

Johnsonburg Borough
Regular Meeting
December 12, 2022
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the November 14, 2022 regular meeting. Motion carried unanimously.

Guests: Marilyn Secco, a new reporter for The Ridgway Record and The Daily Press, introduced herself.

Monthly Reports

Mayor: Mayor Paget reported that he recently attended a Rails To Trails meeting where they discussed their wish to expand into Johnsonburg. A brief discussion was held on this project.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- The department participate in events at JAHS in November including the Veterans Day project and a K9 search.
- Annual TASER training was completed in November.
- The department will be hosting Elk County Project Gifts for Kids on December 17th.

Chief Clopp reviewed a Cadet Sponsor Agreement with Council which is a program where the borough can be reimbursed for sending a candidate to the police academy.

Due to being short-staffed again in 2022, Chief Clopp requested Council's approval to pay unused vacation days of the full-time officers. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to pay the unused vacation time with ARPA funding. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno informed Council that our Ford account manager has informed him that our truck order was cancelled for 2023 as we did not receive an allocation from Ford. We will still hold the budgeted funds in case something becomes available or to hold over to 2024.

Council Committees: Nothing presented.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$4,573.01, Community Center Fund - \$2,620.34, Community Improvement Fund - \$5,875.00, and Highway Aid Fund - \$5,361.44. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas had information for executive session only.

Engineer & Code Enforcement Report: Monthly report is on file. Mr. Miller reviewed his report which included the following

- The Flood Mitigation Plan culvert study is being finalized and we will begin looking for funding options.
- The 704 Bridge Street demolition bids will be opened by the Elk County Commissioners on December 20th.
- The demolition of both 306 & 308 High Street properties is set to begin on December 19th.
- He has begun checking structure roofs for holes to post as dangerous and asked Council to inform him of any.

A brief discussion was held on the abandoned vehicle procedure.

Municipal Authority: Municipal Authority Board representative Chuck DeStephano informed Council that the authority has applied for the permits to complete the service loop extending through Ridgway and Jones Townships to include the Johnsonburg Elementary School. He also reported that the authority is interested in purchasing a utility truck and has passed their 2023 budget.

Other issues discussed in relation to the municipal authority were the continuing sewer problem from behind the Johnsonburg Community Center and ice problems on Mary St. due to paving after a recent authority project.

Recreation Board: Minutes and reports are on file. Recreation Board President TJ Weaver informed Council that the ballroom floor refinishing will be done this month and the board approved the purchase of a new chlorine pump and fitness bike.

President Maletto requested that the recreation board minutes be signed by the recording secretary.

A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to purchase the fitness bike at the 2022 model price. President Maletto called for a roll call vote which was unanimous in favor of the purchase. Motion carried.

Correspondence: Secretary Kilhoffer presented the following correspondence available for further review:

- Domtar application for DEP permit
- Johnsonburg Municipal Authority for DEP permit
- Johnsonburg Borough audit
- Johnsonburg Municipal Authority audit
- Army Corp of Engineer 2022 flood inspection report
- PMRS MMO changes
- Waste Management fuel service charge at \$.07 per month

Old Business: 1. A motion was made by Councilman DeAngelo and seconded by Councilman Poague to adopt Resolution 06-2022(A) which approves our application to the Commonwealth Financing Authority for a \$75,000 PA Small Water and Sewer grant for the Hemlock Street Stormwater Project. Motion carried unanimously.

New Business: 1. A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to adopt the 2023 budget. Motion carried unanimously. The 2023 budget includes a 1.25 mill increase for the general fund and a 2.5% wage increase for part-time and full-time borough employees.

2. A motion was made by Councilman Cherry and seconded by Councilman Warmbrodt to adopt the 2023 tax schedule. Motion carried unanimously.

3. A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to adopt the 2023 tax ordinance. Motion carried unanimously.

4. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to adopt Resolution 06-2022(B) which implements PA Act 57 Property Tax Penalty Waiver. Motion carried unanimously.

5. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adopt Resolution 07-2022 which sets the 2023 Johnsonburg Borough Fee Schedule. Motion carried unanimously.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to go into executive session to discuss litigation at 5:06 p.m. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to return to regular session at 5:34 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed and no action was taken.

Adjournment: A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adjourn the meeting at 5:35 p.m. Motion carried unanimously.

Rachel Kilhoffer

Rachel Kilhoffer
Secretary

