

**Johnsonburg Borough  
Regular Meeting  
September 14, 2020  
4:00 p.m.**

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting August 10, 2020
- Special Meeting September 3, 2020

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board

Old Business

1. Street Opening Ordinance

New Business

1. Set Halloween activities
2. Resolution 05-2020 Act 44 of 2009 (pension plan professional services)
3. Annual antiskid bids

4. MMS

Executive Session

Public Comment on Agenda Items

Adjourn



**JOHN CLOPP**  
 Chief of Police

100 Main Street  
 Johnsonburg, PA 15845  
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of August 2020.

Calls for Service	296	Parking Violations	7
Signal Calls	86	House Watches	0
Telephone Calls	80	Vehicle Lockouts	1
Investigations	85	Light outage	0
Hearings	13	B.O.L.O	18
Traffic Accidents	2	Asst. Fire/Ambulance	4
Written Warnings	8	Asst. other Police Dept.	3

**Receipts:**

Fines	\$ 1,642.38
Reports	\$ 30.00
Tickets	\$ 30.00

*Total* \$ 1,702.38

**Special Information:**

- New tires installed on 2017 patrol car.
- Attended PSAB webinar training for Municipal police department supervision.
- Removal of abandoned vehicles from streets.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	4	2	2
Assaults	1	1	0
Burglary	2	2	0
Thefts	3	2	1
Criminal Mischief	0	0	0
D.U.I.	0	0	0
Disorderly Conduct	1	0	1
Mental Health	8	0	8
Sex Offenses	1	0	1
Family and Children	13	2	11
All Other Offenses	12	2 (16 MV Arrests)	10
<b>Totals</b>	<b>45</b>	<b>27</b>	<b>34</b>

Respectfully submitted



# Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

## August 2020 Johnsonburg Fire Department Report

Date	Alarm Type	Location	Time On Scene
8/16/20	Tree Down on Roadway	Bendigo Road Johnsonburg	17 min.
8/19/20	Assist EMS	528 1 <sup>st</sup> Ave. Johnsonburg	11 min.
8/24/20	Natural Gas Leak	532 Market St. Johnsonburg	23 min.
8/26/20	Mutual Aid Brush Fire	1233 Sweedtown Rd. Spring Creek Township	1hr 14 min.
8/27/20	Motor Vehicle Accident	Main St. Johnsonburg	3hr. 27 min.
8/27/20	Tree Down on Roadway	179 Terra Cotta Rd. Johnsonburg	11 min.
8/27/20	Power Line Down	420 Center St. Johnsonburg	43 min.
8/28/20	Industrial Fire	100 W. Center St. Johnsonburg	2hr. 48 min.
8/30/20	Tree Down	502 Second Ave. Johnsonburg	12 min.
8/31/20	CO Alarm	430 Center St. Johnsonburg	26 min.

Calls in Johnsonburg Borough -8

Calls in North Ridgway Township -1

Mutual Aid Calls - 1

Total Calls - 10

Total Man Hours for All Calls August 2020 - 94.13

Total Monetary Fire Loss Johnsonburg Borough August 2020 - \$50,000

Total Monetary Fire Loss North Ridgway Township August 2020 - \$0

No Injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

Borough Street Crew Report  
September 2020

The borough crew reports working on the following projects:

- Marked PA One calls.
- Held dumpster day.
- Fixed catch basin on Spring Street.
- Cleaned ditch on Sixth Avenue.
- Cleaned ditch Mill Street Alley.
- Chipped brush by tracks.
- Changed oil in dump truck.
- Fixed catch basin on Cedar Street.
- Cut Silver Creek.
- Put starter on bucket truck.
- Fixed catch basin on Water Street.



