

Johnsonburg Borough  
Regular Meeting  
May 12, 2025  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman			X
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement			X
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

**Approval of Agenda:** A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to approve the agenda. Motion carried unanimously.

**Minutes:** A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the regular meeting held on April 14, 2025. Motion carried unanimously.

**Guests & Public Comment:** Jim Reinsburrow, 302 Willow St., was present to ask permission of Council to open Cedar Alley (between Cushing Ave. and Willow St. in the 300 block) to sled riding and for permission to remove brush on the alley. Discussion was held on the use of this paper alley. Solicitor Thomas will research liability issues for the borough.

### Monthly Reports

**Finance & Bills for Payment:** President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$4,979.65, Community Center Fund - \$5,621.97, Highway Aid Fund - \$4,912.26, and Community Improvement Fund - \$1,500.00. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget reminded the public of the Police Memorial Service on May 15<sup>th</sup> and Memorial Day Services on May 26<sup>th</sup>.

Police: Monthly report is on file. Chief Clopp reviewed his report which included information on the department's recent events, training, and grants.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Engineer Report: Monthly report is on file. Engineer Miller reviewed the CDBG Slum & Blight bids for the Bergen St./First Ave. demolition project which will be awarded at the Elk County Commissioner's meeting on May 15<sup>th</sup>. The CDBG Bridge St. sidewalk replacement project and the 2025 CDBG projects were discussed.

A lengthy discussion was held on the Johnsonburg Community Center's Exterior Restoration Project and the bidding process for that project. A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to have Engineer Miller proceed with the advertisement for this project. Motion carried unanimously. A special meeting will be scheduled after the advertising is determined for the opening of the bids.

Engineer Miller will follow up with TranSystems for the status on our flood mitigation project.

Code Enforcement: Monthly report is on file. Code Enforcement Officer Chris Lindmar was excused.

Recreation Board: Minutes and monthly reports are on file.

Council Committees: Nothing to report.

Solicitor: Solicitor Thomas reported that, over the previous month, he had been in touch with Code Enforcement Officer Chris Lindmar about code issues and, at the request of the municipal authority, he spoke to our health officer about inspections of restaurant grease traps.

Municipal Authority: Johnsonburg Municipal Authority Board Member Jack Fowler was present to update the board on current projects.

Old Business: 1. A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to pay 50% of the production cost of a promotional video for the Johnsonburg Community Center. Motion carried unanimously.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt approving the quote of \$7,777.00 from Clarion Environmental Services for the asbestos removal for the Bergen St./First Ave. demolition project. Motion carried unanimously.

3. No action was taken on the clean up quote for the Pena property at 1035 E. Center St.

New Business: None submitted.


A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to move into executive session at 5:17 p.m. to discuss personnel and litigation. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to return to regular session at 5:37 p.m. Motion carried unanimously.


President Maletto stated that, during executive session, personnel and litigation were discussed but no decisions were made.

Public Comment on Agenda Items: None presented.

Adjournment: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to adjourn the meeting at 5:38 p.m. Motion carried unanimously.



Rachel Kilhoffer  
Secretary



Johnsonburg Borough  
Special Meeting  
May 29, 2025  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman			X
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement			X
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman		X	
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		



**Agenda:** A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to approve the agenda as presented. Motion carried unanimously.

**Guests & Public Comment on Agenda Items:** None presented.

**Bills for Payment:** President Maletto read the bills which included General Fund - \$1,304.20, Community Center Fund - \$4,606.50, and Highway Aid Fund - \$191.10. A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to pay the bills as presented. Motion carried unanimously.

**Business:** 1. One bid was received for the Johnsonburg Community Center Exterior Restoration project with the following results:

- Redmond's Construction
  - Front/Market St. side - \$44,804.00
  - Side/Bridge St. side - \$88,943.00
  - Rear/219 side - \$41,780.00

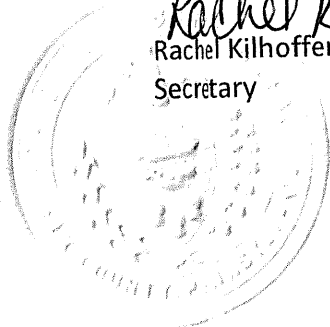
A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to accept the bid for the Front/Market St. side of the building for \$44,804.00. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to pass Resolution 05-2025 which approves the borough's application for Department of Community & Economic Development Strategic Management Planning Program Phase Two funding and allocates \$25,000.00 as potential grant match funding. Motion carried unanimously.

Guests & Public Comment on Agenda Items: None presented.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to adjourn the meeting at 4:35 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary



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COPY

JOHNSONBURG BOROUGH  
ELK COUNTY, PENNSYLVANIA  
RESOLUTION 05-2025

WHEREAS THE Johnsonburg Borough will be implementing recommendations made in the Strategic Management Planning Program and Five-Year Financial Plan (STMP Phase 1) under the Strategic Management Planning Program Phase 2, and;


AND WHEREAS THE Pennsylvania Department of Community and Economic Development makes available grants-in-aid to such projects through the Strategic Management Planning Program,

NOW THEREFORE, BE IT RESOLVED that the Johnsonburg Borough Council of the Johnsonburg Borough hereby authorizes Emma Coppola, Community & Economic Development Coordinator, and Rachel Kilhoffer, Secretary, to make application for such a grant on our behalf.

AND BE FURTHER RESOLVED that the Johnsonburg Borough Council of the Johnsonburg Borough hereby allocates local resources in the amount of \$25,000.00 to said project.

DULY ADOPTED by the Johnsonburg Borough Council on this 29<sup>th</sup> day of May 2025 in a lawful session duly assembled.

ATTEST:

  
\_\_\_\_\_  
Rachel Kilhoffer  
Secretary

  
\_\_\_\_\_  
Alfred J. Maletto III  
President