

Johnsonburg Borough  
Regular Meeting  
February 10, 2025  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement	X		
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

**Approval of Agenda:** A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to approve the agenda. Motion carried unanimously.

**Minutes:** A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the regular meeting held on January 13, 2025. Motion carried unanimously.

**Guests & Public Comment:** None present.

### Monthly Reports

**Finance & Bills for Payment:** President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$19,076.02, Community Center Fund - \$7,365.13, and Community Improvement Fund - \$4,535.09. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

**Mayor:** Mayor Paget reported on his volunteer positions and personal matters.

Police: Monthly report is on file. Chief Clopp reviewed his report which included information on the department's recent events. He informed the public that the county has switched to a new digital radio system that will not be picked up on scanners.

Chief Clopp presented a quote from Cavalier Roofing for \$9,850.00 to cut an additional opening into the police garage building and install a garage door. After a discussion on the use of the space, a motion was made by Councilman Poague and seconded by Councilman Imbrogno to approve the quote with funding from previous years Act 13 funding in the general fund. Motion carried unanimously.

Chief Clopp presented a quote from Advanced Computer Solutions for \$10,149.83 for two new computers, monitors, a server, and installation for the police department. A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the quote for computers with funding from previous years Act 13 funding in the general fund and to support a county Act 13 grant for this project. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller reported that the bids are being prepared for the Johnsonburg Community Center's Ballroom Air Conditioning Project and the CDBG Slum & Blight project on Bergen St. and First Ave.

Discussions were held on other outstanding projects including the Bridge St. sidewalks, Flood Mitigation Grant culvert study project, and Johnsonburg Community Center Heating and A/C Project.

Code Enforcement: Monthly report is on file. Code Enforcement Officer Chris Lindmar reviewed his report and answered questions from Council.

Recreation Board: Minutes and monthly reports are on file. A brief discussion was held on the fitness room ceiling.

Council Committees: President Maletto will be setting up a public works committee meeting with the Johnsonburg Municipal Authority to discuss the sewer line behind the Johnsonburg Community Center.

Solicitor: Solicitor Thomas reported that he has reached out to the PA Borough Solicitor's Association for guidance on our code properties. A discussion was held on property maintenance issues.

Municipal Authority: Johnsonburg Municipal Authority Manager Brian Buesink was present to update Council on the authority's current projects. He reported that the authority's recent Department of Environmental Protection inspection was satisfactory.

Old Business: None presented.

New Business: 1. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to approve Resolution 03-2025 which allows the borough to apply for a Department of Community and Economic Development Municipal Assistance Planning grant for the Community Heart & Soul program. Motion carried unanimously.

2. A motion was made by Councilman Poague and seconded by President Maletto to approve Resolution 04-2025 which sets the Tax Collector Compensation at 3% during the discount and face periods of collection and at 5% during the penalty periods of collection. This rate will go into effect on January 1, 2026. Motion carried unanimously.

3. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to allow Secretary Kilhoffer to sign the contract with Zambelli Fireworks again this year once it is provided by Domtar. Motion carried unanimously.

Items 4 and 5 on the agenda were acted on under the police section of the meeting.

Public Comment on Agenda Items: None presented.

Adjournment: A motion was made by Councilman Cherry and seconded by Councilman Warmbrodt to adjourn the meeting at 5:02 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary



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JOHNSONBURG BOROUGH  
RESOLUTION 03-2025

RESOLUTION AUTHORIZING AN APPLICATION TO THE  
PENNSYLVANIA MUNICIPAL ASSISTANCE PROGRAM

WHEREAS, Johnsonburg Borough will be implementing the Community Heart & Soul (CH&S) program in conjunction with the Borough of Ridgway;

WHEREAS, the Pennsylvania Department of Community and Economic Development makes available grants-in-aid to such projects through the Municipal Assistance Program; and

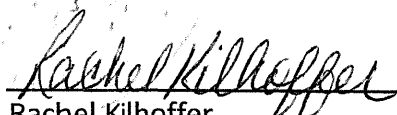
WHEREAS, the boroughs' joint Community and Economic Development Coordinator facilitates the Municipal Assistance Program;


NOW THEREFORE BE IT RESOLVED that the Borough Council of Johnsonburg Borough hereby authorizes submission of an application to the Municipal Assistance Program; and

BE IT FURTHER RESOLVED that the Borough Council of Johnsonburg Borough hereby commits municipal resources in the amount of \$5,000 as match for said project.

Adopted by the Borough Council of Johnsonburg Borough on this 10<sup>th</sup> day of February 2025.

ATTEST:

  
\_\_\_\_\_  
Rachel Kilhoffer  
Secretary

  
\_\_\_\_\_  
Alfred J. Maletto III  
President

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JOHNSONBURG BOROUGH  
ELK COUNTY, PENNSYLVANIA  
RESOLUTION 04-2025

A RESOLUTION OF THE JOHNSONBURG BOROUGH COUNCIL, JOHNSONBURG BOROUGH, ELK COUNTY, PENNSYLVANIA TO INCREASE THE COMPENSATION OF THE BOROUGH'S ELECTED TAX COLLECTOR EFFECTIVE JANUARY 2026.

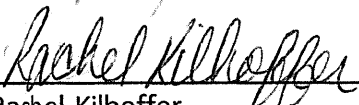
WHEREAS, the Johnsonburg Borough Council seeks to increase the compensation of its elected Tax Collector from 2.5% to 3% during the discount and face periods of collection effective January 2026, being the start of the elected Tax Collector's next term; and

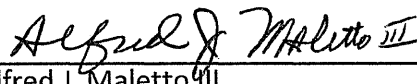
WHEREAS, Section 36.1 of the Local Tax Collection Law (72 P.S. 36.1) allow changes to the Tax Collector's salary to be adopted via resolution;

NOW THEREFORE BE IT RESOLVED, by the Johnsonburg Borough Council that, effective January 2026, the compensation for the office of elected Tax Collector shall be increased from 2.5% to 3% during the discount and face periods of collection. Compensation remains at 5% during the penalty period of collection.

DULY ADOPTED by the Johnsonburg Borough Council on this 10<sup>th</sup> day of February 2025 in a lawful session duly assembled.

ATTEST:

  
\_\_\_\_\_  
Rachel Kilhoffer  
Secretary

  
\_\_\_\_\_  
Alfred J. Maletto III  
President