

***Johnsonburg Borough
Regular Meeting
March 6, 2023
4:00 p.m.***

Call to Order
Silent Prayer
Pledge of Allegiance

Approval of Agenda

Approval of Minutes

- Regular Meeting February 13, 2023

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board

Old Business

New Business

1. Pool heater purchase
2. 2023 CDBG application
3. PSAB conference

Executive Session

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
February 13, 2023
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the minutes from the January 9, 2023 regular meeting. Motion carried unanimously.

Guests: Jeff Jovenitti, representing Domtar, presented to Council an offer from Domtar to pay for a fireworks display, if sponsored by the borough, in summer 2023. A brief discussion was held before a motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to accept the donation from Domtar for a fireworks display. Motion carried unanimously.

Monthly Reports

Mayor: Mayor Paget had nothing to report.

Police: Monthly report is on file. Chief Clopp reviewed his report which included the following:

- He will be applying for a Elk County Act 13 grant for new tasers.
- He gave an update on the townwide surveillance camera project with a quote for additional equipment needed.
- He requested an executive session to discuss personnel issues.

A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to purchase the additional equipment from Advanced Computer Systems for \$1,343.00 for the surveillance camera project. Motion carried unanimously.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno reported that additional stop signs were recently installed in problem areas.

Council Committees: Councilman DeAngelo reported that the public works committee met to review the Johnsonburg Community Center sewage problem involving the women's locker room.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$12,219.50, Community Center Fund - \$5,807.34, Community Improvement Fund - \$6,517.85, and Highway Aid Fund - \$4,564.02. A motion was made by Councilman Cherry and seconded by Councilman Poague to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas explained his opinion on the issue last month concerning Earl Park's standing as a board member of the Johnsonburg Municipal Authority.

He has reviewed the new nuisance vehicle ordinance with Code Enforcement Officer Ryan Miller.

Engineer & Code Enforcement Report: Monthly report is on file. Mr. Miller reviewed his report which included the following

- A brief update on outstanding Community Development Block Grant projects on W. Center St. and Julia St.
- Updates on outstanding grant applications.

A discussion was held on the recently adopted nuisance vehicle ordinance and issues that have come up with interpreting the ordinance.

A discussion was held on code enforcement issues particularly involving 314 High St. and 508 Second Ave.

Municipal Authority: Councilman DePanfilis, representing the Johnsonburg Municipal Authority, informed Council that the new authority manager starts on February 27th and will meet with the borough's authority committee soon after.

Recreation Board: Minutes and reports are on file. A discussion was held on the building renovations. Council expressed their appreciation for Jim Lecker and his committee of volunteers who have spent countless hours renovating the building.

Correspondence: Secretary Kilhoffer presented the following correspondence available for further review:

- A copy of the change order issued by the Elk County Planning Department to Bucktail Excavators giving them a one month extension on the 704 Bridge St. demo project.
- A copy of the letter issued to William Chiesa from the Elk County Commissioners appointing him to the Elk County Planning Commission.
- A copy of the health inspection report issued to the Johnsonburg Community Center by the Pennsylvania Department of Health.

Old Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to submit a change order to the Pennsylvania Department of Community & Economic Development changing our Flood Mitigation Plan's scope of work allowing for TranSystems to design the Phase 2 portion of our culvert study. Motion carried unanimously.

2. President Maletto stated that the Johnsonburg Municipal Authority has not moved forward with changing the size of their board therefore no actions need taken by Council.

New Business: 1. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to adopt Resolution 01-2023 which allows for the disposal of public records from 2015 and prior from the Johnsonburg Borough, the Johnsonburg Police Department, and the Johnsonburg Community Center. Motion carried unanimously.

2. Bids were opened for repairs to the women's locker room sewer line at the Johnsonburg Community Center with the following results:

Name	Bid
Bucktail Excavators	\$12,555.00
Kinhead LLC	\$5,679.00
M&M Contractors	\$5,800.00

A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to accept the low bid from Kinhead LLC of \$5,679.00. Motion carried unanimously.

3. A discussion was held on parking on Market St. after a request was received at the borough office for assistance with the congestion near the business area. A motion was made by Councilman Poague and seconded by Councilman DeAngelo to establish a 15 minute parking spot at the first parking stall on Bridge St. near the intersection of Bridge St. and Market St. Motion carried unanimously.

4. A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to reschedule to regular business meeting in March to March 6th due to a scheduling conflict. Motion carried unanimously.

A motion was made by Councilman Cherry and seconded by Councilman Poague to go into executive session to discuss personnel at 5:14 p.m. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman Poague to return to regular session at 5:33 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, personnel and litigation were discussed but no action was taken.

Adjournment: A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to adjourn the meeting at 5:35 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

DRAFT

JOHN CLOPP
Chief of Police



100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of February 2023.

Calls for Service	198	Parking Violations	0
Signal Calls	59	House Watches	1
Telephone Calls	56	Vehicle Lockouts	2
Investigations	37	Light outage	0
Hearings	4	B.O.L.O	11
Traffic Accidents	2	Asst. Fire/Ambulance	7
Written Warnings	5	Asst. other Police Dept.	15

Receipts:

Fines \$ 1,125.93
Reports \$ 45.00
Tickets \$ 20.00
Total \$ 1,190.93

Special Information:

- Act 13 Grant submitted for taser project.
- Provided security for JFD gun bash on 02/18.
- ERTCA virtual reality scenario training on 02/23.
- Employment ad sent again to police academies.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	2	1	1
Assaults	0	0	0
Burglary	2	0	2
Thefts	2	1	1
Criminal Mischief	0	0	0
D.U.I.	2	2	0
Disorderly Conduct	1	1	0
Mental Health	1	0	1
Sex Offenses	0	0	0
Family and Children	14	1	13
All Other Offenses	14	2 (6 MV Arrests)	12
Totals	38	14	30

Respectfully

John C. Clopp

Boro report

street crew

Cleaned all trucks and equipment.

Salted and plowed streets and alleys as needed.

Went to confined space training and got certified.

Held dumpster day.

Marked pa one calls.

Fixed some wires on 03 street sweeper.

Fixed two hydraulic lines on 03 street sweeper.

Fixed wire on hydraulic pump on 03 street sweeper.

Treasurer's Report
February 2023

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$286,254.84	\$50,689.42	\$92,165.20	\$244,779.06
Street Light	\$59,040.97	\$357.04	\$2,932.95	\$56,465.06
Library	\$856.50	\$155.47	\$0.04	\$1,011.93
Retirement	\$101,629.38	\$623.73	\$0.01	\$102,253.10
Highway Aid/Liquid Fuels	\$3,767.07	\$0.03	\$0.00	\$3,767.10
Borough Equipment	\$81,591.68	\$422.04	\$0.00	\$82,013.72
Fire Services	\$160,401.57	\$565.56	\$0.07	\$160,967.06
Community Center	\$45,591.44	\$11,327.26	\$10,209.79	\$46,708.91
Payroll	\$13,469.81			\$4,543.81
Per Capita	\$965.60	\$16.50	\$0.83	\$981.27
Debt Service Fund	\$43,510.40	\$752.61	\$0.11	\$44,262.90
Community Improvement	\$104,810.94	\$927.81	\$6,667.85	\$99,070.90

Outstanding Expenses & Liabilities

Fund	Amount	Description		
General	\$6,455.48	2018 Act 13 funding/DCED STMP		
General	\$3,392.67	2022 Selective Insurance Welcome sign traffic accident		
General	\$20,572.30	2022 Act 13 funding		
General	\$3,370.00	2022 Johnsonburg Endowment Fund grant - Johnsonburg Hotel site cleanup		
Monthly Bills				
General		Highway Aid		
Community Center		Community Improvement		
Other				



Engineer's Report – March 6, 2023 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Engineering Services

- Bill Kinkead began work on the JCC sanitary sewer repair project on March 2nd. The portion of the sewer crossing the parking lot area has been replaced and backfilled and access to the 24-hour weight room door has been restored.
- TranSystems has begun to review the Final Design for the final Flood Study report. The Report is anticipated to be finalized and submitted over the next couple of months.
- We are in the process of finalizing the project specifications for the remaining West End Stormwater Project which will be advertised by the County once completed. We are looking to add 2 inlets at the end of Mary Street to address ponding issues that began after the water line replacement and associated repaving of the street. We are hoping to have the Highway Occupancy Permit approved soon for the portion along West Center Street.
- Bucktail Excavators has completed the slum & blight demolition of 704 Bridge Street. The house has been cleared, dead pine trees removed and the site graded and seeded.
- We are currently working with the County to get project specifications and scope of work completed for the Hotel site cleanup. We recently met with the asbestos inspector and are awaiting results from the samples which were taken. DEP requires this inspection be completed as part of the CDBG funding program.
- We are in the process of arranging an asbestos survey for the 512 Market Street (Allegretto Building) demo approved by Council during the February Meeting. All commercial buildings require this inspection prior to commencement; any remediation, if required, will need to be completed prior to demolition.
- We are currently working on the final development of the parking lot at the corner of Second Avenue and Spruce Street and will be working with the Road Crew to finalize the design. The County will advertise the project as it is primarily being funded through the CDBG Program.
- The Elk County Planning Department has requested projects for the 2023 CDBG Program, applications are due by July 12th. Projects need to clear LMI requirements with potential slum and blight projects also a possibility.
- Review of the COVID19 ARPA PA Small Water & Sewer Grant applications continues with decisions on approval expected later this summer. The Hemlock Street Stormwater Project was submitted for approval. A request for an extension of the Act 13 Grant approved by the Commissioners for the project has been submitted for approval while the Borough waits on a decision about the ARPA grant request.



- There are no updates on the Local Share Account grant application for the demolition and redevelopment of the historic Armstrong Theater site. The next CFA Meeting is scheduled to be held on March 16th. The meeting will be held virtually; however, no agenda has been posted to confirm the Local Share Account grant will be part of that discussion.

Code Enforcement

- We have been attempting to work with residents who have received abandoned vehicle notices with each being evaluated individually. The majority of these notices have been addressed by the owners and only a few vehicles have needed to be towed to date.
- The Repository property located at 307 High Street which was approved for purchase at the October Council Meeting has apparently been or is in the process of being sold. All notices, including "uninhabitable" posting and code compliance will transfer to the new owner. We have contacted the County Tax Claim Bureau about situations like this and they are considering adding language to their deeds to account for this in the future. The issue involves the time line requirements attached to the Repository Property program for rehab and/or demolition.
- Residents are reminded porches, patios, pavilions and driveways are not proper storage areas for couches, chairs, bedding materials, tubs, shower enclosures, toilets and other items intended for interior use only. These items tend to make appearances throughout Winter months. If these items are to be disposed of they should be taken care of in a timely manner and shall not remain for weeks and/or months at a time.
- As the mild weather continues and what little snow and ice we've had melts away residents are reminded that exposed garbage, trash and general rubbish is not permitted to be randomly scattered throughout their property. These items should be cleaned up and disposed of in proper containers and put curbside for weekly collection.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Community Center
Rec Board Meeting Minutes March 2, 2023

Present: John O'Rourke Jim Lecker Patty McDivitt TJ Weaver Tara Poague-Excused
Sarah Grunthaner-Excused Nikki Zimmerman-Excused Scott Cherry-Excused Tracy Crowe

Call to order 5:05 p.m

February 2, 2023 Minutes

Passed **Motion** to accept: John O'Rourke **Second:** Jim Lecker **Vote:** Unanimous

Financial Report

See attached

Open Issues

1.) Camera's on Third Floor

We approved the cameras to purchase for the third floor. We need to place the order either online or from Aaron.

2.) Pool Ceiling

Ryan Miller was here and said that the contractor said it is just a maintenance fix and it just needs to be painted. Ryan Miller is going to send us the email so we can order the proper paint.

3.) Sewer Issue

Bill Kinkhead fixed from the coal shoot to the old retaining wall today. Will be finishing up the rest tomorrow March 3rd.

Director's Report

See attached

Jim Lecker's Report

See attached

New Business

1) Easter Egg Hunt

March 20th at 5:30pm we need to meet with the Johnsonburg Rotary at the Holy Rosary Cafeteria to fill Easter eggs. The Easter egg hunt will be Sunday April 2nd at 1:00pm. Everyone helping please be here by 11:30am. The Ridgway Animal Haven is selling lunch and pictures with the Easter Bunny from 10-2.

2) Alumni Weekend

We agreed to do a breakfast/brunch and possibly a family swim.

Motioned by: Patty McDivitt **Second:** Jim Lecker **Vote:** Unanimous

3) Pool Heater

We need to look up information for a boiler for the pool heater. We need to order a heater from Seven Seas Pools and Spas so that it will be covered under warranty.

Motion to buy new pool heater: John O'Rourke **Second:** Patty McDivitt **Vote:** Unanimous

March 2023 Directors Report

- Our February soup sale we made \$853. This was our final one until Fall.
- Nathan O'Dell replaced all of the locks on the third floor. Still waiting on a master key. He also locked the entrance to the pool from the fire escape, also still waiting on a key for this door.
- Ryan Miller had contractors here on Monday February 6th to look at our sewer problem and asked them to place a bid by the end of February and the contractor awarded the bid will have 30 days to complete the project. This bid was awarded to Bill Kinkhead, he began work yesterday March 1st.
- Snowball was February 11th. They had a fantastic turn out and overall it was very successful!
- Pool Inspector was here on Monday February 13th. Everything was great except the PH was a little higher than recommended. The inspector highly suggested purchasing a water precision injection pump to better maintain the PH of the pool as 7.2-7.6 is optimum for disinfection. We also needed to call the electrical inspector and have him update our inspection permit because the one he sent us last year is only good until March 24, 2023 and it should be lifetime.
- The junior class at JAHS voted to have their prom here on May 6th. I told them \$150 and we would be able to let them set up or decorate the week leading up to prom. I offered the pool and gymnasium at no cost to have a post prom following the prom, but Ms. Linnan politely declined.
- Danie Dwyer is a physical therapist, but she also has her personal trainer certification and all of her clearances. She is willing to be a personal trainer to our members. daniedwyer@yahoo.com (814)594-9028. I told her she could charge the members whatever she thought would be appropriate, but we will not charge her to hold classes or do the training. This is just a benefit for our members.
- I ordered a pickle ball kit that has an indoor/outdoor net, court markers, and a carrying bag. We still have 4 paddles and a few balls from before that are in great shape.
- I ordered a few noodle carts for the pool (Requested by Julie's class, because they have 20 ladies going into the guard room at one time to get noodles and it would be easier to have them on wheels to bring out before class starts) I also ordered 2 storage cabinets to keep all of our important books, first aid, and pool chemicals in to better organize the guard room. Jim Lecker and I plan on cleaning out and organizing the guard room tomorrow.
- Jim Lecker and I cleaned the pool filters on Tuesday February 21st.
- The Boiler Inspector was here on Tuesday February 21st. We didn't pass due to the water flow tube being dirty. We also have the wrong boiler tag (we have the borough's). Geno Polaski cleaned the tube and I asked Rachel Kilhoffer for the correct boiler tag, but she did not have it so I emailed the company who sends the inspector. They were no help so I am going to wait and see what inspector Jeffry Nash says when he comes back on March 21st. He also said we need a new exhaust pipe due to rusting and holes, if we don't get it fixed, we will be shut down. (Pete Padasak fixed this for us)
- Wednesday February 22nd we lost half of the pool water due to the filter top blowing off.
- We ordered a new filter right away and it is already installed and working good.
- We had the soccer clinic here February 25th and 26th. We had 57 kids sign up making \$1355. We will have to pay \$600 for the t shirts, but we sent letters to 6 businesses asking for donations to help offset the cost of the shirts. We received one donation from the Wilcox Sportsman's Club for \$250; and we are expected to get at least one more donation in the next couple of weeks. The profit is split between us and the Ridgway Boys Soccer Team so we will each end up with between \$378-\$678 a piece depending on how much we get in donations. So far it panned out to \$510 a piece.
- Earl Parks tried to fixed the pool heater on February 28th, but it didn't work so we had to call Allied.
- Pete Padasak fixed the boiler exhaust on February 28th at no cost. I called the inspector to let him know so he can come back and re-inspect.
- Bill Kinkhead was supposed to start the sewer project yesterday March 1st, but said he will start today instead.

- Jim Lecker and I put tape on the gymnasium floor for pickle ball yesterday March 1st.
- Leadership of Elk and Cameron County will be here next Wednesday the 8th to tour the building and have their morning session of their class here.
- We will be meeting the Johnsonburg Rotary at the Holy Rosary Cafeteria on March 20th to fill Easter Eggs. Please bring a bag of candy to donate towards these eggs.
- Easter Egg Hunt is Sunday April 2nd at 1pm. If anyone wants to help we could use you from 11:30-1:30. The Ridgway Animal Haven is going to have 2 Easter Bunnies here from 10-2. They will be selling a hot dog, chips, and a drink for \$5 or BBQ ham chips and a drink for \$5.
- We are having intellectual disability awareness here again on March 30th. There will be a morning session at 10 am and an evening session at 6pm. They will be doing drumsize.
- I am going to do the Memorial Flag display again this year. It is an easy \$400 and we already have the flags and the display boards that JJ Crowe made for us last year.
- The Johnsonburg Chamber approached me about alumni weekend. They are doing it Thursday-Sunday this year and making a whole weekend out of it. However instead of being in September it is now July 6th-9th. They want everyone to take part and do something and suggested we do something on Sunday morning for families. We really need to think about this. We definitely need to do something Friday night since everyone will be downtown already and this is our best chance at making a little bit of money and showcasing the building. Sunday might be a different story, but we could at least do a family swim time maybe a brunch or something, but if we do should we take reservations for this so we know how many people to plan for? We just HAVE to remember that no matter what we do, IT IS GOING TO BE HOT IN HERE! Please brainstorm this and let me know of any ideas you come up with to help get us involved. We need to think of something to raise as close to \$2,000 as we can to make up for not having day camp and to keep us around our \$20,000 per year fundraising mark.



