

**Johnsonburg Borough
Regular Meeting
June 10, 2019
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

~~Presentation~~

Approval of Minutes

- Regular Meeting May 13, 2019

Guests & Public Comment on Agenda Items

- Jeff Costanzo

Reports

- Mayor
- Junior Council Person
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
 - Insurance recommendations

Old Business

- Pool ceiling removal bids

New Business

1. Community Center new hire
2. Community Center bag mower
3. Grass cutting prices for repository properties
4. CDBG Slum & Blight funding
5. Annual line painting
6. St. John Lutheran Church request

Executive Session

Public Comment on Agenda Items

Adjourn



JOHN CLOPP
 Chief of Police

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of May, 2019.

Calls for Service	272	Parking Violations	0
Signal Calls	92	House Watches	2
Telephone Calls	47	Vehicle Lockouts	1
Investigations	88	Light outage	0
Hearings	5	B.O.L.O	7
Traffic Accidents	3	Asst. Fire/Ambulance	8
Written Warnings	6	Asst. other Police Dept.	5

Receipts:

Fines \$ 1,131.35
 Reports \$ 30.00
 Tickets \$ 40.00

Special Information:

- Assisted with Memorial Day service.
- New body armor vests ordered.

Total \$ 1,201.35

Offenses:	Number	Arrest	Handled Otherwise
Drugs	5	3	2
Assaults	1	1	0
Burglary	1	0	1
Thefts	1	1	0
Criminal Mischief	2	1	1
D.U.I.	3	3	0
Disorderly Conduct	2	2	0
Mental Health	3	0	3
Sex Offenses	0	0	0
Family and Children	5	1	4
All Other Offenses	13	6 (7 MV Arrests)	7
Totals	36	25	18

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

FIRE REPORT FOR MAY 2019

05/02/19	GAS ODOR 405 2 ND AVE	20 MINS
05/09/19	AIRPORT OFF OF 6 TH AVE LAND RESCUE	1HR 19 MINS
05/17/19	143 GROVE ST ACTIVATED SMOKE ALARM	10 MINS
05/20/19	357 POWERS AVE ACTIVATED SMOKE ALARM	10 MINS
05/21/19	MUTUAL AID ELK 1 STRUCTURE FIRE	4 HOUR
05/25/19	SET UP LANDING ZONE	45 MINS
05/25/19	107 MAIN ST TREE DOWN ON ROADS	5 HR 15 MINS
05/28/19	100 CENTER ST FLOODED ROADWAY	17 MINS
05/29/19	308 POWERS AVE CELLAR PUMP	40 MINS

TOTAL CALLS JBG BORO	7 CALLS
TOTAL CALLS RIDG TWP	1 CALL
TOTAL CALLS MUTUAL AID	1 CALL

TOTAL CALLS FOR MAY 2019 9 CALLS

NO INJURYS REPORTED FOR MAY 2019

JOHNSONBURG FIRE DEPARTMENT

FIRE CHIEF

ROBERT DICKEY

Borough Street Crew Report
June 2019

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Cleaned out catch basins on Grove St
- Hung vet banners
- Fixed berm on Terra Cotta Rd
- Cleaned ditches on Terra Cotta Rd
- Fixed drain on Cobb St
- Cleaned drain in parking lot by post office; flushed out pipe

Treasurer's Report
Cash Balances
May 31, 2019

General Fund	\$369,843.51
Street Light Fund	\$ 44,691.09
Library Fund	\$ 559.80
Retirement Fund	\$113,463.16
Highway Aid Fund	\$ 85,290.06
Borough Equipment Fund	\$ 81,034.85
Fire Services Fund	\$117,171.99
Community Center Fund	\$ 72,571.88
Payroll Fund	\$ 8,619.29
Per Capita	\$ 11,540.89
2001 Debt Service	\$152,394.60
Community Improvement Fund	\$197,609.66

Bills:

General Fund

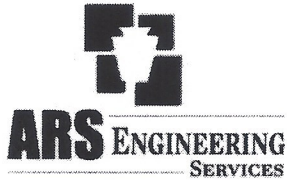
Borough Equipment Fund

Community Center Fund

Community Improvement Fund

Highway Aid Fund

We received \$708.09 from Statewide Tax Collection for delinquent occupation taxes.



Engineer's Report – June 10, 2019 Johnsonburg Borough Council Meeting

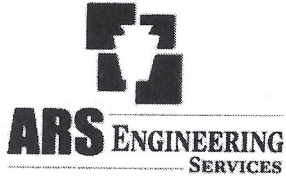
The following summary of work performed over the last month, as well as an update on current project status, is provided herein for your review:

Harrison Avenue Realignment Project

- We are continuing to work to provide the solicitor with additional information to complete the Redmond right-of-way agreement, once complete we will begin finalizing the roadway design.

Engineering Services

- The Elk County CDBG portion of the JCC Playground Project has been completed, we will be meeting with the County's Coordinator to perform a final inspection in the near future. The Trust is still waiting for the delivery of the new play unit which will be installed in the large chip area near the front left corner of the playground. Although work has been completed we ask that the playground remain closed until the last portions of the seeded areas have had an opportunity to germinate and grow in. A new handicap parking sign will need to be ordered and installed along the front of the new dumpster fence and the handicap parking space painted so it is not occupied by a regular passenger vehicle.
- We received word that the JCC pool ceiling core samples that were sent out for asbestos testing have been verified as not containing asbestos materials; a formal report will be sent to the Borough for our records.
- Upon request from Council at the May meeting we contacted several contractors to provide phone quotes for the demolition of the existing ceiling; the estimates received will be available for review at the June meeting. An additional meeting is requested to discuss the next phase once the ceiling has been removed to determine what needs to be rehabilitated prior to re-opening the pool.
- Work continues to finalize the Market Street Sidewalk project, this has been slowed recently by weather and other Borough related issues. Based on an estimate received from a local contractor we estimate approximately 5,500 sf of sidewalk can be replaced along with the curb cuts.
- We recently attended a grant writing workshop in State College on May 23, 2019 at the request of Borough Council. Several presenters were on hand to discuss the many grant opportunities that are available. We hope to apply some of the suggestions/recommendations on future grant submissions.
- Warriors Mark Fencing completed the installation of the new fence along the property located at 448 Center Street on June 4, 2019.



Code Enforcement

- We recently met with Judge Martin to discuss the potential eviction of the tenants in the Brick Block to ensure we follow proper legal protocols in the event the Borough needs to take action as a result of the Municipal Authority shutting off the water service to the building. Judge Martin directed us to follow the procedures we have done previously when it has related to Code violations.
- On June 6, 2019 we posted a notice on all the Brick Block business and residential apartment entrances which described the Borough's intended actions in the event the JMA terminates water service at the end of the month. The notice states residents are not permitted to stay as the property will be posted as "uninhabitable" without out water service. In the event the JMA shuts off the water we will post the property and provide eviction notices once formal notice has been received from the JMA manager.
- We recently met with Borough officials at the Brick Block to provide access to a contractor who had expressed interest in possibly purchasing the property. We were able to view some of the vacant storefronts, basement areas and a few apartments; the contractor appeared to be intrigued with the potential investment.
- We continue to work thru our list of additional properties which we've identified as being non-compliant. We are also following up with previous notices in an attempt to bring those properties into compliance.
- We have received several complaints about stormwater discharge onto neighboring properties. We are in the process of investigating those and anticipate following up with all involved parties once a final decision has been made.
- Local residents and property owners are reminded the Borough's Grass Cutting Ordinance applies to their entire yard area. Property owners who partially cut their yards may still receive grass cutting notices for being non-compliant.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY, APRIL 16, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, James Reinsburrow, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Richard Brown, Lisa Sorg, Kerri Shaffer, Travis Long and Josh Gunnett. Richard Zeigler and Doug Haupright were excused.

EXECUTIVE SESSION- Charles DeStephano requested an executive session. Motion made by Earl Park and seconded by James Reinsburrow to enter executive session at 6:01 PM to discuss other matters. Motion made unanimously. Motion made by James Reinsburrow and seconded by Earl Park to exit executive session at 6:33 PM with no decisions made.

VISITORS- Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record).

VISITORS COMMENTS – Al Maletto questioned the Board about the March Meeting minutes not stating an exit from executive session and no adjournment.

MANAGER'S REPORT- The Backwash pump that the board had passed to purchase from Total Equipment has been canceled. The Authority was told the pump would be ready in twelve weeks but when Total Equipment was contacted, they hadn't started building the pump at that time. Daman Superior was contacted and came out to look at the pump. They can fix the pup for \$7,000.00. PMAA Region 7 Spring meeting will be Thursday, May 23, 2019, in Bradford. USDA updated their regulations. A Conflict of Interest Policy needs to be approved and signed by the Board Members for the USDA funding. Elk County Planning Commission will be accepting application for the 2019 CDBG Grant. The Board had suggested the following projects for possible submission; The Third Avenue Tank to be painted, WWTP Software to be updated, New Utility Truck and a New Mini Excavator. Municipal Benefits Services Rate Mitigation Account statement has been received and distributed to the Board Members. USDA annual audits for RUS borrowers are due May 30, 2019. The 2018 Audit will begin in May and finish in June. The Authority's Public Official/Employment Practices policy has been completed and returned. The Authority received a check from the Insurance company for the damages at Silver Creek during the power surge. The Authority received an ACT 14 notice to inform of an intent to submit a National Pollutant Discharge Elimination System Permit application to the Pennsylvania Department of Environmental Protection by Intech Metals Inc. in Ridgway. The Meter Replacement Program for Deckertown, Dill Hill, Terra Cotta, and some West End homes will begin in May and the goal is to be completed the end of August of 2019.

A motion was made by James Reinsburrow and seconded by Dennis Asti to approve the Conflict of Interest Policy. Motion carried unanimously. Richard Zeigler was excused.

ENGINEER'S REPORT - USDA has provided via email dated 3/29/2019 a technical review letter relative to the water treatment plant specification package only, that will require GDF to comment upon and revise accordingly. JHA is awaiting feedback from JMA with regard to status of interim line of credit. A variance letter provided last month with regard to the ancillary monitoring equipment requirements to be implemented by August 2019. A response from DEP is pending. 2019 is another lead and copper sample year. Wastewater Treatment Plant NPDES Permit renewal is pending. Earl Park asked Travis about the funding for the Silver Creek Sewer Project. James Reinsburrow asked about the Waterline Loop Project to the Elementary School needing building permits from Jones Township.

PROJECT ENGINEER'S REPORT- Comments from USDA on 4/1/2019 and responded on 4/12/2019 now waiting on Plant drawing comments and approval to bid. Earl Park asked who the Authority needs to contact in order to get the USDA

Funding and bidding process moving. Travis Long suggested calling the Governor, Congressman, and other Public Officials. The USDA Checklist is completed for the bidding process. Requisition #42 to USDA in the amount of \$3,381.89.

SOLICITOR'S REPORT- Solicitor Richard Brown sent a letter to New Enterprise Lime and Stone about their sub-contractor taking water from the Johnsonburg Municipal Authority's hydrant and causing a main line water break. New Enterprise is looking into the matter and Solicitor Brown feels it will be settled for an amount around \$15,000.00.

FOREMAN'S REPORT – No comments made.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the March 19, 2019, regular meeting was approved as presented. Motion made by James Reinsburrow and seconded by Ken Polaski; motion carried unanimously. Richard Zeigler was excused.

APPROVAL OF MINUTES FROM THE SPECIAL MEETING- The minutes of the March 28, 2019, special meeting was approved as presented. Motion made by Dennis Asti and seconded by Charles DeStephano; motion carried unanimously. Richard Zeigler was excused.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 358,815.64
Municipal Savings Account- Water	\$ 696,992.03
Municipal Savings Account- Sewer	\$ 21,305.29
Insured Money Funds	\$ 63,496.36
Payroll Fund	\$ 11,771.32
Certificate of Deposit-Sewer- CNB	\$ 25,638.80
Hunt Water Sales-CNB-Savings	\$ 23,077.11
Line of Credit- Checking	\$ 14,816.29

Motion made by Earl Park and seconded by James Reinsburrow to accept the Treasurer's report for March 31, 2019, as presented and placed on file for audit, motion carried unanimously. Richard Zeigler was excused.

APPROVAL OF BILLS-

Charles DeStephano questioned the \$10.00 extra charge for Buerk's Septic Service and the binders that are purchased for the office.

Revenue Fund- Water \$16,472.12

A motion was made by James Reinsburrow and seconded by Ken Polaski to approve the water bills. Motion carried unanimously. Richard Zeigler was excused.

