

**Johnsonburg Borough  
Regular Meeting  
May 13, 2019  
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

Presentation

Approval of Minutes

- Regular Meeting April 8, 2019

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Junior Council Person
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
  - Community Center Pool Room Ceiling
- Municipal Authority
- Recreation Board

Old Business

- Cushing Ave. – 400 block name change

New Business

1. Energy contract
2. American Legion Auxiliary request

Executive Session

Public Comment on Agenda Items

Adjourn

BOROUGH *f* JOHNSONBURG  
 Department of Police



100 Main Street  
 Johnsonburg, PA 15845  
 (814) 965-2816

**JOHN CLOPP**  
 Chief of Police

**JACK FOWLER**  
 Mayor

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of April, 2019.

Calls for Service	187	Parking Violations	1
Signal Calls	50	House Watches	1
Telephone Calls	43	Vehicle Lockouts	0
Investigations	52	Light outage	0
Hearings	7	B.O.L.O	6
Traffic Accidents	3	Asst. Fire/Ambulance	2
Written Warnings	10	Asst. other Police Dept.	6

Receipts:

Fines	\$ 1,066.05
Reports	\$ 30.00
Tickets	\$ 0.00

- Special Information:
- Gifts for Deanna Gardner and Linda O'Rourke.
  - K9 search at JAHS, Mystery reader for pre-k students,
  - Officer Phil program for K - 4<sup>th</sup> grade.
  - Jonathan Harvey hired as a part-time patrolman.
  - Officers completed Act 180 updates for 2020.
  - Awarded \$5,000 through Act 13 Grant for body armor.

Total \$ 1,096.05

Offenses:	Number	Arrest	Handled Otherwise
Drugs	2	1	1
Assaults	4	4	0
Burglary	0	0	0
Thefts	2	0	2
Criminal Mischief	2	1	1
D.U.I.	1	1	0
Disorderly Conduct	3	3	0
Mental Health	1	0	1
Sex Offenses	2	0	2
Family and Children	4	1	3
All Other Offenses	8	3 (9 MV Arrests)	5
<b>Totals</b>	<b>29</b>	<b>23</b>	<b>15</b>

Respectfully submitted



# Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

## FIRE REPORT FOR APRIL 2019

4/03/19 GAS ODOR 409 2 <sup>ND</sup> AVE	25 MINS
4/04/19 ACTIVATED ALARM 426 WATER ST APT B6	10 MINS
4/09/19 MUTUAL AID ELK 6 STRUCTURE FIRE	30 MINS
4/10/19 ASSIST ST.MARYS EMS 207 HILL ST	12 MINS
4/12/19 ACTIVATED ALARM ATA BLDG	1 HR 16 MINS
4/14/19 TRANSFORMER FIRE 216 BLAINE AVE	11 MINS
4/15/19 500 BLOCK PENN ST LINE DOWN	15 MINS
4/16/19 216 MILL ST STRUCTURE FIRE	3 HR 50 MINS
4/17/19 GAS ODOR 271 ROSE ST	17 MINS
4/18/19 GAS ODOR 708 PENN ST	30 MINS

TOTAL CALLS JBG BORO	8 CALLS
TOTAL CALLS RIDG TWP	0 CALLS
TOTAL CALLS MUTUAL AID	1 CALL
TOTAL CALLS ASSIST ST. MARYS EMS	1 CALL

TOTAL CALLS FOR APRIL 2019 10 CALLS

NO INJURYS REPORTED FOR APRIL 2019

ONE FATAL FIRE FATALITY APRIL 16 2019

JOHNSONBURG FIRE DEPARTMENT

FIRE CHIEF  
ROBERT DICKEY

Borough Street Crew Report  
May 2019

The borough crew reports working on the following projects:

1. Marked PA One calls
2. Held dumpster day
3. Finished street sweeping
4. Flushed lines and cleaned catch basins on Willow St.
5. Patched alleys on avenues
6. Cleaned ditches on Spruce St.
7. Fixed Terra Cotta Rd. turn around
8. Picked up leaves
9. Chipped brush along tracks at borough yard
10. Stripped old police car
11. Fixed drain on Chestnut St.
12. Fixed drain on First Ave.

**Treasurer's Report**  
**Cash Balances**  
**April 30, 2019**

General Fund	\$ 90,868.85
Street Light Fund	\$ 11,115.50
Library Fund	\$ 5,171.64
Retirement Fund	\$106,837.51
Highway Aid Fund	\$ 86,190.31
Borough Equipment Fund	\$ 59,562.84
Fire Services Fund	\$113,785.88
Community Center Fund	\$ 56,849.59
Payroll Fund	\$ 3,459.11
Per Capita	\$ 9,181.99
2001 Debt Service	\$100,983.36
Community Improvement Fund	\$151,192.32

**Bills:**

General Fund

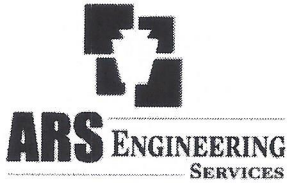
Borough Equipment Fund

Community Center Fund

Community Improvement Fund

Highway Aid Fund

We received \$416.32 from Statewide Tax Collection for delinquent occupation taxes.



### **Engineer's Report – May 13, 2019 Johnsonburg Borough Council Meeting**

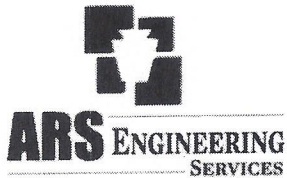
The following summary of work performed over the last month, as well as an update on current project status, is provided herein for your review:

#### ***Harrison Avenue Realignment Project***

- The Borough received the grant agreement from DCED, signed and returned it to the appropriate department. We also contacted the grant manager who indicated we can begin work on finalizing the design. We are working to provide the solicitor additional information to complete the Redmond right-of-way agreement, once complete we will begin finalizing the roadway design.

#### ***Engineering Services***

- The JCC Playground Project is close to being complete. A new fence was installed along Market Street, the play areas have been reorganized and playground approved wood chips have been placed around the equipment. The court has been resurfaced, the new basketball court fence is being erected and grass areas have been re-graded and seeded. A new sidewalk has been installed thru the playground to provide ADA access to each play area and the pavilion. A new handicap parking spot and dumpster pad are still to be completed with a fence to be placed around the dumpster. Its possible construction could be complete by the end of the week weather permitting.
- The JCC pool ceiling core sampling was completed on May 3, 2019 by M&M Contractors. We have reviewed the cores and provided our evaluation for Council's review. In addition, we have requested an estimate to install heavy-duty debris netting as a temporary alternative to a permanent repair. The netting would be similar to what is installed on the underside of bridges to protect motorists and pedestrians from falling debris. It would catch paint chips and the majority of any additional spalled ceiling material; however, there are possible limitations to its effectiveness in the event larger sections would collapse.
- We are currently working to finalize the Market Street Sidewalk project, this includes prioritizing which portions of the existing sidewalk are most desperately in need of repair and how much of the sidewalk can be replaced. We are trying to evaluate how much sidewalk can be replaced with the funding already procured and have requested estimates to assist in that determination. As soon as a final decision has been made we will pull together the project specifications and work with the County to get it out for bid for possible construction by the end of the summer/fall.
- We have recently been informed by the County's CDBG Coordinator that the money has been received for the JCC Sanitary Sewer Repair Project. We can begin final design and specification writing and the County will once again be responsible for bidding and with our assistance as project manager. We will begin this work once we've finalized the sidewalk project.
- We will be attending a grant writing workshop in State College on May 23, 2019 at the request of Borough Council.



- Warriors Mark Fencing will be installing the new fence along the property located at 448 Center Street in the next couple of weeks when they are in town to complete the fencing work for the JCC Playground project.

#### *Code Enforcement*

- We sent out summary notifications to eight (8) additional property owners throughout the Borough concerning multiple issues. To date some have been addressed or the owners have contacted the Borough Office about becoming compliant. Those that have not will be receiving official violation notices in the near future.
- We currently have a list of an additional 10 properties which we've identified as being non-compliant and those owners will be receiving notices within the next week as well.
- We recently participated in a Ticketing System for Codes Enforcement sponsored by PSAB. It appears the Borough would be capable of transitioning to such a system for our local code enforcement efforts with minimal modifications incorporated to our current procedures. A discussion would be needed to set the fines incorporated by the ticketing system and a new ordinance or revision to a current ordinance would need to be reviewed by the solicitor before we implement this change if Council is interested.
- Local residents and property owners are reminded grass clippings are not to be blown onto the streets. In addition, sidewalks are to remain open and passable. Grass clippings should be blown off or removed and shrubs/bushes/hedges should be trimmed and larger rocks/stones/retaining materials should be cleared from all public walkways.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY, MARCH 19, 2019**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, James Reinsburrow, Charles DeStephano, Richard Zeigler, Dennis Asti, Kenneth Polaski, Earl Park, Richard Brown, Lisa Sorg, Doug Haupright, Kerri Shaffer, and Josh Gunnett. Travis Long excused.

**EXECUTIVE SESSION-** Motion made by Richard Zeigler and seconded by Ken Polaski to enter into executive session at 6:01 PM to discuss personnel. Motion made unanimously. Motion made by Richard Zeigler and seconded by James Reinsburrow to exit executive session at 6:22 PM with no decisions made.

**VISITORS COMMENTS** - None

**VISITORS-** Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record).

**MANAGER'S REPORT-** A new lawn mower is needed for the Wastewater Treatment Plant. The Authority received a building permit from Jones Township for Zeiger's tank in the amount of \$4,600.00. The Wastewater Treatment plant had an issue with high voltage levels that shut down the pumps and didn't allow the generators to come on. High voltage controllers are needed for the pumps, so it doesn't happen again. The 2019 Membership Roster has been completed and sent back to PMRS. The Authority's leak detection equipment is failing. Replacements will be researched and tested before purchasing. The battery unit at the Raw Pump Station is failing, and a replacement is needed. Resolution 03192019 changes the amount of time between nonpayment of bills and shut offs and liens. The Authority needs to pass the Evidence of Existing Water Systems on Water Loss statement that states the Johnsonburg Municipal Authority acknowledges Code of Federal Regulation CFR7 § 1780.57 design policies for USDA funding requirements. The Authority needs to pass the Mitigation Measures Resolution, Resolution 03202019, which is environmental requirements that are to reduce the adverse environmental impact, as a USDA funding requirement. The 2018 NPDES Biosolids Annual Report has been submitted to PADEP. The Authority grant application for ACT 13 Grant has been submitted to the Elk County Commissioners. PADEP for 26R and PADEP Biennial Report have been submitted. The Authority was granted two summer employee positions for the 2019 Summer Program. The Authority has received all Permits for the New Water Treatment Plant.

**ENGINEER'S REPORT-** Report in Packet.

**PROJECT ENGINEER'S REPORT-** The Authority received outstanding Permits and are now waiting on USDA final comments and approval to bid. GDF is waiting to respond to Final Water Plant and Water line comments. The Waterline was relocated to avoid easement disputes. Requisition #41 to USDA in the amount of \$7,478.69.

**SOLICITOR'S REPORT-** Solicitor Richard Brown requested a motion be made to obtain an easement from Carrie Cherry for \$400.

**FOREMAN'S REPORT** – Earl Park asked how much the Backhoe is worth. Doug stated the Backhoe is worth \$10,000 to \$15,000. The Board asked if we should sell the Backhoe or keep it. Charles DeStephano asked if we could just use the Borough's Backhoe.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the February 19, 2019, regular meeting was approved as presented. Motion made by Charles DeStephano and seconded by James Reinsburrow, motion carried unanimously.



**APPROVAL OF TREASURER’S REPORT-**

Revenue Fund- Water & Sewer	\$ 339,336.17
Municipal Savings Account- Water	\$ 671,124.37
Municipal Savings Account- Sewer	\$ 21,296.25
Insured Money Funds	\$ 63,436.61
Payroll Fund	\$ 2,688.75
Certificate of Deposit-Sewer- CNB	\$ 25,638.80
Hunt Water Sales-CNB-Savings	\$ 23,067.03
Line of Credit- Checking	\$ 23,294.98

Motion made by James Reinsburrow and seconded by Earl Park to accept the Treasurer’s report for February 28, 2019, as presented and placed on file for audit, motion carried unanimously.

**APPROVAL OF BILLS-**

Revenue Fund- Water \$30,015.68

A motion was made by Richard Zeigler and seconded by Ken Polaski, to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$9,915.20

A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A \$7,478.69

A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the water project-CO&A bills. Motion carried unanimously.

**BUSINESS AFFAIRS**

It is recommended to approve getting phone quotes from Elco Electric, Amps, and Allegheny Electric for two high voltage controllers with the price of freight and installation included for both the WWTP and the Raw Pump Station generators. Motion made by Earl Park and seconded by Richard Zeigler to approve getting phone quotes from Elco Electric, Amps, and Allegheny Electric for two high voltage controllers with the price of freight and installation included for both the WWTP and the Raw Pump Station generator. Motion carried unanimously.

It is recommended to approve the Evidence of Existing Water Systems on Water Loss statement. Motion made by Earl Park and seconded by Richard Zeigler to approve the Evidence of Existing Water Systems on Water Loss statement. Motion carried unanimously.

It is recommended to approve the Mitigation Measures Resolution, Resolution No. 03202019. Motion made by James Reinsburrow and seconded by Richard Zeigler to approve the Mitigation Measures Resolution, Resolution No. 03202019. Motion carried unanimously.

It is recommended to approve purchasing the new lawn mower for the WWTP. Motion made by Earl Park and seconded by Richard Zeigler to approve purchasing the new lawn mower for the WWTP in the amount of \$2609.00. Motion carried unanimously.

Recommend the following course of action relative to obtaining necessary easements left for the project. Motion made by Richard Zeigler and seconded by Charles DeStephano to obtain a necessary easement left for the project from Carrie

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**SPECIAL MEETING**  
**THURSDAY, MARCH 28, 2019**

The meeting was called to order at 1:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, Charles DeStephano, Richard Zeigler, Dennis Asti, Kenneth Polaski, Richard Brown, Lisa Sorg, Kerri Shaffer. James Reinsburrow, Earl Park, Doug Haupright, Josh Gunnett and Travis Long excused.

**EXECUTIVE SESSION-** None

**VISITORS COMMENTS** - None

**VISITORS-** Al Maletto and Joyce Maletto (Johnsonburg Press Reporter).

**BUSINESS AFFAIRS-** Charles DeStephano wanted a clear explanation on why the Authority is going with the Cherry's easement and not the Park's easement. It was stated that it is a shorter distance to go through the Cherry property. Dennis Asti wanted to know why the Authority did not negotiate with Earl Park. Solicitor Richard Brown stated it's a conflict of interest to give a board member more money for his easement than we gave other costumers.

There were three options for the water line

1. Second Avenue- Open Cut for a total of \$201,476.67
2. Second Avenue- Directional Drill for a total of \$196,576.67
3. Bergen Street-Open Cut for a total of \$162,353.33

Charles DeStephano asked Lisa Sorg if it is a better option to cut through the Park property of Bore under the Cherry property. Lisa Stated they were both about the same it would all depend on how much the Authority wanted to spend. Joyce Maletto stated, "As a costumer I'd like to see you go with the lower cost of both easements being that the cost eventually falls on the paying customers."

Recommend the following course of action relative to obtaining necessary easements left for the project: \_\_\_\_\_. Motion made by Richard Zeigler and seconded by Ken Polaski to obtain the necessary easement from Carrie Cherry in the amount of \$1,000.00. Motion carried, Dennis Asti opposed. James Reinsburrow and Earl Park excused.

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION-** None

**ADJOURNMENT OF MEETING-** Motion made by Richard Zeigler and seconded by Ken Polaski to adjourn the meeting at 1:18 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary

Cherry for a payment of \$400.00. Motion carried unanimously.

It is recommended to approve the Resolution No. 03192019. Motion made by Richard Zeigler and seconded by Charles DeStephano to approve the Resolution No. 03192019. Motion carried unanimously.

It is recommended to approve the hiring of \_\_\_\_\_. Motion made by Earl Park and seconded by Richard Zeigler to approve to the hiring of Bart O'Leary with a starting wage of \$14.00. Motion carried unanimously.

It is recommended to approve the purchase of a replacement battery in our raw pump station. Motion made by Earl Park and seconded by Charles DeStephano to approve the purchase of a replacement battery in our raw pump station. Motion carried. James Reinsburrow opposed.

It is recommended to approve the purchase of an iPad for the field. Motion made by James Reinsburrow and seconded by Earl Park to approve the purchase of an iPad and case for the field. Motion carried unanimously.

Dennis Asti asked where the tests are taken because some of the crew are worried about going down in the vault due to possible Chlorine gas. Doug Haupright stated they put a hose bib on the vault. Lisa Sorg stated we are looking into safety equipment for that reason.

It is recommended to approve the purchasing of a new leak detector for in the field. Tabled

**BOARD DISCUSSION-** Charles DeStephano thanked Al Maletto and the Borough for looking at the letter the Authority sent asking for a raise. Al Maletto invited the Authority to a meeting with Tom Kronenwetter at the Borough Office March 26, 2019.

**COMMENTS FROM VISITORS-** None

**EXECUTIVE SESSION-** Executive session requested by Dennis Asti to discuss personnel. Motion made by Dennis Asti and seconded by Charles DeStephano to enter executive session at 7:20 PM. Motion carried unanimously.

**ADJOURMENT OF MEETING-** None

Kenneth Polaski,  
Secretary

**April 2, 2019**

**Office of the Elk County Commissioners  
Elk County, Ridgway, Pennsylvania**

The Elk County Commissions met in regular session on Tuesday, April 2, 2019 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Chairperson Dan Freeburg, Matthew Quesenberry, Janis Kemmer, Tom Wagner, Solicitor, Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Leslie Swope, St. Marys Public Library, Melinda Lewis, Johnsonburg Public Library, Lann Yurchick, Ridgway Public Library, Al Maletto, Johnsonburg Borough, Tori Haynes, Johnsonburg Borough, Makaila Carnessali, Johnsonburg Borough, Rachel Kilhoffer, Johnsonburg Borough.

Matt Quesenberry made a motion to approve the Minutes of February 19, 2019, March 5, 2019 and March 19, 2019 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the agenda seconded by Matt Quesenberry carried unanimously.

**RESOLUTIONS**

1. Jan Kemmer made a motion to adopt Resolution Number 2019-03: Proclamation of National Library Week April 7-13, 2019 seconded by Matthew Quesenberry and carried unanimously.
2. Matt Quesenberry made a motion to adopt Resolution Number 2019-04: Proclamation of Pennsylvania 811 Safe Digging Month for the month of April 2019 seconded by Jan Kemmer and carried unanimously.

**NEW BUSINESS**

1. Jan Kemmer made a motion to approve the 1 year Contract between North Central Pennsylvania Regional Planning and Development Commission and County of Elk for Maintenance and Cleaning Services. Seconded by Matthew Quesenberry and carried unanimously.
2. Matthew Quesenberry made a motion to approve renewal contract for CYS for FY 18-19 with The Summit School, Inc seconded by Jan Kemmer and carried unanimously.
3. Matthew Quesenberry made a motion to approve renewal contract for CYS for FY 18-19 with Shippenville Project Point of Light seconded by Jan Kemmer and carried unanimously.
4. Jan Kemmer made a motion to approve the appointment of Jodi Foster, St. Marys and Tracy Gerber, Weedville to The Housing Authority of the County of Elk seconded by Matthew Quesenberry and carried unanimously.

**APPROVAL OF BILLS – FEBRUARY 18, 2019 → MARCH 29, 2019**

GENERAL FUND	\$441,071.01
PAYROLL	\$779,653.36
ACT 13 MARCELLUS LEGACY FUND	\$2,735.00
CEO DRUG & ALCOHOL	\$1,049.21
COE SUBSTANCE ABUSE	\$150.00
RECYCLING CTR BLDG FUND	\$1,178.57
TRANSPORTATION BLOCK GRANT	\$851,842.00
GAS WELL IMPACT FEE	\$9,715.00
CDBG-C	\$6,933.51
PHFA	\$11,310.00
2016 CDBG	\$66,062.74
HAZMAT	\$1,481.04
E911 WIRELESS	\$1,744,515.24
ELK CTY LAW ENFORCEMENT	\$141,206.35
NTRP	\$232,952.52
COE AFFORDABLE HOUSING	\$7,233.20
COE CONSTRUCTION FUND	\$499.75
DEBT FUND	\$178.86

→ Jan Kemmer made a motion to approve the payment of the bills listed above seconded by Matt Quesenberry and carried unanimously.

**COORESPONDENCE –N/A**

**GOOD OF THE COUNTY**

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- ❖ April is alcohol awareness month. The National Council on Alcoholism and Drug Dependence invites everyone to have an alcohol free weekend April 5-7, 2019. This is their way of raising public awareness of the use disorder. They extended an open invitation for people to participate in this three day of no alcohol.

**QUESTIONS FROM THE PRESS**

**ADJOURN MEETING**

The meeting was adjourned at 10:35am on a motion by Jan Kemmer seconded by Matthew Quesenberry and carried unanimously.

ATTEST: Lee A. Neuwiter  
Chief Clerk

**NEXT MEETING**  
**TUESDAY, APRIL 16, 2019**  
**10:00AM CONFERENCE ROOM NO. 2**  
**COURTHOUSE ANNEX BUILDING**

April 16, 2019

Office of the Elk County Commissioners  
Elk County, Ridgway, Pennsylvania

The Elk County Commissions met in regular session on Tuesday, April 16, 2019 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Chairperson Dan Freeburg, Matthew Quesenberry, Janis Kemmer, Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Nancy Baker, Director CYS, Peggy Schneider, Treasurer, Tracy Gerber, CDBG Coordinator, Heather Conrad, U.S. Census Bureau and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of April 2, 2019 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the agenda seconded by Jan Kemmer carried unanimously.

**RESOLUTIONS**

1. Jan Kemmer made a motion to adopt Resolution Number 2019-05: Proclamation of National Public Safety Telecommunications Week seconded by Matt Quesenberry and carried unanimously. Dan Freeburg thanked our telecommunicators for all they do. It is important that we recognize our great employees and the agency/staff up on the hill.
2. Matt Quesenberry made a motion to adopt Resolution Number 2019-06: Proclamation of Child Abuse Awareness Month April 2019 seconded by Jan Kemmer and carried unanimously.
  - a. Nancy Baker, CYS Director, was present to read the Proclamation. Nancy also spoke about the Pin Wheels people will notice around town. Those royal blue pin wheels are the National symbol for Child Abuse Awareness. She noted there is also a banner that will hopefully be going up. Nancy also made it known there will be a Healthy Kids Day at the YMCA in Ridgway on April 27, 2019 from 10:00am-1:00pm. She said a lot of local organizations are partnering up for this event. Dan Freeburg thanked Nancy for all she and her staff do for our community and told Nancy to relay that message to her staff as well.

**NEW BUSINESS**

1. Jan Kemmer made a motion to approve 19 Headstone Allowances for Veterans Affairs Office seconded by Matt Quesenberry and carried unanimously.
2. Jan Kemmer made a motion to approve 23 Burial Allowances for Veterans Affairs Office seconded by Matt Quesenberry and carried unanimously.
3. Jan Kemmer made a motion to approve the revision to FY 2016 CDBG Application seconded by Matt Quesenberry and carried unanimously.
  - a. Tracy Gerber was present to explain the revision. She started by stating all of the 2016 CDBG projects were complete with the exception of the Johnsonburg Community Playground Project, which is now over budget. She said the water meter project was completed and under budget by \$7,762.24. What Tracy is proposing is to move those unused funds from the water meter project to the Playground project. Therefore \$7,762.24 will be moved into the Johnsonburg Community Playground Project to help offset the cost. She stated it will close the gap under the CDBG contract but there were other items that were not in the CDBG

contract that the Johnsonburg Community Trust will have separate contracts separate from the CDBG contract.

4. Matt Quesenberry made a motion to approve the Application for Liquid Fuel Funds in the amount of \$8,000 for Fox Township's paving project seconded by Jan Kemmer and carried unanimously.
5. Jan Kemmer made a motion to approve the reappointment of David Wolfe to The Housing Authority of the County of Elk Board seconded by Matt Quesenberry and carried unanimously. The term will run from 4/16/2019 through 12/31/2021.
6. Jan Kemmer made a motion to approve the Chamber of Commerce's request to use the courthouse lawn for their Easter Egg Hunt on April 20, 2019 seconded by Matt Quesenberry and carried unanimously.
7. Jan Kemmer made a motion to approve the Act 13 Awards as shown below seconded by Matt Quesenberry and carried unanimously. Dan Freeburg made note there were 19 applications for the Act 13 Grants. Matt Quesenberry commented that the applications were very competitive proposals and all were solid. They all met the requirements of the application. He stated we do what we can and at least we have the ability to help this many even though there had to be a few left behind. He noted it's still a positive that we were able to put these dollars on the street and spread them around as much as possible.

Johnsonburg Fire Department Lighting in the Fire Hall	\$2,600
CAPSEA Pixel Machine      \$1,649 FAX Machine        \$360	\$2,000
Johnsonburg Police Department Nine (9) Body Armor and Plates	\$5,000
St. Marys Police Department Training CPR/AED training equipment	\$975
Jay Township Water Authority Replace (2) Water Sensors	\$4,725
Boy Scout Troop 93, Ridgway PA AED Unit	\$1,500
Ridgway 2 <sup>nd</sup> Ward Fire Department Emergency Generator	\$10,000
ATA Two (2) Lifepak Defibrillators	\$2,700
Elk County Riders Fencing @ Clubhouse/ Track	\$4,500
Elk County Historical Society Newspaper Microfilm Scanning	\$4,000
Jay Township Fire Department Stream Bank Improvements @ Firehall	\$3,000
Western PA Conservancy Kersey Run bank/stream inputs @ Senior Center	\$4,500
Jay Township Supervisors Kersey Run bank/stream inputs	\$4,500
<b>TOTAL</b>	<b>\$50,000</b>

## APPROVAL OF BILLS – APRIL 1, 2019 → APRIL 12, 2019

GENERAL FUND	\$559,040.76
PAYROLL	\$299,407.70
WORK RELEASE	\$1,791.85
FED. SOCIAL SERVICE/EMERGENCY SHELTER	\$6,955.00
GAS WELL IMPACT FEE/ACT 13	\$10,367.00
HAZMAT	\$5,077.03
E911 WIRELESS	\$148,454.16
ELK CO. LAW ENFORCEMENT	\$26,525.00
NTRP	\$30,523.62
CO. OF ELK CONSTRUCTION FUND	\$3,388.57

→ Jan Kemmer made a motion to approve the payment of the bills listed above seconded by Matt Quesenberry and carried unanimously.

### CORRESPONDENCE –

1. Received notification from Environmental Compression Services, Inc. that Pin Oak Energy Partners LLC has filed a permit application to obtain authorization from the Department of Environmental Protection – Division of Air Quality for a General Plan Approval and General Operating Permit. This is requesting the DEP to install and operate its Owls Nest Compressor Station located in Highland Township, Elk County.

### GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world. Dan went on to include Paris as they had the recent fire at Notre Dame.
- ❖ Lee made a note that the roof repairs are going to be underway starting Monday next week. Jan noted she tried contacting the church next door to see if the employees could park there temporarily while the roof project is taking place. She said she is still waiting to hear back.

### ADDITIONAL INFORMATION

- Heather Conrad from the US Census Bureau joined the meeting. She asked the Commissioners to consider doing a proclamation for Census Day, April 1, 2020. Matt Quesenberry went on to say the Commissioners are very committed to being involved in this. He went on to say he almost had the proclamation completed for today's meeting; however, it will be on the agenda at the next Commissioners' meeting on May 7, 2019.

### QUESTIONS FROM THE PRESS

- ❖ Brian Stockman asked "Why were the banners on the Courthouse trees removed?"
  - Dan Freeburg replied by stating the Application for Use of the Courthouse lawn specifically states if you are hanging a banner between the two trees, you must do it with Velcro or rope. No attachment with staples, screws, nails or other materials made be made directly onto the trees. It was found that the banners that were recently hanging were hanging with numerous deck screws directly screwed into the trees. Jan Kemmer made a comment that this cannot happen. The County just had a professional arborist come in to help preserve the trees around the Courthouse and annex properly. Dan stated the Commissioners called to have the problem resolved and unfortunately it was not resolved. Therefore the decision was made to remove the banners until they could be hung properly. Matt Quesenberry



**ADJOURN MEETING**

The meeting was adjourned at 10:21am on a motion by Jan Kemmer seconded by Matthew Quesenberry and carried unanimously.

ATTEST: Lee A. Neumaier  
Chief Clerk

**NEXT MEETING  
TUESDAY, May 7, 2019  
10:00AM CONFERENCE ROOM NO. 2  
COURTHOUSE ANNEX BUILDING**