**Treasurer's Report**

**August 2020**

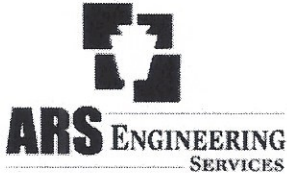
<b>Account</b>	<b>Beginning Monthly Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>End of the Month Balance</b>
General	\$337,363.17	\$54,470.06	\$54,202.46	\$337,630.77
Street Light	\$51,632.14	\$1,360.98	\$2,795.77	\$50,197.35
Library	\$1,733.21	\$819.88	\$13.46	\$2,539.63
Retirement	\$161,893.96	\$3,113.69	\$2.69	\$165,004.96
Highway Aid/Liquid Fuels	\$100,671.76	\$31.60	\$2,113.75	\$98,589.61
Borough Equipment	\$79,241.54	\$4,229.76	\$263.85	\$83,207.45
Fire Services	\$130,794.25	\$2,279.72	\$16.39	\$133,057.58
Community Center	\$62,219.43	\$5,750.33	\$8,410.90	\$59,558.86
Payroll	\$6,136.33			\$8,069.79
Per Capita	\$5,682.09	\$99.00	\$4.93	\$5,776.16
2001 Bond Fund	\$33,093.48	\$2,962.28	\$37.80	\$36,017.96
Community Improvement	\$140,738.67	\$2,854.92	\$5,596.45	\$137,997.14

**Outstanding Expenses & Liabilities**

<b>Fund</b>	<b>Amount</b>	<b>Description</b>
General	\$38,161.00	Fire Insurance Escrow/Bauer
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan
General	\$14,453.84	2019 Act 13 funding/flood control management
General	\$25,882.72	2020 Act 13 funding /sidewalk replacement & street light project
General	\$6,205.00	2019 police department donations for equipment
Borough Equipment	\$32,473.57	2020 John Deere excavator payment
Community Improvement	\$76,931.81	current tax amount committed to Harrison Ave project

**Monthly Bills**

General	Highway Aid
Community Center	Community Improvement
Borough Equipmnet	Other



## **Engineer's Report – September 14, 2020 Johnsonburg Borough Council Meeting**

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

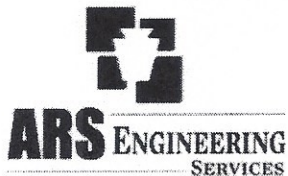
### ***Harrison Avenue Realignment Project***

- The contractor is back on site and the existing hillside has been cleared for construction of the new retaining wall. Traffic has been shifted back to the existing roadway and will likely remain there until the new roadway is completed.
- Representatives from West Penn Power and Windstream have confirmed the utility pole adjacent to the driveway entrance to the Redmond property can be eliminated. In addition, the utility pole located at the bottom of the hill on the Redmond side will also be removed. Existing wires will be transferred to the pole across the road on the railroad side and new wires will be installed to the next existing pole to remain on Harrison Avenue. Both utilities have stated these modifications will be completed at no cost to the Borough.
- With the existing utility pole eliminated the proposed roadway alignment has been modified to provide a smoother transition to the existing roadway. This change will also reduce some excavation on the northern end adjacent to the Redmond property as well.
- The new gabion basket retaining wall along the Redmond property and the new stormwater sewer are scheduled to be completed next. The storm sewer installation crossing Harrison Avenue at the northern end may cause some temporary traffic disruptions; however, the Contractor will make every effort to minimize delays. The public's understanding and caution through the work zone continues to be appreciated.

### ***Market Street Sidewalk Replacement Project***

- The majority of the new sidewalks along the eastern side of Market Street from Spruce Street to Bridge Street have been completed. The contractor has moved across the street and is currently working in front of the Library.
- The proposed ADA curb cut location for the Library has been identified and will be located above the existing entrance ramp. The existing expanded parking stall will be shortened to match the others near the library and the remaining area will be hatched for no parking to allow for access to the new curb cut.
- M&M has provided an estimate to replace the existing light post bases as part of the sidewalk replacement. They would install sonotubes, minimum 3'-0" in depth, with a 2'-0" x 2'-0" level pad at the top of sidewalk elevation. The light posts would be disconnected, existing bases removed and posts reset once the sidewalk has cured.
- The Contractor is attempting to match all existing elevations; however, in some cases there have been areas where a "lip" or raised area has been unavoidable due to slope requirements and existing conditions. These will be evaluated throughout and a solution will be determined to fix these prior to the conclusion of the project to avoid trip hazards.