Revenue Fund- Sewer \$3,381.89

A motion was made by Earl Park and seconded by James Reinsburrow to approve the sewer bills. Motion carried unanimously. Richard Zeigler was excused.

Water Project- CO & A \$10,429.76

A motion was made by James Reinsburrow and seconded by Ken Polaski to approve the Water Project-CO&A bills. Motion carried unanimously. Richard Zeigler was excused.

BUSINESS AFFAIRS – It is recommended to change the "First Day of Buck Season" Employee Holiday to _____. Motion made by Dennis Asti and seconded by James Reinsburrow to change the "First Day of Buck Season" Employee Holiday to "The First Monday After Thanksgiving". Motion was carried with Charles DeStephano opposed. Richard Zeigler was excused.

BOARD DISCUSSION- None

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION- None

ADJOURNMENT OF MEETING- Motion made by Earl Park and seconded by Charles DeStephano to adjourn the meeting at 7:31 PM. Motion carried unanimously. Richard Zeigler was excused.

Kenneth Polaski,
Secretary

**McWaPEC COUNTIES BOROUGH ASSOCIATION
SMETHPORT BOROUGH
APRIL 25, 2019**

The April 25, 2019 meeting of the McWaPEC was hosted by Smethport Borough at the American Legion. Representatives from Coudersport, Lewis Run, Ridgway, Johnsonburg, Mount Jewett, Eldred, Kane, Port Allegany and Smethport Borough's were in attendance.

Pledge of Allegiance was led by President Gary Schul.

A tasty stuffed chicken dinner was served.

SPEAKER

Dan Woods, McKean County Sheriff was the speaker for the evening. Sheriff Woods gave an informative and interesting overview of the duties and scope a sheriff's department in McKean County and his responsibilities as sheriff.

APPROVAL OF MINUTES

It was motioned and seconded to approve the minutes of March 14, 2019 as presented. Motion unanimously carried.

TREASURER'S REPORT

It was motioned and seconded to approve the Treasurer's report with a current balance of #3,248.32. Motion unanimously carried.

ROUND TABLE DISCUSSION

A very good discussion was started off by President Schul who wanted to discuss senior citizens within our communities and the feeling that seniors are being "put on the back burner" as far as their needs and involvement within the communities. Dick Kallenborn from Port Allegany agreed with this opinion and led a discussion on the obligations of being a councilperson.

Mayor Annie Wolfe stated that she visits the senior center in her community just to get their input and ideas. She feels that this meet and greet is beneficial.

Eldred Council President Kimberly Weikert feels that the community does not understand municipal government and needs educated. This statement also met with agreement.

Paul McCurdy, Ridgway Manager told the group about the benefits of Municibid and how beneficial it has been for Ridgway Borough.

A discussion was held on the closing of Sylvania plant.

Pres. Schul recommended to all to have a copy of Emergency Response Guide Book.

May 7, 2019

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, May 7, 2019 at 10:07am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Chairperson Dan Freeburg, Matthew Quesenberry, Janis Kemmer, Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Kim Frey, Director of Elections, Greg Gebauer, Warden, Peggy Schneider, Treasurer, Heather Conrad, U.S. Census Bureau and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of April 16, 2019 meeting seconded by Matt Quesenberry and carried unanimously.

Matt Quesenberry made a motion to approve the agenda with 2 additions seconded by Jan Kemmer carried unanimously.

→ Added Resolution 2019-09 and Item Number 11 under new business

RESOLUTIONS

1. Jan Kemmer made a motion to adopt Resolution Number 2019-07: Resolution by the Elk County Board of Commissioners opposing changes to the Medical Assistance Transportation Program (MATP) seconded by Matthew Quesenberry and carried unanimously.

Lee Neureiter explained that currently the money comes from Department of Human Services to the Counties then the Counties pay the transportation providers. Now what they are proposing is a regional broker model. The funds would go through the regional broker to the transportation providers; therefore, taking the Counties out of the equation. This regional broker model was to be up and running by July 1, 2019. At this point, no broker has even been chosen. The Commissioners are opposing this model for this year because they want to make sure the citizens have access to the services they need. CCAP (County Commissioners Association of Pennsylvania) is also opposing this model for the time being for the same reasons. Brian Stockman asked if Matt Gabler knows of what is going on. The Commissioners stated they have already sat down with Matt Gabler at ATA regarding this situation. A letter as well as a copy of this resolution will be forwarded to Matt Gabler once it is signed.

