

Johnsonburg Borough  
Regular Meeting  
September 11, 2023  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to move into executive session to discuss personnel at 4:02 p.m. Motion carried unanimously.

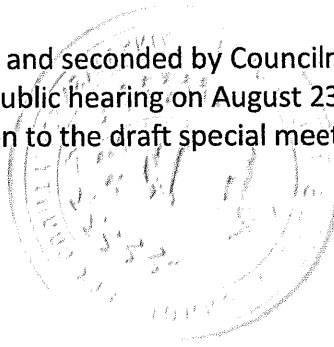
A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to return to regular session at 4:18 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel matters were discussed but no action was taken.

Approval of Agenda: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to approve the minutes from the regular meeting on August 14, 2023. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to approve the minutes of the special meeting/public hearing on August 23, 2023. Motion carried. Solicitor Thomas asked for a correction to the draft special meeting minutes that he be changed from listed as excused to present.



Guests & Public Comment: None present.

## Monthly Reports

Mayor: Mayor Paget had nothing to report.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- He attended a school safety meeting in August.

Chief Clopp was contacted by the CJD Foundation requesting the use of Market St. for their annual festival on October 7<sup>th</sup>. A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to close Market St. from Bridge St. to Center St. on October 7<sup>th</sup> from 9:00 a.m. – 2:00 p.m. for the CJD Foundation’s annual event. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Council Committees: The public works committee met to review the handicapped parking project at the Johnsonburg Community Center, and they also met with a representative of the McKean County landfill to discuss demolition disposal fees.

Finance & Bills for Payment: President Maletto read the borough’s account balances and the bills. This month’s bills include General Fund - \$8,367.98, Community Center Fund - \$3,346.76, Highway Aid Fund - \$134.76, Community Improvement Fund - \$1,510.00, and Borough Equipment Fund - \$1,112.99. A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas reported that he has discussed the borough’s concerns about people living in repository homes with the county solicitor. He stated the county maintains a hands-off approach to these properties but suggested that the borough has the option to purchase these properties and remedy the situation themselves.

A discussion was held on nuisance letters sent to the property owners of 508 Second Ave. and 210 Mill St. and any plans to move forward with abatement.

President Maletto asked Solicitor Thomas to review the borough’s agreement with Zito Media.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Ryan Miller updated Council on the status of the Julia St. Stormwater Project and the Johnsonburg Hotel Site Cleanup Project. He also reported that our 2023 CDBG Slum & Blight project for the demolition of the five homes at the corner of Bergen St. and First Ave. has been approved.

Municipal Authority: Minutes are on file. Johnsonburg Municipal Authority Manager Brian Buesink gave an update on current operations and system upgrades.

Recreation Board: The recreation board moved their monthly meeting until later in the month.

Old Business: Nothing submitted.

New Business: 1. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the 2024 Minimum Municipal Obligation amounts for our 2024 Pennsylvania Municipal Retirement Services bills with the police pension MMO at \$127,922.00 and the non-uniform MMO at \$4,584.00. President Maletto called for a roll call which was unanimous in favor of the motion. Motion carried.

2. Bids for open for the 2023-2024 season anti-skid with the following results:

<b>Name</b>	<b>Bid</b>
Bucktail Excavators	\$32.07/ton
J.M. DeLullo Stone Sales	\$36.04/ton
Glenn O. Hawbaker Inc.	\$36.78/ton
Paper City Transfer	\$32.27/ton
PSM Enterprises LLC	\$30.55/ton

A motion was made by Councilman DePanfilis and seconded by Councilman Poague to approve the low bidder, PSM Enterprises. Motion carried unanimously.

3. Bids were opened for the Johnsonburg Community Center handicapped parking paving project with only one bid received from St. Marys Paving Company for \$24,900.00. A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to award the bid. Motion carried unanimously.

After a brief discussion, a motion was made by Councilman Poague and seconded by Councilman Cherry to spend 2023 Act 13 funding on the Johnsonburg Community Center handicapped parking paving project. Motion carried unanimously.

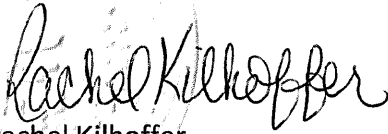
4. A brief discussion was held on a request for a lease for the borough's property at 236 Main St. Secretary Kilhoffer will set up a meeting with all the interested parties.

A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to move into executive session to discuss litigation at 5:19 p.m. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Poague to return to regular session at 5:33 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed but no action was taken.

Adjournment: A motion was made by Councilman Imbrogno and seconded by Councilman Warmbrodt to adjourn the meeting at 5:35 p.m. Motion carried unanimously.

A handwritten signature in cursive script that reads "Rachel Kilhoffer". The signature is written in black ink and is positioned over a faint, circular official seal.

Rachel Kilhoffer  
Secretary