

**Johnsonburg Borough
Regular Meeting
June 8, 2020
4:00 p.m.**

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting May 11, 2020

Guests & Public Comment on Agenda Items

Executive Session

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
 - Women's Locker Room
 - Reopening Plan

Old Business

- CDBG Slum & Blight Property Purchase

New Business

Public Comment on Agenda Items

Adjourn

BOROUGH OF JOHNSONBURG
Department of Police

JOHN CLOPP
Chief of Police



100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of May 2020.

Calls for Service	259	Parking Violations	1
Signal Calls	48	House Watches	4
Telephone Calls	90	Vehicle Lockouts	2
Investigations	70	Light outage	0
Hearings	14	B.O.L.O	13
Traffic Accidents	2	Asst. Fire/Ambulance	2
Written Warnings	3	Asst. other Police Dept.	4

Receipts:

Fines	\$ 887.68
Reports	\$ 15.00
Tickets	\$ 0.00

Special Information:

- Thank Rotary Club and Elk County Foods for donating gift cards for families in need.
- Attended Memorial Day service.
- Fatal MVA on 05/12/2020.

Total \$ 902.68

Offenses:	Number	Arrest	Handled Otherwise
Drugs	3	3	0
Assaults	1	1	0
Burglary	1	1	0
Thefts	2	2	0
Criminal Mischief	1	1	0
D.U.I.	1	1	0
Disorderly Conduct	0	0	0
Mental Health	3	0	3
Sex Offenses	1	1	0
Family and Children	13	1	12
All Other Offenses	21	6 (9 MV Arrests)	15
Totals	47	26	30

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

May 2020 Johnsonburg Fire Department Report

Date	Alarm Type	Location	Time On Scene
5/1/2020	Assist St. Mary's Ambulance	318 Shawmut Ave. Johnsonburg	34 minutes
5/6/2020	Mutual Aid - Structure Fire	55 Brooks Lane Spring Creek Twp.	48 Minutes
5/12/2020	Motor Vehicle Accident	Bypass, Johnsonburg	2hr. 49 minutes
5/16/2020	Activated Fire Alarm	426 Water St. Ext. C8 Johnsonburg	11 minutes
5/16/2020	Mutual Aid - Rescue	Stony Hill Rd. Wilcox	1hr. 27 minutes
5/23/2020	Activated Fire Alarm	426 Water St. Ext. C8 Johnsonburg	25 minutes
5/27/2020	Mutual Aid - Forest Fire	168 Iowa Lane Ridgway Township	49 minutes
5/31/2020	Structure Fire	143 Harrison Ave. Johnsonburg	3hr 53 minutes
5/31/2020	Structure Fire Rekindle	143 Harrison Ave. Johnsonburg	1hr 25 minutes
5/31/2020	Structure Fire Rekindle	143 Harrison Ave. Johnsonburg	53 minutes

Calls in Johnsonburg Borough -7

Calls in North Ridgway Township -0

Mutual Aide Calls - 3

Total Calls - 10

Total Man Hours for All Calls May 2020 - 168.01

Total Monetary Fire Loss Johnsonburg Borough May 2020 - \$145,000

Total Monetary Fire Loss North Ridgway Township May 2020 - \$0

No Injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

Borough Street Crew Report
June 2020

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Put front brakes on 12 F350
- Chipped brush along tracks
- Put barriers on Market St.
- Put No Parking signs on Market St.
- Hung veterans banners
- Swept main town and wash outs
- Cut along river with excavator
- Dug up pipe on Powers Ave. and flushed it with flusher

