

**Johnsonburg Borough
Regular Meeting
June 14, 2021
4:00 p.m.**

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting May 10, 2021

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board

Old Business

1. Market St. Farmer's Market

New Business

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
May 10, 2021
4:00 p.m.

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman			X
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor	X		
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative	X		

For the purpose of executive session, council convened at 3:15 p.m. prior to their regular schedule monthly business meeting. A motion was made by Councilman Imbrogno and seconded by Councilman King to move into executive session at 3:20 p.m. to discuss litigation. Motion carried unanimously.

A motion was made by Councilman King and seconded by Councilman Cherry to begin regular session at 4:37 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, litigation was discussed, and no action was taken.

Minutes: A motion was made by Councilman DeAngelo and seconded by Councilman King to approve the minutes from the regular meeting held April 12, 2021. Motion carried unanimously.

Guests: None present.

Monthly Reports

Mayor: Mayor Fowler reported on the Memorial Day plans for downtown.

Police: Monthly report is on file. Chief Clopp's report included the following:

- A K9 search was recently conducted at the Johnsonburg Area High School.
- The department completed their annual PCCD audit.
- New patrol car has been ordered.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. Superintendent Imbrogno gave an update on the paving project.

Council Committees: The public works committee met and agreed to move the barricades in front of 528 Market St. (old theater building) which will allow for a normal traffic pattern to resume.

The finance committee reviewed the quarterly finances.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$5,809.51, Community Center Fund - \$2,883.68, Borough Equipment Fund - \$1,901.14, Highway Aid Fund - \$1,039.98, Community Improvement Fund - \$2,700.00 and 2001 Bond Fund - \$42.50. A motion was made by Councilman DePanfilis and seconded Councilman Cherry to pay as presented. Motion carried unanimously.

Solicitor: Solicitor Feronti had nothing further to discuss after executive session.

Engineer & Code Enforcement Report: Monthly report is on file.

Engineer Miller updated Council on the Flood Mitigation Grant the borough received through the Department of Community & Economic Development (DCED) and the demolition of 209 Cobb St.

A motion was made by Councilman Imbrogno and seconded by Councilman King to accept the agreement with Dean Construction whereas the borough will cover any costs incurred for their Right of Entry Agreement with the railroad during the Harrison Ave. Realignment Project. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve a six-week extension for Dean Construction for the Harrison Ave. Realignment Project. Motion carried unanimously.

Municipal Authority: Minutes are on file. Several topics were discussed with Johnsonburg Municipal Authority Manager Dan Newell including vacating the alley as the entrance for the new water plant, the catch basin replacement along Glen Hazel Rd., handicap accessibility of the sidewalks around the water treatment plant, and water leaks on Water St.

Recreation Board: Minutes are on file. A motion was made by Councilman Imbrogno and seconded by Councilman Cherry to accept a quote for \$1,200 from Hilltop Masonry for repairs to the basement wall near the electrical panel. Motion carried unanimously.

Other quotes submitted by the recreation board were tabled.

Old Business: (1) A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to accept the quote of \$2590 from JDK Surveying for a Fifth Ave. boundary survey. Motion carried unanimously.

(2) A brief discussion was held on the permits needed for sandbar removal in Silver Creek. As discussed previously, ARS Engineering will apply for the permit on the borough's behalf.

(3) Upon the recommendation of the public works committee, the temporary parking ban that was established on Market St. due to a fire safety concern has been lifted. Barriers will continue to block the fire damaged structure at 528 Market St.

New Business: (1) A motion was made by Councilman King and seconded by Councilman DePanfilis to adopt Ordinance 2021-02 which allows for the borough to set terms of the \$750,000 loan through Northwest for the 2021 paving project. President Maletto called for a roll call vote which passed unanimously.

(2) A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to approve a three-year contract with Waste Management/Advanced Disposal. Motion carried unanimously.

(3) A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve having ARS Engineering prepare the bid package for the culvert inspection study for our Flood Mitigation Grant. Motion carried unanimously.

(4) After a discussion on the matter, a motion as made by Councilman DeAngelo and seconded by Councilman King to have Solicitor Feronti review the request from the Johnsonburg Municipal Authority to vacate the alley near the new water treatment plant between Glen Hazel Rd. and Old Bergen St. Motion carried unanimously.

(5) After a discussion on the matter, a motion as made by Councilman DePanfilis and seconded by Councilman DeAngelo to deny the request of the Johnsonburg Community Trust to close Market St. on Wednesdays for a Farmer's Market. Motion carried with Councilman Imbrogno opposed.



JOHN CLOPP
 Chief of Police

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of May 2021.

Calls for Service	350	Parking Violations	2
Signal Calls	80	House Watches	3
Telephone Calls	115	Vehicle Lockouts	6
Investigations	54	Light outage	1
Hearings	9	B.O.L.O	13
Traffic Accidents	5	Asst. Fire/Ambulance	4
Written Warnings	10	Asst. other Police Dept.	20

Receipts:

Fines \$ 1,496.91
 Reports \$ 45.00
 Tickets \$ 0.00

Total \$ 1,541.91

Special Information:

- Front tires replaced on SUV.
- Part time employment adds sent to police academies.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	11	6	5
Assaults	4	3	1
Burglary	0	0	0
Thefts	6	3	3
Criminal Mischief	3	1	2
D.U.I.	2	2	0
Disorderly Conduct	0	0	0
Mental Health	6	0	6
Sex Offenses	1	0	1
Family and Children	21	1	20
All Other Offenses	29	7 (14 MV Arrests)	22
Totals	83	37	60

Respectfully



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

May 2021 Johnsonburg Fire Department Report

Date	Alarm Type	Location	Time on Scene
5/3/2021	Vehicle Accident With Injuries	Blaine Ave. Johnsonburg	40 min.
5/17/2021	Industrial Fire	149 Temple Drive, Mt. Jewett	5 Hours 46 Min.
5/25/2021	Activated Fire Alarm	High School, Johnsonburg	6 min.
5/28/2021	Transfer - Cancelled in Route	Kane Fire Department	2 min.

Calls in Johnsonburg Borough -2

Calls in North Ridgway Township -0

Automatic / Mutual Aid Calls -2

Total Calls - 4

Total Man Hours for All Calls May 2021 - 63hr. 12 min.

Total Monetary Fire Loss Johnsonburg Borough May 2021 - \$0

Total Monetary Fire Loss North Ridgway Township May 2021 - \$0

No Injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

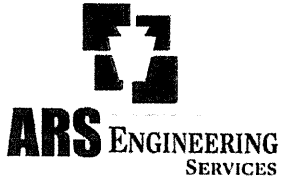
Borough Street Crew Report
June 2021

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Installed ring risers on Bridge St.
- Flushed pipe on Terra Cotta.
- Put riser on Shawmut drain.
- Fixed catch basin on Third Ave.
- Put riser on Mill St.
- Bermed Terra Cotta Rd.
- Hauled in white goods “recycle”
- Chipped branches along tracks.
- Cleaned catch basins on Spring St.
- Cleaned catch basins on Willow St.
- Put riser on Mill St.

Treasurer's Report
May 2021

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$150,350.00	\$334,061.46	\$69,128.50	\$415,282.96
Street Light	\$42,172.69	\$35,315.99	\$3,734.01	\$73,754.67
Library	\$7,375.19	\$17,984.12	\$449.61	\$24,909.70
Retirement	\$118,080.98	\$3,605.91	\$89.85	\$121,597.04
Highway Aid/Liquid Fuels	\$100,693.65	\$8.52	\$1,039.98	\$99,662.19
Borough Equipment	\$60,493.69	\$26,753.14	\$2,527.28	\$84,719.55
Fire Services	\$140,873.21	\$21,669.96	\$541.36	\$162,001.81
Community Center	\$29,742.33	\$38,639.04	\$8,477.88	\$59,903.49
Payroll	\$4,443.02			\$6,838.08
Per Capita	\$2,819.58	\$2,273.60	\$56.84	\$5,036.34
2001 Bond Fund	\$66,041.51	\$50,410.14	\$3,251.01	\$113,200.64
Community Improvement	\$121,427.22	\$128,507.62	\$45,489.87	\$204,444.97
Outstanding Expenses & Liabilities				
Fund	Amount	Description		
General	\$38,161.00	Fire Insurance Escrow/Bauer		
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan		
General	\$10,253.84	2019 Act 13 funding/flood control management		
Monthly Bills				
General		Highway Aid		
Community Center		Community Improvement		
Borough Equipment		Other		



Engineer's Report – June 14, 2021 Johnsonburg Borough Council Meeting

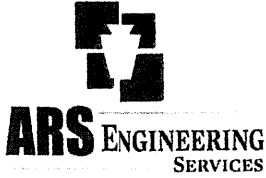
The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

- The Railroad had several comments concerning how Dean Construction's certificates of insurance (COI's) were worded after all required documents were re-submitted for the Right-of-Entry approval. Dean officials have been working with their insurance provider to address those comments and the COI's were recently re-submitted for review.
- Dean tentatively has June 21st scheduled for re-mobilization pending approval of the R.O.E. agreement by the railroad. They anticipate approximately six (6) weeks to complete the job once they restart.
- We recently received notification that DCED has approved a 1-year extension on the multi-modal grant which is primarily funding the project. DCED had reached out to the Borough the beginning of the year to see if an extension may be needed. This will assist with not needing to rush closeout documentation as well as the recent delays.
- Delays are expected especially once paving operations begin, we ask for continued patience; the Contractor will do everything they can to safely maintain at least one lane of traffic throughout. Despite the current work delay the site remains an active work zone and local residents should proceed with caution through the area.

Engineering Services

- We are currently developing a scope of work and public advertisement for the Flood Mitigation Study which was recently approved for funding by DCED. The study of the pond/drainage area behind Center Street and Julia Street homes will be completed by an independent consulting firm with ARS reviewing the submitted report and recommendations.
- M&M Contractors completed grading and seeding operations at the 209 Cobb Street (Nelson Building) demolition site. With the recent rains and warmer temperature the grass has begun to grow and will continue to fill in throughout the summer months. We have already reached out to the County about any potential additional PHARE funding that may be available and have indicated there are more locations within the Borough that Council would consider if it were to become available.
- We were recently notified that the Mee Foundation approved the Borough's latest grant request for additional heating/cooling upgrades at the Community Building. The latest grant was approved with no restrictions. The next step would be to determine what areas should be completed, develop a scope of work and publically advertise for a contractor.



- The County's CDBG Coordinator has notified us that all 3 projects under consideration would be eligible. Estimates have been requested and received for the 2 demolition/demo cleanup projects and the Roadmaster has provided the limits of remaining replacements needed for the Center Street stormwater project.
- We anticipate starting work on the Silver Creek exception request with PA DEP soon. This request will be for the restoration of the portion of the Borough's Flood Protection Program along the stretch from the Knothole fields to the railroad bridge behind the Borough office.
- Easements, specifications and bidding documents still need to be completed for the West End Stormwater Replacement Projects (Grove St., Mary St. & Julia St.).

Code Enforcement

- We've recently performed several inspections with multiple violators being identified. Common issues continue to be lack of grass cutting and weed control, garbage and rubbish being stored on site and on porches and abandon vehicles in yards. Letters to property owners will be forthcoming.
- Several properties posted as "uninhabitable" in the last six (6) months have had their postings removed once we've received notification from the JMA that past due bills have been paid and service has been turned back on by the Authority.
- We inspected the recently approved Repository property at 220 Clarion Road upon request of the new owner and granted temporary removal of the "uninhabitable" posting after they made the necessary repairs noted in their compliance letter. All utilities have been restored and a new hot water tank and plumbing repairs have been made. The new owner has moved in and continues to make renovations to the house and will be subject to additional inspections until the property is returned to the tax rolls.
- Residents are reminded Summer yard maintenance includes not only cutting grass but also trimming weeds and grass along curbs (roadside as well), all structures on the property (house, garage, sheds, etc.) and anything situated in the yard like trampolines, outdoor furniture and larger children's toys. Trees and bushes should be trimmed and cannot be overgrown to the point they block public sidewalks or overhang roads hitting passing vehicles or limiting sight distance along local roadways. The entire property is to be maintained not just front yards.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Recreation Activities Board Minutes – Thur. June 3, 2021

Meeting called to order at 6:15 pm

Present: Tara Poage., Jim Lecker., Sarah Grunthner., Patty McDivitt, TJ Weaver., Nikki Zimmerman

Guest: Scott Cherry

Absent: Mary Frey, John O'Rourke

November minutes were reviewed and motioned to accept followed by a second. Minutes were approved.

Financial Report:

Membership/Key Cards	2,158.00
Open Swim	256.00
Domtar	125.50
Daily Use	10 .00
Rent	215.00
Memorials/Donations	5,005.00
Misc.	218.00

\$7,682.00 grand total

NEW BUSINESS:

DIRECTOR'S REPORT: We have had over 40 people sign in for over 3 months so we are now eligible for the card reader.

Jim Lecker motioned that we get a square for credit cards and we will charge a fee for those who use the credit card. Sarah Grunthner seconded.

Membership prices need to be changed. We want to do away with the 3 month membership. We also want to increase all open swims to \$5.00. Open Gym raised to \$2.00.

Patty McDivitt motioned to accept the new proposed membership increase. Jim Lecker seconded it. The new rates are attached to this email.

Cameras The cameras were by put in by ACS. They are installed and operational.

Swim Lessons/Day Camp Tara has us approved for the free meals through the school. She will call every morning with a number and they must be picked up. As of now, there is not a large turn out but we expect it to increase once school is out. Day Camp starts June 21.

Membership See Director's report above

Alumni Event We are requesting the street be closed from the Community Center to the lower end of Market Street and for a 1 day open container permit. This will be September 10th.

Memorial Pictures 2 options were presented to the board. The cost of one is \$65 and one is \$11. We are going with the one from Peaceable Kingdom at \$175.00 until September. Then price will be \$200.00 These are the \$65 ones. James Lecker motioned we use these. Patty McDivitt seconded the motion.

OLD BUSINESS:

Cheerleaders They have moved. We need to reach out to Justine regarding the membership that was promised to the girls.

Pool We currently pay \$25 a week for bacteria testing for an extra \$20 a week they will do chlorine as well and send to Department of Health. James Lecker motioned we do this to stay on track with the Dept of Health. Patty McDivitt seconded the motion.

Tyra's Positions She is done in 1 month. We don't have to re-advertise for this.

Jim Lecker motioned to approve the financial report, Sarah Grunthaner seconded. Financial report was accepted.

Maintenance Notes: Jim Lecker reported the following:

Total volunteer hours: 53.25

	1 Month	6 Months	1 year
Student/Seniors (65+)	\$13	\$78	\$120
In-Town Single	\$22	\$132	\$216
Out-of-Town Single	\$27	\$162	\$276
In-Town Family	\$34	\$204	\$324
Out-of-Town Family	\$37	\$222	\$360

***Open Swim/Gym included Monday-Saturday for members**

***\$5 per day swimming for non members**

***\$2 open gym for non members**