

Johnsonburg Borough
Regular Meeting
February 8, 2021
4:00 p.m.

Call to Order.

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman	X		
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor			X
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative	X		

Minutes: A motion was made by Councilman King and seconded by Councilman Cherry to approve the minutes from the regular meeting held January 11, 2021. Motion carried unanimously.

Guests: None present.

Monthly Reports

Mayor: Mayor Fowler commended the borough street crew for keeping the streets clear during the winter weather.

Police: Monthly report is on file. Chief Clopp's report included the following:

- The department held recertification for first aid, CPR and AED in January.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report on file. A brief discussion was held on the quality of this winter's antiskid.

Council Committees: Nothing presented.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include: General Fund - \$3,573.84, Community Center Fund - \$2,143.18, Borough Equipment Fund - \$3,620.53, Highway Aid Fund - \$4,063.95, and Community Improvement Fund - \$2,100.00. A motion was made by Councilman Cherry and seconded Councilman Imbrogno to pay as presented. Motion carried unanimously.

Solicitor: Solicitor Feronti was excused.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller updated Council on the Harrison Ave. Realignment Project and the Department of Community and Economic Development's (DCED) Flood Mitigation Program grant.

Engineer Miller also reported working with the Johnsonburg Municipal Authority on the Community Development Block Grant (CDBG) Mary St. Stormwater Project. He is working with their engineer firm, GD&F Engineering, to combine our project with their water line replacement project.

Municipal Authority: Minutes are on file. A brief discussion was held on banking issues related to the municipal authority's monthly billing.

Recreation Board: Minutes are on file. TJ Weaver reported on the latest fundraisers being done by the recreation board.

A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to move ahead with the installation of hardware to enable the remaining floors of the community center to have access to the internet. Motion carried unanimously.

Old Business: The Johnsonburg Community Center Heating System Upgrade project was discussed. With approval from the Mee Foundation regarding the grant balance, we would like to move into additional areas of the building.

New Business: (1) A motion was made by Councilman DePanfilis and seconded by Councilman King to exonerate Johnsonburg Borough Tax Collector Trina DeStephano from collecting the delinquent 2018 per capita taxes as presented. Motion carried unanimously.

(2) A motion was made by Councilman DePanfilis and seconded by Councilman King to pass a tax collector fee ordinance which will allow for the Johnsonburg Borough Tax Collector to collect fees for certificates and duplicates. Motion carried unanimously.

(3) A motion was made by Councilman King and seconded by Councilman Cherry to adopt Resolution 03-2021 which sets the 2021 Fee Schedule. Motion carried unanimously.

Recess: At 4:38 p.m. this meeting was recessed until February 16, 2021 at 3:30 p.m.

Rachel Kilhoffer
Secretary

Johnsonburg Borough
 Recessed Meeting
 February 16, 2021
 3:30 p.m.

Call to Order.

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman		X	
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor			X
Fowler, Jack	Mayor			X
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative			X

Business: Councilman Cherry requested that Code Enforcement Officer Ryan Miller check empty lots on Center St. for garbage and dog waste. He was informed that letters have already been issued concerning these properties.

Engineer Ryan Miller reported that PHARE funding has been approved through Elk County for the demolition of 209 Cobb St.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to move into executive session at 3:37 p.m. to discuss litigation. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to return to regular session at 4:51 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed but no decisions were made.

Adjournment: A motion was made by Councilman DeAngelo and moved by Councilman Cherry to adjourn the meeting at 4:52 p.m. Motion carried unanimously.

Rachel Kilhoffer
 Secretary

*Johnsonburg Borough
100 Main Street
Johnsonburg, PA 15845
(814) 965-5682 (814) 965-3215 fax
jbgboro@ncentral.com*

 COPY

RESOLUTION 03-2021

A RESOLUTION OF THE JOHNSONBURG BOROUGH COUNCIL, ELK COUNTY, PENNSYLVANIA,
ESTABLISHING AND AMENDING ITS FESS AND CREATING A FEE SCHEDULE FOR VARIOUS
APPLICATIONS AND ADMINISTRATIVE SERVICES PROVIDED.

WHEREAS, various statues of the Commonwealth and ordinances, resolutions and motions of the Johnsonburg Borough Council allow and provide for the setting of administrative fees as to defer the cost of their administration; and

WHEREAS, the Johnsonburg Borough Council, along with the Johnsonburg Recreation Board, sets annual fees for the operations of the Johnsonburg Community Center; and

WHEREAS, the Johnsonburg Borough Council wishes to establish a schedule of fees in a single document; and

WHEREAS, in keeping with good practice, the Johnsonburg Borough Council and its administration periodically review the schedule of fees and makes appropriate revisions thereto; and

WHEREAS, the Johnsonburg Borough Council has determined that certain revisions are necessary and in the best interest of the borough,

NOW, THEREFORE, let it be resolved and enacted that a schedule of fees be established as contained herein and that this resolution shall replace all previous fees and/or fee schedule resolutions.

DULY ADOPTED this 8th day of February 2021, by Council of the Borough of Johnsonburg, Elk County, Pennsylvania, in lawful session duly assembled.

Attest:


Borough Secretary


President of Council

Amusement

- Bowling alley & pool tables \$5.00
- Music box \$25.00
- Electronic device & pinball machine \$50.00

Building Permits

- Borough building/setback permit \$10.00
- Any permit requiring the services of Bureau Veritas will be subject to fees regulated by that agency.

Police Department

- Accident report copy \$15.00
- Kennel fee \$5.00/day

Stormwater Management Review

- less than 1000 square feet (sf) no review or application is required.
- for new construction 1000-2500 sf, the small projects stormwater management application is required – no fee
- for new construction 2500-5000 sf, the small projects stormwater management application and additional questionnaire is required - \$50.00
- for new construction in excess of 5000 sf, a Stormwater Management Plan & Report is required – fee is based on review time up to \$500.00.

Street

- Monthly borough dumpster drop off \$10.00
- Container permit (on street) \$10.00
- Trailer permit (on street) \$10.00
- Curb cuts \$100.00
- Street excavations/road cuts \$150.00
 - Alleyways \$75.00

Right To Know Requests

- Fees as per Pennsylvania state regulations

Zoning

- Building building/setback permit \$10.00
- Wild & exotic animal permit \$150.00
- Zoning Hearing Board hearing \$250.00

Miscellaneous

- Peddler/Solicitation permit \$100/month
 - Renewal \$50/month
- Razing/demolition permit \$25.00
- Return check fee \$30.00

