

Johnsonburg Borough
Regular Meeting
February 12, 2018
4:00 p.m.

Roll Call: Councilmen Alfred J. Maletto, James R. DePanfilis, James DeAngelo, Scott Cherry, Ron King, Louie Imbrogno, Mayor Jack Fowler, Solicitor Elizabeth Feronti, Borough Manager Mary Polaski, Borough Secretary Rachel Kilhoffer, Police Chief John Clopp, Superintendent Tom Imbrogno, Junior Council Person Makaila Carnessali, Code Enforcement Officer Ryan Miller, and Fire Chief Robert Dickey were present. Councilman Stephanie Carnessali and Municipal Authority Manager Lisa Sorg were excused.

Minutes: A motion was made Councilman King and seconded by Councilman DeAngelo to accept the minutes of the reorganization meeting held January 2, 2018. Motion carried unanimously.

A motion was made Councilman King and seconded by Councilman DeAngelo to accept the minutes of the regular meeting held January 2, 2018. Motion carried unanimously.

Guests: None present.

Monthly Reports

Mayor: Mayor Fowler reported that he swore in the police department's new part-time officer, Benjamin Lobdell.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- Officer Benjamin Lobdell has joined the department as a part-time officer.
- He assisted the district attorney's office with a program at the elementary school.

President Maletto requested that the department be more vigilant with enforcement of the no overnight parking signs on Market St.

Fire Chief: Monthly report and annual report are on file. Chief Dickey reviewed his annual report.

Superintendent: Monthly report is on file.

Borough Manager: Monthly report is on file. Manager Polaski reviewed the report which included the following:

- The borough's 2017 annual audit was completed by Joseph Lazore and everything was found to be in order.
- Information about the new program to handle stray and feral cats has been advertised.
- The Grant Street Bridge has been inspected with some minor repairs found which the crew will do in the spring.
- We are still working with West Penn Power on upgrade our entire street lights to LED.

We received a request from Ed Redmond to cut back the bank on our property on Harrison Ave. He stated that this would be mutually beneficial for the borough because we need to bank cut back for the road relocation program and he needs the dirt for fill when he demolishes the neighboring house that recently burned. A motion was made by Councilman DePanfilis and seconded by Councilman King to allow him to use the fill dirt on our property after signing a release. He will also be responsible to rest the survey pin, if necessary. Motion carried unanimously.

Finance & Bills for Payment: This month's bills include: General Fund - \$7,161.65, Community Center Fund - \$2,519.40, Borough Equipment Fund - \$2,801.17, Highway Aid Fund - \$6,766.57, and Community Improvement Fund - \$6,955.00. It was moved by Councilman DeAngelo and seconded by Councilman DePanfilis to pay the current bills. President Maletto called for a roll call vote with the following results: DeAngelo –yes, Cherry – yes, King – yes, Maletto – yes, DePanfilis – yes, Imbrogno – yes. Motion carried.

Solicitor: Solicitor Feronti reported that, due to lack of response by the property owner, a criminal complaint for code violations has been issued an arrest warrant against the owner.

Engineer & Code Enforcement Report: Monthly report is on file. Code Enforcement Officer Ryan Miller updated Council on the continued dog waste problem on Market St.

Upon reviewing the plans for the municipal authority's water treatment plant, Engineer Miller recommends a meeting with borough council, the municipal authority board and corresponding engineers to review and discuss the plans before they go to bid. Manager Polaski will set up a special meeting.

Engineer Miller explained a grant opportunity available for the Johnsonburg Community Center through the Pennsylvania Historical & Museum Commission. The grant application will be for replacement of the heating system and would require a 50/50 match. After further discussion, a motion was made by Councilman DeAngelo and seconded by Councilman Cherry to apply for the PHMC grant for the Johnsonburg Community Center for replacement of the heating system. Motion carried unanimously.

Municipal Authority: Minutes are on file. Municipal Authority Manager Lisa Sorg was excused.

Recreation Board: Minutes are on file. Recreation Board member John O'Rourke updated Council on current projects at the community center.

Junior Council Person: JCP Carnessali reported that she is getting all her information together for her proposal to the school board about her project and that the junior class is holding a fundraiser.

Unfinished Business: None presented.

New Business: A motion was made by Councilman DePanfilis and seconded by Councilman King to approve Ordinance 2018-01 which is a change to our pension ordinance allowing for a retired employee to return working for the borough in a part-time capacity. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to exonerate Johnsonburg Borough Tax Collector Trina DeStephano for the collection of delinquent per capita taxes from 2010-2015 totaling \$33,200.30 and to turn those taxes over to Statewide Tax Recovery for collection. Motion carried unanimously.

A motion as made by Councilman Imbrogno and seconded by Councilman King to approve the estimate from Summit Overhead Doors for installation of two new garage doors in the borough storage building adjacent to the borough building. The estimate is \$1,992.00 with possible additional cost for a lift rental. Motion carried unanimously.

A motion as made by Councilman King and seconded by Councilman DePanfilis to approve the street department hours to be set for the winter season as 6:00 a.m. – 2:00 p.m. and the summer season as 6:30 a.m. – 2:30 p.m. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to bid the 2009 F550 dump truck with a minimum bid of \$25,500 and stated that delivery will be upon receipt of our new vehicle. Motion carried unanimously.

President Maletto stated that he will be calling for a meeting of the personnel committee and a meeting between the public work committee and the street department before the summer season. He also reported on a recent training he attended for elected officials.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to adjourn the meeting at 4:44 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary



Johnsonburg Borough
Special Meeting Minutes
March 1, 2018
6:00 p.m.

Call to Order

Silent Prayer and Pledge of Allegiance

Roll Call: Councilmen Alfred Maletto, James R. DePanfilis, Ron King, James DeAngelo, Louis Imbrogno, Scott Cherry, Stephanie Carnessali, Mayor Jack Fowler, Solicitor Elizabeth Feronti, Borough Manager Mary Polaski and Police Chief John Clopp.

A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to move into executive session at 6:02 p.m. Motion carried unanimously.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to return to regular session at 7:32 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel and pending litigation were discussed and no action was taken.

A motion as made by Councilman Cherry and seconded by Councilman DeAngelo to impose disciplinary action against Officer David Cuneo for a first offense of conduct unbecoming an officer related to a phone conversation held while on duty on November 20, 2017 with disciplinary action consisting of a ten day suspension without pay effective March 5, 2018. President Maletto called for a roll call vote with the following results: Carnessali-yes, Cherry-yes, Imbrogno-yes, DeAngelo-yes, King-yes, DePanfilis-yes, Maletto-yes. Motion carried.

Adjournment: A motion was made by Councilman Imbrogno and seconded by Councilman King to adjourn the meeting at 7:45 p.m.



Mary Polaski
Acting Secretary