Johnsonburg Borough
Regular Meeting
April 11, 2022
4:00 p.m.

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman			X
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman			X
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to approve the minutes from the March 14, 2022 regular meeting. Motion carried unanimously.

Guests: None present.

Monthly Reports

Mayor: Mayor Paget reported that he met with Lieutenant Governor John Fetterman during his campaign stop in St. Marys on April 9th.

Police: Monthly report is on file. Chief Clopp's monthly report included the following:

- Officer Zack Shelley was hired as a part-time officer and sworn in by Mayor Paget.
- Officer Harvey attended a search and seizure class.
- The annual police memorial service will be held in Johnsonburg on May 16th at Holy Rosary Church with lunch at the American Legion gazebo following the service.
- He is working on the town-side surveillance camera system with Advanced Computer Systems and will present the quote to council as soon as it is available.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno was excused.

Council Committees: President Maletto reported that the public works committee met to review the Harrison Ave. project and will now meet with Dean Construction on site to review the final punch list of items.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - $6,256.94, Community Center Fund - $5,733.13, Highway Aid Fund - $5,148.09, and Community Improvement Fund - $15,411.43. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas had nothing to report.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller reported we have received the property survey maps on the Hemlock St. properties and the E. Center St. (former Johnsonburg Hotel) properties. He will review the Hemlock St. survey with Superintendent Imbrogno to develop the stormwater project.

Municipal Authority: Minutes are on file.

Recreation Board: A request by the recreation board for the borough council to approve the purchase of RecDesk, an app program used for scheduling and accepting payments, was tabled pending further information.

Old Business: 1. The demolition site of the former Johnsonburg Hotel at 615 E. Center St. was discussed. A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to move forward with the cleanup of the hotel site. Motion carried unanimously. Secretary Kilhoffer is pursuing grant funding for this project.

New Business: 1. Upon the recommendation of the personnel committee, a motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to hire Dalton Stahli as part-time street department help at $15 per hour for 20 hours per week. Motion carried unanimously.

2. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to replace the borough garage heater for $2,895 from Pete's Heating & Cooling. Motion carried unanimously.

3. A discussion was held on the borough building heating and a/c. We will proceed with getting quotes on the replacement of the unit on the police department's side of the building.

4. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to allow Wally's Super Service to remove the large outside boiler located at 528 Market St. at no cost to the borough. Motion carried unanimously.

At this time, President Maletto informed Council on topics being discussed for future action including the purchase of 128 Harrison Ave. for the purpose of stormwater control and changes to the borough's demolition permit to include the capping of the water and sewage lines.

Adjournment: A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to adjourn the meeting at 4:55 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

Johnsonburg Borough
Special Meeting
April 25, 2022
4:00 p.m.

Call to Order

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman			X
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman			X
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman		X	
Warmbrodt, Richard	Councilman	X		

Business: 1. Bids for the Johnsonburg Community Center's gymnastics equipment were opened with the following results:

Lot	Laura Valentine	Laura Sorg
Lot 1-minimum bid $500/mat	$300 for both	$225 each
Lot 2-minimum bid $500	$300	$225
Lot 3-minimum bid $800	No bid	$225
Lot 4-minimum bid $30/block	No bid	No bid
Lot 5-minimum bid $25/block	No bid	No bid
Lot 6-minimum bid $60	$30	$50
Lot 7-minimum bid $1,900	$900	$1,595
Lot 8-minimum bid $7/mat	No bid	$5/mat
Lot 9-best offer	No bid	$40
All items (not advertised)		$2,995

A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to not accept any of the bids and to re-advertise the equipment due to the minimum bid requirements not being met. Motion carried unanimously. After further discussion, this motion was amended to accept the bid for Lot 9 for $40 from Laura Sorg.

2. A quote of $4,500 per year was received from RecDesk software company for the Johnsonburg Community Center. A brief discussion was held and a decision was made to explore other ideas for this service.

3. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to purchase 128 Harrison Ave. from the Elk County Tax Claim Bureau, out of the Elk County Repository, for the purpose of developing a storm water project in this neighborhood. Motion carried unanimously.

Adjournment: A motion was made by Councilman DeAngelo and moved by Councilman DePanfilis to adjourn the meeting at 4:30 p.m. Motion carried unanimously.

Rachel Kilhoffer

Rachel Kilhoffer
Secretary