

Johnsonburg Borough  
Special Meeting  
November 1, 2023  
3:30 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		



**Agenda:** A motion was made Councilman Warmbrodt and seconded by Councilman Poague to approve the agenda as presented. Motion carried unanimously.

**Guest & Public Comment:** None presented.

**Business:** 1. After a brief discussion on the project, a motion was made by Councilman DeAngelo and seconded by Councilman Poague to adopt Resolution 04-2023 which approves a grant application for a \$508,500.00 grant through the Pennsylvania Department of Community & Economic Development's Local Share Account for the removal and redevelopment of 528 Market St., the site of the former theater building. Motion carried unanimously.

2. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adopt Resolution 05-2023 which approves a grant application for a \$560,580.00 grant through the Pennsylvania Department of Community & Economic Development's Local Share Account for the installation of underground storage containers for the flood control culvert and pondage area behind Julia St. and W. Center St. Motion carried unanimously.

3. A motion was made by Councilman Poague and seconded by Councilman Cherry to adopt Resolution 06-2023 which approves a grant application for a \$401,310.00 grant through the Pennsylvania Department of Community & Economic Development's Local Share Account for the purchase of a new street sweeper. Motion carried unanimously.

4. A motion was made by Councilman Poague and seconded by Councilman Cherry to adopt Resolution 07-2023 which approves a \$508,500.00 grant through the Pennsylvania Department of Community & Economic Development's Pennsylvania Strategic Investments To Enhance Sites (PA Sites) grant program for the removal and redevelopment of 528 Market St., the site of the former theater building. Motion carried unanimously.

5. A discussion was held on other grant opportunities to conduct a traffic study at the intersection of Grant St. and SR 219. Engineer Miller will research the cost of a study.

A brief discussion was held on the Johnsonburg Municipal Authority's repairs to Spring St.

Adjournment: A motion was made by Councilman Poague and seconded by Councilman Imbrogno to adjourn the meeting at 4:25 p.m. Motion carried unanimously.



*Rachel Kilhoffer*  
Rachel Kilhoffer  
Secretary

Johnsonburg Borough  
Regular Meeting  
November 13, 2023  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative		X	
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

**Approval of Agenda:** A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to approve the agenda and to include an executive session at the request of Solicitor Thomas. Motion carried unanimously.

**Minutes:** A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to approve the minutes from the regular meeting on October 10, 2023. Motion carried unanimously.

A motion was made by Councilman Poague and seconded by Councilman Cherry to approve the minutes from the special meeting held on November 1, 2023. Motion carried unanimously.

**Guests & Public Comment:** St. Marys Ambulance Service gave an extensive presentation to Council about the difficulties facing EMS services at this time particularly a lack of funding. They are requesting that the Council consider tax millage to help with funding as Johnsonburg's EMS provider. A lengthy discussion was held with many questions presented by Council and answered by the representatives from the ambulance service.

Augustine Oglesby presented her concerns to council about problems in her neighborhood, 400 block of Second Ave., including a sunken storm drain and junk in front of houses. A discussion was held on the difficulty of code enforcement procedures.

## Monthly Reports

Mayor: Mayor Paget reported that the Halloween town activities were a success. He commended the Veteran's Day assembly at the Johnsonburg Area High School and updated Council on Johnsonburg Community Trust projects.

Police: Monthly report is on file.

A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to accept, with regret, the resignation of Zach Shelley as a part-time police officer. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Council Committees: The public works committee met to review the storm sewer work on Julia St., the hotel demolition cleanup on E Center St., and look at the street light conditions.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$6,807.37, Community Center Fund - \$9,218.24, Highway Aid Fund - \$10,719.23, and Community Improvement Fund - \$1,575.00. A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas requested an executive to discuss litigation.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Ryan Miller updated Council on the status of the Julia St. Stormwater Project, the Johnsonburg Hotel Site Clean Up Project, the Johnsonburg Community Center handicap parking paving project, and the Johnsonburg Community Center heating/ac project.

Municipal Authority: Minutes are on file. Councilman Poague gave an update on the Spring St paving which is being done by the authority after a water leak washed out the roadway. The pavers will wait until spring to put on the topcoat.

Recreation Board: Minutes and reports are on file.

Old Business: 1. After a brief discussion, it was decided to advertise for the part-time street department employee in 2024.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Poague carry over the police department officer's vacation and personal days from 2023 through 2024. Motion carried unanimously.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to adopt Resolution 08-2023 which adopts the Elk County Hazard Mitigation Plan. Motion carried unanimously.

2. After a discussion on the repository bid for three properties on Harrison Ave., the Council did not approve the offer from Adrian Bevacqua of all three properties for \$500. They will offer \$500 for each side of the street for two separate deeds.

3. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to approve the purchase of a 2024 F150 police vehicle from Tri Star Motors for \$63,307.85. Motion carried unanimously.

4. A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to accept the high bid of \$2,556.00 from Adam Tegano for the borough's 2010 Ford Crown Vic. Motion carried unanimously.

Public Comment: Dawn Karellas, Johnsonburg Community Trust board member, reported that Epic Heating & Cooling has finished installing heating and a/c in their first bay of the brick block building on Market St.

More discussion was held on the St. Marys Ambulance Services presentation.

A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to move into executive session to discuss litigation at 6:13 p.m. Motion carried unanimously.

A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to return to regular session at 6:27 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed but no action was taken.

Solicitor Thomas made a public statement stating that a settlement was reached in the borough's lawsuit involving Angel Perez Jr. Further information can be obtained through a Right To Know Request.

Adjournment: A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adjourn the meeting at 6:28 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary



Johnsonburg Borough  
Special Meeting  
November 29, 2023  
6:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement			X
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		

**Business:** The special meeting was called to discuss the 2024 budget and tax schedule.

Discussion was held on borough funds, employees, and projects with the finance committee providing comments on their review of the budget figures. The Council also revisited their discussion about the request for tax millage from the St. Marys Ambulance Service.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to approve the tentative 2024 budget. Motion carried unanimously.

A motion was made by Councilman Cherry and seconded by Councilman Imbrogno to approve the tentative 2024 tax schedule. Motion carried unanimously.

**Adjournment:** A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to adjourn the meeting at 6:46 p.m. Motion carried unanimously.



Rachel Kilhoffer  
Secretary