"JAMES THE BUTLER"
For all your cleaning needs:

March Report

- 213.5 Volunteer Hours in February
- 1,569 Total number of hours put into the Ball Room
- Fire escape is almost complete.
- What is going on with pool ceiling.
- Removed all of the anti-skid from back parking lot and sidewalks.
- Tommy Imbrogno and Judd Zilcosky are going to put extensions on the side porch drains.
- Cavalier Roofing is going to put fascia over the windows on the playground side to keep the water from splashing on the windows. This is a donation.
- Tommy Imbrogno removed the stove from the downstairs kitchen and a new/used stove will be coming in a week or so donated by Sears.
- Pete Padasak replaced the new exhaust pipe to the boiler in order for us to pass inspection (donated time and supplies)
- Cleaned the basement up.
- Got a new filter system up and running.
- Had Earl Parks try to fix the pool heater. It didn't work so we had to call Allied.
- Tommy Imbrogno and Judd Zilcosky fixed the front door.
- Geno Polaski put three benches in the women's locker room.
- Put tape down on gymnasium floor for pickleball.

February 7, 2023
Office of the Elk County Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Tuesday, February 7, 2023 at 10:00 AM, Conference Room #2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Dan Rimer, IT; Jim Abbey, IT Director; Tracy Gerber, Planning Director; Nancy Baker, CYS Director; LeeAnn Covac, Court Administrator; Mike McAllister, Emergency Services Director; Tyler Daniels, Chief Assessor; Marilyn Secco, Press and Brian Stockman, Press.

Those attending via Zoom were Tom Wagner, Solicitor; Pam Streich, Executive Director Workforce Solutions of North Central PA; Mr. Anderson, and Professor Terry Brawand.

M. Fritz Lecker made a motion to approve the agenda as presented, seconded by Matthew G. Quesenberry, carrying unanimously.

Joseph C. Dagher made a motion to approve the January 17, 2023 minutes as presented, seconded by M. Fritz Lecker and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. Resolution Number 2023-04 County of Elk and On Behalf Of (OBO) Ridgway Borough Fair Housing reappointment of Kathy McClelland, Housing Specialist as Fair Housing Officer from January 1, 2023 through December 31, 2023 – **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**

OLD BUSINESS

1. **Due to a lack of votes needed as a result of Commissioner Dagher abstaining due to a conflict of interest, this item was tabled at the last meeting.** Renewal contract for CYS with George N. Dagher to provide necessary services as the Agency Solicitor from January 1, 2023 and ending January 1, 2024 – **Motion by Matthew G. Quesenberry seconded by M. Fritz Lecker and carried unanimously with Joseph C. Dagher abstaining**

NEW BUSINESS-

1. Reappoint delegate Joseph C. Dagher and appoint delegate Tracy Gerber to the Headwaters Resource Conservation & Development Council for a two (2) year term –

Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously

2. Request from the Elk County Redevelopment Authority to reappoint Tracy Gerber to a five (5) year term beginning January 1, 2023 and ending December 31, 2027 on the Elk County Redevelopment Authority Board - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously**
3. Reappoint Eric Wolfe as the Elk County Industry Representative on the North Central Board of Directors for a three (3) year term beginning January 1, 2023 and ending December 31, 2025 - **Motion by Matthew G. Quesenberry seconded by Joseph C. Dagher, carrying unanimously**
4. Appointment of Michael McAllister, Director of Emergency Services as 911 Coordinator for the County of Elk - **Motion by Matthew G. Quesenberry seconded by Joseph C. Dagher, carrying unanimously**
5. Reappointment of Michael McAllister, Director of Emergency Services as County Representative to the NWCERG Executive Board - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
6. Renewal contract for Elk County Prison for Inmate Housing with Indiana County Jail for a period of one (1) year at a rate of \$65 per day - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously**
7. Renewal contract with Statewide Tax Recovery with the County of Elk to collect Per Capita taxes after the responsibility has been relinquished by Tax Collectors - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
8. MOU Authority and Signature Page with North Central Workforce Development - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
9. New agreement with Glade Run Lutheran Services to provide electronic monitoring equipment for sentenced clients of Elk County Probation - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
10. Contract with OKTA to provide the County of Elk with Multi Factor Authentication (MFA) software - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
11. Request from Nancy Baker, CYS Director, to appoint Tyler Daniels to the Children and Youth Advisory Board replacing Barb Bowley effective January 9, 2023 - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
12. Renewal contract for CYS with Community County Services, Inc. for FY 22/23 - **Motion by Joseph C. Dagher seconded by Matthew G. Quesenberry, carrying unanimously**
13. Renewal contract for CYS with Adelphoi Village, Inc. for FY 22/23 for Group Home services - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**
14. Request from PA Great Outdoors Visitor Bureau for \$19,238 in County Room Tax Marketing Grant Funds for printing and distribution of Elk County Wayfinding maps - **Motion by M. Fritz Lecker seconded by Matthew G. Quesenberry, carrying unanimously**
15. Application from Elk County Chamber of Commerce for Elk County Tourism Marketing Grant funds in the amount of \$3,500 for the 2023 Ridgway Chainsaw Carving Rendezvous - **Motion by Joseph C. Dagher seconded by M. Fritz Lecker and carried unanimously**

16. Application for use of the County's Annex Building by Pennsylvania State University on behalf of Penn State Extension – Elk County from April 14 through April 15, 2023 for Counselor Training - **Motion by M. Fritz Lecker seconded by Joseph C. Dagher and carried unanimously**
17. Application for use of the County's Annex Building by the PA Game Commission on June 10, 2023 for their annual defensive tactics training - **Motion by M. Fritz Lecker seconded by Joseph C. Dagher and carried unanimously**

APPROVAL OF THE BILLS: January 14, 2023 through February 3, 2023

• General Fund	\$315,520.63
• Liquid Fuel	\$6,000.00
• Liquid Fuel Act 144	\$1,400.00
• Act 13 Marcellus Legacy Fund	\$1,000.00
• County of Elk/Drug & Alcohol	\$523.53
• Co of Elk Work Release	\$310.99
• Co of Elk Substance Abuse	\$50.00
• COVID ARP	\$89,280.06
• Fiscal Recovery Funds	\$220.80
• Gas Well Impact Fee	\$12,815.07
• PHARE	\$33,388.00
• 2020 CDBG	\$16,308.31
• 2019 CDBG	\$3,350.84
• Hazmat	\$90.42
• E-911 Wireless Fund	\$51,013.60
• Law Enforcement Dispatch	\$30,834.38
• Northern Tier Regional Tele Project	\$279,800.78
• Record Improvement	\$4,494.00

→ **Motion by M. Fritz Lecker seconded by Joseph C. Dagher and carried unanimously**

CORRESPONDENCE -

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. Speer Carbon Co., LLC regarding intent to renew its PA DEP operating permit 24-00167 at its St. Mary's facility. PA Code Title 25 requires a 30-day public comment period.
2. PA Game Commission regarding intent to submit application to PA DEP under project name "UNT to Porcupine Hollow Bridge" in Benezette Township. PA Act 14 requires a 30-day public comment period.
3. GAI Consultants on behalf of National Fuel Gas Supply regarding intent to apply to PA DEP for Chapter 105 Water and Encroachment General Permit under project name "FM120 Abandonment Project" in both Elk and Cameron Counties. PA Act 14 requires a 30-day public comment period.

GOOD OF THE COUNTY

- Act 13 Mini Grant Program applications will be received through the 28th of February, with awards announced in March 2023
- The Elk County Commissioner meeting scheduled for Tuesday, March 21st, 2023 at 10am will be cancelled and rescheduled for the following day, Wednesday, March 22nd, 2023 at 10am in Conference Room #2 of the Courthouse Annex
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

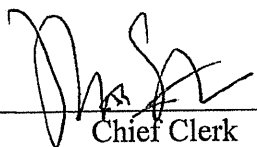
QUESTIONS FROM THE PRESS – None

QUESTIONS FROM TAXPAYERS – None

ADJOURN MEETING –

The meeting was adjourned at 10:36AM on a motion by Matthew G. Quesenberry, seconded by M. Fritz Lecker and carried unanimously

ATTEST: _____


Chief Clerk

**Next Meeting:
Tuesday, February 21, 2023
10:00 A.M. Courthouse Annex
Conference Room #2**