

**Johnsonburg Borough**  
**Regular Meeting**  
**November 10, 2025**

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- Regular meeting October 14, 2025

Guests & Public Comment on Agenda Items

Executive Session

Reports

- Finance/Bills for Payment
- Mayor
- Borough Solicitor
- Code Enforcement
- Police Department
- Fire Department
- Street Department
- Engineering
- Recreation Board
- Municipal Authority
- Council Committees

Old Business

1. Johnsonburg Community Center fitness center ceiling
2. Elk County repository properties – Johnsonburg Borough
3. Hemlock Street stormwater project grant

New Business

1. Appoint Zoning Hearing Board Solicitor
2. Inter-municipal Liquor License Transfer advertising
3. 2026-2028 Police Contract
4. Tentative 2026 Budget advertising

Executive Session (if needed)

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough  
Regular Meeting  
October 14, 2025  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement	X		
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Poague and seconded by Councilman Cherry to approve the agenda with an addition of the request to close Market St. from the community center. Motion carried unanimously.

Minutes: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the minutes from the regular meeting held on September 8, 2025. Motion carried unanimously.

Guests & Public Comment: None present.

### Monthly Reports

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$8,033.27, Community Center Fund - \$4,234.21, Highway Aid Fund - \$603.63, and Community Improvement Fund - \$972.96. A motion was made by Councilman Cherry and seconded by Councilman DeAngelo to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget reported on upcoming Halloween activities. He also reported that the Johnsonburg Community Trust received energy efficient windows for the brick block building through grant funding.

Solicitor: Solicitor Thomas reported on a complaint by John DeVito, 512 Third Ave. against his neighbor, Brandon Kudrick, at 516 Third Ave. He explained the situation whereas Mr. DeVito feels that a deck built by Mr. Kudrick was constructed in violation of borough codes. Borough council discussed options to proceed in addressing the matter. A motion was made by Councilman Poague and seconded by Councilman DePanfilis to have Brandon Kudrick request a variance from the Zoning Hearing Board for the deck. Motion carried unanimously.

Code Enforcement: Monthly report is on file. Code Enforcement Officer Chris Miller distributed photos of the poor condition of the porch structure at 314 High St.

Police: Monthly report is on file. Chief Clopp reviewed his report.

President Maletto requested the department watch the un-directional parking on Market St. Councilman DePanfilis requested the department watch parking on sidewalks particularly on Bridge St.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Engineer Report: Monthly report is on file. Engineer Ryan Miller reviewed his report and updated Council on current projects.

Code Enforcement: Monthly report is on file.

Recreation Board: Minutes and reports are on file. The invoice from Triple H for the steam pipe relocation will be tabled until Engineer Miller reviews the project.

Municipal Authority: Minutes and reports are on file. Johnsonburg Municipal Authority Board Member Jack Fowler was present to update the board on current projects.

Council Committees: None.

Old Business: 1. A discussion was held on the Johnsonburg Community Center fitness room ceiling. Council discussed moving the equipment from the area and placing scaffolding there.

2. A brief discussion was held on purchasing repository properties before the matter was tabled until the November meeting.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to purchase 210 Mill St. from the Elk County Repository for the purpose of demolition through CDBG funding. Motion carried unanimously.

2. Bids for the sale of the 1992 F350 bucket truck were opened with the following results:

<b>Name</b>	<b>Bid</b>
Ron Ward	\$2,600.00
Eric Detwiler	\$2,300.00
Rick Feronti	\$2,110.00
Amber & Bob Bowser	\$1,006.00
Thomas Markert	\$878.78
Jacob Anderson	\$500.00
John Bevacqua	\$300.00

A motion was made Councilman DePanfilis and seconded by Councilman Poague to approve the high bid from Ron Ward for \$2,600.00 with the proceeds to be deposited into the street light fund. Motion carried unanimously.

3. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to purchase a 2026 Ford F550 dump truck for \$79,062.15, after trade-in, from Tri Stars Motors using A&H Equipment as upfitters. Motion carried unanimously.

4. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to renew the current employee healthcare plan beginning December 2025. Motion carried unanimously.

5. At the request of Ridgway Borough, a motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to continue funding the Community & Economic Development position through 2030. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

6. A motion was made by Councilman Poague and seconded by Councilman Cherry to allow the Johnsonburg Community Center to close Market St. directly in front of the center on October 24<sup>th</sup> from 5:00 – 11:00 p.m. as part of their Halloween activities. Motion carried unanimously.

A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to move into executive session at 5:22 p.m. to discuss personnel and litigation. Motion carried unanimously. Councilman Poague excused himself from the meeting at this time. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to return to regular session at 5:41 p.m. Motion carried unanimously. President Maletto stated that, during executive session, personnel and litigation were discussed but no decisions were made.

Public Comment on Agenda Items: Ron Ward introduced himself to Council.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to adjourn the meeting at 5:48 p.m. Motion carried unanimously.

Rachel Kilhoffer  
Secretary

**Treasurer's Report**

**October 2025**

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance	PLGIT Balance	PLGIT Interest
General	\$107,997.58	\$22,795.00	\$77,491.38	\$53,301.20	\$409,944.36	\$1,349.48
Street Light	\$13,607.63	\$4,413.94	\$3,905.85	\$14,115.72	\$82,978.03	\$297.01
Library	\$3,031.80	\$792.25	\$151.02	\$3,673.03		
Retirement	\$77,808.04	\$87,232.30	\$157,485.49	\$7,554.85	\$139,208.25	\$508.09
Highway Aid/Liquid Fuels	\$17,041.83	\$0.72	\$603.63	\$16,438.92	\$34,364.35	\$123.00
Borough Equipment	\$14,102.63	\$1,735.09	\$1.77	\$15,835.95	\$47,000.66	\$168.23
Fire Services	\$9,120.35	\$2,143.32	\$1.29	\$11,262.38	\$100,622.47	\$360.17
Community Center	\$14,361.11	\$13,540.21	\$15,490.20	\$12,411.12	\$28,919.90	\$103.52
Per Capita	\$5,096.23	\$22.00	\$1.10	\$5,117.13		
Debt Service Fund	\$49,672.38	\$2,530.82	\$2.88	\$52,200.32		
Community Improvement	\$87,248.36	\$2,938.80	\$1,025.28	\$89,161.88		
EMS	\$1,553.31	\$9.28	\$0.47	\$1,562.12		

**Outstanding Expenses & Liabilities**

Fund	Amount	Description
Community Improvement	\$5,000.00	Community Heart & Soul grant match
Community Improvement	\$25,000.00	DCED STMP Phase 2 grant match
Community Improvement	\$10,000.00	PA Humanities Heart & Soul grant
General	\$20,914.88	2025 Act 13 funding

**Monthly Bills**

General	3382.63	Highway Aid	4643.03
Community Center	4481.08	Community Improvement	775.00
Other			BE - 1004.13

# Johnsonburg Borough Code Enforcement Report

**November 10, 2025**

- There were a total of 7 door hanger notices left at homes throughout the Borough for various violations.
- The Ticket issued to 711 Bridge Street in the amount of 250 dollars was paid and the mess was cleaned up.
- I spoke with a woman regarding the property belonging to Mike Mazzaferro. I helped her get a garbage account set up and she got the garbage accumulation cleaned up.
- The uninhabitable status of 507 First Avenue was lifted after the property was brought into compliance.
- I ticketed the property at 610 Second Avenue in the amount of 250 dollars for multiple violations.
- I ticketed the property at 327 First Avenue in the amount of 150 dollars for multiple violations.
- The caved in porch at 617 Third Avenue was demolished and removed. The owner asked for building permits so they could have a new porch built.
- There is an active sewage leak issue in the alley between First and Second Avenues. The Municipal Authority went out and confirmed it was not coming from the water lines. The sewer guys confirmed it is gray water originating from the lines belonging to the home at 628 Second Avenue. The tenants who are renting to own, as well as the property owner Mr. Zerfoss have all been notified and Mr. Zerfoss was supposed to have the line scoped to find the problem for repair. The issue is ongoing.
- There have been complaints of garbage piled outside of the homes at 204 and 206/208 Elk Avenue. The home at 204 got their garbage account set back up, and the trash has been removed. 206/208 Elk is an ongoing issue.



**JOHN CLOPP**  
Chief of Police

100 Main Street  
Johnsonburg, PA 15845  
(814) 965-2816

**I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of October 2025.**

<b>Calls for Service</b>	<b>275</b>	<b>Parking Violations</b>	<b>1</b>
<b>Signal Calls</b>	<b>70</b>	<b>House Watches</b>	<b>2</b>
<b>Telephone Calls</b>	<b>68</b>	<b>Vehicle Lockouts</b>	<b>2</b>
<b>Investigations</b>	<b>49</b>	<b>Light outage</b>	<b>2</b>
<b>Hearings</b>	<b>5</b>	<b>B.O.L.O</b>	<b>5</b>
<b>Traffic Accidents</b>	<b>4</b>	<b>Asst. Fire/Ambulance</b>	<b>6</b>
<b>Written Warnings</b>	<b>10</b>	<b>Asst. other Police Dept.</b>	<b>21</b>

**Receipts:**

<b>Fines</b>	<b>\$ 496.55</b>
<b>Reports</b>	<b>\$ 60.00</b>
<b>Tickets</b>	<b>\$ 0.00</b>
<b>Total</b>	<b>\$ 556.55</b>

**Special Information:**

- Annual PSP CLEAN training completed on 10/07.
- Annual firearms qualifications completed on 10/10.
- Attended PennDOT safety conference held at PHE on 10/16.
- Participated in treats on the streets on 10/25.

<b>Offenses:</b>	<b>Number</b>	<b>Arrest</b>	<b>Handled Otherwise</b>
<b>Drugs</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>Assaults</b>	<b>3</b>	<b>3</b>	<b>0</b>
<b>Burglary</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Thefts</b>	<b>5</b>	<b>1</b>	<b>4</b>
<b>Criminal Mischief</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>D.U.I.</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Disorderly Conduct</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Mental Health</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Sex Offenses</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Family and Children</b>	<b>25</b>	<b>2</b>	<b>23</b>
<b>All Other Offenses</b>	<b>18</b>	<b>3 (10 MV Arrests)</b>	<b>15</b>
<b>Totals</b>	<b>62</b>	<b>21</b>	<b>51</b>

Respectfully



# Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

October 2025 Johnsonburg Fire Department Report

## Incident Type Count per Station for Date Range

Start Date: 10/01/2025 | End Date: 10/31/2025

INCIDENT TYPE	# INCIDENTS
<b>Station: EC2 - ELK COMPANY 2</b>	
111 - Building fire	1
113 - Cooking fire, confined to container	1
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	1
323 - Motor vehicle/pedestrian accident (MV Ped)	1
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	1
<b># Incidents for EC2 - Elk Company 2:</b>	<b>8</b>

Calls in Johnsonburg Borough - 7

Calls in North Ridgway Township - 0

Automatic / Mutual Aid Calls – 1

Total Man Hours for All Calls October 2025 –101.2

Total Monetary Fire Loss Johnsonburg Borough October 2025 - \$0

Total Monetary Fire Loss North Ridgway Township October 2025- \$0

No injuries reported this month

Respectfully

*Christopher G. Kreckel*

**Chief**

# **Boro Crew Report**

**Rebuilt catch basin on third avenue.**

**Marked pa one calls.**

**Worked on 98 street sweeper.**

**Swept some streets throughout town.**

**Hauled recycle dumpsters to stmarys .**

**Instaled new lights on 18 f550.**

**Fixed recycle dumpster lights.**

**Changed oil in 21 police cruiser.**

**Washed all equipment.**

**Instaled new stickers on no turn on red signs.**

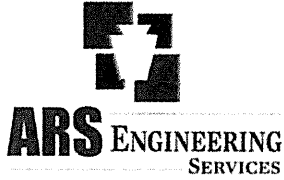
**Greased and equipment.**

**Held monthly dumpster.**

**Got leaf machine ready to pick up leaves.**

**Installed leaf box on dump truck.**

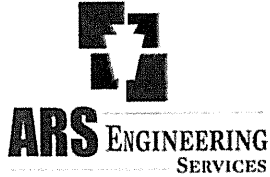
**Started picking up leaves throughout town.**



## **Engineer's Report – November 10, 2025 Johnsonburg Borough Council Meeting**

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

- Bucktail Excavators, Inc. continues to anticipate completing the Bergen St/First Ave Slum & Blight demolitions this Fall; however, the weather is still good enough that they continue are still working on paving contracts. They have indicated once that is not the case they will be mobilizing to complete these demolitions. Funding for this project is provided by the County through a CDBG (FY 2023) grant and three (3) additional PHARE funding grants.
- The three (3) PHARE slum & blight applications the residential structures located at 303 & 331 First Avenue and 628 Penn Street are in a similar situation to the previous CDBG demolitions. We are still waiting for formal approval but both contractors have been notified and these are likely to be ready to go soon.
- The 2025 CDBG Project to replace the accessible entrance and install a new curb cut at the Community Center was previously approved by both the Planning Commission and Commissioners. We anticipate funding approval from DCED in Summer 2026 and see construction commencing most likely in Spring 2027 unless funding is released early.
- The County Planning Office has notified the Borough of the awarding of additional FY 2025 CDBG funding which will be dedicated to the slum and blight removal of the 210 Mill Street property. The structure is in an advanced state of disrepair and portions of the roof have already begun to collapse. We anticipate advertising this project in Summer 2026.
- We are currently looking into additional funding opportunities to complete the remaining exterior restoration of the Community Center and are in contact with our grant writer about submitting another application.
- We are currently waiting for Allied Systems to complete the installation of the A/C the extension to the Ladies Parlor at the end of the hallway utilizing equipment that was recently installed. They anticipated completing this additional work in the first week of November; however, their schedule became backed up so we anticipate this work to be completed at some point this month. Funding for this project was made possible through a grant from the Doris Stackpole Foundation and the remaining balance will be utilized for this additional work.
- Work on the Hemlock Street Stormwater Project plans, project specifications and bid packet is ramping up as we work to finalize the proposed layout and required easement agreements. We will be working with John to get those agreements finalized and hope to advertise later this year. Funding for this project has been provided through an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority and is up September 31, 2026.



- The Borough was recently notified that FY 2024 funding was released in late July. This means the Borough can begin the process of getting plans & specifications ready and advertised for the Allegretto Building Slum & Blight Demolition Project and Bridge Street Sidewalk Replacement Project. Considering the time of year and some complexities, these look like 2026 construction projects at this point. We need to take a closer look at the Allegretto Building as it was constructed adjacent to the Cheer Revolution building and we want to ensure a similar circumstance like the Elks and Theater will not occur. In addition, the Cheer building's roof is attached to the top of the Allegretto Building so that will also need to be addressed prior to demolition. We will also work to get the sidewalk project finalized and advertise so construction in Summer 2026 is possible.
- We are currently working on a Local Share Account (LSA) grant application on behalf of the Borough for the development of a public space at the former Theater site. The project would include the construction of a public space immediately off the Market Street sidewalk and expanded parking in the rear. Additional accessible paths would be included to provide access from the rear parking to the new space and Market Street. This is similar to previous grant applications; however, it no longer includes the demolition of the Theater so it makes the project much more appealing this time around.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Community Center  
Rec Board Meeting Minutes ~~October 5, 2025~~ *November 6, 2025*

Present: John O'Rourke      Jim Lecker      Tara Poague-excused      Bev Bouse-excused  
Tracy Crowe      Sarah Grunthamer      Nikki Zimmerman      Scott Cherry-excused

**Call to order 5:07 p.m.**

**October 2, 2025 Minutes**

Passed    **Motion to accept:** Sarah Grunthamer                      **Second:** John O'Rourke                      **Vote:** Unanimous

**Financial Report**

See attached

Passed    **Motion to accept:** Sarah Grunthamer                      **Second:** John O'Rourke                      **Vote:** Unanimous

**Open Issues**

- 1.) **Weight Room Ceiling** Ryan Miller reached out to Ed Redmond and had him come put scaffolding under the part of the ceiling that is collapsing. This will temporarily keep the ceiling from falling down and hurting someone or damaging anything. We are paying to rent the scaffolding until Ed can come back and fix the ceiling.
- 2.) **Boiler** We had to have Allied come and replace the water feeder on the boiler in order to get it fired up for the winter. It is currently working great.
- 3.) **Third Floor A/C-Stackpole Grant** Allied Systems is going to add a/c to the ladies lounge to finish out the Stackpole grant that we received for this. They were supposed to start this week, but they have not been in yet.
- 4.) **Pool Heater** We received some donation money towards a new pool heater to replace the older one that fried recently. We received enough memorial donations for Patty McDivitt to cover the remaining cost of a new heater. The person who made the lump sum donation is going to order the new one and send someone to Pittsburgh to pick it up for us and install it. We just have to pay the bill.
- 5.) **Soup/Bake Sale** Our last soup and bake sale was the best one we have ever had. Our next one is Wednesday November 19<sup>th</sup> if anyone is able to help or donate something.

**Director's Report**

See attached

**Jim Lecker's Report**

See attached

**New Business**

- 1) **Christmas Parade** The Christmas parade is scheduled for December 14<sup>th</sup>. Anyone that is able we need toy donations for the raffle or money to buy toys for the raffle, or cookie donations for the cookie table.
- 2) **Alumni Weekend** The United States of America is celebrating its 250<sup>th</sup> birthday next year so everyone is trying to make alumni weekend a big thing. The building is just typically open for self-guided tours and our slideshow is always playing in the lobby of the before and after renovations of the building. The whole town is

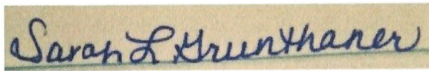
collaborating to be involved in some way. If we are going to do something we should do something on the street to attract the most attention. We could do both indoor and outdoor, but no one will make their way down here to see the indoor stuff if there isn't something outside that they can see. Some ideas that were shared were a pickleball tournament, bounce house, foam machine, some type of Kidzone. We will discuss this more at the next meeting.

**Motion** to adjourn: John O'Rourke

**Second:** Tracy Crowe

**Vote:** Unanimous

**Meeting adjourned at 5:44 p.m. Next Meeting December 4, 2025 5:00pm**

X 

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Sarah Grunthaner  
Rec Board Secretary

## November 2025 Directors Report

- Friday October 3<sup>rd</sup> the Lamari family held bingo in the gymnasium. This was Ridgway homecoming night so they did not have a great turn out. Around 35 people. However, they did use our new speaker/sound system that Newt helped us order and it worked fantastic! We did have to borrow a few cords and a tablet from Newt in order to run it, but it is something we can get ourselves for the future.
- Saturday October 4<sup>th</sup> the Lamari family had their CJD walk/fall festival. It was a fantastic turnout. The weather was beautiful and they did very well. They will be making a donation back to the community center once everything settles. They have already booked the building for next year. They want to start setting up on Wednesday next year and having bingo on Thursday night so that it doesn't conflict with football. They might do something on Friday too but they aren't sure what yet, then the fall festival will continue to be Saturday.
- Monday October 6<sup>th</sup> Laura Lechien started her exercise class up for the fall. It will be Monday and Wednesdays from 5:30-6:30.
- Tuesday October 7<sup>th</sup> Tara Poague emailed Becki Taylor the CDBG coordinator, and provided her with flyers, pamphlets, and information on the JCC to help with the CDBG grant to get the handicap ramp redone.
- Thursday October 9<sup>th</sup> Tara Poague called Allied Systems and asked them to come service and fire up the boiler for the winter.
- Thursday October 9<sup>th</sup> Tara Poague emailed Rachel Kilhoffer requesting to close the street Friday October 24<sup>th</sup> for the Haunted House since we added a food truck and kids' market to the event this year.
- Monday October 13<sup>th</sup> we held an adult paint class in the gymnasium from 6-8. It was free and sponsored by alcohol and drug abuse services. 12 people showed up and they had a great time and want to do it monthly.
- Wednesday October 15<sup>th</sup>, we had our soup and bake sale. We had a lot less baked goods and a lot more soups this time. This was the best we have done in years! Thank you to everyone who helped out!
- Wednesday October 15<sup>th</sup> the Department of Health showed up. Michele is gone so we have Jonathan Cunkelman from now on. He said everything was great except the same thing Michele has been telling us, we need a PH regulator and a new way of reading our PH. He emailed Tara Poague a link to a trusted company to order from. This isn't something that will cause us to fail inspection, but it is definitely something we should have.
- Wednesday October 15<sup>th</sup> Rachel Kilhoffer emailed Tara Poague to inform her that the borough council approved the street closure for Friday October 24<sup>th</sup> for the Haunted House event.
- Wednesday October 15<sup>th</sup> The Shamrock football parents gathered here to fill treat bags for their players who are playing in the championship game this weekend.
- Thursday October 16<sup>th</sup> Ryan Miller stopped in to check out the work done by Triple H. While he was here he checked out the weight room ceiling and he said it needs addressed now and he was going straight to the borough to let Rachel know.

- Thursday October 16<sup>th</sup> Tara Poague called Guardian Protection and asked them to deactivate the fire system Friday and Saturday from 6-11pm for the haunted house. If something would happen, we will still be alerted on our end it just won't call the fire department. She did this just in case the fog machine would happen to trip the alarms.
- Friday October 17<sup>th</sup> Allied came to clean out the boiler and get it fired up, but our water feeder isn't working. He had to order us a new one.
- Sunday October 19<sup>th</sup> the 5<sup>th</sup>/6<sup>th</sup> grade Ramettes held their end of the year party here.
- Monday October 20<sup>th</sup> Judd Zicosky came and fixed the weight room door to the parking lot. It wasn't closing from the inside.
- Monday October 20<sup>th</sup> – Friday October 24<sup>th</sup> Sarah Grunthaner and Tara Poague decorated for the Haunted House.
- Friday October 24<sup>th</sup> Ed Redmond came and set up scaffolding to hold up the ceiling that is caving in at the weight room.
- Friday October 24<sup>th</sup> and Saturday October 25<sup>th</sup> we had our 5<sup>th</sup> annual Haunted House. We had a total of 264 people come through which is 34 more people than last year. Again, we had all positive feedback on the event.
- Monday October 27<sup>th</sup> Triple H came and installed the PVC pipe in the basement.
- Monday October 27<sup>th</sup> Geno Polaski fixed the hole in the gym wall where Triple H had to cut to extend the steam pipe.
- Monday October 27<sup>th</sup> Jon Updyke called and said that he was going to Greensburg to pick up the light pole for the playground.
- Tuesday October 28<sup>th</sup> Geno Polaski fixed the extra hole in the floor that Triple H created and was supposed to fix.
- Tuesday October 28<sup>th</sup> Jon Updyke installed the new light pole at the playground.
- Wednesday October 29<sup>th</sup> Allied came and replaced the water feeder in the boiler.
- Thursday October 30<sup>th</sup> Geno Polaski cut the vanity in the lobby bathroom so that it would set flush with the wall.
- Thursday October 30<sup>th</sup> Geno Polaski fixed the lock on the spiral staircase.
- Thursday October 30<sup>th</sup>, we had a pumpkin painting event and watched the Great Pumpkin Charlie Brown, this was sponsored by Alcohol and Drug Abuse Services so it was free to the kids. We only had four show up, but they had a blast!
- Tuesday November 4<sup>th</sup> elections were held here.



**“JAMES THE BUTLER”**  
**For all your cleaning needs:**

## **November Report**

- 373.5 hours in October
- Dave Votano is working on the barn door for the weight room.
- Dave Votano is working on installing handles on the doors on the third floor. There are 9 of them all together.
- Dave Votano fixed the steps in the main stairwell. There are a couple more spots that he started fixing up. He is almost finished.
- Geno Polaski is going to put bricks on the wall in cardio room to match the main room of the fitness center.
- Jum Grumley is working on patching the hole in the entrance room to the fitness center.
- Dave Votano worked on the door to the billiard room. He tried removing the kitchen doors to start working on them, but he can't figure out how to get them off the hinges.
- Ed Redmond put scaffolding up in the weight room to temporarily hold the ceiling up until he can come in and fix it.
- Josh Meyers is going to fix the floor under the radiator in the kitchen that is caving in.
- Geno Polaski fixed the hole in the floor that Triple H made.
- Geno Polaski fixed the wall in the gymnasium where Triple H had to cut to get to the steam pipe.
- Geno Polaski fixed the trim around the window in the gymnasium that Triple H ripped off.
- Geno Polaski fixed the lock on the spiral staircase.
- Geno Polaski capped the radiator pipe in the kitchen.
- Allied fixed the boiler.
- Triple H ran the PVC pipe in the basement so the water doesn't just pour down the wall from the roof drain.
- Jon Updyke installed the new light pole at the playground.
- Geno Polaski cut the new vanity in the lobby bathroom so that it would sit flush against the wall.

October 2, 2025  
Office of the County of Elk Commissioners  
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, October 2, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry, and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Becki Taylor, CDBG Coordinator; Jasmine Peterson, Domestic Relations Director; Marsha Dippold, Dickinson Center, Inc.; and Marilyn Secco, Press.

**APPROVAL OF AGENDA**

**Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

**APPROVAL OF MINUTES**– September 18, 2025 Commissioners Meeting

**Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**

**PRESENTATIONS**

1. National Disability Employment Awareness Month (NDEAM) – Marsha Dippold from Dickinson Center, Inc. **Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

**RESOLUTIONS –**

1. 2025-06 – Approval of the FY 2025 Community Development Block Grant (CDBG) Application. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

**OLD BUSINESS**

**NEW BUSINESS**

1. Request from Domestic Relations, renewal contract with Rebekka Dean as the Elk- Cameron Hearing Officer from October 1, 2025 through September 30, 2030 at a rate of \$150.00 per hour. **Jasmine Peterson explained DRS is a 3 tier agency, which requires a Hearing Officer. Motion to approve by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Renewal agreement between County of Elk and Pennsylvania Department of Agriculture designating Northern Tier Community Action Corp, as lead agency for the Emergency Food Assistance Program (TEFAP) from October 1, 2025 to September 30, 2026. **Motion to approve by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
3. Request from Veteran Affairs, approval of benefits for 3 veteran burials, 1 spouse burial, and 3 veteran headstones. **Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Request from CYS, renewal of grants for July 1, 2025 to June 30, 2026:
  - a. Family Group Decision Making for \$45,000.00 a decrease of \$25,000.00.
  - b. Family Redevelopment for \$45,000.00 an increase of \$20,000.00.

Motion to approve by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

**CORRESPONDENCE** – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Larson Design Group (LDG) (received September 17<sup>th</sup>) regarding National Fuel Gas Distribution Corporation’s (NFG) intent to apply to the PA DEP for a NPDES General Permit 8 for the placement of a temporary bridge. Included are all permits required under PA Code Title 25, Environmental Protection, Chapter 105, Dam Safety and Waterway Management. Project name is Belmouth Bridge Project, and is located in Horton Twp.

**GOOD OF THE COUNTY**

- We welcome and encourage the public to attend our meetings.
- America250PA update:
  - The Liberty Bell will be dedicated on the Courthouse Lawn on November 6, 2025. The public is cordially invited to attend.
  - The A250PA-Elk County Grant application deadline is October 15, 2025 @ 4:00 pm
- The Veteran Affairs office will be closed on October 7, 2025 from 12:30PM to 4:00PM for mandatory training.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**QUESTIONS FROM THE PRESS**

1. Marilyn Secco asked Jasmine Peterson for clarification on the Hearing Officer position.

**COMMENTS FROM TAXPAYERS**

**ADJOURN MEETING**

The meeting was adjourned at 10:30 AM on a motion by Matthew G. Quesenberry.

Next Meeting:  
10:00 A.M. Thursday, October 16, 2025  
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: \_\_\_\_\_