### *Engineering Services*

- M&M Contractors has been selected and provided notice to proceed for the slum and blight demolition of the 1035 East Center Street property based on the phone bids previously requested by the Borough. M&M has applied for the demolition permits and is currently reviewing access options to the property. We anticipate this work being completed in the immediate near future.
- The County has been notified the Borough intends to move forward with the original application for the expansion of storm sewer replacement in the West End area for the 2020 CDBG grant cycle. The Borough would be responsible for any balance remaining if the bid price is greater than any approved funding.
- The County has decided to move forward with ARS completing future Repository purchase request inspections within the Borough. Our plan is to continue performing the Code evaluations for the Borough as well at the same time.
- We are finalizing design specifications for heating/cooling work at the JCC with the Mee Foundation grant funding and advertising is anticipated by the end of September/beginning of October with approval anticipated at the October Council Meeting.

### *Code Enforcement*

- We anticipate ramping up Code enforcement efforts over the next several months especially as we head into the Fall and Winter months. There are multiple properties where follow-up inspections are required and additional tickets may be written or summary notices sent out.
- An additional round of violation tickets were recently sent out to the three (3) properties owned by Mr. Domingos Pena who continues to ignore notices and tickets that have been previously issued. We will continue to monitor these properties and ticketing will continue until we are able to schedule a trial date.
- Residential and commercial property owners are reminded trash accumulation, including garbage bags and general refuse, on porches and along houses and/or garages is not permitted. Trash is to be stored in approved containers to minimize animal and rodent infestation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Recreation Activities Board Minutes – Wed. September 2, 2020  
Meeting called to order at 5:02 pm

Present: Chris Bressler., Jim Lecker., Sarah Grunthamer., Mary Frey., Patty McDivitt.

Guest:

Absent: John O'Rourke

June minutes were reviewed and motioned to accept followed by a second. Minutes were approved.

Financial Report:

Membership	255.00	
Key Cards	10.00	
Domtar	199.50	
Memorials for Patty Golebieski	390.00	
Donations	700.00	
Shawn & Laura Lynch		
Pete Caristo		
Robert & June Stewart		
Dick & Nancy Servidea		
Norman & Val Haight		
	<u>\$1,618.50</u>	total

Directors Report:

Covid Grants are completed and Submitted and we are waiting to hear.

Fitness Key System is down- They will come to look at it soon and we will know if the system needs replaced or repaired

John Updyke was contacted for lights and security system. The lines were cut when they put in new playground equipment. We need an estimate to get the lights working again and the security system upgraded.

Windows are in the pool and fitness center.

We can not fill the pool due to the water shortage. We are looking at the end of September beginning of October. We need to upgrade the chlorination system so we do not need to manually chlorinate the pool. Jim Lecker motioned that we move forward and purchase a chlorination pump system. PattyMcDivitt seconded the motion. Motion Carried

Laura's excersise class will start October 5<sup>th</sup>.

Cheerleaders and Girls Basketball are continuing to use the gym at this time.

More people are wanting to use the gym. We are starting to have classes and soon we will open the doors for everyone. We are having concerns about sanitation. Sarah motioned that we purchase a fogger system to handle the sanitation due to CDC guidelines. Jim seconded the motion. Motioned Carried. There was also a discussion that more cleaning time may need added in the future to open completely and still abide by CDC Guidelines.

We need to get information into the paper to advertise for the Silver Sneakers Program. We need to get a general number of those interested and make them aware that they need to verify with their own insurance



company if it is covered. If it is covered, it will also cover the membership fees. Chris will contact the Johnsonburg Press.

Meeting Adjourned: at 5:41 pm

July 21, 2020

Office of the Elk County Commissioners  
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, July 21, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Tracy Gerber, CDBG Coordinator; Ryan Miller, ARS Engineering; Patrick Watkavitch, Jay Township; Brian Bloom, EADS Group; Paul McCurdy, Ridgway Borough; LeeAnn Covac, Court Administrator; Dan Rimer, I.T.; Francis Gustafson, tax payer and Brian Stockman; press. Rick M. joined the meeting via Zoom.

Matthew Quesenberry made a motion to approve the agenda and was seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the Minutes of July 7, 2020 seconded by Matthew Quesenberry and carried unanimously.

**RESOLUTIONS**

- 2020 – 12: Proclamation for Pretrial, Probation and Parole Supervision Week July 19-25, 2020 recognizing adult and juvenile probation officers.
  - M. Fritz Lecker made a motion to adopt resolution 2020-12 seconded by Matthew Quesenberry and carried unanimously.

