

Johnsonburg Borough
Regular Meeting
September 13, 2021
4:00 p.m.

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman		X	
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor			X
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Manager Dan Newell	X		

Minutes: A motion was made by Councilman King and seconded by Councilman Cherry to approve the minutes from the regular meeting held August 10, 2021. Motion carried unanimously.

Guests: None present.

Monthly Reports

Mayor: Mayor Fowler reported the alumni weekend held this past weekend went very well with activities being held on Market St. and at the fire hall.

Police: Monthly report is on file. Chief Clopp's report included the following:

- The department is waiting for the new patrol car to be delivered.
- He recently toured the Bradford City Police Department to inspect their camera system. At the request of the District Attorney's office, the borough will send a letter declaring our interest in installing this type of system.
- He wrote a grant support letter for the Buffalo & Pittsburgh railroad to update crossing switches on Grant St.
- The department continues to search for part-time officers.

Fire Chief: Secretary Kilhoffer will report to Chief Kreckel that he inadvertently sent the wrong month's report.

Superintendent: Monthly report is on file. Secretary Kilhoffer reported that the crew recently installed the flood control gates on W. Center St. and Clarion Rd. at the request of the Army Corp of Engineers and the test run was successful.

Council Committees: President Maletto stated that the public works committee will be meeting to discuss parking issues at the request of the police department, and he will set up a special committee to review the camera system and the community center camera system.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$7,134.13, Community Center Fund - \$9,885.24, Borough Equipment Fund - \$1,249.58, Highway Aid Fund - \$1,059.00, Community Improvement Fund - \$2,200.00 and Street Light Fund - \$4,000.00. A motion was made by Councilman Imbrogno and seconded Councilman Cherry to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Secretary Kilhoffer reported that the 2020 audit has been submitted from our auditor, CPA Joseph Lazore, and available for review.

Solicitor: Solicitor Feronti was excused but will be available by phone for executive session.

Engineer & Code Enforcement Report: Monthly report is on file.

Engineer Miller updated Council on the Harrison Ave. Realignment Project construction. A lengthy discussion was held on the project and the causes for the delays including the Right of Entry agreement with the railroad and the inability to schedule trained flaggers.

The Johnsonburg Community Center Heating Upgrade project is scheduled to being installation as soon as equipment arrives.

The 2021 Community Development Block Grant (CDBG) projects were discussed with Engineer Miller reporting that we were approved for two of the three submitted projects. The W. Center St. stormwater project was fully funded at \$125,750.00 and the Second Ave. Parking Lot Project received the balance of the county funding at \$17,594.00. A discussion was held on bidding the stormwater project including the 2019 CDBG Grove St. Stormwater Project and the 2020 CDBG Julia St. Stormwater Project.

Under code enforcement, Secretary Kilhoffer reported that Health Officer Jennifer Challingsworth posted the house at 422 Second Ave. as uninhabitable this week due to pests and living conditions.

Municipal Authority: Johnsonburg Municipal Authority Manager Dan Newell reported that the authority received their operations permit for the new water treatment plant. Other authority issues discussed include water pressure problems on Dill Hill and allowing select customers to run lines during winter months to prevent lines from freezing.

Recreation Board: Minutes are on file.

A few items were presented to council with no action taken due to not enough information available. Council will request more information from the recreation board on these items and request that they make motions for purchases in their minutes.

Old Business: 1. Engineer Miller updated Council on a meeting with PennDOT and Johnsonburg Municipal Authority to discuss the sidewalk in front of the new water treatment plant along Glen Hazel Rd. The existing catch basin will stay in place with a four-foot sidewalk in front with a small additional catch basin in front of it which should address the borough's concerns.

2. A motion was made by Councilman Imbrogno and seconded by Councilman DeAngelo to purchase 433 Second Ave. from the Elk County Repository and to get demolition bids from contractors. Motion carried unanimously. This will coincide with the 2021 CDBG Second Ave. Parking Lot Project.

3. A discussion was held on the houses being held in the Elk County Repository and the required property inspections. Secretary Kilhoffer will check with the Elk County Tax Claim Bureau to see if some of the properties can be tagged as demolition only without the inspection.

4. Council will meet with Town & County Government Solutions Inc. before deciding on their proposal.

New Business: 1. A motion was made by Councilman DeAngelo and seconded by Councilman King to set trick or treat night for October 30th from 5:00 – 7:00 p.m. by porchlight invitation only. Motion carried unanimously.

2. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to accept the 2022 Minimum Municipal Obligation (MMO) worksheets for the non-uniform plan at \$6,692.00 and the uniform plan at \$119,078.00. Motion carried unanimously.

3. Anti-skid bids were opened and tabled for review by the solicitor. The following bids were received:

Name	Bid
Bucktail Excavators	\$24.38/ton
Glenn O. Hawbaker	\$32.86/ton
Paper City Transfer	\$29.25/ton

A motion was made by Councilman Cherry and seconded by Councilman King to move into executive session to discuss personnel and litigation at 5:55 p.m. Motion carried unanimously.

A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to returned to regular session at 6:52 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel and litigation were discussed but no action was taken.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to approve having our solicitor prepare documents to change the borough ordinance pertaining to the Johnsonburg Municipal Authority in where the ordinance calls for seven board members to be changed to five board members. President Maletto called for a roll call vote which was unanimous.

A motion was made by Councilman King and seconded by Councilman Imbrogno to award our 2021-2022 anti-skid bid to Paper City Transfer. Motion carried unanimously.

Adjournment: A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to adjourn the meeting at 7:02 p.m. Motion carried unanimously.



Rachel Kilhoffer
Secretary

