

**Johnsonburg Borough
Regular Meeting
November 12, 2024**

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- Regular Meeting October 15, 2024

Guests & Public Comment on Agenda Items

Executive Session

Reports

- Finance/Bills for Payment
- Mayor
- Police Department
- Fire Department
- Street Department
- Engineering
- Code Enforcement
- Recreation Board
- Council Committees
- Borough Solicitor
- Municipal Authority

Old Business

1. EMS Tax

New Business

1. Econoline Trailer Bids
2. Heater Quote
3. Repository Property Purchase
 - a. 628 Penn St
 - b. 331 First Ave
 - c. 303 First Ave
 - d. 305 First Ave

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
October 15, 2024
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative		X	
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chri	Code Enforcement	X		
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Cherry and seconded by Councilman DePanfilis to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman DeAngelo and seconded by Councilman Warmbrodt to approve the minutes from the regular meeting held on September 9, 2024. Motion carried unanimously.

Guests & Public Comment: Barb Swanson, reporter for The Ridgway Record, informed the Council that she will be retiring this month and thanked everyone in Johnsonburg for the many years of cooperation. A discussion was held on media coverage for borough meetings and events.

Josh Detsch, 506 Penn St., was present to state his interest in purchasing the Spruce St. parking lot next to his house. After a brief discussion, Council decided to turn this matter over to committee for further consideration.

A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to move into executive session at 4:22 p.m. to discuss personnel. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Warmbrodt to return to regular session at 4:58 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, Council discussed personnel, but no action was taken.

Monthly Reports

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$7,808.02, Community Center Fund - \$2,559.27, Community Improvement Fund - \$1,850.00, Highway Aid Fund - \$3,066.85, and Borough Equipment Fund - \$1,360.00. A motion was made by Councilman Cherry and seconded by Councilman Warmbrodt to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget reported that he attended events including the ribbon cutting ceremonies for two new downtown businesses, Kay & Rose Bakery and The Underground Nail Studio, and the Eagle Scout Court of Honor for Dallan Piccirillo whose project was the borough building sign.

Police: Monthly report is on file. Chief Clopp reviewed his report including an update on the new patrol vehicle which is currently being fitted for use.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that the new trailer was delivered, the Grant St. traffic signal has been repaired, and the Harrison Ave. stormwater project started today.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Ryan Miller reported on the following borough projects:

- The borough's portion of the W. Center St. storm water project is completed. PennDOT will be completing the paving portion.
- The Harrison Ave. storm water project should take approximately two weeks to complete.
- The Johnsonburg Community Center window painting project is underway, and he is tracking the progress. He and Cly Hornung, the grant manager, will be closing out the grant for the exterior restoration project and begin looking for funding to do the remainder of the building.
- A grant application has been sent to the Mee Foundation requesting additional funding to complete the Johnsonburg Community Center heating & ac project.
- Handicapped accessibility upgrades for the front of the Johnsonburg Community Center are being explored with local foundation grant funding.

Code Enforcement: Code Enforcement Officer Chris Lindmar reviewed his monthly report.

Recreation Board: Minutes and monthly reports are on file.

Council Committees: Finance committee and personnel committee met to review budget funding.

Councilman Cherry, as chairman, will set up a meeting between the recreation board committee and the recreation board.

Solicitor: Solicitor Thomas stated that he has discussion for the topic under old business.

Municipal Authority: Minutes are on file.

Old Business: 1. Solicitor Thomas asked Council whether they would like to re-advertise the lot at 704 Bridge St. for sale. After a brief discussion, Council decided to include the property with other properties that will be coming up for sale within the next year.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to set the rate for full-time street department employee Judd Zilcosky at \$25.00 per hour as of January 1, 2025. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

2. A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to pass Resolution 09-2024 which allows the borough to apply for a Main Street Matters grant through the Department of Community and Economic Development and commit to a \$12,500.00 match, if awarded. Motion carried unanimously.

Public Comment on Agenda Items: None presented.

President Maletto reported that there will be a public meeting on October 30th from 6:00 – 7:00 p.m. at the Johnsonburg Senior Center for anyone that has questions on the EMS voter referendum.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to adjourn the meeting at 5:47 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

**Treasurer's Report
October 2024**

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance	PLGIT Balance	PLGIT Interest
General	\$408,072.53	\$18,019.94	\$133,614.73	\$292,477.74	\$149,762.21	\$593.61
Street Light	\$96,565.50	\$1,557.94	\$3,324.79	\$94,798.65		
Library	\$3,127.02	\$928.36	\$4.77	\$4,050.61		
Retirement	\$77,835.10	\$57,557.98	\$132,506.96	\$2,886.12	\$103,230.78	\$435.04
Highway Aid/Liquid Fuels	\$83,794.30	\$3.32	\$7,966.85	\$75,830.77		
Borough Equipment	\$67,885.83	\$1,558.82	\$1,446.97	\$67,997.68	\$30,332.47	\$127.83
Fire Services	\$8,802.08	\$1,095.09	\$5.75	\$9,891.42	\$82,661.89	\$348.36
Community Center	\$26,551.26	\$12,694.56	\$8,667.68	\$30,578.14		
Per Capita	\$5,842.30	\$11.00	\$0.55	\$5,852.75		
Debt Service Fund	\$58,129.83	\$2,491.47	\$13.33	\$60,607.97		
Community Improvement	\$78,037.76	\$2,515.95	\$1,964.05	\$78,589.66		

Outstanding Expenses & Liabilities

Fund	Amount	Description
General	\$9,710.29	2023 Act 13 funding
General	\$23,602.66	2024 Act 13 funding
Community Improvement	\$5,000.00	Community Heart & Soul grant match
Monthly Bills		
General		Highway Aid
Community Center		Community Improvement
Other		



JOHN CLOPP
 Chief of Police

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of October 2024.

Calls for Service	352	Parking Violations	1
Signal Calls	65	House Watches	2
Telephone Calls	97	Vehicle Lockouts	1
Investigations	66	Light outage	0
Hearings	3	B.O.L.O	19
Traffic Accidents	2	Asst. Fire/Ambulance	9
Written Warnings	16	Asst. other Police Dept.	21

Receipts:

Fines	\$ 153.13
Reports	\$ 0.00
Tickets	\$ 10.00
Total	\$ 163.13

Special Information:

- Annual firearms qualifications completed on 10/18.
- Participated in trunk or treat on 10/26.
- Abandoned vehicle removal on public roadways.

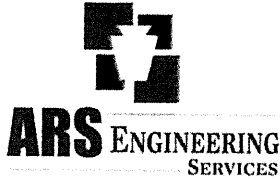
Offenses:	Number	Arrest	Handled Otherwise
Drugs	6	3	3
Assaults	2	1	1
Burglary	2	1	1
Thefts	3	2	1
Criminal Mischief	2	0	2
D.U.I.	2	2	0
Disorderly Conduct	3	3	0
Mental Health	3	0	3
Sex Offenses	0	0	0
Family and Children	14	1	13
All Other Offenses	23	4 (10 MV Arrests)	19
Totals	60	27	43

Respectfully

Borough Street Crew Report
October 2024

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Hauled white goods to recycle
- Cleaned drains
- Ran camera through drain on Harrison Ave.
- Piled anti-skid that was delivered
- Cleaned catch basins on Water St.
- Patched potholes
- Fixed pipe in alley by M&M Contractors
- Cleaned and waxed dumps and pickup
- Started leaf pick-up in West End and Rolfe



Engineer's Report – November 12, 2024 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Engineering Services

- The West Center Street Storm Sewer Replacement Project has been completed. Re-grading and repaving the Julia Street/West Center Street intersection was added after PennDOT installed the new inlet as it was apparent the initial construction did not completely address the ponding water issue. St. Marys Paving completed the full width repaving with surplus funds from the original FY 2021 CDBG grant. We are currently working with the County to close out the Project.

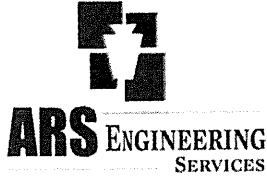
Note: The Planning Department's request for an extension for the project funding has been approved. Remaining funds will be re-allocated to a future project to be completed in the first half of 2025.

- St. Marys Paving Company, Inc. has complete the Harrison Avenue Storm Sewer Replacement Project, including patch paving, inlet installation and curb reconstruction. National Fuel will be responsible for restoring disturbed areas behind the new curbs which resulted from the installation of their new gas line. Funding for this project has been made available through a FY 2022 County CDBG grant.
- Redmond Construction has completed the exterior restoration of the Southern side of the JCC, including cleaning/repairing the brick exterior facade and painting/repair of all 20 windows.

Note: We recently met with officials from the Palumbo Foundation to show them progress on the restoration and let them know the Borough intends to request additional funds to continue/complete the remaining restoration. The request will include power washing, repairing and sealing the exterior and repainting windows along the remaining 3 sides. The next grant cycle is due by the end of November.

- We have begun developing the project specifications and bid documents for the slum & blight demolitions of 200 & 205 Bergen Street. Asbestos surveys are required by the grant program and those have been scheduled/completed. Funding for these demolitions has been made available through a FY 2023 County CDBG grant.
- TranSystems is in the process of completing their final version of the Flood Study Report. The report is mostly complete and will be organized so that the overall project can be easily broken into smaller phases if funding can only be procured in smaller amounts. Funding for this project has been provided by a DCED Flood Mitigation Grant.

Note: We will continue to explore additional funding opportunities for this project now that we know our LSA application was not awarded.



- Now that all of our 2024 construction projects have been completed we will be shifting efforts to complete the Hemlock Street Stormwater Project design, plans and project specifications. At this point we hopeful the project can be advertised over the Winter with construction anticipated next year. Funding for this project has been provided through an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority.
- The Commonwealth Finance Authority announced the recipients of the most recent LSA grant cycle in late October. Unfortunately, none of the 3 applications submitted by the Borough were selected for award. There was nearly \$1.30 billion in grant requests for this cycle with \$346 million awarded; several projects were approved throughout Elk County for other organizations. We continue to reach out to DCED officials to see if there are certain areas of our applications that can be improved to make our projects more competitive.

Note: We are currently working on submitting multiple applications for the next LSA grant cycle. Applications are due in November and include projects we have developed for other grant requests.

- We are currently working on a grant request through the Stackpole Hall Foundation to modify the existing accessible entrance into the JCC from Market Street. The existing ramp and entrance into the gym are still acceptable; however, any modifications to provide direct access to the front entrance would require compliance with current Code. Access to the main entrance is preferable as activities in the gym may make that entrance more disruptive. We are also looking to incorporate upgrades to the existing handicap parking stall with adjacent curb cuts and new sidewalk in front of the JCC.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE



THE BOROUGH OF RIDGWAY

108 Main Street ~ Ridgway, PA 15853-0149

Phone: 814.776.1125 ~ Fax: 814.772.5167

Visit Us www.RidgwayBorough.com

Community & Economic Development Report

October 31, 2024

•Ridgway's First Annual Harvest Daze took place on October 19. This festival was entirely planned by a committee dedicated to Main Street development: Sara Frank, Jacque Dusenberry, Jason Armagost, Kirsten Fink, Brittany Mercer, and me. The festival was planned in a mere 2.5 months, and the goal was to support local businesses while raising money for the Ridgway Parks Revitalization Committee. The event raised over \$1,000 and received glowing feedback. Placing the visiting vendors in between Main Street brick-and-mortars created a natural progression from one business to the next all the way through town. This way, both vendors and permanent Main Street businesses were supported. Several local businesses, such as Dan Smith's Candies and the Brew Bank, had record-breaking sales; GramsTraditions sold an astounding 1,000 bottles of wine. Plans are being made to repeat the event next year as interest has been expressed in developing several aspects of the festival. Activities like the chili cookoff and car show are being expanded, as well as the raffle and local business involvement. Four different musical acts performed throughout the day, which was a major draw. Next year will definitely include this feature.

•The DCED's Main Street Matters (MSM) program is offering several forms of assistance. For Johnsonburg, a grant of \$50,000 (\$12,500 of which is matched municipal funds) is requested for a formal downtown plan. With the demolition of the opera house and the expected traffic due to tenants of the Brick Block, it is crucial that a comprehensive plan provide insight for development rather than rebuilding a design that no longer suits Johnsonburg. The mill and bypass have created an industrial feel that may dissuade people from spending time downtown. With greenspaces and designated community spaces, the area can be revived and benefit current and future businesses in the area. A formal design will ensure that downtown's layout is conducive for development.

•The Borough of Ridgway is requesting MSM funds for façade repairs in a designated sector of downtown. Each business may apply to receive a 50% (up to \$10,000) reimbursement from DCED on eligible projects. As of 10/29, 5 Main Street business owners have applied for funding for projects such as painting, window replacement, and an ADA compliant front door. The goal of this program is to offer an incentive for downtown beautification without dedicated funds directly from the Borough's budget.

•The Johnsonburg Community Trust is currently developing a 3-Year Strategic Plan, which involves finding a grant writer dedicated specifically to JCT projects. In the meantime, I am assisting them with an application to the PA SITES program with the assistance of new JCT member Sarah Schreiber. This grant will hopefully fund the reconstruction of the Brick Block's retaining wall, which has been a prolonged problem. Numerous businesses are interested in

moving to downtown Johnsonburg, but the JCT cannot offer rental spaces in good conscience knowing that the wall is collapsing. Once this reconstruction is completed, downtown will be in a much better position for furthering development.

- I have been devoting time to community involvement, as well. The Leadership Elk Cameron program has offered many regional connections in varying sectors, as well as leadership and communication skills. Attending presentations such as the Grow Rural PA Luncheon has provided a clearer vision of local projects and successes. Volunteering to conduct mock interviews and speak with students at Ridgway Area High School has been a great opportunity to learn what kids want to see in their community and get them interested in sparking that change.

- Community Heart & Soul has been pushed back following a recommendation from a seasoned coach. Alice Trowbridge, who will be the coach for Johnsonburg and Ridgway's joint project, noted that the original timeline set public engagement during winter months which, in her experience, leads to decreased involvement. Ms. Trowbridge's preliminary meeting with the core group of local leaders will take place in the Ridgway Borough Conference Room on November 14 at 6pm.

- The Borough of Ridgway submitted an application to the Local Share Account grant program. An amount of \$655,227.00 was requested to purchase a new apparatus for the Ridgway Volunteer Fire Department. Engine 43 is over 30 years old and in major disrepair. After a panel of employees attended several expositions and conducted follow-up meetings, it was determined that a Vengeant Blizzard would best suit the Department's needs moving forward. This vehicle is smaller and sturdier than a typical engine, so it will be able to get back narrow and unpaved roads even in the winter. An optional HALE SAM pump was additionally requested to allow a single operator to control the apparatus rather than a duo. With a small staff covering several municipalities, this feature would be a major advantage. A staggering 5% of the Department's coverage area has no access to fire hydrants, and the current engines are not able to reach many of these same areas. Acquiring a vehicle such as this is crucial for public safety.

October 3, 2024

**Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, October 3, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Tracy Gerber, Planning Director; Becki Taylor, CDBG Coordinator; Gerald Copello, Director of Veteran Affairs; Beau Grove, District Attorney; Bob Shaffer and Kathy Blake, DuBois Regional Airport; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES

Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS –

1. Bob Shaffer, Airport Manager, and Kathy Blake presented updates on the DuBois Regional Airport. **Bob Shaffer spoke of funding sources, the successful training school being hosted at the airport, and revenue gained from different aspects beyond just commercial flights such as selling fuel, freight flights and others. Shaffer referenced a PennDOT study FY 2022 which showed that the airport had an economic impact of over \$28Million in their service area of Elk, Jefferson and Clearfield Counties.**
2. Creation of Elk County Veterans Advocate Network presentation by Jerry Copella, Veteran Affairs Director. **Copella explained the network could bring together more community members and other resources making access to additional help for veterans more effective. The group will host their inaugural meeting on Monday, October 28, 2024. All interested parties are invited to attend.**

RESOLUTIONS –

1. Resolution 2024-24 – Request by Planning Department, FY 2024 Community Development Block Grant Application **Becki Taylor spoke of the 3 projects CDBG that were approved for funding: Jones Township Water Meters, Johnsonburg Market St. Slum and Blight Project, and Johnsonburg Sidewalk Replacement. The resolution was to show authorization to apply for the funds. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

OLD BUSINESS

NEW BUSINESS

1. Change order with Bryn Enterprise LLC, ratification of change order for Courthouse window replacement in the amount of \$194,506.00. **M. Fritz Lecker explained this was for additional windows in the hallway between the courthouse addition and the courtroom that need replaced, as the seals are leaking on them. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. Bid opening for Courthouse blinds project. **Two bids were received. As the bids needed to be reviewed to ensure they are comparable, Patrick Straub requested this be tabled for further review. Motion to table by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously. Bids were:**
 - a. **Miller Home Furniture and Mattress \$63,600.00**
 - b. **O Interiors \$39,500.00**
3. Elk County Housing Authority - accept with regret the resignation of George "Tony" King effective October 1, 2024, as Commissioner on the ECHA Board, and consider for approval the appointment of Joseph Dagher to fill the remaining term of Mr. King. Mr. Dagher's term shall run from October 1, 2024 until December 31, 2025. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
4. Renewal of property lease agreement for Magisterial District Justice Jacob for (3) three years from October 1, 2024 through September 30, 2027 in the amount of \$1,554.00/month, a \$30/month increase. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously**
5. Request by CYS, renewal of the following grants with County match from July 1, 2024 through June 30, 2025:
 - a. Nurturing Parenting with a 5% County match.
 - b. Nurturing Parenting Substance Abuse with a 5% County match.
 - c. JustCare with a 10% County match.
 - d. Truancy Remediation and Diversion with a 10% County match.
 - e. WhyTry with a 10% County match.
 - f. Violation Initiative Program with a 10% County match.

M. Fritz Lecker explained that the amount to the County depends on the amount used by CYS. Some grants are only partially used. County is only responsible for their percentage of the amount used. All of the grants were voted on together. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.
6. Request by CYS, renewal contract with Peter Von Korff, PH.D. from July 1, 2024 to June 30, 2025 for evaluations and interviews for Court with no price increase. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
7. Request by Veteran Affairs, approval of benefits for 2 Veteran burial, 2 Widow burial, and 2 Veteran headstones. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. Civil & Environmental Consultants, Inc. (CEC) (received September 11th) regarding Keystone Powdered Metal Company's intent to submit a Revised Plan Approval Application (CEC Project 336-900) to the PA DEP for a process to allow for the production

of metal plates used to produce long duration storage batteries and to add two (2) Endothermic Generators. The facility is proposing to install two process lines as a result. This notice is provided in accordance with PA Act 14, and 25 PA Code 127.43a which requires a 30 day public comment period. This project is also subject to Act 67 and 68 of 2000, which amended the Municipalities Planning Code (MPC), so that state agencies to consider comprehensive plans and zoning ordinances when reviewing permitting of facilities or infrastructure as described in Sections 619.2 and 1105 of the MPC.

2. Pennsylvania Department of Environmental Protection (PA DEP) (received September 18th) regarding notice that it has completed its preparation of the Class A Stream Redesignations Proposed Rulemaking and it has submitted to the Environmental Quality Board (EQB) for consideration at the September 10th, 2024 meeting. The rulemaking package is posted on PA DEP website <http://www.dep.pa.gov>

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Public Hearing, October 11, 2024 concerning Elk County Healthcare Authority Proposal.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

1. Marilyn Secco asked if the new windows in New Business #1 were an anticipated cost or a new cost. M. Fritz Lecker explained this was a new cost; as they were determined to be failing after appraisal from ARS Engineering.

QUESTIONS FROM TAXPAYERS

1. Kathy Blake, who is also a Jay Township Supervisor, thanked the Commissioners for their help and support.

ADJOURN MEETING


The meeting was adjourned at 10:50 AM on a motion by M. Fritz Lecker.

Next Meeting:

10:00 A.M. Thursday, October 17, 2024

Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____



October 17, 2024
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, October 17, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Matthew Frey, Treasurer; Tracy Gerber, Planning Director; Kathy McClelland, Housing Specialist; Aidan Bobik, ACC AmeriCorp; Kurt Mennitti, North Central PA Regional Planning; Georgia Wagner and John Nicklas, Christian Food Bank; Dwight Hoare, Pete Straub, Zack Pontious, and Nate Higgins, Elk County Healthcare Coalition; Julia Peer, Cheryl Ruffner, and Karin Pfungstler, Penn Highlands Healthcare; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES

Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS –

1. Kurt Mennitti, Community & Economic Development Coordinator for North Central PA Regional Planning and Development Commission. Aidan Bobik, ACC AmeriCorps Member will speak about his project for the upcoming year at NCPRPDC. **Aidan Bobik stated that ACC Americorp mission is to get things done to solve major issues in areas such as education, poverty and housing. He is working on a housing action plan and a safety action plan at NCPRPDC. His term runs for 1 year, expiring in August, 2025.**
2. Georgia Wagner and John Nicklas present updates on the Christian Food Bank. **John Nicklas stated that people must qualify for the food bank. They are currently boxing food for 1,500 people per month. The food is coming from different areas, government, local providers and other nonprofits. Georgia Wagner spoke of the creation of a drive-thru for pickups. She also said they have made arrangements with a church in the Valley to provide a pickup place closer for some residents. Georgia Wagner also thanked the Commissioners for their support.**

RESOLUTIONS –

1. Resolution 2024-25- Request by Planning Department, PHARE/Act 13 of 2012 Impact Fee Act. **Kathy McClelland stated this was a yearly grant she used for updates in homes of residents, age 62 and up. These updates, such as stairlifts and handicap bathrooms are to allow people to remain in their homes as they age. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Resolution 2024-26 – Request by the Elk County Healthcare Coalition, creation of Elk County Healthcare Authority. **M. Fritz Lecker explained this was requested as all**

other previous steps to create the Elk County Healthcare Authority have been completed. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

OLD BUSINESS

1. Bid Opening for Courthouse blinds project.
 - a. Miller Home Furniture and Mattress \$63,600.00
 - b. O Interiors \$39,500.00

Tracy Gerber stated that both bids were reviewed and she recommends that the Commissioners accept the bid by O Interiors. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

NEW BUSINESS

1. Request by Planning Department, ratification of PHARE grant money for Northern Tier - Ramps of Hope (\$20,000), CAPSEA (\$100,000) and Housing Rehabilitation, Slum and Blight (\$100,000). **Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.**
2. Request by Elections Department, approval of 2024 HAVA Security Grant agreement. **M. Fritz Lecker stated this was a \$3,000.00 grant that would be used for rolling cabinets. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
3. Request by Johnsonburg Borough, application for an allocation of County Liquid Fuel Tax Funds in the amount of \$6,000.00 to purchase an equipment trailer. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
4. Request by Veteran Affairs, approval of benefits for 1 Veteran burial, 1 widow burial and 1 veteran headstone. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer are carried unanimously.**
5. Request by CYS, renewal of the following grants with County match from July 1, 2024 through June 30, 2025:
 - a. Family Group Decision Making with a 5% County match. Grant total is \$70,000, a \$20,000 increase from last year.
 - b. Family Redevelopment with a 5% County match. Grant total is \$25,000, a \$20,000 decrease from last year.

M. Fritz Lecker stated the grants were not always completely used and explained the County was only responsible for the match of used funds. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. BCMJ Controls, Inc. (received October 3rd) regarding intent to of KC Midstream LLC to submit a General Air Permit (AQ5/GP5) application to the PA DEP. Project name is KC Midstream Overbeck Compressor Station – New GP-5 Permit Authorization – New Natural Gas Fired Engine Compressor and includes (1) Caterpillar G3516B and (1) Caterpillar G3406 engine. Site location is Millstone Twp. Section 127.413 of the

Commonwealth Administrative Code and the GP-5 Permit requires written notice and a 30 day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Jay Township Volunteer Fire Department celebrating their 75th Anniversary this year.
- Elk County Veteran Advocate Network meeting on Monday, October 28 from 1:00PM to 3:00PM.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

1. Marilyn Secco asked Aidan Bobik for a flyer for her article. She also requested that someone from Elk County Healthcare Coalition and Penn Highlands stay after for a brief statement.

QUESTIONS FROM TAXPAYERS

1. Cheryl Ruffner and Karen Pfingstler asked about the time frame for the creation of the Elk County Healthcare Authority. Rick Brown stated there would be a request for letters of interest for appointment to the Board. These members would be approved at a future meeting. A public notice would be published and they would need to file the articles of incorporation. Penn Highlands asked if Keystone Rural Health and Penn Highlands would be awarded a seat on the Board. Rick Brown stated this would be a conflict of interest.

ADJOURN MEETING

The meeting was adjourned at 10:45 AM on a motion by M. Fritz Lecker.

**Next Meeting:
10:00 A.M. Wednesday, November 6, 2024
Conference Room #1, Courthouse Annex**

Attest: _____