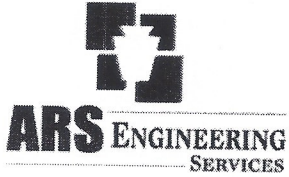
Treasurer's Report

May 2020

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$108,324.89	\$358,456.74	\$62,558.41	\$404,223.22
Street Light	\$17,951.04	\$37,829.89	\$779.33	\$55,001.60
Library	\$4,912.40	\$19,384.42	\$0.00	\$24,296.82
Retirement	\$104,900.68	\$6,618.97	\$0.00	\$111,519.65
Highway Aid/Liquid Fuels	\$101,952.59	\$37.61	\$1,071.20	\$100,919.00
Borough Equipment	\$49,883.80	\$28,964.05	\$1,025.92	\$77,821.93
Fire Services	\$126,925.31	\$24,549.41	\$0.00	\$151,474.72
Community Center	\$53,365.37	\$37,350.00	\$4,574.72	\$86,140.65
Payroll	\$3,756.48			\$6,166.96
Per Capita	\$2,489.07	\$2,699.90	\$0.00	\$5,188.97
2001 Bond Fund	\$110,176.81	\$54,945.01	\$0.00	\$165,121.82
Community Improvement	\$151,642.68	\$48,797.05	\$5,096.75	\$195,342.98

Outstanding Expenses & Liabilities

Fund	Amount	Description	
General	\$38,161.00	Fire Insurance Escrow/Bauer	
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan	
General	\$17,753.84	2019 Act 13 funding/flood control management	
Borough Equipment	\$32,473.57	2020 John Deere excavator payment	
Community Improvement	\$125,892.21	current tax amount committed to Harrison Ave project	
Monthly Bills			
General		Highway Aid	
Community Center		Community Improvement	
Borough Equipment		Other	



Engineer's Report – June 8, 2020 Johnsonburg Borough Council Meeting

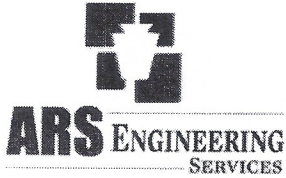
The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

- The start of construction has been delayed due to the ongoing JMA Water System Improvement Project being completed in the same area by their contractor Continental Construction. In addition, Dean has encountered some issues with procuring materials due to availability delays directly related to the COVID-19 disruptions.
- The proposed sanitary sewer relocation portion of the project has been re-scoped due to several variables including re-alignment of the new JMA waterline, traffic control relief and existing sewer size verification. As a result we have shortened the proposed replacement length; however, the test pit dug by Dean resulted in the existing sewer being larger than originally noted so we had to go back to the JMA engineer to confirm how to address this discovery. The new sewer will double in size to match the existing.

Engineering Services

- We recently reached out to the owner of the fire damaged Armstrong Theater Building, Roman Blashaw, requesting a plan to address the damages sustained during the fire. Mr. Blashaw failed to respond to our request so the property has been referred to Code Enforcement.
- We received word the Borough was recently awarded a Mee Foundation grant in the amount of \$39,000 for upgrades to the existing JCC heating system. The first floor offices, lobby, common areas and stairwell to the pool and weight room were identified as the first phase for replacement. Final design specifications will need to be developed and we anticipate the project being advertised in the near future.
- We are looking to finalize the design and project specifications for the Market Street Sidewalk project and hope to have it advertised and a pre-bid meeting potential held by the end of June.
- We are in the process of completing applications for slum and blight demolition PHARE funding through the County for the 209 Cobb Street and 1035 E. Center Street properties.
- The contractor who completed the JCC sanitary sewer repair last Fall has been contacted by the County CDBG Coordinator upon request from the Borough to repair the disturbed area which settled over the winter and seeding that did not take. The JMA is still reviewing the remaining repair options so we recommended the repairs be made in the interim so the County can close-out the project.
- We recently discussed the expansion of stormwater repairs in the West End section of town with the County's CDBG Coordinator for the 2020 grant cycle. LMI surveys will be required and shall be taking place in the near future. We recommend including Julia Street along with Mary Street in this survey in the event both streets can be combined under one project if the estimated repair costs are feasible.



Code Enforcement

- We recently posted the property at 145 Harrison Avenue as a “Dangerous Structure” as a result of a recent inspection that revealed issues with the existing foundation. A follow up inspection was also performed after the adjacent structure was recently destroyed by fire to see if additional damage resulted from the event. An updated list of posted structures has been sent to the Borough Police and Fire Departments for reference.
- We continue to inspect properties and have recently sent out summary, violation and compliance notices to inspected properties. We are seeing more property owners making an effort to comply with our notices.
- Four (4) properties have been referred to the solicitor for failure to address violations and/or pay fines after the issuance of a third ticket. These properties are:
 - 508 Second Avenue
 - 136 Grove Street
 - 1057 East Center Street
 - 615 Center Street (Johnsonburg Hotel)
- The trial against Jennifer Dush, owner of the property located at 510 Glen Hazel Road scheduled for May 28, 2020 was continued as the owner is attempting to address issues with removing the tenant.
- We would like to remind residents grass clippings should not be blown or dumped onto public streets or alleyways. In addition, weeds and grasses along curbs and sidewalks are also the responsibility of the property owner and business to be maintained.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Community Center Recreation Board Meeting
June 3, 2020

Meeting Called to order 5:03 pm

Present: Mary Frey, Chris Bressler, Jim Lecker, Patty McDivitt, John O'Rourke, Sarah Grunthaner

Financial Report:

Donations:	\$ 2325.00
Memorials:	\$ 590.00
Domtar	\$ 135.00
Total	\$ 3050.00

OLD BUSINESS:

Trash/Treasure Sale June 27th: Still accepting donations.

Window/Pool Project: we have \$21,377.40 available with our fundraising, and memorials. We need 19,000.00 to finish pool windows. It is important to get these windows finished prior to filling the pool. During the removal process there was an unexpected problem with the glass splintering and getting caught in the grout. We can not risk an injury from glass shards so we as a board collaboratively agreed to use this sum of money now to avoid needing to drain and refill pool at a later date. Jim Lecker motioned to approve this spending. John O'Rourke seconded the motion. The motion carried unanimously.

Playground: We are waiting for the Borough to notify us of how and when we will be able to open the playground.

Fitness: We have a quote to purchase \$26,590.00 worth of equipment for the price of \$19,492.00. There is a balance of \$23,318.00 that was collected for the fitness room. One more window is also needed in that room that was quoted at \$3,000.00. with the window the total expenses are \$22,492.00. John O'Rourke motioned to purchase the equipment and the window with the money that is to be used in the fitness room. Jim Lecker seconded the motion. Motion carried unanimously.

Locker Rooms: the ceiling has been removed. Walls have been plastered. Lockers have been emptied and any belongings are labeled for pick up. Lockers will be painted, walls will be painted.

NEW BUSINESS:

Laptop: Our laptop is not working properly. It is not holding a charge and documents are being lost. John O'Rourke will look into options for new laptops.

Memberships: Have been frozen and when we open they will be extended the amount of time they were unable to use them.

Silver Sneakers: Patty McDivitt has looked in bringing the Silver Sneaker program to the Community Building. She has been told that we are eligible to have it and she reviewed the criteria for the program

instructor that would oversee the program. This program is approved through Tiffany Health so the insurance can be billed. We need a certified instructor to be under the facility to bill. You must be 65 or older to do this program. Patty McDivitt reviewed the insurance's that are eligible under the program. What needs to be done now is someone needs to contact Tiffany Health to start this up. Shelly Williams is certified to be the instructor and has already stated she is interested in the position. This would be a great program for our building. Sarah Grunthner motioned to move forward on this program with he instructor. John O'Rourke seconded the motion. The motion carried unanimously. Jim Lecker will take the information to the Borough later this week.

John O'Rourke motioned to adjourn, Sarah Grunthner seconded the motion.
Meeting Adjourned at 5:54 pm

Next meeting will be August 5, 2020 at 5 pm.

Respectfully Submitted
Sarah Grunthner