

Johnsonburg Borough
Regular Meeting
September 12, 2022
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman		X	
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative		X	
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the August 8, 2022 regular meeting. Motion carried unanimously.

Guests: A motion was made by Councilman Imbrogno and seconded by Councilman Poague to approve the request from Kim Kerchinski of the CJD Organization to close the 600 block of Market St. in front of the Johnsonburg Community Center for an event on October 8th from 8:00 a.m. until 2:00 p.m. Motion carried unanimously.

A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to approve the request of the Johnsonburg Community Center and Johnsonburg Public Library to close the 600 block of Market St. in front of the Johnsonburg Community Center for an event on October 8th from 4:00 p.m. until midnight and to waive the open container ordinance during the event for this time and this location only. Motion carried unanimously.

A letter was received from St. John Lutheran Church, 325 Church St., about the condition of the Donald Bowley property at 311 Church St. The property has been in disrepair for several years. The back portion of the house has caved in and the front retaining wall is falling onto the sidewalk causing concern for pedestrian safety. Code enforcement officer Ryan Miller explained the code enforcement history with this property. A discussion was held on blighted properties, in general, and the borough's procedures in dealing with them. The Council

instructed Officer Miller to reinstitute the code enforcement proceedings with a fine structure before initiating court proceedings.

Monthly Reports

Mayor: Mayor Paget was excused.

Police: Monthly report is on file. Chief Clopp's monthly report included the following:

- Chief Clopp conducted a safety assessment of the Johnsonburg Area School District and reviewed it with the school board in August.

Fire Chief: Monthly report is on file. A brief discussion was held on the serviceability of the borough's fire hydrants.

Superintendent: Monthly report is on file. Superintendent Imbrogno was excused. Secretary Kilhoffer updated Council on the recent inspection of the borough's flood control project by the Army Corp of Engineers.

Council Committees: Councilman DeAngelo reported that the public works committee investigated the parking concern on E. Center St. that was brought up at last month's meeting and found the only available public parking to be on East Ave.

President Maletto reported that the municipal authority committee met recently with their counterpart on the authority and had a general discussion about operations.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$11,174.69, Community Center Fund - \$4,137.33, Community Improvement Fund - \$2,781.71, and Highway Aid Fund - \$1,306.13. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas stated that he has sent a letter to HRI about our concerns with the 2021 paving project with no response yet. He also has been in touch with Code Enforcement Officer Ryan Miller about code enforcement issues and discussed the best ways to legally proceed.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller reviewed his report including the following:

- The PHARE funding demolition bids for the High St. properties were sent out to be updated.
- The Grove Street Stormwater Project bid was successfully bid at the Elk County Commissioner's meeting with the low bidder being Continental Construction. This CDBG project will be completed this year.
- The Johnsonburg Municipal Authority is making progress on the demolition of 510 Glen Hazel Rd.

Options were discussed for the use of the balance remaining of the 2019 CDBG funding that needs to be spent by the end of 2022. A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to apply the 2019 CDBG surplus to a slum & blight project. Motion carried unanimously.

Municipal Authority: Monthly minutes are on file.

Recreation Board: August minutes are on file. The board did not have a September meeting due to a lack of a quorum.

Old Business: 1. The Johnsonburg Police Department contract was reviewed and presented for approval by the council committee with the agreement of the department. The terms of the contract as present include the following:

1. 2.5% rate increase for the term of the three-year contract
2. No changes to eye insurance coverage
3. A \$1.50 rate increase for patrolmen after three full years of service
4. Three-year contract term being January 1, 2023 through December 31, 2025

A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the contract as presented. President Maletto called for a roll call vote. Motion carried unanimously.

New Business: 1. A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to set Halloween trick or treat for October 29th from 5:00 – 7:00 p.m. by porchlight invitation only. Market St. will be closed for the Halloween parade and the Trunk or Treat event on October 29th from 3:00 – 5:00 p.m. Motion carried unanimously.

2. A motion was made by Councilman DeAngelo and seconded by Councilman Poague to retain the consulting firm HRG to conduct our DCED Strategic Management Planning Program study. Motion carried unanimously.

3. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to approve the annual Minimum Municipal Obligation (MMO) for the uniform employees for 2023 in the amount of \$135,979.00. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Poague to approve the annual Minimum Municipal Obligation (MMO) for the non-uniform employees for 2023 in the amount of \$5,754.00. Motion carried unanimously.

4. The renewal of the electric contract was tabled until November.

5. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve the quote from Pete's Heating & Cooling Inc. for \$7,500.00 for replacement of the furnace and air conditioning unit on the left side of the building. Motion carried unanimously.

6. A discussion was held on making changes to the nuisance ordinance to include a section on motor vehicles. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to advertise the changes to the ordinance. Motion carried unanimously.

7. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to purchase the garage located on Penn St. out of the Elk County Repository and have it removed by the borough crew. Motion carried unanimously.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to purchase 704 Bridge St. out of the Elk County Repository. Motion carried unanimously.

8. The following anti-skid bids were received for the 2022-2023 season:

Name	Bid
Bucktail Excavators	\$31.92 per ton
Paper City Transfer	\$36.00 per ton

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to approve the low bid of \$31.92 per ton from Bucktail Excavators. Motion carried unanimously.

At this time, President Maletto thanked the Johnsonburg Community Trust for their work downtown, specifically in the 500 block of Market St., where they have recently painted the brick block building and decorated for the alumni weekend celebration.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to adjourn the meeting at 6:11 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary