

Johnsonburg Borough
Regular Meeting
April 12, 2021
4:00 p.m.

Call to Order

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman	X		
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor	X		
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative	X		

Minutes: A motion was made by Councilman King and seconded by Councilman Cherry to approve the minutes from the regular meeting held March 8, 2021. Motion carried unanimously.

Guests: Lauren Zickefoose from Northern Pennsylvania Regional College was present to update Council and the public on what programs are currently offered by the college.

A motion was made by Councilman King and seconded by Councilman DeAngelo to move into executive session at 4:07 p.m. to discuss real estate, personnel, and litigation. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to return to regular session at 5:06 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, real estate, personnel, and litigation were discussed and no action was taken.

Monthly Reports

Mayor: Mayor Fowler asked by the public to be aware of the dry weather conditions and be careful with burning.

Police: Monthly report is on file. Chief Clopp's report included the following:

- The department is continuing to remove abandoned vehicles from the public streets in preparation of the upcoming paving project.
- Body cameras are being field test while the policy is being reviewed.
- The department continues to need part-time officers.
- A warning to the public of a recent increase in thefts from vehicles.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that a railroad representative would like to meet with the borough about fixing the Grant St. crossing before the paving project.

Council Committees: Upon recommendation of the public works committee, a motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to survey the boundary lines of Fifth Ave. Motion carried unanimously.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include: General Fund - \$9,857.84, Community Center Fund - \$4,077.86, Borough Equipment Fund - \$3,688.56, Highway Aid Fund - \$1,293.28, Community Improvement Fund - \$78,540.00 and 2001 Bond Fund - \$2,025.74. A motion was made by Councilman King and seconded Councilman Cherry to pay as presented. Motion carried unanimously.

Solicitor: Solicitor Feronti has nothing to present.

Engineer & Code Enforcement Report: Monthly report is on file.

Engineer Miller updated Council on the Harrison Ave. Realignment Project. Dean Construction is waiting for clearance from the railroad for finish the stormwater portion of the project on Grant St.

Engineer Miller report meeting with the Elk County Conservation District to discuss flood control along Silver Creek. They are recommending working with Department of Environmental Protection (DEP) to restore the original flood plan design. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to proceed with the recommendation of Engineer Miller in referring with the Elk County Conservation District to begin the restoration of the original flood plan design. Motion carried unanimously.

Brief updates were given on the Mee Foundation grant funding for the Johnsonburg Community Center Heating Upgrade, the PHARE funding grant for 209 Cobb St. and code enforcement issues.

Municipal Authority: Minutes are on file. Johnsonburg Municipal Authority Manager Dan Newell began a discussion on the possibility of the borough vacating an alley located next to the new water plant on First Ave.

A motion was made by Councilman King and seconded by Councilman Cherry to enter into an easement agreement with the Johnsonburg Municipal Authority for our property at 236 Main St. (parcel 11-06-333-7871) for the purpose of water line replacement. Motion carried unanimously.

The Johnsonburg Borough and the Johnsonburg Municipal Authority agree that, due to extended vacancy, there will not be water and/or sewer taps installed at the following residential properties during the 2021 water line replacement project; however, if a property owner would have need of a water and/or sewer tap for future construction one will be provided free of charge after providing the Johnsonburg Municipal Authority with a current building permit issued by the Johnsonburg Borough or their contracted authority.

- 112 Mary St (parcel 11-12-093-4835)
- 116 Mary St (parcel 11-12-093-4834)
- 120 Mary St (parcel 11-12-093-4825)
- 124 Mary St (parcel 11-12-093-4827)
- 125 Mary St (parcel 11-12-093-4881)

Recreation Board: Minutes are on file. Johnsonburg Recreation Board President TJ Weaver reviewed meeting notes from April board meeting.

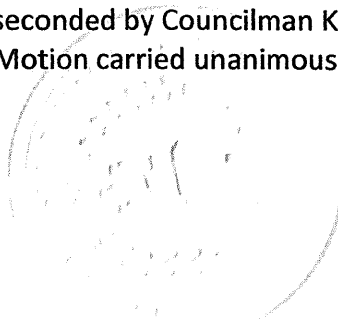
A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to hire Tara Poague as recreation director for the Johnsonburg Community Center as per the recommendation of the Johnsonburg Recreation Board pending all required clearances. President Maletto called for a roll call. Motion carried unanimously.

Old Business: Old business discussed with the Johnsonburg Municipal Authority included the manholes needing repaired on Terra Cotta Rd. before the paving project and to ensure the sidewalks around the new water treatment plant on First Ave. and Glen Ave. are handicap accessible.

New Business: (1) Two bids were received for the 2021 paving project:

1. Glen O. Hawbaker - \$811,172.60
2. HRI Inc. - \$775,094.00

A motion was made by Councilman DePanfilis and seconded by Councilman King to accept the low bid with approval from our PennDOT advisor. Motion carried unanimously.



(2) A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to approve the bid of \$47,077.67 from Murray's Ford for a new 2021 police car. Motion carried unanimously.

(3) A motion was made by Councilman King and seconded by Councilman DePanfilis to approve the bid of \$11,584.00 from Murray's Ford for a 2022 dump truck. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman King to approve the bid of \$36,307.88 from Bradco Supply Co. for outfitting the 2022 dump truck. Motion carried unanimously.

(4) A motion as made by Councilman King and seconded by Councilman Imbrogno to purchase new HP copiers from Advanced Office Systems for both the borough office and the police department for \$2,938.00 each. Motion carried unanimously.

(5) A motion as made by Councilman DeAngelo and seconded by Councilman DePanfilis to approve the bid of \$6,100.00 from Hilltop Masonry for replacement of the sidewalk on the north and east side of the borough building. Motion carried unanimously.

(6) A motion was made by Councilman DePanfilis and seconded by Councilman King to deny all repository bids for 512 Market St. and 528 Market St. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to approve the bid of \$500 from Victoria DeMarco for 508 Penn St. out of the Elk County Repository. Motion carried with Councilman DeAngelo opposed.

A motion was made by Councilman Cherry and seconded by Councilman DePanfilis to approve the bid of \$1,200.00 from Jasmin Vasquez for 220 Clarion Rd. out of the Elk County Repository. Motion carried with Councilman DeAngelo opposed.

(7) 2021 Community Development Block Grant (CDBG) ideas were discussed. A motion was made by Councilman DePanfilis and seconded by Councilman King to pursue the following ideas. Motion carried unanimously.

1. Stormwater infrastructure around W. Center St.
2. 433 Second Ave. demolition and possible parking lot installation
3. Clean up of Johnsonburg Hotel demolition

A brief discussion was held on the condition of some of the downtown buildings with guest Meghan Schreiber Carter, Johnsonburg Community Trust President.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to adjourn the meeting at 6:27 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

Rachel Kilhoffer

