

Johnsonburg Borough
Regular Meeting
March 23, 2022
4:00 p.m.

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the February 14, 2022 regular meeting. Motion carried unanimously.

Guests: Jodi Guisto, Community Engagement Specialist, of the Northern Pennsylvania Regional College, made a presentation on the degree programs and certificates the college has to offer local residents.

Monthly Reports

Mayor: Mayor Paget reported on concerns brought to him by residents including the traffic light on Cobb St. and electric vehicle charging stations.

Police: Monthly report is on file. Chief Clopp's monthly report included the following:

- The department completed their annual JNET audit in February.
- Officers completed control tactics training in February.

Fire Chief: Monthly report is on file.

Per their request, a motion was made by Councilman DeAngelo and seconded by Councilman Cherry to allow the fire department to use 306 & 308 High St. to conduct a training session. Motion carried unanimously.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that the 2015 dump truck will be ready to sell in April in anticipation of the arrival of the 2022 dump truck. A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to proceed with the sale of the 2015 dump truck to Ashland Township for \$45,000. Motion carried unanimously.

Council Committees: President Maletto reported that the municipal authority committee met with their counterpart from the authority to discuss current issues. The meeting went well and they plan on meeting quarterly.

The public works committee met to discuss the Shade Tree Commission which will be discussed under old business.

The public works committee met with Dean Construction to negotiate the current invoice concerning the Harrison Ave. Realignment Project and to discuss the project's punch list items.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$3,841.11, Community Center Fund - \$15,321.28, Highway Aid Fund - \$5,148.09, and Community Improvement Fund - \$65,732.00. A motion was made by Councilman Poague and seconded Councilman Cherry to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas reported that he is working on the easements needed for the stormwater projects. Other discussions will be held under old business and executive session.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller reported on the PHARE funding program. The borough is applying for this funding for the demolition of 306 & 308 High St.

He also updated Council on the Harrison Ave. Realignment Project and the Flood Mitigation Program culvert study on W. Center St. and Julia St.

Several blighted properties were discussed for code enforcement issues.

Municipal Authority: Minutes are on file. Discussion was held on the Johnsonburg Municipal Authority's current projects. JMA board members TJ Weaver and Chuck DeStephano were in attendance to answer questions from councilmembers.

Recreation Board: A motion was made by Councilman Cherry and seconded by Councilman DeAngelo to accept the resignation of Cindy Lupino as a part-time recreation director. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to advertise for a casual part-time recreation director. Motion carried unanimously.

A request by the recreation board to sell gymnastics equipment no longer in use at the Johnsonburg Community Center was tabled pending more information.

A request by the recreation board for the borough council to approve a wrestling club program at the building was sent back to the board as they have the authority to approve programs for the building. They were reminded that sports programs are required to carry their own liability insurance.

A request by the recreation board for the borough council to approve the purchase of RecDesk, an app program used for scheduling and accepting payments, was tabled pending further information.

A request by the recreation board for the borough council to approve the purchase of PH equipment for the pool was sent back to the board as the purchase price was within their spending limits.

A discussion was held on allowing volunteers to cover work shifts at the community center. The borough's policy requires an employee to be in attendance whenever the building is opened as per our insurance coverage.

Old Business: 1. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to adopt the police body cam policy that has been reviewed by the Solicitor and the state police. Motion carried unanimously.

2. After a brief discussion on the Shade Tree Commission ordinance, a motion was made by Councilman DePanfilis and seconded by Councilman Poague to keep the ordinance in place and to appoint Councilman DeAngelo to serve on the commission. Motion carried unanimously.

3. A discussion was held on the brick garage on Glen Hazel Rd., belonging to Patrick Penfield, that recently fell onto the roadway during a wind storm. Code Enforcement Officer Miller explained the code enforcement issues addressed at this dilapidated structure to date. Council decided to continue with the ticketing ordinance.

New Business: 1. Secretary Kilhoffer reported that the office has received correspondence about the 2022 Community Development Block Grants. She suggested any applicable project ideas be discussed and developed by next month.

2. A motion was made by Councilman Cherry and seconded by Councilman Poague to approve the expenses for Mayor Paget and Secretary Kilhoffer to attend the annual Pennsylvania State Association of Boroughs conference. Motion carried unanimously.

3. A discussion was held on a public surveillance camera system being supported by the Elk County Commissioners. A motion was made by Councilman Poague and seconded by

Councilman DePanfilis to commit \$25,000 of American Rescue Plan Act funding towards this project. Motion carried unanimously.

4. Projects for the American Rescue Plan Act funding were discussed including previously approved projects, Hemlock St. Stormwater Project and the public surveillance camera system.

A motion was made by Councilman Cherry and seconded by Councilman DeAngelo to move into executive session to discuss litigation at 5:41 p.m. Motion carried unanimously. Councilman Poague recused himself from this session.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to return to regular session at 6:03 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed but no decisions were made.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to adjourn the meeting at 6:04 p.m. Motion carried unanimously.



Rachel Kilhoffer
Secretary

