

Johnsonburg Borough  
Regular Meeting  
July 10, 2023  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to approve the agenda as presented. Motion carried unanimously.

Minutes: A motion was made by Councilman Poague and seconded by Councilman Cherry to approve the minutes from the regular meeting on June 12, 2023. Motion carried unanimously.

Guests & Public Comment: Don Myers, representing the Grey Knights Drum & Bugle Corps, was present to discuss a letter they received from the borough stating that their lease with the Johnsonburg Community Center will not be renewed for 2024. After a discussion on the situation, they were asked to attend a recreation board meeting to work out possible terms with them.

### Monthly Reports

Mayor: Mayor Paget reported on community events.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- The department completed their annual CLEAN training.
- Owen Schreiber started the police academy, under borough contract, on 7/5/23.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Council Committees: The finance committee will schedule a meeting to review the budget.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$6,995.51, Community Center Fund - \$3,638.06, Highway Aid Fund - \$660.19 and Community Improvement Fund - \$11,048.00. A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas reported that he had sent letter to Robert Tassone's attorney in response to his letter expressing concerns about his property on Market St.

A discussion was held on the condition of the properties at 210 Mill St. and 508 Second Ave. and possible abatement options. Solicitor Thomas will send a letter to each property owner notifying them of the council's intentions to declare the properties as public nuisances.

A discussion was held on code enforcement issues.

Engineer & Code Enforcement Report: Monthly report is on file. Mr. Miller reviewed his report which included the following

- The West End Stormwater Project has been rescoped to only include Julia St. A discussion was held on the bidding outcomes.
- The Johnsonburg Hotel Site Cleanup Project was discussed with Mr. Miller explaining the bids received and potential funding sources. The borough will hold a special meeting later this month, after the Elk County Commissioner's meeting, to decide on this project.

Various code enforcement issues were discussed.

Municipal Authority: Minutes are on file.

Recreation Board: The recreation does not hold a business meeting in July. After a brief discussion on the matter, a motion was made by Councilman DePanfilis and seconded by Councilman Cherry to accept a quote from Jon Updyke Contracting for \$1,800.00 to install a dehumidifier in the fitness room. Motion carried unanimously.

Old Business: 1. A motion was made by Councilman Cherry and seconded Councilman Imbrogno to accept the two-year trash service contract proposal from Waste Management. Motion carried with Councilman DeAngelo opposed.

2. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adopt Resolution 02-2023 which agrees to enter the borough into a three-year intergovernmental agreement with Ridgway Borough to hire a code enforcement officer and a community development coordinator through a grant provided by the Department of Community and Economic Development. President Maletto called for a roll call vote which was unanimous in favor of the motion.

3. A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to accept the Pennsylvania Department of Environmental Protection's Municipal Recycling Grant for \$41,557.00 and to add up to \$8,000.00, if needed, to order two recycling trailers. President Maletto called for a roll call vote which was unanimous in favor of the motion.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to accept the quote of \$8,000 from Paul Gnan Tree Removal for daylighting the upper portion of Blaine Ave. Motion carried unanimously.

Adjournment: A motion was made by Councilman Cherry and seconded by Councilman Warmbrodt to adjourn the meeting at 5:45 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary

Johnsonburg Borough  
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**RESOLUTION 02-2023**  
**A RESOLUTION SUPPORTING AN INTERGOVERNMENTAL AGREEMENT**  
**WITH THE BOROUGH OF RIDGWAY**

WHEREAS the Ridgway Borough, Elk County, will be undertaking a project under the Strategic Management Planning Program Plan Implementation Plan II and;

WHEREAS the Johnsonburg Borough, Elk County, wishes to participate in said project.

AND WHEREAS the Pennsylvania Department of Community and Economic Development makes available grants-in-aid to such projects through the Strategic Management Planning Program.

AND WHEREAS the Ridgway Borough, under the direction of Borough Manager Michael C. Handley will make application for grant funding on behalf of both boroughs.

NOW THEREFORE, BE IT RESOLVED that the Johnsonburg Borough Council agrees to enter a three (3) year intergovernmental agreement with the Ridgway Borough sharing grants-in-aid of \$180,000 for our joint project in establishing a Code Enforcement position and a Community Development & Special Projects position.

AND BE IT FURTHER RESOLVED that the Johnsonburg Borough Council hereby allocates the following local resources to this project:

Code Enforcement

Compensation to cover the costs of the \$60,000 salary with benefits  
Total 50% local match over three years = \$90,000

AND BE IT FURTHER RESOLVED that the Johnsonburg Borough Council hereby allocates the following local resources to this project:

Community Development & Special Projects

Compensation to cover the costs of \$60,000 salary with benefits  
Total 50% local match over three years = \$90,000

ADOPTED AND APPROVED this 10<sup>th</sup> day of July 2023.

ATTEST:

  
\_\_\_\_\_  
President of Council

  
\_\_\_\_\_  
Secretary

Johnsonburg Borough  
Special Meeting  
July 19, 2023  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman			X
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		

**Agenda:** A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to approve the agenda as presented. Motion carried unanimously.

**Guests:** None present.

**Business:** 1. The Julia Street Stormwater Project (formerly West End Stormwater Project) bids were presented to Council by Engineer Ryan Miller as they were received to the Elk County Planning Department and opened at the Elk County Commissioner's meeting. The low bid of \$95,490 was received from RJ Vollmer Excavating. The borough received \$89,019.00 in Community Development Block Grant (CDBG) funding; therefore, there is a \$6,471.00 balance that reverts to the borough. After a brief discussion, a motion was made by Councilman Poague and seconded by Councilman DeAngelo to accept the bid and to pull funding for the overage from the \$9,552.00 available balance of 2022 Act 13 funding. Motion carried unanimously.

2. The Johnsonburg Hotel Site Cleanup bids were presented to Council by Engineer Ryan Miller as they were received to the Elk County Planning Department and opened at the Elk County Commissioner's meeting. The low bid of \$86,400.00 was received from Ellenberger Excavating & Demolition. The borough has multiple grant funding sources to cover this amount. A motion was made by Councilman Poague and seconded by Councilman Imbrogno to accept the low bid

of \$86,400.00 from Ellenberger Excavating & Demolition. President Maletto called for a roll call vote which was unanimous in favor of the motion.

Adjournment: A motion was made by Councilman Cherry and seconded by Councilman Poague to adjourn the meeting at 4:31 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary

Johnsonburg Borough  
Emergency Meeting  
July 21, 2023  
2:30 p.m.

Call to Order

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		

**Guests:** Jeff Maletto from M&M Contractors and GT Belsole from Bucktail Excavating were present at the borough's request.

**Business:** The borough council called an emergency meeting due to the structure collapse of the former Armstrong theater building at 528 Market St. and the immediate public safety issues caused by the damage.

Engineer Ryan Miller explained his safety recommendations to remove the steel roof trusses and to demolish the side walls inward towards the remains of the building. A motion was made by Councilman Imbrogno and seconded by Councilman DeAngelo to have the roof beams, the wood, and the brick walls removed as soon as possible. Motion carried unanimously.

Council gave Engineer Miller permission to confer with both contractors as to when they were available, who would be available, and at what costs to the borough with the focus being on making the street safe for the public as soon as possible.

**Adjournment:** A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to adjourn the meeting at 3:15 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary