

**Johnsonburg Borough
Regular Meeting
October 14, 2025**

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- Regular meeting September 8, 2025

Guests & Public Comment on Agenda Items

Reports

- Finance/Bills for Payment
- Mayor
- Borough Solicitor
- Code Enforcement
- Police Department
- Fire Department
- Street Department
- Engineering
- Recreation Board
- Municipal Authority
- Council Committees

Old Business

1. Johnsonburg Community Center fitness center ceiling
2. Elk County repository properties – Johnsonburg Borough

New Business

1. 210 Mill Street purchase
2. Bucket truck bids
3. Dump truck purchase
4. Employee health care
5. Community & Economic Development Coordinator position

Executive Session (if needed)

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
September 8, 2025
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement			X
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to approve the agenda but to change the executive session to the beginning of the meeting at the solicitor's request. Motion carried unanimously.

Minutes: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the minutes from the regular meeting held on August 11, 2025. Motion carried unanimously.

Guests & Public Comment: Kylie Maland, 131 Terra Cotta Rd., was present to introduce herself to Council as a new board member of the Johnsonburg Community Trust. She will be opening an outfitter's store within the brick block in Spring 2026.

A motion was made by Councilman Warmbrodt and seconded by Councilman Imbrogno to move into executive session at 4:04 p.m. to discuss personnel and litigation. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Poague to return to regular session at 4:38 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel and litigation were discussed but no decisions were made.

Monthly Reports

Solicitor: Solicitor Thomas reported that he received correspondence from the residents of 512 Third Ave. about their neighbor's building permit for a deck. He will report back after he researches the matter.

Councilman DePanfilis asked the Solicitor if the borough can clean up debris at 314 High St. Solicitor Thomas stated that the borough can abate the code violations. This led to a brief discussion on abandoned properties.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$4,962.56, Community Center Fund - \$3,664.91, Highway Aid Fund - \$2,559.00, and Community Improvement Fund - \$772.38. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget had nothing to report.

Police: Monthly report is on file. Chief Clopp reported attending an annual school security meeting and an active shooter training at Johnsonburg Area High School sponsored by the state police.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Engineer Report: Monthly report is on file. Engineer Ryan Miller reported on projects that have been completed in Summer 2025 including Bridge Street sidewalks, Johnsonburg Community Center exterior restoration, and Johnsonburg Community Center ballroom air conditioning. The air conditioning will be continued to the ladies' parlor through a change order with Allied Systems.

Our 2025 Community Development Block Grant application for Johnsonburg Community Center entrance was awarded \$58,300.00.

Code Enforcement: Monthly report is on file.

Recreation Board: Minutes and reports are on file.

Council Committees: The personnel committee met to review the police contract proposal. The municipal authority committee met with the Johnsonburg Municipal Authority to discuss a potential ordinance.

Municipal Authority: Minutes and reports are on file. Johnsonburg Municipal Authority Board Member Jack Fowler was present to update the board on current projects.

Old Business: 1. A discussion was held on the Johnsonburg Community Center fitness room ceiling. Contractors are reluctant to get involved until the winter months. Council discussed moving the equipment from the area.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to sign a three-year renewal contract with Waste Management for garbage service to borough residents. Motion carried unanimously.

New Business: 1. The following bids were received for the 2025-2026 winter season:

Name	Bid
Challenger Transport	\$30.03 per ton
PSM Enterprises	\$31.90 per ton

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to accept the low bid of \$30.03 per ton from Challenger Transport. Motion carried unanimously.

2. A motion was made Councilman DePanfilis and seconded by Councilman DeAngelo to purchase a 2004 Chevrolet 4500 bucket truck for \$12,000.00 with funds from the street light fund. Motion carried with President Maletto opposed.

A motion was made by Councilman Cherry and seconded by Councilman DePanfilis to bid our 1992 Ford F350 bucket truck for sale. Motion carried unanimously.

3. A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to accept the quote of \$3,255.00 from Triple H for the relocation of a steam line pipe at the Johnsonburg Community Center. Motion carried unanimously.

4. A motion was made by Councilman DePanfilis and seconded by President Maletto to approve the 2026 Minimum Municipal Obligations (MMOs) for both the Non-Uniform Pension Plan (\$5,466) and the Uniform Pension Plan (\$149,625). Motion carried unanimously.

5. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to hold the annual Halloween trick or treat on October 25th from 5:00 – 7:00 p.m., by porchlight invitation only. Motion carried unanimously.

6. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to allow the Chamber of Commerce to close Market St. for the annual Halloween parade on October 25th. Motion carried unanimously.

7. A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to allow the Lamari family to close a portion of Market St. for their annual CJD fundraiser on October 4th. Motion carried unanimously.

Public Comment on Agenda Items: President Maletto reminded Council of the upcoming McWaPEC Counties Boroughs Association dinner being held in Kane on September 25th.

After a brief discussion, a motion was made Councilman Poague and seconded by Councilman DeAngelo to write a letter of support to the Johnsonburg Municipal Authority asking them to consider installing a river access area for kayaks and canoes along Glen Hazel Rd. Motion carried unanimously.

Adjournment: A motion was made by Councilman Poague and seconded by Councilman Cherry to adjourn the meeting at 5:44 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

DRAFT

Treasurer's Report

September 2025

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance	PLGIT Balance	PLGIT Interest
General	\$142,475.80	\$99,867.74	\$134,348.95	\$107,994.59	\$397,790.40	\$1,308.48
Street Light	\$10,785.19	\$20,393.01	\$17,570.57	\$13,607.63	\$82,681.02	\$318.78
Library	\$2,845.99	\$195.57	\$9.76	\$3,031.80		
Retirement	\$4,396.24	\$73,416.48	\$4.68	\$77,808.04	\$223,700.16	\$791.44
Highway Aid/Liquid Fuels	\$19,600.05	\$0.78	\$2,559.00	\$17,041.83	\$34,241.35	\$121.14
Borough Equipment	\$13,773.10	\$346.71	\$17.18	\$14,102.63	\$46,832.43	\$165.69
Fire Services	\$15,055.43	\$3,552.15	\$9,487.23	\$9,120.35	\$100,262.30	\$354.72
Community Center	\$38,512.11	\$5,997.04	\$30,148.04	\$14,361.11	\$28,816.38	\$101.94
Per Capita	\$4,892.43	\$214.50	\$10.70	\$5,096.23		
Debt Service Fund	\$49,143.82	\$556.17	\$27.61	\$49,672.38		
Community Improvement	\$76,729.48	\$11,313.93	\$795.05	\$87,248.36		
EMS	\$1,466.77	\$91.09	\$4.55	\$1,553.31		

Outstanding Expenses & Liabilities

Fund	Amount	Description
Community Improvement	\$5,000.00	Community Heart & Soul grant match
Community Improvement	\$25,000.00	DCED STMP Phase 2 grant match
Community Improvement	\$10,000.00	PA Humanities Heart & Soul grant
General	\$20,914.88	2025 Act 13 funding

Monthly Bills

General	Highway Aid
Community Center	Community Improvement
Other	



JOHN CLOPP
 Chief of Police

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of September 2025.

Calls for Service	247	Parking Violations	1
Signal Calls	61	House Watches	0
Telephone Calls	63	Vehicle Lockouts	1
Investigations	49	Light outage	0
Hearings	9	B.O.L.O	13
Traffic Accidents	5	Asst. Fire/Ambulance	4
Written Warnings	12	Asst. other Police Dept.	12

Receipts:

Fines	\$ 662.05
Reports	\$ 15.00
Tickets	\$ 0.00
Total	\$ 677.05

Special Information:

- Assisted with homecoming parade on 09/05.
- Performed K9 search at JAHS on 09/18.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	2	1	1
Assaults	2	1	1
Burglary	1	0	1
Thefts	4	2	2
Criminal Mischief	1	1	0
D.U.I.	1	1	0
Disorderly Conduct	4	4	0
Mental Health	3	0	3
Sex Offenses	0	0	0
Family and Children	9	1	8
All Other Offenses	24	7 (15 MV Arrests)	17
Totals	51	33	33

Respectfully

Boro Crew Report

Fixed traffic signal on center street.

Chipped brush along tracks.

Took over recycle dumpsters throughout the month.

Went to pick up new bucket truck.

Marked pa one calls.

Cleaned ditch on Shawmut avenue.

Cleaned all trucks and equipment.

Swept up leaves on some roads.

Held dumpster day.

Cleaned ditch across from dnd auto.

Cut grass throughout town.



Engineer's Report – October 14, 2025 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

- Bucktail Excavators, Inc. continues to anticipate completing the Bergen St/First Ave Slum & Blight demolitions this Fall. The County recently extended the contract through the end of the year without issue. Funding for this project is provided by the County through a CDBG (FY 2023) grant and three (3) additional PHARE funding grants.
- The County is in receipt of the three (3) PHARE slum & blight applications the residential structures located at 303 & 331 First Avenue and 628 Penn Street. Both contractors have been notified of the current progress and are waiting for formal approval to add that work to their future schedules.
- We recently met with DCED representatives and the County's CDBG Coordinator to review the Borough's FY 2025 CDBG grant application for the replacement of the JCC accessible ramp entrance. DCED was in town performing audit's of past CDBG projects and wanted an opportunity to verify the applicability of the Project which they confirmed. The Project was previously approved by both the Planning Commission and Commissioners. We anticipate funding approval from DCED in Summer 2026 and see construction commencing most likely in Spring 2027 unless funding is released early.
- The County Planning Office has notified local municipalities of additional FY 2025 CDBG funding which will be dedicated to slum and blight removal. We are working on an application for the removal of the 210 Mill Street property. The structure is in an advanced state of disrepair and portions of the roof have already begun to collapse.
- Redmond Construction has completed the JCC Exterior Restoration Project. Funding for this project was provided through a grant from the Palumbo Charitable Trust. We've been in contact with our grant writer and started to discuss additional funding options to complete the remaining two sides of the building.
- Allied Systems has been notified of an approved change order to their 3rd Floor Ballroom A/C Project which will allow for the extension of A/C to the Ladies Parlor at the end of the hallway utilizing equipment that was recently installed. They anticipate completing this additional work in the first week of November to avoid interference with the Recreation Board's Haunted House. Funding for this project was made possible through a grant from the Doris Stackpole Foundation and the remaining balance will be utilized for this additional work.
- Work on the Hemlock Street Stormwater Project plans, project specifications and bid packet is ramping up as we work to finalize the proposed layout and required easement agreements. We will be working with John to get those agreements finalized and hope to advertise later this year. Funding for this project has been provided through an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority and is up September 31, 2026.



- The Borough was recently notified that FY 2024 funding was released in late July. This means the Borough can begin the process of getting plans & specifications ready and advertised for the Allegretto Building Slum & Blight Demolition Project and Bridge Street Sidewalk Replacement Project. Considering the time of year and some complexities, these look like 2026 construction projects at this point. We need to take a closer look at the Allegretto Building as it was constructed adjacent to the Cheer Revolution building and we want to ensure a similar circumstance like the Elks and Theater will not occur. In addition, the Cheer building's roof is attached to the top of the Allegretto Building so that will also need to be addressed prior to demolition. We will also work to get the sidewalk project finalized and advertise so construction in Summer 2026 is possible.
- We are currently working on a Local Share Account (LSA) grant application on behalf of the Borough for the development of a public space at the former Theater site. The project would include the construction of a public space immediately off the Market Street sidewalk and expanded parking in the rear. Additional accessible paths would be included to provide access from the rear parking to the new space and Market Street. This is similar to previous grant applications; however, it no longer includes the demolition of the Theater so it makes the project much more appealing this time around.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

**Johnsonburg Community Center
Rec Board Meeting Minutes October 5, 2025**

Present: John O'Rourke Jim Lecker Tara Poague-excused Bev Bouse Tracy Crowe
Sarah Grunthaner-excused Nikki Zimmerman Scott Cherry-excused

Call to order 5:02 p.m.

August 7, 2025 Minutes

Passed **Motion to accept:** Jim Lecker **Second:** Bev Bouse **Vote:** Unanimous

Financial Report

See attached

Passed **Motion to accept:** John O'Rourke **Second:** Jim Lecker **Vote:** Unanimous

Open Issues

- 1.) **Weight Room Ceiling** This is still an issue and it is only getting worse. We are having a hard time finding someone who can fix it. Nick Cherry is going to come drill a hole and see what we have going on. What should we do before it collapses on someone?

- 2.) **Boiler** Triple H cut the broken steampipe off and ran a new one through the weight room into the gymnasium.

- 3.) **Third Floor A/C-Stackpole Grant** Allied Systems is going to add a/c to the ladies lounge to finish out the Stackpole grant that we received for this.

- 4.) **Wine Festival** Unfortunately almost all of the wine vendors backed out on this event. With such short notice, we could not get any vendors to replace them and had to cancel this event. What if we tried doing it at a different time of year next year? March 7th, 14th, 21st, 28th, April 11th, 18th, 25th? Does anyone know of anything going on these weekends. Which ones are the best/worst? Or maybe we find an alternative to the wine festival and do a dance, pickleball tournament, etc.

Director's Report

See attached

Jim Lecker's Report

See attached

New Business

- 1) **Pool Heater** The pool was shut down for over a week again due to the pool heaters not working. We had an engineer volunteer to look at them and he found a leak in the 2009 heater that was ruining the burners. He replaced the sensors in the 2022 heater and it is working better than it ever has. We were able to get donations to buy a new heater. It is the same as the 2022 heater with a 3-year warranty.

- 2) **Board Member Replacement** Sadly with the passing of our Treasurer, we will need to have someone else voted in to take this position.

Jim Lecker made a **motion to vote** Bev Bouse as our new Treasurer.

Second: John O'Rourke **Vote:** Unanimous

Jim Lecker made a **motion** to **vote** Tracy Crowe as a voting member.

Second: Johns O'Rourke

Vote: unanimous

- 3) **Military Discount** John O'Rourke made a motion to give those who have served in our military a discount to follow the senior/student rates.

Second: Jim Lecker

Vote: Unanimous

- 4) **Soup/Bake Sale** We didn't have a whole lot of soup donors at the September sale. If anyone could make some for October 15th it would really help out. If you know anyone who isn't on our list of volunteers that you think would be interested in helping, please reach out to them.

- 5) **Haunted House** Our 4th annual Haunted House will be October 24th and 25th from 7-10pm. We decided that it is time to grow and make changes to this event. This year we have invited Nikki Iozzo to set up her kids corner market and The Garbage Pit food truck to park out front. We believe these will both be good additions to our event. Tara Poague has been setting up a table for treats on the street as well as doing the haunted house and she is wondering if anyone would like to step in and sit at the table for treats on the street this year? If so we will need everyone to bring in a bag of candy to donate so that we can hand it out. They usually estimate about 300-400 kids.

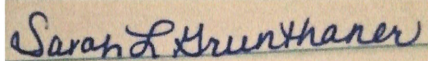
Motion to adjourn: Jim Lecker

Second: Bev Bouse

Vote: Unanimous

Meeting adjourned at 5:45p.m. Next Meeting November 6, 2025 5:00pm

X



Sarah Grunthaner
Rec Board Secretary

September 2025 Directors Report

- Wednesday August 6th Ed Redmond started setting up his scaffolding out front to work on the second phase of repointing.
- Wednesday August 6th Ryan Miller provided Tara Poague with the quote from Allied Systems on adding a/c to the gymnasium furnace.
- Wednesday August 6th Jim Grumley worked on patching the hole in the wall at the entrance of the weight room. When he did this, we lost the connection to the camera outside of the weight room.
- Saturday August 9th Dave Votano started to work on the billiard room door again.
- Saturday August 9th the Johnsonburg Rotary had their second annual pickleball tournament. They said they had a great turnout and everything went well.
- Monday August 11th Tara Poague designed and ordered 200 wine glasses.
- Monday August 11th, we held elementary girls' basketball sign-ups here.
- Monday August 11th, we had a back-to-school movie at the park, but unfortunately no kids showed up.
- Monday August 11th Carlson's came and looked at the camera outside the weight room and determined the cable is bad, so they will have to come back and replace it.
- Tuesday August 12th Tara Poague talked to Tony at Dave's Pro Shop and he said he will make sure Patty's plaque is done by Friday.
- Tuesday August 12th Tara Poague had community service kids bring 150 chairs down from the third floor and 20 tables.
- Wednesday August 13th, we had Swiftie night at the park. It went really well and we had a good turnout for it.
- Thursday August 14th Geno Polaski hung Patty's plaque on the wall of honor.
- Thursday August 14th Geno Polaski cleaned the pool filters.
- Thursday August 14th Tara Poague placed another order for bricks.
- Saturday August 16th Patty's funeral luncheon was in the gymnasium. We had it set for 150 people, but we could have easily and comfortably set the gym for 280 people. For future reference that would be 42 six foot rectangle tables, 7 rows of three tables (20 chairs per row) on each side of the gym with an aisle in between. 7 tiles between rows, but we would need 104 more chairs.
- Tuesday August 19th the sink in the lobby bathroom is detaching from the wall. Jeff Costanzo stuck a 2x4 under it for support for now, but it needs fixed or replaced.
- Thursday August 21st Tara Poague emailed Triple H and asked for a start date to get working on the boiler and steam pipes. They said they don't have a date, but will contact us as soon as they do.
- Friday August 22nd Joe Largey got the pool heater running again.
- Tuesday September 2nd Chief Clopp called Tara Poague and told her a kid broke one of the lamp poles at the playground. They know who it was and they are working on getting an estimate from Jon Updyke to charge the parents restitution to fix it.
- Visible \$25/month cheap cellphone to connect Venmo account to?

October 2025 Directors Report

- Monday September 8th Tripple H came and started drilling holes to run the new steam pipe.
- Tuesday September 9th Tripple H came and finished running the new steam line.
- Tuesday September 9th Brandon Mitchell from Carlsons came and fixed our camera outside the weight room. When the volunteers were fixing the hole in the wall, they put screws through the cord so Brandon was able to just cut that part of the wire off and saved having to run a whole new wire. However, he did have to cut holes in the wall where the volunteers were fixing and they will need fixed again.
- We had to cancel the Market Street Wine Walk for September 13th because too many wine vendors backed out last minute and we didn't have enough time to replace them. This is unfortunate, but also the reason we stopped doing the wine festival in the first place. This always seems to be an issue. Maybe we should try a different time of year? Spring?
- Thursday September 11th Tripple H came and replaced the pigtails on the boiler.
- Friday September 12th James the Butler stripped and waxed the hallways and stairs.
- Saturday September 13th Ed Redmond finished repointing the front of the building.
- Sunday September 14th James the Butler stripped and waxed the gymnasium floor.
- Monday September 15th Jeff Costanzo and Geno Polaski replaced the sink in the lobby bathroom.
- Tuesday September 16th Jon Updyke emailed Tara Poague and Chief Clopp the quote to replace the light pole that was vandalized at the playground.
- Tuesday September 16th one of our members donated a beautiful comforter and pillow shams from Macy's and a kitchen themed basket for us to raffle off during our soup sales this fall/winter. We will draw the winner at our December soup sale.
- Wednesday September 17th Geno Polaski fixed the leak on the radiator in the weight room.
- Thursday September 18th Ryan Miller met with DCED to look at the old sewer project and the new sidewalk/ramp project. They said everything looks good and we should be able to continue with no problems.
- Friday September 19th Carlson's updated the desktop to windows 11.
- Tuesday September 23rd Kellie Imbrogno called Carlson's and had them fix the computer because when it updated it wasn't communicating with our printer/scanner.
- Thursday September 24th, we had our first soup/bake sale of the fall/winter. It went rather well. We did not have a whole lot of soup donations this time.
- Thursday September 24th, we tie dyed shirts at the pavilion. We had 8 kids show up. This was a free event sponsored by alcohol and drug abuse.
- Friday September 25th the Lamari's decorated the front of the building for fall.
- Monday September 29th Geno Polaski cleaned the pool filters.
- Monday September 29th Judy Galsick started her class back up for the fall/winter.
- Thursday October 2nd Guardian Protection came and did their yearly inspection of the fire system.
- Thursday October 2nd the Lamari family came and started setting up for their annual Strides4CJD event that happens all weekend.
- Visible \$25/month cheap cellphone to connect Venmo account to?
- We have been asked a few times if we offer a military discount. I think that we should honor this. What do you think? They served our country and in today's world I think there should be more appraisal for that.



“JAMES THE BUTLER”
For all your cleaning needs:

September Report

- 67 hours in August
- Dave Votano is working on the barn door for the weight room.
- Dave Votano is working on installing handles on the doors on the third floor. There are 9 of them all together.
- Dave Votano fixed the steps in the main stairwell. There are a couple more spots that he started fixing up. He is almost finished.
- David Sallack is going to put bricks on the wall in cardio room to match the main room of the fitness center.
- Jum Grumley is working on patching the hole in the entrance room to the fitness center.
- Dave Votano worked on the door to the billiard room. He tried removing the kitchen doors to start working on them, but he can't figure out how to get them off the hinges.
- Nick Cherry is going to drill a hole and see what's going on in there.
- Allied gave us a quote to add a/c to the gymnasium furnace.
- Geno Polaski cleaned pool filters
- Geno Polaski hung patty's plaque
- Geno Polaski removed the radiator in the kitchen. Josh Meyers is going to fix the floor under it that is caving in.
- Geno Polaski is going to fix the sink in the lobby bathroom.
- Tommy Imbrogno and Judd Zilcosky removed the broken light from the playground. Jon Updyke is giving Chief Clopp an estimate to replace it.



“JAMES THE BUTLER”
For all your cleaning needs:

October Report

- 59 hours in September
- Dave Votano is working on the barn door for the weight room.
- Dave Votano is working on installing handles on the doors on the third floor. There are 9 of them all together.
- Dave Votano fixed the steps in the main stairwell. There are a couple more spots that he started fixing up. He is almost finished.
- We need to find someone to put bricks on the wall in cardio room to match the main room of the fitness center.
- Jum Grumley is working on patching the hole in the entrance room to the fitness center.
- Dave Votano worked on the door to the billiard room. He tried removing the kitchen doors to start working on them, but he can't figure out how to get them off the hinges.
- Nick Cherry is going to drill a hole and see what is going on in weight room ceiling.
- Geno Polaski removed the radiator in the kitchen. Josh Meyers is going to fix the floor under it that is caving in.
- Stripped and waxed the hallway and stairs.
- Stripped and waxed the gymnasium floor.
- Carlson's fixed the broken camera outside the weight room door.
- Ed Redmond finished repointing the front of the building.
- Tripple H cut off the broken steam line and ran a new one.
- Triple H replaced a pigtail steam pipe on the boiler.
- Jeff Costanzo and Geno Polaski replaced the sink in the lobby bathroom.
- Geno Polaski cleaned the pool filters.

JOHNSONBURG MUNICIPAL AUTHORITY

Regular Meeting Minutes

Wednesday, August 13, 2025

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

ROLL CALL – Jack Fowler, TJ Weaver via ZOOM, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King

Also present: Brian Buesink, Corey McCabe, Bryon Gregori, Tracey Brown, Travis Long of JHA via ZOOM, Solicitor Brown via ZOOM

VISITORS – None

APPROVAL OF AGENDA - A motion was made by Eric Poague and seconded by Duane Duffy to approve the agenda (carried).

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – A motion was made by Eric Poague and seconded by Earl Park to enter into Executive Session at 4:03 (carried). A motion was made by Eric Poague and seconded by Earl Park to exit Executive Session and enter the Regular Meeting at 4:53 (carried). Personnel was discussed with no action taken.

A motion was made by Duane Duffy and seconded by Eric Poague to approve moving Tracey Brown to a salary position at \$55,280/year. She will receive 5 additional vacation days and her cell phone stipend will increase to \$60/month. This is effective 8/14/2025. Roll call vote: Jack Fowler – yes, TJ Weaver – no vote, Earl Park – yes, Duane Duffy – yes, Paul Villella – yes, Eric Poague – yes, Tony King – yes (carried 6-0).

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS – A motion was made by Earl Park and seconded by Duane Duffy to approve the minutes from the July 9, 2025 Regular Meeting (carried).

MANAGER’S REPORT – Copy attached

WATER REPORT – Copy attached

SEWER REPORT – Copy attached

ENGINEER’S REPORT – Copy attached

A motion was made by Earl Park and seconded by Paul Villella to proceed with the survey and easement drafting update for Powers Ave. properties (carried).

SOLICITOR’S REPORT – None

COMMITTEE REPORTS –

- A. Administrative – none
- B. Operations – none
- C. Finance – none
- D. Fire Department – none
- E. Hiring – none
- F. Johnsonburg Borough – The borough would like a meeting with our committee to discuss the issue of storm water in the sanitary sewer
- G. Grants – none

TREASURER’S REPORT – A motion was made by Eric Poague and seconded by Earl Park to approve the Treasurer’s report (carried).

BILLS FOR PAYMENT – A motion was made by Earl Park and seconded by Eric Poague to approve the bills for payment in the amount of \$ 48,283.58 (carried).

Bank Balances as of: July 31, 2025

Northwest

Payroll - \$ 164,367.92
Water Pennvest - \$ 510.67
Sewer Pennvest - \$ 37,869.73
Operating Checking - \$ 292,215.46
Sewer Savings - \$ 52,591.75
Water Savings - \$ 66,242.47

CNB

Savings Acct. - \$ 3,806.71
Water Project Checking (COA) - \$ 40,829.93
Sewer Checking - \$ 22,222.77
Waterline Extension - \$ 477,908.47

PLGIT

General Fund - \$ 712,557.70
Sewer General Fund - \$ 94,777.69
Water General Fund - \$ 101,216.01

Debt Payments

CNB Mortgage - \$ 327.92
CNB Line of Credit Interest Only (Waterline Ext.) - \$ 1,734.47
CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20
Pennvest (Sewer)- \$ 8,580.54
Pennvest (Sewer)- \$ 11,718.30

OLD BUSINESS

- A motion was made by Eric Poague and seconded by Earl Park to approve PennVest Pay Request #3 in the amount of \$ 915,216.43 (carried).
- A motion was made by Earl Park and seconded by Eric Poague to not approve payment of ELCON invoice #401913 in the amount of \$ 57,080.00 until the punch list is completed (carried). A motion was made by Earl Park and seconded by Eric Poague to approve payment when the job is completed to Corey and Brian's satisfaction (carried).
- A motion was made by Paul Villella and seconded by Eric Poague to pay off the mortgage loan with CNB in the amount of \$ 22,252.94 (carried).

NEW BUSINESS

- A motion was made by Earl Park and seconded by Eric Poague to purchase a 2024 Ford F150 for \$42,430 and to place the truck we will take out of service on Municibid to sell (carried).

BOARD DISCUSSION – Earl Park would like a letter & bill sent to the Jones Township Municipal Authority for their portion of the sewer plant upgrade. He would like this on the agenda for next month. Eric Poague asked when the Jones Township meter calibration is due.

COMMENTS FROM VISITORS – None

EXECUTIVE SESSION – A motion was made by Tony King and seconded by Eric Poague to enter into executive session at 6:00 (carried). A motion was made by Duane Duffy and seconded by Eric Poague to exit Executive Session and enter the Regular Meeting at 6:15 (carried). Personnel was discussed with no decisions made.

ADJOURNMENT OF MEETING- A motion was made by Earl Park and seconded by Duane Duffy to adjourn the meeting at 6:16 p.m. (carried).

Jack Fowler, Chairperson
TLB

September 4, 2025
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, September 4, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CDBG Coordinator; Nancy Baker, CYS Director; Matthew Frey, Treasurer; Barb Swanson, Guest; and Marilyn Secco, Press. Joining via Zoom was Terry Brawand.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– August 21, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

RESOLUTIONS –

OLD BUSINESS

NEW BUSINESS

1. Request from Planning, present the Elk County Planning Commission's project recommendations for the FY 2025 CDBG Application. **Becki Taylor explained CDBG was allocated \$178,898.00 towards projects and three projects were selected:**
 - a. **Highland Township Water Telemetry in the amount of \$31,350.00**
 - b. **Johnsonburg Public Library in the amount of \$60,500.00**
 - c. **Johnsonburg Community Center in the amount of \$58,300.00****The remaining funds would be used for Slum and Blight in the amount of \$28,838.00**
Motion to accept by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.
2. Request from CYS, renewal contract with Cornell Abraxas Group for residential/ secure placements with an 11% to 40% increase depending on care needed. **Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
3. Request from CYS, renewal contract with Project Point of Light for evaluations with no increase. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Request from Veteran Affairs, approval of benefits for 3 veteran burials, 1 spouse burial, and 2 veteran headstones. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. KLH Engineers, Inc. received July 28th regarding intent of the St. Marys Area Water Authority to file apply to the PA DEP for a for a NPDES Permit authorizing the discharge of industrial wastewater from the Company's property. This notice is provided pursuant to Act 14 notification requirements for Water Quality Management Permits under the Clean Streams Law. Applicant must provide written notification to each local municipality and county in which the permitted activity is located at least 30 days before the DEP may issue or deny the Permit.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- America250PA updates: Barb Swanson. **The Liberty Bell unveiling will be held on November 6, 2025. Barb Swanson spoke of a concert she is working to orchestrate for 2026.**
- The Veteran Affairs office will be closed on September 4th and 16th from 12:30PM to 4:00PM due to mandatory training.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

COMMENTS FROM TAXPAYERS

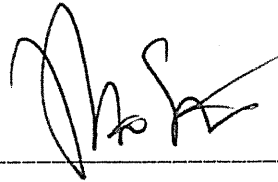
1. Public comment made by Terry Brawand.

ADJOURN MEETING

The meeting was adjourned at 10:30 AM on a motion by Gregory J. Gebauer.

Next Meeting:
10:00 A.M. Thursday, September 18, 2025
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____



September 18, 2025
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, September 18, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Lee Neureiter, Register Recorder; Chi Catalone, Penn State Extension; Sierra Himes, Dickinson Center; Gloria Molella and Harriet Stahli, Johnsonburg Helping Hands Food Pantry; Mick Anderson, Guest; and Marilyn Secco, Press. Excused was Commissioner Matthew G. Quesenberry.

APPROVAL OF AGENDA

M. Fritz Lecker requested amending the agenda to add the Johnsonburg Helping Hands Food Pantry under Presentations. Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.

APPROVAL OF MINUTES— September 4, 2025 Commissioners Meeting
Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.

PRESENTATIONS

1. Gloria Molella and Harriet Stahli from the Johnsonburg Helping Hands Food Bank gave an update on sourcing and distribution for the Food Bank.

RESOLUTIONS –

1. Suicide Awareness Month – Chi Catalone from Penn State Extension and Sierra Himes from Dickinson Children Services. **Motion to approve by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
2. Hunger Action Month. **Motion to approve by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
3. 2025-07 – Missed Commonwealth Budget Deadlines. **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

OLD BUSINESS

NEW BUSINESS

1. Request from Register Recorder, new contract with Neumo for Kofile Imaging project for \$1,560.00. (Step one of one-time project to digitizing military discharge papers.) **Motion to approve Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**
2. Request from Register Recorder, new contract with Kofile Technologies, Inc. for \$3,020.50. (Step two of digitizing project described above.) **Motion to approve by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**

Both items pertained to a project the Register Recorder was working on to digitize all DD14 documents for safe keeping and ease of recovery.

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.) N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Act 13 Grant Awards. **See attached media release for details.**
- Congratulations to the Crystal Fire Department on serving our area for 125 years.
- America250PA update. - The Liberty Bell dedication ceremony is scheduled for Nov. 6th after our regular commissioner meeting. The dedication will be held on the front promenade of the Courthouse lawn. The state America250PA committee has notified us that they are gearing up for America250PA Kick-Off Events; and have tentatively scheduled an event here in Elk County on January 27th from 6:30-8:30 pm. Commissioner Quesenberry is working to bring a military fife and drum group to participate in the St. Marys’ Memorial Day 2026 Parade. Also, A250PA mini-grant applications are due by October 15, 2025.
- The Veteran Affairs office will be closed on September 23, 2025 from 12:30PM to 4:00PM due to mandatory training.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS - N/A

COMMENTS FROM TAXPAYERS

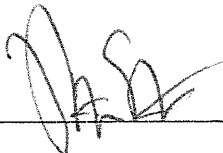
1. Patrick Straub wished M. Fritz Lecker a Happy Birthday.

ADJOURN MEETING

The meeting was adjourned at 10:50 AM on a motion by Grègory J. Gebauer.

**Next Meeting:
10:00 A.M. Thursday, October 2, 2025
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____



MEDIA RELEASE

9/16/2025 Act 13 Mini Grants -FALL ROUND 2025

Applicant	Project	Description	Cost of Project	Amount Requested	Award
Jay Twp. Volunteer Fire Co.	Hose Dryer	Hose dryer reduces exposure to carcinogens	\$2,634.00	\$2,634.00	2,600.00
Ridgway Fire Department, Inc.	Emergency Generator Upgrade	Emergency Generator Upgrade	\$14,500.00	\$10,000.00	5,750.00
Tri-County Fire School	Renovation/Addition	Replace roof shingles, repair understructure, paint	\$14,178.00	\$10,000.00	4,000.00
Crystal Fire Department	Large Air Bag Project	Airbag is utilized to lift a vehicle	\$9,499.76	\$9,499.76	5,750.00
St. Marys Area Ambulance Service	Portable Radios	Purchase of 5 Portable Radios	\$7,575.00	\$7,575.00	7,575.00
Jay Township Sewage	Swing Check Valves	Replacement of 2 worn Swing Check Valves	\$9,243.10	\$7,243.10	5,000.00
Ridgway Township Municipal Authority	Electrical upgrade	Sewer Lift Station #2 Electrical Upgrade	\$8,050.00	\$8,050.00	2,500.00
Ridgway Borough	Clarion River Access	Downtown Ridgway Clarion River Access	\$40,000.00	\$10,000.00	2,500.00
Jones Township Municipal Authority	Grinder Pump Project	One Grinder Pump - 25 years old	\$3,825.00	\$3,825.00	3,825.00
Johnsonburg American Legion	Reconstruction outside of building	New siding, soffit, fascia & gutters	\$43,069.50	\$10,000.00	2,500.00
Ridgway-Elk Chamber of Commerce	Building Repair	Recent flooding caused by a failed gutter system	\$4,220.00	\$4,065.00	2,500.00
Johnsonburg Knothole Assn.	Accessibility project	Stream improvement & accessibility fishing pier project	\$130,821.56	\$10,000.00	5,000.00
St. Marys Pickleball Assn.	Outdoor courts	Pickle Ball Courts @ Benzinger Park	\$300,000.00	\$10,000.00	5,000.00
St. Marys Disc Golf Club Assn.	Tee Pad Installation	Disc Golf Course Tee Pad Installation	\$11,400.00	\$10,000.00	5,000.00
Elk County Farm Bureau	PDB Mobile Ag Science Lab	Mobile science lab teaches students K-5th grade	\$5,400.00	\$4,000.00	4,000.00
Ridgway Area School District	Crisis Preparation	Backpack crisis kits for each classroom	\$3,310.15	\$3,310.15	2,500.00
Fox Township Historical Society	Display Fixtures	Historical Display Fixtures	\$9,965.10	\$9,965.10	5,000.00
Fraternal Order of Eagles Aerie 466	Kitchen renovation	Full renovation and expansion of kitchen	\$50,000.00	\$10,000.00	2,500.00
Cameron Elk Suicide Prevention	988 ATA Wrap	988 ATA Wrap to promote Suicide Prevention	\$10,500.00	\$1,500.00	1,500.00
			\$713,886.17	\$151,667.11	75,000.00