

Johnsonburg Borough
Regular Meeting
May 10, 2021
4:00 p.m.

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting April 12, 2021

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
 - Harrison Ave. Realignment Project/Dean Construction requests
- Municipal Authority
- Recreation Board

Old Business

1. Fifth Ave. survey
2. Flood control – Silver Creek
3. Market St. parking

New Business

1. Ordinance 2021-02 (bank note for paving)
2. Advanced Disposal/Waste Management trash service contract renewal
3. Flood control – culvert inspection study
4. Johnsonburg Municipal Authority request – vacate Bergen St. alley
5. Johnsonburg Community Trust request – close Market St. for Farmer's Market
6. Resolution 04-2021 – National Police Week
7. Resolution 05-2021 – National Public Works Week

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
April 12, 2021
4:00 p.m.

Call to Order

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman	X		
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor	X		
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative	X		

Minutes: A motion was made by Councilman King and seconded by Councilman Cherry to approve the minutes from the regular meeting held March 8, 2021. Motion carried unanimously.

Guests: Lauren Zickefoose from Northern Pennsylvania Regional College was present to update Council and the public on what programs are currently offered by the college.

A motion was made by Councilman King and seconded by Councilman DeAngelo to move into executive session at 4:07 p.m. to discuss real estate, personnel, and litigation. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to return to regular session at 5:06 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, real estate, personnel, and litigation were discussed and no action was taken.

Monthly Reports

Mayor: Mayor Fowler asked by the public to be aware of the dry weather conditions and be careful with burning.

Police: Monthly report is on file. Chief Clopp's report included the following:

- The department is continuing to remove abandoned vehicles from the public streets in preparation of the upcoming paving project.
- Body cameras are being field test while the policy is being reviewed.
- The department continues to need part-time officers.
- A warning to the public of a recent increase in thefts from vehicles.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that a railroad representative would like to meet with the borough about fixing the Grant St. crossing before the paving project.

Council Committees: Upon recommendation of the public works committee, a motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to survey the boundary lines of Fifth Ave. Motion carried unanimously.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include: General Fund - \$9,857.84, Community Center Fund - \$4,077.86, Borough Equipment Fund - \$3,688.56, Highway Aid Fund - \$1,293.28, Community Improvement Fund - \$78,540.00 and 2001 Bond Fund - \$2,025.74. A motion was made by Councilman King and seconded Councilman Cherry to pay as presented. Motion carried unanimously.

Solicitor: Solicitor Feronti has nothing to present.

Engineer & Code Enforcement Report: Monthly report is on file.

Engineer Miller updated Council on the Harrison Ave. Realignment Project. Dean Construction is waiting for clearance from the railroad for finish the stormwater portion of the project on Grant St.

Engineer Miller report meeting with the Elk County Conservation District to discuss flood control along Silver Creek. They are recommending working with Department of Environmental Protection (DEP) to restore the original flood plan design. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to proceed with the recommendation of Engineer Miller in referring with the Elk County Conservation District to begin the restoration of the original flood plan design. Motion carried unanimously.

Brief updates were given on the Mee Foundation grant funding for the Johnsonburg Community Center Heating Upgrade, the PHARE funding grant for 209 Cobb St. and code enforcement issues.

Municipal Authority: Minutes are on file. Johnsonburg Municipal Authority Manager Dan Newell began a discussion on the possibility of the borough vacating an alley located next to the new water plant on First Ave.

A motion was made by Councilman King and seconded by Councilman Cherry to enter into an easement agreement with the Johnsonburg Municipal Authority for our property at 236 Main St. (parcel 11-06-333-7871) for the purpose of water line replacement. Motion carried unanimously.

The Johnsonburg Borough and the Johnsonburg Municipal Authority agree that, due to extended vacancy, there will not be water and/or sewer taps installed at the following residential properties during the 2021 water line replacement project; however, if a property owner would have need of a water and/or sewer tap for future construction one will be provided free of charge after providing the Johnsonburg Municipal Authority with a current building permit issued by the Johnsonburg Borough or their contracted authority.

- 112 Mary St (parcel 11-12-093-4835)
- 116 Mary St (parcel 11-12-093-4834)
- 120 Mary St (parcel 11-12-093-4825)
- 124 Mary St (parcel 11-12-093-4827)
- 125 Mary St (parcel 11-12-093-4881)

Recreation Board: Minutes are on file. Johnsonburg Recreation Board President TJ Weaver reviewed meeting notes from April board meeting.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to hire Tara Poague as recreation director for the Johnsonburg Community Center as per the recommendation of the Johnsonburg Recreation Board pending all required clearances. President Maletto called for a roll call. Motion carried unanimously.

Old Business: Old business discussed with the Johnsonburg Municipal Authority included the manholes needing repaired on Terra Cotta Rd. before the paving project and to ensure the sidewalks around the new water treatment plant on First Ave. and Glen Ave. are handicap accessible.

New Business: (1) Two bids were received for the 2021 paving project:

1. Glen O. Hawbaker - \$811,172.60
2. HRI Inc. - \$775,094.00

A motion was made by Councilman DePanfilis and seconded by Councilman King to accept the low bid with approval from our PennDOT advisor. Motion carried unanimously.

(2) A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to approve the bid of \$47,077.67 from Murray's Ford for a new 2021 police car. Motion carried unanimously.

(3) A motion was made by Councilman King and seconded by Councilman DePanfilis to approve the bid of \$11,584.00 from Murray's Ford for a 2022 dump truck. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman King to approve the bid of \$36,307.88 from Bradco Supply Co. for outfitting the 2022 dump truck. Motion carried unanimously.

(4) A motion as made by Councilman King and seconded by Councilman Imbrogno to purchase new HP copiers from Advanced Office Systems for both the borough office and the police department for \$2,938.00 each. Motion carried unanimously.

(5) A motion as made by Councilman DeAngelo and seconded by Councilman DePanfilis to approve the bid of \$6,100.00 from Hilltop Masonry for replacement of the sidewalk on the north and east side of the borough building. Motion carried unanimously.

(6) A motion was made by Councilman DePanfilis and seconded by Councilman King to deny all repository bids for 512 Market St. and 528 Market St. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to approve the bid of \$500 from Victoria DeMarco for 508 Penn St. out of the Elk County Repository. Motion carried with Councilman DeAngelo opposed.

A motion was made by Councilman Cherry and seconded by Councilman DePanfilis to approve the bid of \$1,200.00 from Jasmin Vasquez for 220 Clarion Rd. out of the Elk County Repository. Motion carried with Councilman DeAngelo opposed.

(7) 2021 Community Development Block Grant (CDBG) ideas were discussed. A motion was made by Councilman DePanfilis and seconded by Councilman King to pursue the following ideas. Motion carried unanimously.

1. Stormwater infrastructure around W. Center St.
2. 433 Second Ave. demolition and possible parking lot installation
3. Clean up of Johnsonburg Hotel demolition

A brief discussion was held on the condition of some of the downtown buildings with guest Meghan Schreiber Carter, Johnsonburg Community Trust President.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to adjourn the meeting at 6:27 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

BOROUGH *f* JOHNSONBURG
Department of Police



JOHN CLOPP
Chief of Police

100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of April 2021.

Calls for Service	311	Parking Violations	2
Signal Calls	76	House Watches	3
Telephone Calls	110	Vehicle Lockouts	4
Investigations	65	Light outage	1
Hearings	12	B.O.L.O	19
Traffic Accidents	2	Asst. Fire/Ambulance	6
Written Warnings	32	Asst. other Police Dept.	18

Receipts:

Fines \$ 1,738.77
Reports \$ 0.00
Tickets \$ 0.00

Special Information:

- Performed a K9 search of the high school on 04/09.
- Completed PCCD annual audit.
- New patrol vehicle was ordered.

Total \$ 1,738.77

Offenses:	Number	Arrest	Handled Otherwise
Drugs	12	6	6
Assaults	6	2	4
Burglary	3	0	3
Thefts	8	2	6
Criminal Mischief	3	0	3
D.U.I.	0	0	0
Disorderly Conduct	3	2	1
Mental Health	3	0	3
Sex Offenses	1	1	0
Family and Children	12	0	12
All Other Offenses	10	7 (22 MV Arrests)	3
Totals	61	42	41

Respectfully



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

April 2021 Johnsonburg Fire Department Report

Date	Alarm Type	Location	Time on Scene
4/4/21	Assist EMS	603 Mill St. Johnsonburg	31 min.
4/5/21	Traffic Control	Montmorenci Rd. Ridgway Twp.	7 min.
4/6/21	Establish Landing Zone	Penn Highlands Elk St Mary's	55 min.
4/6/21	Brush Fire	240 Long Level Rd. Ridgway Twp.	4 hr. 42 min.
4/10/21	Traffic Control	Montmorenci Rd. Ridgway Twp.	3 hr. 43 min.
4/11/21	Industrial Fire	100 Center St. Johnsonburg	34 min.
4/13/21	Mutual Aid Structure Fire	132 Main St. Ridgway	3 hr. 44 min.
4/18/21	Carbon Monoxide Incident	209 Glen Mayo Johnsonburg	32 min.
4/19/21	Mutual Aid Structure Fire	4791 Glen Hazel Rd. Jones Twp.	2hr. 7 min
4/22/21	MVA with Injuries	443 Long Level Rd. Ridgway Twp.	35 min.
4/30/21	Traffic Control	Montmorenci Rd. Ridgway Twp.	27 min.

Calls in Johnsonburg Borough -3

Calls in North Ridgway Township -5

Automatic / Mutual Aid Calls -3

Total Calls - 11

Total Man Hours for All Calls April 2021 - 134hr. 12 min.

Total Monetary Fire Loss Johnsonburg Borough April 2021 - \$5,000

Total Monetary Fire Loss North Ridgway Township April 2021 - \$0

No Injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

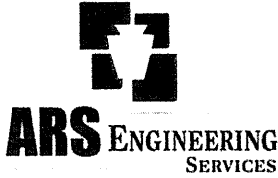
Borough Street Crew Report
April 2021

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Finished sweeping rest of borough
- Installed five catch basins on Water St.
- Installed catch basin on Shawmut Ave.
- Installed catch basin on Ridgway Ave.
- Installed catch basin on Cushing Ave.
- Fixed two catch basins on Bridge St.
- Fixed catch basin on Beech St.
- Removed sidewalks at borough building

Treasurer's Report
April 2021

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$95,817.97	\$137,530.69	\$82,998.66	\$150,350.00
Street Light	\$33,077.50	\$12,235.06	\$3,139.87	\$42,172.69
Library	\$1,461.30	\$6,057.96	\$144.07	\$7,375.19
Retirement	\$114,287.25	\$3,822.50	\$28.77	\$118,080.98
Highway Aid/Liquid Fuels	\$101,978.58	\$8.35	\$1,293.28	\$100,693.65
Borough Equipment	\$53,356.68	\$11,024.54	\$3,887.53	\$60,493.69
Fire Services	\$131,990.73	\$9,056.94	\$174.46	\$140,873.21
Community Center	\$23,410.75	\$16,815.03	\$10,483.45	\$29,742.33
Payroll	\$1,031.40			\$4,443.02
Per Capita	\$766.01	\$2,107.50	\$53.93	\$2,819.58
2001 Bond Fund	\$49,931.36	\$16,174.98	\$64.83	\$66,041.51
Community Improvement	\$182,840.94	\$17,481.59	\$78,895.31	\$121,427.22
Outstanding Expenses & Liabilities				
Fund	Amount	Description		
General	\$38,161.00	Fire Insurance Escrow/Bauer		
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan		
General	\$10,253.84	2019 Act 13 funding/flood control management		
Monthly Bills				
General		Highway Aid		
Community Center		Community Improvement		
Borough Equipment		Other		



Engineer's Report – May 10, 2021 Johnsonburg Borough Council Meeting

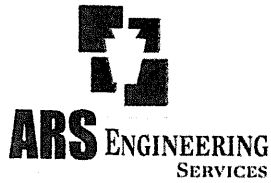
The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

- Dean Construction has completed the Grant Street stormwater repairs. The existing sidewalk and stairs have been reconstructed and restoration work for the disturbed grassy areas along the curbs and stairs have been graded and seeded. The road cuts will be paved prior to the start of the resurfacing portion of the project.
- Work has been on pause the last several weeks as we've worked thru unexpected obstacles with obtaining the right-of-entry (R.O.E.) agreement with the railroad. After several conversations with the Borough's solicitor and insurance provider we have come to a conclusion and the contractor has agreed to sign the R.O.E. agreement despite still having reservations about the wording contained within the agreement.
- All of the Contractor's employees who will be working on the embankment regrading portion of the project have completed the required safety training from the railroad. The Contractor will be re-mobilizing once the R.O.E. agreement has been formally approved by the railroad.
- As a result of the delays associated with the right-of-entry agreement with the railroad the Contractor has requested an extension to complete the work. The formal request indicates they anticipate 6 weeks to complete the project once the R.O.E. agreement has been approved.
- Some residents continue to travel thru the construction zone at higher than permitted speeds and somewhat recklessly despite the presence of construction equipment and at times workers. With work involving heavy machinery anticipated to begin again in the next several weeks we once again ask residents to safely proceed thru the work zone.
- Delays are expected especially once paving operations begin, we ask for continued patience; the Contractor will do everything they can to safely maintain at least one lane of traffic throughout.

Engineering Services

- We were recently notified by DCED that the Borough's Flood Mitigation Grant for the study of the pond/drainage area behind Center Street and Julia Street homes was approved. The project was 1 of 16 projects approved out of 91 applications for the program.
- M&M Contractors completed the demolition of 209 Cobb Street (Nelson Building) the week of May 3rd-7th. Grading and seeding operations will be completed to promote easy maintenance of the lot. The demolition was funded by a County PHARE funding grant with the balance covered by the Borough.



- We have followed up with the County's CDBG Coordinator about the potential grant projects discussed at the April Council meeting. To date it appears all 3 projects may be eligible; we've recently provided additional information as a follow-up to questions received. Once we get formal approval on eligibility we will start to determine service areas and LMI survey needs.
- We anticipate starting work on the Silver Creek exception request with PA DEP soon. This request will be for the restoration of the portion of the Borough's Flood Protection Program along the stretch from the Knothole fields to the railroad bridge behind the Borough office.
- Easements, specifications and bidding documents need to be completed for the West End Stormwater Replacement Project (Grove St., Mary St. & Julia St.).
- We recently attended a site visit that Cly Hornung arranged with newly installed Rep. Mike Armanini to view the restoration work completed at the Johnsonburg Community Center over the last couple of years. Rep. Armanini was extremely impressed with the upgrades especially when recalling time spent in the building as a youth participating in several sporting events.

Code Enforcement

- We continue to work in conjunction with the JMA to post properties as "uninhabitable" when notified of recent water shutoffs. The postings are removed once the owners have paid past due bills and service has been restored by the Authority.
- The recently approve Repository property purchases at 508 Penn Street and 220 Clarion Road were posted as "uninhabitable" after the April Council meeting. Both new owners have already begun cleaning out these houses and making repairs.
- The former Repository property at 121 Cushing Avenue has been inspected and the owner's rehabilitation has met the minimum housing standards. We have notified the County that the property has been inspected and approved so they can proceed with placing it back as an active taxable property.
- Residents are reminded burning within the Borough is not permitted by the Code. The burning of garbage, refuse, furniture, household items, packaging and leaves/grass/brush/trees and the smoke produced can be an environmental hazard and is a public nuisance and safety concern.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
WEDNESDAY MARCH 10, 2021

The meeting was called to order at 4:00 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were James Reinsburrow, Richard Zeigler, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Thomas J. Weaver, Dan Newell, Richard Brown, Ken Caldwell, Kerri Shaffer, Erica Zimmerman. Travis Long, and Josh Gunnett. Douglas J. Haupright excused.

EXECUTIVE SESSION- Motion made by Charles DeStephano and seconded by Thomas J. Weaver to enter executive session at 4:01 PM to discuss personnel. Motion carried unanimously. Dennis Asti excused himself from the meeting during executive session. Motion made by Richard Zeigler and seconded by Charles DeStephano to exit session at 4:52 PM. Motion carried unanimously. Motion made by Richard Zeigler and seconded by Earl Park to enter regular session at 4:52 PM. Motion carried unanimously.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the February 10, 2021 Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Charles DeStephano; motion carried unanimously.

APPROVAL OF MINUTES FROM THE SPECIAL MEETING- The minutes of the February 25, 2021 Special Meeting was approved as presented. Motion made by Richard Zeigler and seconded by Charles DeStephano; motion carried unanimously.

VISITORS- Brian Stockman (Ridgway Record Reporter) Al Maletto, Joyce Maletto (Johnsonburg Press Reporter) and Chad Reid (JHA Companies).

VISITORS COMMENTS- None

MANAGER'S REPORT- The Johnsonburg Municipal Authority recently paid \$20,000.00 in fines to PA DEP. A 4" blow off was added to the end of the 8" distribution line at the end of Mill Street to correct air lock issues. JMA is waiting on a quote to add an auto air release on Water Street and install a 2" blow off at the end of the line. A PA DEP audit of the Wastewater Treatment Plant was conducted on March 10, 2021. JMA is upgrading the security of its property. Charles DeStephano asked if The Authority needed new trucks. Earl Park asked when we will hear about the PADEP Wastewater Treatment Plant inspection. Travis Long said we should have it on March 11, 2021. Earl Park asked if the new pump station on Dill Hill has been moved yet. It is in process.

ENGINEER'S REPORT – JHA and Solicitor Brown continue to address easements for the Waterline Extension Project. Consent Order items need to be continued for compliance attainment. The JMA staff need to read and review SOP's and these documents should be updated accordingly. The 2020 Chapter 110 annual report and the Chapter 94 report have been completed. JHA continues to work with the Authority and PA DEP to address Breach Permit and compliance attainment.

PROJECT ENGINEER'S REPORT- GD&F are working with USDA on additional waterline replacement areas. Contract No. 1- Intake Building- Continued installing mechanical, HVAC, and plumbing. Startup of raw water screens and airburst system and startup of raw water pumps. Flocculation Tank- Waiting for full SCADA system startup and commissioning. Control Building- Continued installing mechanical, HVAC, and plumbing equipment. AOP was on site to go over I/O points and going over the membranes. Looking at an early April startup and commissioning. Chemical feed startups this week. Site Work- On hold until Spring. Contract No. 2- Connecting equipment as they are installed, VFW startups occurring at the same time as pump and other system startups. Contract No. 3- 3rd Avenue complete, began filling the tank February 10, 2021. Contract No. 4- Began work on Mary Street March 1, 2021, began relocation of Dill Hill pump station, and small package station startups and troubleshooting are ongoing. Requisition #66 to USDA in the amount of \$332,035.56. A deal was made with Glen Yonker about

the land on the new pump station on Dill Hill and Dan Newell wants Solicitor Brown to draw up an agreement. GD&F requested building an access road coming down from the 3rd Avenue Tank.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – None

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- No Longer A Union.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 238,209.32
Municipal Savings Account- Water	\$ 1,140,707.54
Municipal Savings Account- Sewer	\$ 76,605.34
Insured Money Funds	\$ 64,174.83
Payroll Fund- Northwest	\$ 11,162.39
Payroll Fund- CNB	\$ 11,257.62
Certificate of Deposit-Sewer- CNB	\$ 25,765.45
Hunt Water Sales-CNB-Savings	\$ 23,248.63
Line of Credit- Checking	\$ 25,908.55
Line of Credit- Waterline Extension	\$12.00

Motion made by Earl Park and seconded by Kenneth Polaski, to accept the Treasurer's report for February 28, 2021, as presented and placed on file for audit; motion carried unanimously.

APPROVAL OF BILLS-

Revenue Fund- Water \$19,201.06

A motion was made by Earl Park and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$14,162.26

A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried.

COA \$252.00

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the COA bills. Motion carried unanimously.

Project Engineer \$23,062.00

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Project Engineer bill. Motion carried unanimously.

Contact No. 1 Pay Application \$106,115.00

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 1 Pay Application bills. Motion carried unanimously.

Contract No. 2 Pay Application \$80,257.48

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 2 Pay Application bills. Motion carried unanimously.

Contract No. 3 Pay Application \$122,349.08

A motion was made by Earl Park and seconded by Thomas J. Weaver to approve the Contract No. 3 Pay Application bills. Motion carried unanimously.

BUSINESS AFFAIRS – Motion made by Earl Park and seconded by Kenneth Polaski to approve the Change Order for Contract No. 4 for additional items and for the waterline replacement on Center Street in the amount of \$315,748.17. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to pay the Civil Penalty for September 2020 to PA DEP in the amount of \$1,535.00. Motion carried unanimously.

Motion made by Charles DeStephano and seconded by Earl Park to advertise for a Wastewater Treatment Plant Operator. Motion carried unanimously.

BOARD DISCUSSION- None

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION- Motion made by Earl Park and seconded by Charles DeStephano to enter executive session at 5:45 PM.; motion carried unanimously. Motion made by Richard Zeigler and seconded by Charles DeStephano to exit executive session at 6:30 PM.; motion carried unanimously. Discussed personnel and litigation with no decisions made. Motion made by Earl Park and seconded by Charles DeStephano to enter regular session at 6:31 PM.; motion carried unanimously.

Motion made by Thomas J. Weaver and seconded by Kenneth Polaski to have ARGOS Solution perform an HR audit at the Johnsonburg Municipal Authority.

ADJOURNMENT OF MEETING- Motion made by Richard Zeigler and seconded by Charles DeStephano to adjourn the meeting at 6:35 PM. Motion carried unanimously.

Kenneth Polaski,
Secretary
KLS

**Johnsonburg Community Center
Rec Board Meeting Minutes
May 6,2021**

Present: John O'Rourke Justine Kuntz Jenna Zimmerman Jim Lecker
Scott Cherry TJ Weaver Patty McDivitt Chris Bressler
Tara Poague Sarah Grunthaner-ex Nikki Zimmerman-ex

Call to Order 5:13 p.m.

April 1, 2021 Minutes passed Motion to accept: TJ second: Jim

New Business

- 1.) Ricky Love gave us two quotes for the basement windows. The first one was \$2,000 for chicken wire on all of the windows and the second one was \$1,200 to fix the leaking window. Jim made the **motion** to accept the quotes **second:** John **Vote:** Unanimous
- 2.) We got two quotes on installing new cameras in/around the building. Jon Updyke quoted us at \$3,500 for a new receiver and 16 new cameras. Aaron Simbeck quoted us at \$2,122 for 5 new cameras. It was agreed to have Aaron come in and present us with what he is offering and try to make a deal.
- 3.) The Cheerleaders are trying to figure out where to safely and sufficiently store their mats. Tara is going to contact the new gymnastics instructor and have her come meet with all of us this weekend so that we can all brainstorm and figure out a way to make room for both gymnastics and cheerleading equipment and also be able to free up gym time for other activities.
- 4.) The state health inspector was in April 27th and cited us with seven pool violations. The water into the controller was low feed and kept pumping chlorine, but it should have shut off. This problem was resolved and we got the controller replaced. White Oak has also agreed to do water testing every Wednesday for us. Tara agreed to get her pesticide certification as soon as she is finished with her lifeguard certification.
- 5.) The Johnsonburg Alumni and Friends reunion is scheduled to have downtown family-based activities on Friday September 10. We want to have the building open and showcasing everything we have to offer for everyone to see. We want to have a one-day outdoor alcohol on premises license, stream the homecoming football game, and have games and activities for children.
- 6.) Discussion was held on whether or not to raise member prices or possibly just add a separate pool membership.
- 7.) Attached is Aprils Financial Report

Committees

Fund Raising- With a deadline of Labor Day, we would like to create a Wall of Honor around the track. This showcasing as many of Johnsonburg's veterans as we can. We will have

advertisements as soon as we get an example made to show everyone what they will be purchasing. It will consist of an 8"x10" photo of the veteran covered by an acrylic or plexi glass clear covering and an engraved plaque of the veteran's name, ranking, and awards. The price will be between \$125-\$150 depending on where we purchase the frames and plaques. John made the **motion** for us to go forward with this fundraiser **second: Jim** **vote: unanimous**

Weight Room- The new railing has been installed and Nancy Tomaski is finished painting the far wall. They both turned out great!

Activity- Justine mentioned trying to put together a baseball clinic in January or February. We have many talented baseball coaches in Johnsonburg that we would like to see if they will volunteer four hours of their time to hold a clinic in the gym once a week for one hour in one of those two months. Patty also mentioned contacting Lacy Nicklas about bringing her aqua Zumba class to Johnsonburg.

Membership: Tara is now in full control of all of the memberships. Joanie trained her on the card system and everything is now at the JCC. Tara also trained Tyra so that she is capable of activating cards when the memberships are paid.

Building Improvement: Removed wooden wall and cement slab. Rebuilt ramp and replaced with new rug. Put brick in floor and wall. Patched holes and plastered wall. Painted wall. Got and installed stainless steel railing. Got and installed stainless steel door to basement of pool. Still removing paint splatters on track in gym. Cleaned filters in pool and addressing chlorine problems. Currently working on the women's locker room.

Administration: Tara is ready to start working as director 10-3 Monday-Friday, starting next Friday May 14th.

Pool: We don't plan on shutting the pool down for the summer. We will keep advertising open swims every Monday, Wednesday, and Saturday.

Open Discussion None at this time

Motion to Adjourn at 6:45 by Patty, second by John

Next Meeting Date: Thursday June 3,2021 5:00p.m

Submitted by:

Tara Poague

APPROVAL OF THE BILLS: February 27, 2021 – March 12, 2021

GENERAL FUND	\$158,720.54
PAYROLL	\$248,046.55
COVID-19	\$58.75
HUMAN SERVICE DEVELOPMENT BLK	\$1,967,189.78
TRANSPORTATION BLOCK GRANT	\$181,512.00
REPOSITORY INSPECTION ACCT	\$300.00
GAS WELL IMPACT FEE/ACT 13	\$25.00
HAZMAT	\$260.17
E911 WIRELESS	\$172,709.72
NTRP	\$28,505.24
COE AFFORDABLE HOUSING	\$3,708.90

→ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

- Brian Stockman asked about the Act 13 grants. Commissioner Lecker reported there were \$359,000 in requests. There is \$50,000 to give out. Commissioner Quesenberry noted there is an additional plan to help financially.
- Brian Stockman asked how many CHIRP applications the County has received. Commissioner Quesenberry stated the County is not sure how many have come through yet.

QUESTIONS FROM TAXPAYERS – N/A

CORRESPONDENCE

- MERSEN USA St. Marys-PA Corp. will be submitting to PA DEP a Title V renewal application for their facility located at 1032 Trout Run Road, St. Marys, PA. The application is being submitted to allow for the renewal of the existing Title V Operating Permit #24-00083 that is set to expire on August 31, 2021.
- Greentree Landfill, LLC. will submit a permit reissuance application to the PA DEP Waste Management Program for the Greentree Landfill located at 635 Toby Road in Fox Township, Elk County, PA.
- DCNR intent to register for a GP-1 Fish Habitat Enhancement Structure permit located on Medix Run and the Jack Dent Branch.
- Renewal application for the National Fuel Gas Supply Corporation (NFGSC) Synthetic Minor Operating Permit for the Island Run Compressor Station, located in Ridgway Township, Elk County.
- Jones Township is submitting a General Permit Registration (GP-3) to the Elk County Conservation District for Fishing Pier Streambank Repair located at the Jones Township Community Park.

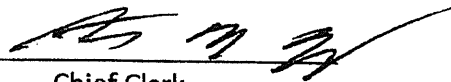
GOOD OF THE COUNTY

- The County Commissioners would like to recognize Mark Greenthaner, 911 Coordinator, and his staff for their recent certification review of Elk County's training and certification program. It was determined the program is fully compliant and meets or exceeds the minimum requirements. PEMA commended Elk County for its commitment to training and certification and providing a quality level of 911 service.
- The commissioners would like to thank the borough of Ridgway for their help with the demolition of 311 South Street.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:23am on a motion by M. Fritz Lecker seconded by Joseph Dagher and carried unanimously.

ATTEST: _____



Chief Clerk

**NEXT MEETING
TUESDAY, APRIL 6, 2021
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**