

Johnsonburg Borough
Regular Meeting
March 12, 2018
4:00 p.m.

Roll Call: Councilmen Alfred J. Maletto, James R. DePanfilis, James DeAngelo, Scott Cherry, Ron King, Stephanie Carnessali, Louie Imbrogno, Mayor Jack Fowler, Solicitor Elizabeth Feronti, Borough Manager Mary Polaski, Borough Secretary Rachel Kilhoffer, Police Chief John Clopp, Superintendent Tom Imbrogno, and Code Enforcement Officer Ryan Miller were present. Fire Chief Robert Dickey, Municipal Authority Manager Lisa Sorg and Junior Council Person Makailla Carnessali were excused.

Minutes: A motion was made Councilman King and seconded by Councilman Imbrogno to accept the minutes of the regular meeting held on February 12, 2018 and the special meeting held on March 1, 2018. Motion carried unanimously.

Guests: Greg Linscott from Domtar Industries, Jodi Foster from Elk County Planning Department and Patricia Brennan from the Elk County Redevelopment Authority were presented to ask the borough to be the sponsoring municipality for Domtar's state Redevelopment Assistance Capital Program grant. This grant will enable Domtar to be reimbursed \$2 million for their recent project which converted the mill from using coal to natural gas. A discussion was held on the grant with several questions asked and answered by Foster and Brennan. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to enter into the agreement with Domtar to move forward in the grant application process. Motion carried unanimously.

Ed Redmond of Terra Cotta Ave. was present to discuss the Harrison Ave. wall replacement project and how it will affect property he owns nearby. The public works committee will meet with him on site to discuss the project and he concerns.

Mike Rapp, owner of KJs Café on Market St., was present to request Market St. be closed on May 26th from Bridge St. to Spruce from 4:00 – 8:00 p.m. for a car show with the Elk County Cruisers. A motion was made by Councilman Carnessali and seconded by Councilman King to allow Market St. to be shut down during that time and to waive the open container ordinance for the event. Motion carried unanimously.

Monthly Reports

Mayor: Mayor Fowler reported that he attended the McWAPEC dinner with Manager Polaski.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- Part-time officer Zach Cowan resigned as of February 28th due to full-time employment elsewhere.
- The department provided security at the fire department gun bash on February 17th.
- He attended a meeting with other county departments and the district attorney concerning incident preparedness for possible school threats.
- He applied for a county Act 13 grant for portable radios.

Chief Clopp informed Council of a new software program being instituted by the Elk County Emergency Management System. The program is a Tyler Technologies RMS/CAD system which has several capabilities for the department and will be shared throughout several counties and communities. The borough will be responsible for an annual maintenance fee. A motion was made by Councilman DeAngelo and seconded by Councilman Carnessali to proceed with the software program. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Borough Manager: Monthly report is on file. Manager Polaski reviewed the report which included the following:

- We received an \$834.00 credit from our recent workman's compensation audit.
- A copy of the Liquid Fuels audit from January 1, 2014 to December 31, 2016 has been received.
- We received our 2018 Liquid Fuels payment of \$86,750.44.

With the recommendation of the public works committee, a motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to release the fire insurance escrow for 100 Harrison Ave. Motion carried unanimously.

Finance & Bills for Payment: This month's bills include: General Fund - \$4,966.84, Community Center Fund - \$3,064.31, Borough Equipment Fund - \$1,155.74, Highway Aid Fund - \$4,346.40, and Community Improvement Fund - \$260.00. It was moved by Councilman DeAngelo and seconded by Councilman King to pay the current bills. Motion carried unanimously.

Solicitor: Solicitor Feronti reported that all of our outstanding code violations are officially closed.

Engineer & Code Enforcement Report: Monthly report is on file. Ryan Miller informed Council of a grant opportunity for the Harrison Ave. Realignment Project. A Multimodal Transportation Fund grant is available through the Commonwealth Financing Authority and administered by PennDOT and the PA Department of Community & Economic Development. After discussion, a motion was made by Councilman King and seconded by Councilman Cherry to proceed with the grant application. Motion carried unanimously.

Mr. Miller requested the Council's approval to research a new ordinance that would amend our current Housing Standards Ordinance to classify abandoned and blighted structures as Dangerous Structures. This classification would impact how emergency service personnel respond to fires, etc. at one of these structures as the safety of the emergency responders could be compromised due to the existing condition of the building. He recommends the borough solicitor research the ordinance further. A motion was made by Councilman Carnessali and seconded by Councilman King to have Solicitor Feronti research a possible Dangerous Structures ordinance. Motion carried unanimously.

Municipal Authority: Minutes are on file. Municipal Authority Manager Lisa Sorg was excused.

Recreation Board: Minutes are on file. A motion was made by Councilman King and second by Councilman DeAngelo to approve the estimates submitted which included the following: APEX - \$763.00, APEX - \$431.00 (both for repairs to fitness equipment), Jonathan Updyke Contracting - \$2,600.00 (ballroom lighting), Jonathan Updyke Contracting - \$720.00 (kitchen ceiling fan). Motion carried unanimously.

Junior Council Person: JCP Carnessali was excused.

Unfinished Business: None presented.

New Business: A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve Resolution 03-18 which appoints the borough's delegates to the Elk County Tax Collection Committee. The primary delegate is Mary Polaski with the alternates being Rachel Kilhoffer and Ron King. Motion carried unanimously.

Bids for the 2009 F550 dump truck were opened with the following result:

Name	Bid
Hollywood Hardscape LLC	\$28,000.00
Kunes Used Car Sales	\$26,150.00
Dave Okerlund	\$26,231.25
Park Excavating & Welding	\$26,510.00

A motion was made by Councilman King and seconded by Councilman Imbrogno to award the bid to the high bidder, Hollywood Hardscape. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to go into executive session at 5:01 p.m. to discuss personnel. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman King to return to regular session at 5:16 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel was discussed but no action was taken.

Recessed: President Maletto stated that Council will reconvene on Wednesday, March 21st at 4:30 p.m.


Rachel Kilhoffer
Secretary

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Johnsonburg Borough Resolution 03-18

TCC Delegate Appointment Resolution

Background

Act. 32 505(b) required the governing bodies of school districts, townships, boroughs and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to the appointment.

RESOLVE, the governing body of the Johnsonburg Borough, that the following individuals are appointed as TCC delegates for the Johnsonburg Borough:

1. Primary voting delegate: Mary Polaski
2. Alternate voting delegate: Rachel Kilhoffer
3. Alternate voting delegate: Ron King
4. If the primary voting delegate cannot be present for a TCC meeting, one of the alternate voting delegates shall be the representative at the TCC meeting.
5. These appointments are effective immediately and shall continue until successors are appointed. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Certification of Adoption

The undersigned certifies that the above Resolution was adopted at a public meeting on this date.

Rachel Kilhoffer
Secretary

3/12/18
Date