

Johnsonburg Borough
Regular Meeting
February 13, 2023
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the minutes from the January 9, 2023 regular meeting. Motion carried unanimously.

Guests: Jeff Jovenitti, representing Domtar, presented to Council an offer from Domtar to pay for a fireworks display, if sponsored by the borough, in summer 2023. A brief discussion was held before a motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to accept the donation from Domtar for a fireworks display. Motion carried unanimously.

Monthly Reports

Mayor: Mayor Paget had nothing to report.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- He will be applying for a Elk County Act 13 grant for new tasers.
- He gave an update on the townwide surveillance camera project with a quote for additional equipment needed.
- He requested an executive session to discuss personnel issues.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to purchase the additional equipment from Advanced Computer Systems for \$1,343.00 for the surveillance camera project. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that additional stop signs were recently installed in problem areas.

Council Committees: Councilman DeAngelo reported that the public works committee met to review the Johnsonburg Community Center sewage problem involving the women's locker room.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$12,219.50, Community Center Fund - \$5,807.34, Community Improvement Fund - \$6,517.85, and Highway Aid Fund - \$4,564.02. A motion was made by Councilman Cherry and seconded by Councilman Poague to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas explained his opinion on the issue last month concerning Earl Park's standing as a board member of the Johnsonburg Municipal Authority.

He has reviewed the new nuisance vehicle ordinance with Code Enforcement Officer Ryan Miller.

Engineer & Code Enforcement Report: Monthly report is on file. Mr. Miller reviewed his report which included the following

- A brief update on outstanding Community Development Block Grant projects on W. Center St. and Julia St.
- Updates on outstanding grant applications.

A discussion was held on the recently adopted nuisance vehicle ordinance and issues that have come up with interpreting the ordinance.

A discussion was held on code enforcement issues particularly involving 314 High St. and 508 Second Ave.

Municipal Authority: Councilman DePanfilis, representing the Johnsonburg Municipal Authority, informed Council that the new authority manager starts on February 27th and will meet with the borough's authority committee soon after.

Recreation Board: Minutes and reports are on file. A discussion was held on the building renovations. Council expressed their appreciation for Jim Lecker and his committee of volunteers who have spent countless hours renovating the building.

Correspondence: Secretary Kilhoffer presented the following correspondence available for further review:

- A copy of the change order issued by the Elk County Planning Department to Bucktail Excavators giving them a one month extension on the 704 Bridge St. demo project.
- A copy of the letter issued to William Chiesa from the Elk County Commissioners appointing him to the Elk County Planning Commission.
- A copy of the health inspection report issued to the Johnsonburg Community Center by the Pennsylvania Department of Health.

Old Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to submit a change order to the Pennsylvania Department of Community & Economic Development changing our Flood Mitigation Plan's scope of work allowing for TranSystems to design the Phase 2 portion of our culvert study. Motion carried unanimously.

2. President Maletto stated that the Johnsonburg Municipal Authority has not moved forward with changing the size of their board therefore no actions need taken by Council.

New Business: 1. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adopt Resolution 01-2023 which allows for the disposal of public records from 2015 and prior from the Johnsonburg Borough, the Johnsonburg Police Department, and the Johnsonburg Community Center. Motion carried unanimously.

2. Bids were opened for repairs to the women's locker room sewer line at the Johnsonburg Community Center with the following results:

Name	Bid
Bucktail Excavators	\$12,555.00
Kinkead LLC	\$5,679.00
M&M Contractors	\$5,800.00

A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to accept the low bid from Kinkead LLC of \$5,679.00. Motion carried unanimously.

3. A discussion was held on parking on Market St. after a request was received at the borough office for assistance with the congestion near the business area. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to establish a 15 minute parking spot at the first parking stall on Bridge St. near the intersection of Bridge St. and Market St. Motion carried unanimously.

4. A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to reschedule to regular business meeting in March to March 6th due to a scheduling conflict. Motion carried unanimously.

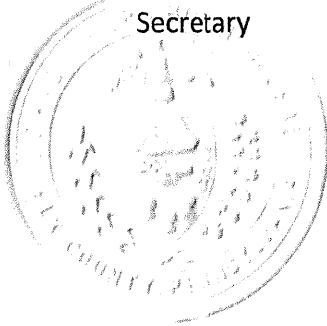
A motion was made by Councilman Cherry and seconded by Councilman Poague to go into executive session to discuss personnel at 5:14 p.m. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Poague to return to regular session at 5:33 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel and litigation were discussed but no action was taken.

Adjournment: A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to adjourn the meeting at 5:35 p.m. Motion carried unanimously.

Rachel Kilhoffer
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Secretary



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RESOLUTION 01-2023
RECORDS DISPOSAL

RESOLVED BY the Borough Council of the Johnsonburg Borough, Elk County, Pennsylvania, that;

WHEREAS, the Johnsonburg Borough declares its intention to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Johnsonburg Borough, Elk County, Pennsylvania, in accordance with the above cited Municipal Records Manual;

HEREBY authorizes the disposition of the following public records:

- Johnsonburg Borough office: correspondence, invoices, and miscellaneous files 2015 and prior
- Johnsonburg Police Department: correspondence, invoices, and miscellaneous files 2015 and prior
- Johnsonburg Community Center: correspondence, invoices, and miscellaneous files 2015 and prior

Arthur J. Malito III

President

2-15-2023

Date

ATTEST:

Rachel Kilhoffer

Secretary