**NEW BUSINESS**

1. Matthew Quesenberry made a motion to award the bid for the CDBG FY 2017 Johnsonburg sidewalk and curb cut project to M & M Contracting in Ridgway in the amount of \$85,000.00. This motion was seconded by M. Fritz Lecker and carried unanimously.

Steger Masonry in Ridgway	\$102,000.00
Dave Roman Excavating in Reynoldsville	\$140,036.00
M & M Contracting in Ridgway	\$85,000.00
Bob Cummins Construction Co. in Bradford	\$102,200.00

2. Matthew Quesenberry made a motion to table the award of the bids for the CDBG Competitive Jay Township Water Authority, Village of Force water line replacement project until the August 4, 2020 meeting. This motion was seconded by M. Fritz Lecker and carried unanimously.

Dave Roman Excavating in Reynoldsville	\$643,986.00
C & R Directional Boring LLC in Clearfield	\$535,320.58
Glen Johnston Inc. in McKeesport	\$640,195.00
Continental Construction in Ridgway	\$433,340.00
D & M Contracting in New Alexandria	\$744,000.00
Klinginsmith Construction Enterprises of Conneaut Lake	\$697,835.60
Guyer Brothers Inc. of New Enterprise	\$756,169.20
Bison Construction Inc. of Fairmount City	\$678,183.00
Mortier's Excavating Inc. of Pulaski	\$743,708.00

3. M. Fritz Lecker made a motion to approve the Title IV-D cooperative agreement for the period of October 1, 2020 through September 30, 2025 for the Elk County Domestic Relations Section seconded by Matthew Quesenberry and carried unanimously.  
LeeAnn Covac, Court Administrator, was present and explained this is a 5-year cooperative agreement with the Department of Human Services Child Support and Enforcement that the Domestic Relations Office must adhere to. The County is eligible for 66% reimbursements for salary and benefits.
4. Matthew Quesenberry made a motion to approve 4 headstone allowances for Veterans Affairs seconded by Joseph Dagher and carried unanimously.
5. Joseph Dagher made a motion to approve 1 widow burial for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
6. M. Fritz Lecker made a motion to approve 3 veteran allowances for Veterans Affairs second by Joseph Dagher and carried unanimously.
7. Matthew Quesenberry made a motion to reaffirm the approval of CY renewal contract FY 2020-2021 with CWIS Data Sharing Agreement seconded by Joseph Dagher and carried unanimously.  
This agreement was passed at the July 7, 2020 meeting; however, Director of CYS brought it back to the table due to the State changing some of the wording within the agreement. Tom Wagner, Solicitor, looked the agreement over again and said it was good to approve and that there is no monetary connection with a data sharing agreement like this.
8. M. Fritz Lecker made a motion to approve CYS Renewal FY 2019-2020 with Merakey Pennsylvania seconded by Joseph Dagher and carried unanimously.
9. Matthew Quesenberry made a motion to approve the Dickinson Center, Inc. contracts for CYS FY 2020-2021 seconded by M. Fritz Lecker and carried unanimously.
10. Joseph Dagher made a motion to approve the amendment between Elk County CYS and Elk County Probation Department with Mid-Atlantic Youth Service, Corp. for enhanced per diem rate for secure detention services during the COVID-19 pandemic seconded by M. Fritz Lecker and carried unanimously. The two changes are listed below:
  - a. Additional \$30.00 per day above FY 2019-2020
  - b. One-time COVID-19 testing fee of \$55.00
11. Joseph Dagher made a motion to approve the Courthouse lawn use application for Patricia Greene for a luminary service on Drug Overdose Awareness Day on August 31, 2020 from 4pm – about 11pm. This motion was seconded by M. Fritz Lecker and carried unanimously.
12. M. Fritz Lecker made a motion to approve the employee policy manual change regarding the probationary period seconded by Matthew Quesenberry and carried unanimously.  
The policy change eliminated the 5% wage reduction during the probationary period for non-bargaining employees.
13. Joseph Dagher made a motion to approve the employee policy manual change regarding emergency volunteers seconded by M. Fritz Lecker and carried unanimously.
14. M. Fritz Lecker made a motion to approve the 2020-2021 Human Services Development Fund Contracts seconded by Joseph Dagher and carried unanimously.



## APPROVAL OF THE BILLS

### APPROVAL OF THE BILLS: July 4, 2020 → July 17, 2020

GENERAL FUND	\$187,311.14
PAYROLL	\$255,741.88
COE DRUG & ALCOHOL	\$84.60
GAS WELL IMPACT FEE/ACT 13	\$6,293.98
HAZMAT	\$175.47
E911 WIRELESS	\$19,808.04
NTRP	\$38,616.69
CONSTRUCTION FUND	\$3,267.50

→ Joseph Dagher made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

### QUESTIONS FROM THE PRESS

- Brian Stockman wanted to know when the COVID-19 grant applications would be available to the public.
  - The applications will be available by the end of the week, July 24, 2020. They will be available on the website as well as in the commissioner's office. The applications are due by August 31, 2020.
- Brian Stockman also wanted to know is there a cap on the monies available.
  - There are 6 eligible categories. The max for businesses and non-profits is \$10,000.

### QUESTIONS FROM TAXPAYERS

- Francis Gustafson raised issues he would like to address regarding Jay Township. The Commissioners have scheduled a meeting with Mr. Gustafson for Thursday morning.

### CORRESPONDENCE

- Received notification from Western Pennsylvania Conservancy of their GP-7 Application for the replacement of one undersized 48-inch diameter culvert with one 11.42' x 7.25' x 42' aluminum alloy CMP squash pipe at the crossing of Hunter Creek and Owls Nest Road in Highland Township.

### GOOD OF THE COUNTY

- ❖ Tom Wagner, County Solicitor, made a notice to the public regarding 2 lawsuits that have come up from the Trump campaign. All 67 Pennsylvania counties are in the lawsuit as defendants. Mr. Wagner went on to say the system the Elections office uses here in Elk County is very fair and very transparent. It does not appear as though we will have any issues; however, the county is keeping a close eye on the situation. Commissioner Quesenberry went on to say if anything has to happen it would be more of a procedural change that may need to be made, not the County having to buy new equipment or anything of that nature.

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**ADJOURN MEETING**

The meeting was adjourned at 10:47am on a motion by M. Fritz Lecker seconded by Joseph Dagher and carried unanimously.

ATTEST:

  
Chief Clerk

**NEXT MEETING**  
**TUESDAY, AUGUST 4, 2020**  
**10:00AM CONFERENCE ROOM NO. 2 & ZOOM**  
**COURTHOUSE ANNEX BUILDING**

August 4, 2020

Office of the Elk County Commissioners Minutes  
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, August 4, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher and M. Fritz Lecker. Commissioner Quesenberry was excused from the meeting. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Jim Abbey, I.T.; Ed Warmbrodt, Deputy Warden and Brian Stockman; press. Mike McAllister joined the meeting via Zoom.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Joseph Dagher and carried unanimously.

Joseph Dagher made a motion to approve the Minutes of July 7, 2020 seconded by M. Fritz Lecker and carried unanimously.

**OLD BUSINESS**

1. M. Fritz Lecker made a motion to approve the bid award for the Jay Township Waterline project to Continental Construction in the amount of \$433,340.00. This motion was seconded by Joseph Dagher and carried unanimously.

**NEW BUSINESS**

1. M. Fritz Lecker made a motion to approve the nursing contract agreement for the prison with Brittane Neubert at a rate of \$22.37 per hour and the contract ends December 31, 2020. This motion was seconded by Joseph Dagher and carried unanimously.
2. Joseph Dagher made a motion to approve Fox Township application for Liquid Fuel Funds in the amount of \$7,000.00 for paving various roads in the township seconded by M. Fritz Lecker and carried unanimously.
3. Joseph Dagher made a motion to approve Benezette Township application for Liquid Fuel Funds in the amount of \$7,000.00 for major repairs to Houston Road seconded by M. Fritz Lecker and carried unanimously.
4. M. Fritz Lecker made a motion to approve Johnsonburg Borough application for Liquid Fuel Funds in the amount of \$7,000.00 to help with the purchase of a John Deere 506 compact excavator seconded by Joseph Dagher and carried unanimously.
5. Joseph Dagher made a motion to approve 2 widow burial allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
6. Joseph Dagher made a motion to approve the use of Room Tax Committee funds in the amount of \$6,700.00 for the printing of 75,000 Elk Viewing Guides as recommended by the Room Tax Committee seconded by M. Fritz Lecker and carried unanimously.

**APPROVAL OF THE BILLS: July 18, 2020 → July 31, 2020**

<b>GENERAL FUND</b>	<b>\$290,706.90</b>
<b>PAYROLL</b>	<b>\$256,813.33</b>
<b>LIQUID FUEL</b>	<b>\$21,000.00</b>
<b>ACT 13 MARCELLUS LEGACY FUND</b>	<b>\$5,056.93</b>
<b>HUMAN SERVICE DEVELOPMENT BLK</b>	<b>\$15,000.00</b>
<b>GAS WELL IMPACT FEE/ACT 13</b>	<b>\$56,752.41</b>
<b>HAZMAT</b>	<b>\$4,838.58</b>



<b>E911 WIRELESS</b>	<b>\$13,406.30</b>
<b>NTRP</b>	<b>\$6,204.50</b>
<b>CONSTRUCTION FUND</b>	<b>\$1,812.75</b>

→ Joseph Dagher made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

**QUESTIONS FROM THE PRESS** – N/A

**QUESTIONS FROM TAXPAYERS** – N/A

**CORRESPONDENCE** – N/A

**GOOD OF THE COUNTY**

- ❖ Commissioner Dagher reported Treasurer, Peggy Schneider, was unable to attend the meeting; however, she wanted to share financial information with the taxpayers.
  - General Fund Checking Account Balance as of Today: \$1,929,257.76
  - Invested Fund
    - \$3,296,635.75 in PLGIT
    - \$1,000,843.08 Money Market with County National
    - Total invested funds: \$4,297,478.83
  - Total Funds Available: \$6,226,736.59
  - Revenue due for August 2020 is approximately \$400,000.00
  - Last year at the end of August the County's Total Funds were: \$6,198,249.74
  
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**ADJOURN MEETING**

The meeting was adjourned at 10:15am on a motion by M. Fritz Lecker seconded by Joseph Dagher and carried unanimously.

ATTEST:

  
\_\_\_\_\_  
Chief Clerk

**NEXT MEETING**  
**TUESDAY, AUGUST 18, 2020**  
**10:00AM CONFERENCE ROOM NO. 2 & ZOOM**  
**COURTHOUSE ANNEX BUILDING**

August 18, 2020

Office of the Elk County Commissioners Minutes  
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, August 18, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Dan Rimer, I.T. and Brian Stockman; press. No individuals participated via Zoom.

Matthew Quesenberry made a motion to approve the agenda with the proposed changes from Commissioner Dagher below. This motion was seconded by M. Fritz Lecker and carried unanimously.

- Change item #10 to Approve CYS FY 20-21 Renewal Contract with CWEL (Pitt Bradford Masters Program)
- Add an additional item #14 to Approve CYS FY 20-21 Renewal Contract with Blueprints Foster Care in Washington, PA.

Joseph Dagher made a motion to approve the Minutes of August 4, 2020 seconded by M. Fritz Lecker and carried unanimously.

**NEW BUSINESS**

1. M. Fritz Lecker made a motion to approve Spring Creek Township Application for Liquid Fuel Funds in the amount of \$7,000.00 to help with the purchase of a 2019 ZZ BT-Mega 31674 for cleaning ditches and the road. This motion was seconded by Matthew Quesenberry and carried unanimously.
2. Joseph Dagher made a motion to approve 2 Widow burial Allowances for Veterans Affairs Office seconded by M. Fritz Lecker and carried unanimously.
3. Matthew Quesenberry made a motion to approve 1 veteran burial allowance for Veterans Affairs Office seconded by M. Fritz Lecker and carried unanimously.
4. M. Fritz Lecker made a motion to retroactively approve Cindy Wyant's Courthouse Lawn Use Application for August 15, 2020 at 10:00am for a wedding. This motion was seconded by Joseph Dagher and carried unanimously.
5. M. Fritz Lecker made a motion to retroactively approve the MATP Grant agreement and assurance of compliance to August 5, 2020 seconded by Joseph Dagher and carried unanimously.
6. Joseph Dagher made a motion to appoint Candy A. Reis to the Elk County Planning Commission with her term expiring December 31, 2021 seconded by Matthew Quesenberry and carried unanimously.
7. Matthew Quesenberry made a motion to approve the highest bid for the 2008 Chevy Equinox from the County's auction to Steve Schatz in the amount of \$1,500. This motion was seconded by M. Fritz Lecker and carried unanimously. (See All Bids Below)

CLINTON WILLIAMS	\$1,251.50
<b>STEVE SCHATZ</b>	<b>\$1,500.00 *Winning Bid</b>
RANDY MARCONI	\$1,111.00
STEVE'S AUTO SALES	\$1,475.00

8. M. Fritz Lecker made a motion to approve the amended language in the Elk County Personnel Policies for Emergency Volunteers seconded by Joseph Dagher and carried unanimously.



