicants. Motion carried unanimously.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to enter executive session at 4:26 p.m. to discuss litigation. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to return to regular session at 4:36 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed but no action was taken.

A discussion was held on the Slum & Blight Committee's review of the properties in the Elk County Repository.

Adjournment: A motion was made by Councilman Imbrogno and moved by Councilman DeAngelo to adjourn the meeting at 4:43 p.m. Motion carried unanimously.

Rachel Kilhoffer

Rachel Kilhoffer
Secretary

Johnsonburg Borough
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COPY

RESOLUTION 05-2022

Pennsylvania Department of Community and Economic Development
Strategic Management Planning Program
Governing Body Authorizing Resolution

WHEREAS the Johnsonburg Borough, Elk County, will be undertaking a project under the Pennsylvania Department of Community and Economic Development's Strategic Management Planning Program to establish short-term and long-term financial and managerial objectives that will strengthen the fiscal capacity of the municipal government along with the integration of long-term community and economic development strategies that will strengthen the areas tax base.

AND WHEREAS the Johnsonburg Borough, Elk County, wishes to participate in said project.

AND WHEREAS the Pennsylvania Department of Community and Economic Development makes available grants-in-aid to such projects through the Strategic Management Planning Program.

NOW THEREFORE, BE IT RESOLVED that the Johnsonburg Borough Council authorizes the Johnsonburg Borough to make application for such a grant on our behalf.

AND BE IT FURTHER RESOLVED that the Johnsonburg Borough Council of the Johnsonburg Borough hereby allocates local resources in the amount of $20,000.00 to said project.

ADOPTED AND APPROVED this 1st day of June, 2022.

Alfred J Maletto III
President of Council

ATTEST:

Rachel Kilhoffer
Secretary

Johnsonburg Borough
Regular Meeting
June 13, 2022
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman		X	
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman			X
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to approve the minutes from the May 9, 2022 regular meeting. Motion carried unanimously.

Guests: Scott Bauer, owner of Johnsonburg Nutrition and a soon-to-open café located on Market St., was present to ask Council to move the barriers located in front of 528 Market St. to allow for access to parking spots. These barriers have been in place since a fire destroyed this building in April 2020. A discussion was held on this situation including public safety and downtown parking in general. Council suggested different parking areas for his customers and stated that the barriers will be removed as soon as it is deemed safe to do so.

Monthly Reports

Mayor: Mayor Paget report that the Pennsylvania State Boroughs Association Conference he attended in May was informative. He also stated that the Memorial Day parade went well.

Police: Monthly report is on file. Chief Clopp's monthly report included the following:

- The department held the annual police memorial service on May 16th.
- Chief Clopp hosted a tour of the department for the Pre-K class.
- Chief Clopp and Officer Cuneo attended annual CLEAN training in May.
- Chief Clopp attended the Law Enforcement Treatment Initiative (LETI) kickoff. He explained the goals of this new program.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. The purchase of the small pickup truck that was approved at last month's meeting was discussed. A motion was made by Councilman DeAngelo and seconded by Councilman Poague to purchase an available truck for $8,000.00. After further discussion, the motion was rescinded. The purchase of the small pickup truck was tabled.

Council Committees: Nothing submitted.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - $10,112.01, Community Center Fund - $11,929.16, Community Improvement Fund - $4,392.06, and Highway Aid Fund - $4,352.74. A motion was made by Councilman Warmbrodt and seconded Councilman DeAngelo to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas had nothing for open meeting but requested an executive session.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller reviewed his report including the following:

- The west end storm sewer project will be bid by the Elk County Planning Department within two weeks.
- 305 Spruce St. - property owner has started the eviction process and will begin cleanup of the property after eviction.
- 510 Glen Hazel Rd. – Johnsonburg Municipal Authority has started to clean up the property but has not begun the demolition of the residential structure.

A discussion was held on the demolition of 510 Glen Hazel Rd. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to give notice to the Johnsonburg Municipal Authority to reapply for a demolition permit and tear down the structure within thirty (30) days or the borough will have it demolished and bill them accordingly. Motion carried unanimously.

A brief discussion was held on stormwater issues at the Johnsonburg Community Center.

Municipal Authority: Minutes are on file. A brief discussion was held on recent pipe repairs done by the borough's street crew on Second Ave. which turned out to be a sewer line. The municipal authority was billed for and has paid for the materials for the project.

Recreation Board: Minutes and monthly reports are on file. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to approve quotes for the repair and finishing of the Johnsonburg Community Center's ballroom for a total of $11,600.00. Motion carried unanimously. The recreation board has received donations to cover this cost.

Old Business: None presented.

New Business: 1. A quote to upgrade the garage lights to LED was tabled for more information.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to allow the Johnsonburg Farmers & Artisans Market (JFAM) to block off the parking spaces on the east side of Market St., in front of the brick block building, every Wednesday from 4:00 – 7:00 p.m. beginning June 29th. Motion carried unanimously.

3. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to allow the Johnsonburg Farmers & Artisans Market (JFAM) to block off Market St on July 30th from 10:30 a.m. until 9:00 p.m. and to waive the open container ordinance for this area for their Rock the Block event. Motion carried unanimously.

4. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to purchase the following properties from the Elk County Repository:

a) Beech St. – land only (11-12-092-6742)
b) Lynn Skip Lane – mineral rights (09-300813)
c) Fairview Ave. – mineral rights (11-201854)

Motion carried unanimously.

A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to move into executive session at 5:09 to discuss litigation. Motion carried unanimously.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to return to regular session at 5:17 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed but no action was taken.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to adjourn the meeting at 5:18 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary