

**Johnsonburg Borough
Regular Meeting
November 13, 2018
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

Approval of Minutes

- Regular Meeting October 9, 2018

Guests & Public Comment on Agenda Items

- Ed Fosnaught, DCED

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
 - Zoning Ordinance
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
- Junior Council Person

Old Business

- Johnsonburg Municipal Authority Zoning Request

New Business

1. Adopt tentative budget
2. Adopt tentative tax schedule

Executive Session

Public Comment on Agenda Items

Adjourn



JOHN CLOPP
Chief of Police

100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

JACK FOWLER
Mayor

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of October, 2018.

Calls for Service	271	Parking Violations	0
Signal Calls	54	House Watches	3
Telephone Calls	79	Vehicle Lockouts	0
Investigations	83	Light outage	0
Hearings	12	B.O.L.O	10
Traffic Accidents	2	Asst. Fire/Ambulance	2
Written Warnings	2	Asst. other Police Dept.	10

Receipts:

Fines	\$ 1,073.54
Reports	\$ 30.00
Tickets	\$ 0.00

Special Information:

- Annual firearm qualifications completed on 10/05/18.
- Abandoned vehicle notices sent out.
- TRACS grant was awarded to department.

Total \$ 1,103.54

Offenses:	Number	Arrest	Handled Otherwise
Drugs	1	1	0
Assaults	4	4	0
Burglary	1	0	1
Thefts	1	0	1
Criminal Mischief	1	0	1
D.U.I.	1	1	0
Disorderly Conduct	3	2	1
Mental Health	2	0	2
Sex Offenses	1	0	1
Family and Children	3	2	1
All Other Offenses	11	5(8 MV Arrests)	6
Totals	29	23	14

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

FIRE REPORT FOR OCTOBER 2018

10/09/18	1101 EAST CENTER ST ASSIST ST MARYS EMS	27 MINS
10/18/18	145 HARRISON AVE ASSIST ST. MARYS EMS	15 MINS
10/18/18	143 GROVE ST CHIEF INVESTIGATION	15 MINS
10/23/18	POWERS AVE ASSIST JPD 2 VEHICLE MVA,	1HR 30 MINS
10/24/18	405 MILL ST ASSIST ST MARYS EMS	30 MINS
10/26/18	553 MARKET ST STRUCTURE FIRE	27 MINS
10/30/18	5889 RIDGWAY RD 1 VEHICLE MVA	30 MINS

CALLS JBG BORO 3

CALLS RIDG TWP 1

CALLS ASSIST ST. MARYS EMS 3

CALLS ASSIST RIDGWAY EMS 0

TOTAL CALLS FOR OCTOBER 2018 7 CALLS

NO INJURIES REPORTED FOR OCTOBER 2018

RESPECTFULLY SUBMITTED

ROBERT DICKEY

JOHNSONBURG FIRE DEPT
FIRE CHIEF

**Treasurer's Report
Cash Balances
October 31, 2018**

General Fund	\$211,330.77
Street Lighting Fund	\$ 20,764.93
Library Fund	\$ 3,785.56
Retirement Fund	\$104,965.24
Highway Aid Fund	\$ 32,932.42
Borough Equipment Fund	\$ 53,561.34
Fire Services Fund	\$109,350.18
Community Center Fund	\$ 60,240.68
Payroll Fund	\$ 14,964.79
Per Capita	\$ 6920.36
2001 Debt Service	\$ 84,712.46
Community Improvement Fund	\$152,503.92

Bills:

General Fund

Borough Equipment Fund

Community Center Fund

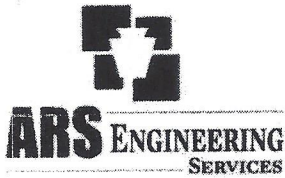
Community Improvement Fund

Highway Aid Fund

We received \$1,061.89 in PURTA (PA Utility Realty Tax Act)

We received \$15,249.00 in excess interest on the non-uniformed pension plan. This is deposited into the account.

We received \$1,243.39 delinquent occupation tax from Statewide Tax Recovery.



Engineer's Report – November 13, 2018 Johnsonburg Borough Council Meeting

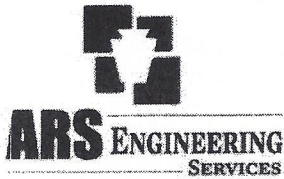
The following summary of work performed over the last month, as well as an update on current project status is provided herein for your review:

Harrison Avenue Realignment Project

- All comments and questions from the Commonwealth Financing Authority peer reviewer have been addressed in regards to the Harrison Avenue Realignment Project Multimodal Grant application. The application is scheduled to be reviewed by the Grant Committee this month.
- We recently met with Ed Redmond Sr. and Ed Redmond Jr. to discuss the proposed Harrison Avenue realignment and any potential impacts it may have on adjacent properties they own along the proposed alignment. We will remain in contact with them as plans are being finalized.

Engineering Services

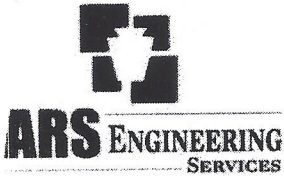
- The demolition of the 448/448½ Center Street property was completed with a funding balance still remaining. We have reached out to the County's CDBG Coordinator to see if a fence can be constructed along the sidewalk in front of the property with those remaining funds.
- There was a pre-construction meeting held at the JCC for the Playground Renovation Project on November 8, 2018 with the contractor Landserv, Inc. out of Boalsburg. They anticipate beginning construction in December. Initial work will include the removal of play equipment identified to be either retired or relocated and re-grading of the area between the court and the building. Portions of the playground will be closed during construction; however, those not marked or fenced off will remain open.
- No progress has been made on the current stormwater management reviews for the upcoming JMA projects as the Borough is still waiting to hear back from the JMA engineers as to what changes they intend to make to their previous submissions which have yet to be approved. A letter has been included with this report to provide a status update for each review.
- The JMA's engineer has submitted a formal request to the Borough for an exemption to be granted for the Third Ave Tank Project stormwater management requirements. After reviewing their request and the Stormwater Management ordinance we recommend the Borough approve this request once all the noted criteria have been met. Currently two criteria have not been met and approval should be contingent on those being completed prior to formal approval. A letter with our review comments and recommendations has been included with this report.
- We recently attended the Johnsonburg Borough Planning Commission Meeting to provide assistance with a Domtar subdivision request. Domtar officials were requesting to subdivide a portion of their property along the East Branch Clarion River located upstream of their papermill facility. The Planning Commission granted approval with officials from Domtar and the Borough were in attendance.



- We recently met with Borough officials to discuss several drainages issues throughout the Borough. As a result of the meeting we have reached out to the County's CDBG Coordinator to inquire if a Borough-wide stormwater management project would qualify for program funds. Once we receive confirmation we can begin to work towards a larger projects which may include upwards of 5 or more areas where similar problems have been identified.
- We recently received word from PennDOT they have completed additional core borings along Powers Avenue as part of their proposed repaving project scheduled for next summer. The results of those borings indicate the roadway is in worse condition than anticipated, as a result they have re-scoped the project to only include an overlay of the roadway. PennDOT is looking to do a separate full roadway reconstruction project in this area in the future. We have requested the Borough be included in any preliminary scoping of the new project as there are likely impacts to public utilities including storm sewers and water and sewage lines.
- JCC employees recently attended a DCNR grant workshop and discussed some proposed JCC rehab projects with DCNR officials. Upgrades to the locker rooms and pool area would be eligible for Small Communities funding through the C2P2 Program. The upcoming funding cycle runs from Jan. 22, 2019 to April 10, 2019 and would require some additional studies.

Code Enforcement

- A hearing for code violations on the property located at 508 Second Avenue (Pena) was held in Judge Martin's chambers on October 23, 2018. Mr. Pena was found guilty on two charges and issued a fine for each. We will continue to monitor the property.
- Charges have been filed against the following properties/owner:
 - 179 Terra Cotta (Owner – Donald Thornton) – hearing has been scheduled for Nov 15, 2019 but is likely to be continued due to scheduling conflicts with the Borough solicitor.
 - 232 Beech Street & 410 Bridge Street (Owner – Nilton Zuckerman) – no additional correspondence with Judge Martin's office has been received on the status of these charges.
- I recently inspected a parcel of land located at the end of Terra Cotta Street where a large amount of building demolition materials has been deposited; the property is owned by Mr. Jacob Grebbien. A November 1, 2018 deadline was agreed upon and the recent inspection revealed the area has only been partially addressed.
- I recently attended a seminar on updates to the Residential Building Code (IRC). The 2015 Code has recently been adopted by the PA UCC and went into effect on October 1, 2018. Any residential building projects with permit requests after this date shall comply with the new code.
- Due to recent reviews of some of the Borough's current ordinances I would like to request permission to provide recommendations for potential modifications to the following ordinances:
 - #138 Construction Code, Uniform
 - #180 Floodplain Management
 - #254 Stormwater Management



November 12, 2018

Borough of Johnsonburg
100 Main Street
Johnsonburg, PA 15845

**Re: JMA Third Avenue Water Storage Tank – SWM Review
Stormwater Management Ordinance Exemption Request**

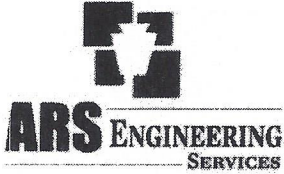
Honorable Council President,

The Borough of Johnsonburg recently received a letter, dated October 10, 2018, from Gwin Dobson & Foreman, Inc. (GDF) on behalf of the Johnsonburg Municipal Authority (JMA) requesting the granting of an exemption of the Borough's Stormwater Management (SWM) Ordinance (No. 254) as it pertains to the requirements noted in §254-10 of the ordinance.

The issue at hand involves the residual impacts of construction of an additional storage tank at the existing Third Avenue tank location; the construction of the new tank would add approximately 4,687 square feet (sf) of impervious surface to the existing site. In accordance with §254-9(E)(1), "the measurement of impervious area shall include all of the impervious areas in the total proposed development even if the development is to take place in stages." As it was discussed at the special meeting held on October 1, 2018 with Borough Council and JMA Board, we are requiring the JMA engineer to submit a full SWM Report and SWM Site Plan for approval due to this increase in impervious area as noted in the previously submitted review comments.

GDF cites §254-10(D) wherein the ordinance allows for the granting of an exemption if the requirements of §254-10(A), (B) & (C) have been met and thus only the new impervious surface area would only be considered for applicant submission requirements. Under this scenario the new impervious area would not exceed 5,000 sf and the previous items submitted by GDF for review and approval would still be applicable. After reviewing the Borough's SWM ordinance I would concur with GDF's request and I would recommend the Borough consider approving their exemption request based on the verbiage in the ordinance. However, as a follow-up to the requirements noted in §254-10(D) GDF has yet to satisfy all the requirements of §254-10(A), (B) & (C) at this time. Any approvals of their exemption request should be contingent upon GDF satisfying all the provisions noted in these sections of the ordinance.

At present time GDF has not met the requirements of §254-10(C)(6) which states the applicant must demonstrate that the proposed development/additional impervious area will not adversely impact the downstream property owner. As noted in GDF's request they are currently seeking an easement agreement with the adjacent downstream property owner Joan (& Earl) Park; however, as of the date of this letter that agreement has not been signed by all parties involved. As a result, not all of the provisions have been met at this time and therefore the approval of the exemption request should be contingent upon receipt of a copy of the signed easement agreement.



In addition, GDF also states in their verification of provision §254-10(C)(4) that “the known problem area on the Park property has been addressed in various ways over the years”. GDF should provide additional information to not only confirm what the previous issues were, how they were addressed and also provide substantiated proof that those issues will not resurface with the proposed discharge of stormwater collection onto the Park property. Upon submittal, the Borough Stormwater Management official will review and provide concurrence those previous issues should not or will not be an issue in the future.

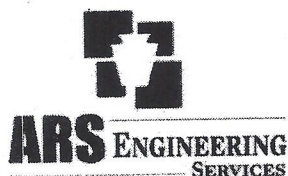
If you have any questions related to the review of the GDF exemption request on behalf of the JMA, the 3rd Avenue Water Tank SWM review and/or the comments provide herein, please contact our office at (814) 965-2211 or via email at miller@arsengineeringservices.com.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan L. Miller".

Ryan L. Miller, PE
Borough Stormwater Management Reviewer

Cc: Elizabeth Feronti, Borough Solicitor
Lisa Sorg, Manager, Johnsonburg Municipal Authority



November 12, 2018

Borough of Johnsonburg
100 Main Street
Johnsonburg, PA 15845

**Re: Johnsonburg Municipal Authority Water System Improvement Project
Stormwater Management Review Update**

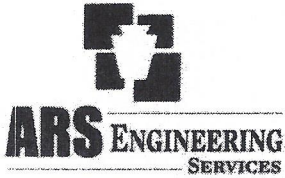
Honorable Council President,

In response to comments by members of the Johnsonburg Municipal Authority (JMA) Board at recent public meetings regarding delays by the Borough the following update of the current Water System Improvement Project stormwater management (SWM) reviews is being provided for your review. The following information is to provide an update of progress and current status of both the Third Avenue Tank and Water Treatment Facility SWM submissions. The information contained herein is presented in accordance with documented correspondence with representatives of the JMA's engineer Gwin Dobson & Foreman, Inc. (GDF), as well as their consultant Mr. Travis Long (JHA Companies) and detailed to my level of understanding. All references to the Borough herein are referencing the Borough's Stormwater Management Official; all references to the Ordinance refers to the Stormwater Management ordinance (#254) contained within the Code of the Borough of Johnsonburg.

In accordance to the Johnsonburg Municipal Authority website "the JMA entered into a Consent Order and Agreement (COA) with the Commonwealth of Pennsylvania, Department of Environmental Protection (PADEP) in 2012 stemming from on-going issues and deficiencies within the water system. As such, JMA and its engineer began reviewing, evaluating and addressing the compliance task items outlined within the COA in late 2012."

THIRD AVENUE TANK PROJECT

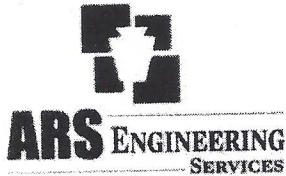
- The Borough of Johnsonburg received a Small Projects Stormwater Management Application, dated November 7, 2018, from GDF on behalf of the JMA. This submission included the application, Site plans, volume control calculations and the application fee. The submittal detailed the addition of approximately 4,687 sf of new impervious surface to the site that is currently occupied by a single water storage/supply tank.
- The Borough responded to the GDF submittal with review comments dated February 20, 2018 stating the application was not approved. The issues related to the initial submittal included the total cumulative impervious surface area of the existing and proposed tanks exceeded 5,000 sf thus requiring a full SWM Report and Site Plan in accordance with the Ordinance. In addition, there were concerns with the direct depositing of collected stormwater onto an adjacent property (Park) not owned by the JMA which is not permitted by the Ordinance. In discussing this issue with the property owner they indicated no contact had been made by GDF for approval of this activity.



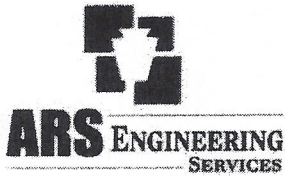
- A phone conversation(s) with Mr. Kenneth Beldin Jr., P.E. occurred at some point after the review comments were received by GDF concerning the additional impervious surface requiring a larger report as well as the discharge of stormwater onto an adjacent property. The Ordinance requirements were detailed but no decisions were formalized at that time.
- A phone conversation(s) and subsequent email follow-up with Mr. Joshua Gunnett, P.E. occurred on September 28, 2018 where an electronic copy of the previous review comments were provided to the engineer and a confirmation was made that the comments had been addressed on the plans but the delay in getting the easement agreement completed might impact the final design. Once all these issues were worked out a formal response to comments would be re-submitted.
- A special meeting was held on October 1, 2018 with Borough Council and the JMA Board at the Borough Office along with solicitors and engineers for both entities; the public was invited with a couple residents in attendance. At the meeting the full SWM Report and Site Plan requirements were discussed, including the length of time required to complete and submit it, and the understanding was the completion of the report was the plan moving forward for that application. In addition, there were discussions concerning the lack of an easement agreement between the JMA and Parks. The Borough noted no SWM approval would be granted until a copy of the agreement was received.
- A letter, dated October 10, 2018, was submitted by GDF requesting an exemption of the full SWM Report and Site Plan in accordance to provisions of Ordinance (§254-10(D)). The letter has been reviewed by the Borough and a recommended response was presented to Council for consideration.
- As of November 12, 2018 no additional information or correspondence has been received pertaining to the current SWM application. No copies of the easement agreement have been provided to the Borough for review.

WATER TREATMENT FACILITY

- The Borough of Johnsonburg received a Stormwater Management Application, dated November 7, 2018, from GDF on behalf of the JMA. This submission included the application, SWM Report and Site plans and design calculations. The submittal detailed the construction of a new water treatment facility, gravel parking area and bioretention area to collect stormwater. The discharge of collected stormwater is proposed thru the use of an existing Borough storm sewer to discharge the collected stormwater directly into the East Branch Clarion River.
- The Borough responded to the full GDF submittal with review comments dated March 19, 2018 stating the application was not approved. Issues related to the initial submittal included the use of the existing storm sewer which was in direct conflict with the Ordinance, the use of an unprotected bioretention area in a residential area and a request for additional information in the SWM Report.



- The Borough received a response to comments from GDF, dated August 3, 2018, which detailed changes to the proposed application. The responses noted minor changes but the majority of the initial comments went relatively unaddressed. A fence was proposed along the entire property to protect the bioretention area. The plans still proposed the use of the bioretention area to collect stormwater and discharging it into the existing storm sewer. In addition, a note was added about infiltration tests being performed on site but no information was provided to confirm the results. No additional review comments have been provided to date; several requests were made by Council to arrange a meeting with the Borough and JMA to discuss the issues.
- A special meeting was held on October 1, 2018 with Borough Council and the JMA Board at the Borough Office along with solicitors and engineers for both entities; the public was invited with a couple residents in attendance. At the meeting the issues related to the use of the existing storm sewer were discussed in length. It was revealed the existing storm sewer had not been previously inspected to confirm it was capable of being used and a suggestion was made that the line be inspected by camera by the JMA crew to determine the existing condition. The Borough noted during this discussion no SWM approval would be granted until a thorough review of the existing storm sewer was completed.
- A follow-up email from the Borough was sent to Mr. Gunnett on October 2, 2018 requesting information on the infiltration testing that was performed on July 13, 2018. The test results and locations of test pits were received on October 8, 2018 detailing results of the testing.
- At some point during the week of October 1, 2018 members of the JMA crew performed a camera inspection of the existing storm sewer and found the line to be primarily blocked. Lisa Sorg confirmed the inspection via email on October 8, 2018. The Borough and no members of the road crew were requested to be present during the inspection.
- On October 9, 2018 the Borough and road crew inspected the existing inlet proposed for connection to the bioretention area. It was determined due to the age of the inlet and existing condition it would not be practical or feasible to reuse the existing inlet as intended. This evaluation was submitted to GDF on the same day. GDF responded on October 10, 2018 to ask if replacing the inlet would be an acceptable solution to the existing condition; the Borough indicated a new inlet would be a requirement for approval.
- On October 10, 2018 a request was made by the Borough to the PennDOT, District 2-0 Right-of-Way Coordinator for copies of existing roadway plans in the area of the proposed Water Treatment plant in hopes of identifying existing storm sewer locations. The requested information was received on October 11, 2018 and forwarded to GDF on the same day. The other document provided by PennDOT indicates the Glen Hazel Road was placed into service in late 1891 so it's possible the existing drain in question could be upwards of 127 years old, if not it was installed at some point between 1891 & 1947.



The existing roadway plans are dated 1947 and show modifications to the existing storm sewer system. The current inlet located on the south side of the intersection of First Avenue and Glen Hazel Road was installed at that time and connected to an existing inlet which would now be located under the existing roadway. The existing storm drain proposed to be used to discharge the collected stormwater from the new Treatment Facility has an intersection from this second inlet/drain somewhere around the middle of the existing road; it's possible this is where the blockage is located. The existing pipe is identified as being a vitrified clay pipe which given its potential age and location under a roadway traveled by heavy construction vehicles may be damaged or displaced in several locations. The existing roadway plans also indicate the installation of a roadway inlet at the bottom of Bergen Street that runs under the road and outlets onto the bank just above the river. This inlet was been suggested for consideration by the Borough as it only collects roadway runoff and contains no other pipe inlets; this inlet would also be located closer to the proposed bioretention area. Apparently this line has also been inspected/tested and found to be partially/fully blocked but there has been no confirmation to that rumor.

- As of November 12, 2018 no additional information or correspondence has been received pertaining to the current SWM application. At this point the Borough's review is pending a decision on how GDF plans to properly drain the proposed bioretention area.

If you have any questions or comments related to this JMA Water System Improvement Project SWM review update and/or copies of all correspondence please contact our office at (814) 965-2211 or via email at miller@arsengineeringservices.com.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ryan L. Miller', is written over a light grey circular stamp.

Ryan L. Miller, PE
Borough Stormwater Management Reviewer

Cc: Elizabeth Feronti, Borough Solicitor
Lisa Sorg, Manager, Johnsonburg Municipal Authority
Joshua Gunnett, P.E., Project Engineer Gwin Dobson & Foreman, Inc.

Johnsonburg Recreation Activities Board Minutes – Wed. November 7, 2018

Meeting called to order at 5:05 pm

Present: Mary F., Deana B, Sarah G, John O. Chris B., Dolly B.,

Guest: Jim Lecker

Absent: Ava Y.

October minutes were reviewed and motioned to accept by Sarah – second by John.

Financial Report:

Building/Pool Use	\$98.00
Fitness Center Use (incls. Keys)	\$200.00
Memberships	\$2,120.00
Rentals (Programs/Events)	\$885.00
Gymnastics	\$215.00
Memorials	\$0.00
Donation	\$195.00

Total: \$3,713.00

Directors Report:

- 1) Light Up Night – November 18th. Decorating for Christmas will be Friday the 16th at 6pm. Basket Raffle: one girl theme, one boy theme, and a family theme. We will ask Laura and Sutton to be elves. If not; Lauren and Amber.
- 2) Yoga Ideas – we will offer her a room for 100.00 per month and she charges 10.00/hr or we will set a fee that we would split and she offers a 6 week class. John motions to offer these options. Sarah Seconded it.
- 3) Updating Rental Agreement/Fitness Agreement for 2019: We will add a refundable 50.00 fee for kitchen use. Returned only if kitchen is left as it was. Kitchen is an optional addition to the party rental. This will become effective January 2019. We will vote on all new agreements at the December meeting. Memberships will run from join date.
- 4) DCNR Workshop: Chris and Deana attended workshop in State College for information about DCNR Grant. Deana will be in contact with DCNR Representative. We will have to complete the pool/locker room project in phases; starting with a feasibility study to receive funding, which will be a 50/50 secured match grant. ADA will need to be updated and incorporated. If we receive a grant (Deadline April 2019), the phase will be started the following year (Summer 2020).

Old Business

Epoxy floor is being finished and equipment is coming next week.

3rd floor ceiling will be repaired January/February 2019. Kitchenette equipment is here and should be finished prior to Christmas.

New Business

John and Sarah asked Jim Lecker to submit a letter of interest to be added to the recreation board. He will submit it to Deana tomorrow to get it to the Borough Meeting next week.

Deana will send a letter to Sylvania to ask for Daylight LED bulbs to be donated for the 100th Anniversary.

Ava will be sent a letter to notify her that she is being reassigned from a voting member to a non-voting member.

Motion made by John to accept an offer from Jim Lecker to increase his wage by an additional \$500.00/mo. to maintain the building with an additional cleaning staff and a maintenance man. Sarah Seconded the motion and we will send a recommendation to the Borough.

We will be closing the building January 18th to start a painting crew. Jim and volunteers will be updating the paint in the hallways, landings, track, and some rooms. John said ALL CEILINGS MUST be white when painted!!!!!!

Motioned to adjourn meeting by John, Sarah seconds.
Meeting adjourned: 5:59 pm

October 2, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissions met in regular session on Tuesday, October 2, 2018 at 10a.m. in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Matthew Quesenberry, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Peggy Schneider, Treasurer, Bryan Linton, Dickinson Center Inc., Amber Luchs, Dickinson Center, Inc. and Brian Stockman, Press.

Matt Quesenberry made a motion to approve the Minutes of the September 18, 2018 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the Agenda with the addition of #4, three year lease agreement for office space on South Michael Street in St. Marys seconded by Matt Quesenberry carried unanimously.

OLD BUSINESS

NEW BUSINESS

1. Jan Kemmer made a motion to approve the Proclamation for October 2018 as National Disability Awareness month. Matt Quesenberry seconded the motion and carried unanimously. Chairman, Dan Freeburg, thanked Bryan Linton and Amber Luchs for everything they do at Dickinson Center, Inc. and for the community. He noted the importance of the employment support program offered by DCI and expressed great pleasure in having the ability to Proclaim October 2018 as National Disability Awareness month on behalf of the Commissioners.
 - a. Bryan Linton and Amber Luchs were in attendance today representing Dickinson Center, Inc. Bryan spoke on behalf of Dickinson Center, Inc. of the importance of employment support for individuals with disabilities. He stated DCI helped 17 individuals find employment this last year and assisted 19 other individuals in maintaining their employment. Bryan thanked the Commissioners in recognizing the importance and for making this Proclamation. He also extended an invitation to DCI's main office on Thursday, October 4, 2018 for a gathering where individuals with disabilities will speak of their experiences working with employment support.
2. Matt Quesenberry made a motion to approve the use of \$10,000 of Room Tax Grant Funds for 2019 Statewide "Elk County is Calling You" rack cards. (Printing 60,000 rack cards, shipping them to PA on Display, and the distribution to all state owned rest stops, travel plazas and Welcome Centers in PA. Jan Kemmer seconded that motion and carried unanimously.
3. Jan Kemmer made a motion to approve the use of \$1,869.11 of Room Tax Grant funds for redesign, printing and distribution of Lily of the Valley brochures by the Ridgway Heritage Council. Matt Quesenberry seconded that motion and carried unanimously.
4. Jan Kemmer made a motion to approve the signing of a 3 year lease with Louis Coppa in the amount of \$1,494.68 per month for office space on South Michael Street in St. Marys, PA for District Judge Mark Jacob. This is a renewal with no changes. Matt Quesenberry seconded that motion and motion carried unanimously.

APPROVAL OF BILLS – September 17 → September 28, 2018

Matt Quesenberry made a motion to approve the following bills seconded by Jan Kemmer and carried unanimously.

GENERAL FUND	\$82,522.01
PAYROLL	\$250,150.36
LIQUID FUEL	\$8,000.00

LIQUID FUEL ACT 114	\$103.07
DRUG & ALCOHOL	\$75.58
WORK RELEASE	\$186.00
TRANSPORTATION BLOCK GRANT	\$239.56
GAS WELL IMPACT FEE	\$6,500.00
2016 CDBG	\$11,600.00
2017 CDBG	\$21,800.00
HAZMAT	\$5,355.45
E-911 WIRELESS FUND	\$133,274.41
NTRP	\$42,828.64

COORESPONDENCE

1. Received notification that Dominion Energy Transmission, Inc. is applying for a renewal to the Title V Operating Permit (TVOP#24-00120) at Ardell Compressor Station.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:15 a.m. on a motion by Matt Quesenberry seconded by Jan Kemmer and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
TUESDAY, October 16, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

October 16, 2018

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissions met in regular session on Tuesday, October 16, 2018 at 10a.m. in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Matthew Quesenberry, Janis E. Kemmer and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Tracy Gerber, CDBG Coordinator, Natalie Aiello, Laurie Maletto, Steve Marconi, Cheri Micale, and Melissa Sankey all of Penn State Cooperative Extension and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of the October 2, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the agenda seconded by Jan Kemmer carried unanimously.

RESOLUTION

1. Resolution Number 2018-09 Approval of Community Development Block Grant Application
 - a. Tracy Gerber explained the application is for both Elk County and Ridgway Borough entitlements. \$307,760 is the application total (both entitlements). Elk County's is \$218,533.00 and Ridgway Boroughs is \$89,227.00.
 - b. Of these funds, Johnsonburg Borough will receive \$45,000 for the Sewer line to the community building, Jones Township Municipal Authority will receive \$134,198.00 for the water lines on Burning Well Road in Wilcox and Ridgway Borough will receive \$73,167.00 for the continuation of curb cuts.
 - c. Tracy further clarified that what the Commissioners are approving today is having Chairman Dan Freeburg sign the application and then the submittal of the application to DCED. Dan Freeburg stated he presumed Tracy took all of the appropriate steps necessary for the process at which time Tracy stated yes she did. There were two (2) public hearings. She did state that the second public hearing comment time is still open until October 25, 2018 and the application is due by November 1, 2018. The submittal of the application would then be contingent upon receiving no meaningful or relevant comments per Solicitor Thomas Wagner.

OLD BUSINESS

PRESENTATION

1. Members of the Penn State Cooperative Extension were in attendance today to briefly describe the programs they have successfully ran over the course of the past year. Laurie Maletto explained her nutrition education to the Commissioners and those present at the meeting. She described where she sees the majority of the Elk County population as well. Next, Steve Marconi went on to describe his successes with the gardening program and what the future has in store for this program. Natalie Aiello described her 4H program in detail. She explained about the growth of this program and how the community's youth are really getting involved in the various 4H programs available to them.

NEW BUSINESS

1. Jan Kemmer made a motion to approve the Agreement and Mutual Limited Release between Elk County and Avanco International, Inc., Matt Quesenberry seconded that motion and carried unanimously.
 - a. Solicitor Tom Wagner made a few brief statements regarding the agreement. Tom stated this is stemming from when Avanco experienced a potential data breach with the system our CYS workers utilize. The potential breach was investigated by CCAP and there were no findings of misuse of data. Tom went on to say this agreement in no way releases Avanco from any future findings that stemmed from this potential breach. Lastly, Tom informed the Commissioners and those in attendance that back when this potential breach took place, everyone in Elk County that could have been affected by the potential breach was notified and given the opportunity to notify if they had any misuse of their data.
2. Jan Kemmer made a motion to approve the one (1) year lease between Mark Stolburg and County of Elk running from November 1, 2018 – October 31, 2019 for renting the two stalls in the garage building on 311 South Street seconded by Matt Quesenberry and carried unanimously.
3. Matt Quesenberry made a motion to approve the appointment of Courtney Dunsworth, Taylor Fragale and Nicole Rutter to the FRN board seconded by Jan Kemmer and carried unanimously.
4. Matt Quesenberry made a motion to approve the County Aid Application from Benezette Township for \$80,000 seconded by Jan Kemmer and carried unanimously. These funds will be utilized for:
 - a. 2RC Limestone
 - b. New Bed for F350 Pickup Truck
 - c. New Salt Spreader

APPROVAL OF BILLS – October 1, 2018 → October 12, 2018

GENERAL FUND	\$301,571.58
PAYROLL	\$248,338.58
LIQUID FUEL ACT 114	\$299.80
DUI/CORRECTIONS	\$6,384.00
TRANSPORTATION BLOCK GRANT	\$251,288.05
2016 CDBG	\$1,492.40
HAZMAT	\$355.99
E-911 WIRELESS FUND	\$2,201.31
NTRP	\$40,875.55
DEBT FUND	\$17.81

- Matt Quesenberry made a motion to approve the following bills seconded by Jan Kemmer and carried unanimously.

COORESPONDENCE

1. NFG Midstream Clermont, LLC intends to submit an application for coverage under the Erosion and Sediment Control General Permit (ESCGP-2) for Earth Disturbance Associated with Oil & Gas Exploration, Production, Processing or Treatment Operations Facilities and a Chapter 105 Water Obstruction and Encroachment Joint Permit requirements of Acts 14, 67, 68 and 127 and the PA Municipalities Planning Code for the installation of a 1.1 mile Keyhole F09-Q Extension in Jones Township, Elk County, PA.

GOOD OF THE COUNTY

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAX PAYERS

ADJOURN MEETING

The meeting was adjourned at 10:42 a.m. on a motion by Jan Kemmer seconded by Matt Quesenberry and carried unanimously.

ATTEST: _____
Chief Clerk

NEXT MEETING
MONDAY, NOVEMBER 5, 2018
10AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING