

Johnsonburg Borough  
Regular Meeting  
April 10, 2023  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative		X	
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the minutes from the March 6, 2023 regular meeting with a correction of the Johnsonburg Municipal Authority manager's name being correctly changed to ~~Dave~~ *Brian*. Motion carried unanimously.

Guests & Public Comment: None present.

### Monthly Reports

Mayor: Mayor Paget was excused.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- The department received an Elk County Act 13 grant for the purchase of new tasers.

Chief Clopp requested an executive session, later in the meeting, to discuss personnel.

Fire Chief: Reports for February and March are on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that street sweeping has been completed throughout town. HRI will be sealing First Ave., Second Ave., Third Ave., Bridge St., Spruce St., Cobb St., and Grant St. These are the streets he had identified as needing sealing after they had begun cracking shortly after the 2021 paving project.

Council Committees: No committees met this past month but finance committee and recreation board committee meetings will be set up for this month.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$5,336.12, Community Center Fund - \$4,064.34, Highway Aid Fund - \$1,987.74 and Community Improvement Fund - \$8,510.51. A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas reported that he will advertise the recycling ordinance in the coming month.

He reported that he and Code Enforcement Officer Ryan Miller have discussed the recently passed change in the nuisance ordinance. A lengthy discussion was held on the nuisance vehicle ordinance with Council expressing that they wish to focus on the nuisance vehicles rather than the abandoned vehicles.

Engineer & Code Enforcement Report: Monthly report is on file. Mr. Miller reviewed his report which included the following

- A review of the Johnsonburg Community Center sewer line project.
- Bids for the West End Storm Water Project, including Julia St and W Center St, will be opened at the Elk County Commissioners meeting on April 18<sup>th</sup>.
- He spoke to the Johnsonburg Municipal Authority's engineer who approved the borough to take the lead on a joint 2023 CDBG project involving the sewer between the Johnsonburg Community Center and Center St.

A letter was received from Attorney Richard Brown, on behalf of Robert Tassone, concerning his property on Market Street and code enforcement issues. The demolition of the Johnsonburg Hotel was specifically mentioned in the letter; therefore, Code Enforcement Officer Miller gave a history of code enforcement against the hotel property on E. Center St. A discussion was also held on the borough-owned properties at 528 and 512 Market St. Solicitor Thomas will send a letter, summarizing our discussion, to Mr. Tassone's attorney.

Municipal Authority: Nothing submitted.

Recreation Board: Minutes and reports are on file.

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to accept the quote of \$2,030.00 from Jonathan Updyke Contracting to upgrade the exiting emergency lights to LED at the Johnsonburg Community Center. Motion carried unanimously.

A discussion was held on damage done to the Johnsonburg Community Center' dumpster fencing this past winter by the garbage truck. The borough will get a quote on fixing it.

After a discussion on the heating and air conditioning upgrade project at the Johnsonburg Community Center, a motion was made by Councilman Poague and seconded by Councilman DePanfilis to get a quote for a heating and air conditioning unit in the ballroom separately. Motion carried unanimously.

Old Business: None submitted.

New Business: 1. A motion was made by Councilman Poague and seconded by Councilman Cherry to appoint Rachel Kilhoffer as Borough Administrator. Motion carried unanimously.

2. A motion was made by Councilman DeAngelo and seconded by Councilman Polaski to appoint Rachel Kilhoffer as our PSAB voting delegate at the annual convention in June. Motion carried unanimously.

3. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to appoint Attorney Peter Reith to serve as attorney for the Zoning Hearing Board per his proposal of \$185 per hour. Motion carried unanimously.

4. A motion was made by Councilman Poague and seconded by Councilman Cherry to approve the request from Nancy Parana to close Market St. for the annual Rock the Block event from 10:00 p.m. on July 28<sup>th</sup> until midnight on July 29<sup>th</sup> as well as a waiver of the open container ordinance during the event. Motion carried unanimously.

5. A discussion was held on the renewal of the borough's garbage contract with Waste Management. Council will set up a meeting with Waste Management to further discuss proposed changes to our contract.

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to go into executive session to discuss personnel and real estate at 5:30 p.m. Motion carried unanimously.

A motion was made by Councilman Cherry and seconded by Councilman Warmbrodt to return to regular session at 5:52 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel and real estate were discussed but no action was taken.

A motion was made by Councilman Poague and seconded by Councilman DePanfilis to make an offer to Owen Schreiber to pay for his tuition at the police academy and to pay him \$15 per hour while attending if he agrees to a three-year contract as an officer with the Johnsonburg Police Department. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried. The borough will receive a percentage of these expenses reimbursed through a state program.

Guests & Public Comment: James Hurley, 546 Glen Hazel Rd., asked Council about the storefronts on Market St. and about getting an additional internet service in town. A brief discussion followed.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to adjourn the meeting at 6:10 p.m. Motion carried unanimously.

  
Rachel Kilhoffer  
Secretary

