

Johnsonburg Borough  
Regular Meeting  
December 14, 2020  
4:00 p.m.

Call to Order

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman	X		
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor	X (by phone)		
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative	X		



Minutes: A motion was made by Councilman King and seconded by Councilman DePanfilis to approve the minutes from the regular meeting held November 9, 2020. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve the minutes from the special meeting held November 23, 2020. Motion carried unanimously.

Guests: None present.

### Monthly Reports

Mayor: Mayor Fowler reported that the Santa parade went well.

Police: Monthly report is on file. Chief Clopp's report included the following:

- The department received donations of supplies from the First Baptist Church and Domtar.
- Part-time officer Andrew O'Rourke has resigned.
- New department firearms have been ordered.

Fire Chief: Monthly report is on file.

Superintendent: Superintendent Imbrogno reported that the crew has hung the holiday decorations and got the equipment ready for winter. He requested the purchase of a new spreader for the 2015 dump truck due to continued failure of the motor in the current spreader. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to purchase a new spreader for the 2015 dump truck for \$3,250. Motion carried unanimously.

Council Committees: Nothing presented.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include: General Fund - \$3,807.37, Community Center Fund - \$2,015.78, Borough Equipment Fund - \$571.47, Highway Aid Fund - \$8,149.79, and Community Improvement Fund - \$5,456.20. A motion was made by Councilman DeAngelo and seconded Councilman Cherry to pay as presented. Motion carried unanimously.

Solicitor: Solicitor Feronti updated Council on the code violation hearing for Domingos Pena.

On the paving project for 2021, she had been advised by bond council that we check with local banks first.

Engineer & Code Enforcement Report: Monthly report is on file.

The Harrison Ave. Realignment Project was evaluated to date and Engineer Miller reported that the contractor is waiting a Right of Way letter from the railroad to proceed, Windstream has moved the utility pole and he has submitted our scope of work changes to DCED for the change orders previously discussed.

The Market St. Sidewalk Replacement Project final sign off should be this week. He asked for the business owners' cooperation during the winter months. A brief discussion was held on the sidewalk entry in front of 521 Market St.

The Johnsonburg Community Center Heating Upgrade was updated for Council by Engineer Miller. He reported that the Mee Foundation has agreed to the extension of the grant. He predicted more interest from contractors and the project to be completed by the end of March. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to reject the bid from the November 23<sup>rd</sup> special meeting from Highlander Energy for the heating system. Motion carried unanimously. A motion was made by Councilman King and seconded by Councilman Imbrogno to advertise the revised heating system bid for opening at the January 11<sup>th</sup> meeting. Motion carried unanimously.

Engineer Miller recommended that the installer return to look at the windows recently replaced in the pool room at the Johnsonburg Community Center to prevent any further leaking.

Under code enforcement, Mr. Miller reported that he has been informed by the Johnsonburg Municipal Authority of several water shut off notices and the process is started to post these properties as uninhabitable.

Municipal Authority: Minutes are on file. Johnsonburg Municipal Authority Manager Dan Newell updated Council on the authority's latest projects including work currently being done on the pump stations. He reports that no boil water notices will be necessary.

Recreation Board: Minutes are on file. The Johnsonburg Community Center is shut down until January 4<sup>th</sup> due to Governor Wolfe's mandate concerning the COVID 19 pandemic.

TJ Weaver reported on some maintenance work being done at the building during the shutdown.

Old Business: A motion was made by Councilman King and seconded by Councilman DePanfilis to allow for a three-hour minimum call out for the street department. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman King to allow the borough employee's vacation days to run until December 31<sup>st</sup>. Motion carried unanimously.

New Business: (1) A motion was made by Councilman Cherry and seconded by Councilman DePanfilis to adopt Resolution 07-2020. This resolution adopts the tax schedule for 2021 with a real estate millage of 28.36 and an occupation millage of 227.5. Motion carried unanimously.

(2) A motion was made by Councilman DePanfilis and seconded by Councilman King to pass the 2021 budget which includes a 2.5% raise for all borough employees plus a \$1 per hour raise for the new Treasurer. Motion carried with Councilman DeAngelo opposed.

(3) A motion was made by Councilman DePanfilis and seconded by Councilman King to appoint Rachel Kilhoffer as Treasurer and Joan Davison as Assistant Treasurer. The check signers for the borough will be Treasurer Rachel Kilhoffer, Assistant Treasurer Joan Davison, and Borough Council President Alfred J. Maletto III. President Maletto called for a roll call vote which was unanimous.

At this time, President Maletto thanked the people that helped the borough with a campaign to get the word out about the importance of the 2020 census by producing a series of short videos for the public. The borough presented certificates of thanks to Mayor Jack Fowler, Christine Bressler, Melinda Lewis, Dennis Crotzer and Cole Kilhoffer.

A motion was made by Councilman Imbrogno and seconded by Councilman King to move into executive session at 4:50 p.m. to discuss legal matters. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to return to regular session at 5:17 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed, and no decisions were made.

Adjournment: A motion was made by Councilman Cherry and seconded by Councilman King to adjourn the meeting at 5:19 p.m. Motion carried unanimously.



*Rachel Kilhoffer*  
Rachel Kilhoffer  
Secretary

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*Resolution 07-2020*

*A RESOLUTION OF THE JOHNSONBURG BOROUGH, ELK COUNTY,  
COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2021.*

NOW, THEREFORE, BE IT RESOLVED by the Johnsonburg Borough Council, Elk County, Pennsylvania;

THAT a tax be and the same is hereby levied on all real property within the Johnsonburg Borough subject to taxation for the fiscal year 2021 as follows:


SECTION 1. Tax rate for general purposes is set at 15.6 mills. A mill represents \$1.00 per \$1,000 of assess property value.

SECTION 2. Tax rate for lighting streets, highway maintenance and other public concerns is set at 12.76.



SECTION 3. The real estate tax millage rate of 28.36 set for 2021 remains unchanged from the previous year as well as all other municipal tax rates.

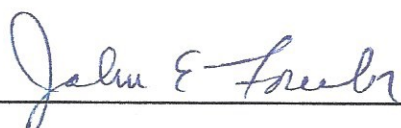
SECTION 4. That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

DULY ADOPTED the 14<sup>th</sup> day of December 2020 by the Johnsonburg Borough Council of the Johnsonburg Borough, Elk County, Pennsylvania in lawful session duly assembled.

  
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President

ATTEST

  
  
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Secretary

  
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Mayor