9. Matthew Quesenberry made a motion to approve Horton Township Application for Liquid Fuel Funds in the amount of \$7,000.00 to oil various township roads second by M. Fritz Lecker and carried unanimously.
10. Joseph Dagher made a motion to approve CYS FY 20-21 Renewal Contract with CWEL (Child Welfare Educational Leadership) with Pitt Bradford. This motion was seconded by Matthew Quesenberry and carried unanimously.
11. M. Fritz Lecker made a motion to approve CYS FY 20-21 Renewal Contract with Children's Aid Society in Clearfield County seconded by Joseph Dagher and carried unanimously.
12. Joseph Dagher made a motion to approve the agreement between CGI Communications, Inc. and the County of Elk to produce up to 6 video chapters. This motion was seconded by M. Fritz Lecker and carried unanimously.
13. M. Fritz Lecker made a motion to approve the application for use of courthouse lawn for Alcohol and Drug Abuse Services for a Free Kettlebell class to residents of all ages. This will run for 5 weeks: August 21 & 28<sup>th</sup>, September 4, 11 & 18<sup>th</sup> from 11pm-12pm. This motion was seconded by Joseph Dagher and carried unanimously.
14. Joseph Dagher made a motion to approve CYS FY 20-21 Renewal Contract with Blueprints Foster Care in Washington, PA. This motion was seconded by Matthew Quesenberry and carried unanimously.

**APPROVAL OF THE BILLS: August 1, 2020 → August 14, 2020**

<b>GENERAL FUND</b>	<b>\$276,242.50</b>
<b>PAYROLL</b>	<b>\$235,013.76</b>
<b>LIQUID FUEL ACT 144</b>	<b>\$311.88</b>
<b>COVID-19 PROGRAM</b>	<b>\$8,020.69</b>
<b>ACT 13 MARCELLUS LEGACY FUND</b>	<b>\$5,000.00</b>
<b>COE SUBSTANCE ABUSE</b>	<b>\$100.00</b>
<b>FEDERAL SOCIAL SERVICE/EMERG. SHELTER</b>	<b>\$6,954.00</b>
<b>GAS WELL IMPACT FEE/ACT 13</b>	<b>\$1,151.50</b>
<b>2018 CDBG</b>	<b>\$4,461.35</b>
<b>HAZMAT</b>	<b>\$40.01</b>
<b>E911 WIRELESS</b>	<b>\$14,433.74</b>
<b>NTRP</b>	<b>\$39,162.09</b>
<b>CONSTRUCTION FUND</b>	<b>\$3,878.28</b>

- M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Dagher and carried unanimously.

**QUESTIONS FROM THE PRESS**

- Brian - Did any Benezette Supervisors approach any of the commissioners about the bank closing? M. Fritz Lecker – Yes and it was suggested that they meet with the citizens to have them voice their concern.

**QUESTIONS FROM TAXPAYERS** – N/A

**CORRESPONDENCE**

- Received notification from Keller Engineers that Fox Township Supervisors will be filing for a Public Water Supply Permit for their proposed waterline interconnection near Toby Road.



**GOOD OF THE COUNTY**

- ❖ This is a reminder for any business or non-profit interested in applying for the County's COVID-19 Grant that applications are due by August 31, 2020.
- ❖ Another reminder for all County residents to be sure to complete your 2020 census.
- ❖ One last reminder the Act 13 Mini Grant Applications are due by August 31, 2020.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**ADJOURN MEETING**

The meeting was adjourned at 10:22am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:

  
Chief Clerk

**NEXT MEETING  
TUESDAY, SEPTEMBER 8, 2020  
10:00AM CONFERENCE ROOM NO. 2 & ZOOM  
COURTHOUSE ANNEX BUILDING**