2. Jan Kemmer made a motion to adopt Resolution Number 2019-08: Proclamation of National Correctional Officers Week – May 5, 2019 through May 11, 2019 seconded by Matthew Quesenberry and carried unanimously.

Chairperson Dan Freeburg thanked Warden Gebauer for the tour this morning and thanked all of the prison staff for all of their hard work. Dan asked Warden Gebauer to pass this on to his staff and Warden Gebauer stated he would. Arrangements were then made to have the Commissioners and several prison staff to take a photo on the steps over at the prison for the newspaper and website.

3. Matthew Quesenberry made a motion to adopt Resolution Number 2019-09: Resolution Creating a Census 2020 Complete Count Committee seconded by Jan Kemmer and carried unanimously.

Tom Wagner explained this resolution is to establish the Complete Count Committee for Elk County. It explains the committee's responsibilities and that the

Commissioners are the individuals who appoint the members of this committee. The Committee is to be set up by June 1, 2019 through May 31, 2020 at which time it will dissolve. Brian Stockman, Press, suggested appointing Christie Gardner, publisher of the local newspapers, to the committee. He stated it would keep her informed with what the committee is trying to accomplish and she would be a great resource to get the information out to the citizens.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the appointment of the following individuals to The Elk County Housing Authority Board for the terms set below seconded by Jan Kemmer and carried unanimously.
 - a. David Wolfe: Present through December 31, 2021
 - b. Tracy Gerber: Present through December 31, 2022
 - c. Jodi Foster: Present through December 31, 2023
2. Jan Kemmer made a motion to approve the Application for Liquid Fuel Funds in the amount of \$8,000 from Jay Township to apply E-3 oil to various roads for dust control seconded by Matthew Quesenberry and carried unanimously.
3. Matthew Quesenberry made a motion to approve the Application for Liquid Fuel Funds in the amount of \$8,000 from the Johnsonburg Borough for the final payment on the 2015 John Deere Backhoe seconded by Jan Kemmer and carried unanimously.
4. Jan Kemmer made a motion to approve the Application for Liquid Fuel Funds in the amount of \$8,000 from Ridgway Borough to pay the loan payment for the 2016 paving project seconded by Matthew Quesenberry and carried unanimously.
5. Jan Kemmer made a motion to approve the Application for Liquid Fuel Funds in the amount of \$8,000 from Jones Township to purchase 500 tons of PA-2A limestone seconded by Matthew Quesenberry and carried unanimously.
6. Jan Kemmer made a motion to approve 8 Headstone Allowances for Veterans Affairs Office seconded by Matt Quesenberry and carried unanimously.
7. Jan Kemmer made a motion to approve 37 Burial Allowances for Veterans Affairs Office seconded by Matt Quesenberry and carried unanimously.
8. Jan Kemmer made a motion to approve the request for usage of the hotel tax funds in the amount of \$1,980.00 for the summer TV co-op program with WJAC seconded by Matthew Quesenberry and carried unanimously.
9. Matthew Quesenberry made a motion to approve the request for use of the Courthouse lawn by the VFW on Memorial Day from 9-11am seconded by Jan Kemmer and carried unanimously.
10. Jan Kemmer made a motion to approve the contract between County of Elk and ES & S for the new voter election equipment contingent upon solicitor, Tom Wagner's review seconded by Matthew Quesenberry and carried unanimously.

Kim Frey explained the election board made a choice at the May 3, 2019 Election Board Meeting. The board went over all of the bids and recommend The County of Elk choose the ES & S contract in the amount of \$548,538.20. Kim stated the county has been with ES & S for about 30 years. We are familiar with them and they work well with us for troubleshooting and whatnot. Kim went on to explain there were several decisions that needed to be made along the way. Whether the County would select ballot marking devices or optical scan. They chose ballot marking devices which started to eliminate other vendors that do not offer such devices. After reviewing the bids, in the long run ES & S's Express Vote Tabulators would be

the most cost effective over 10 years. The last decision was whether the programming would be completed in-house or outsourced. The decision was made that the programming will be completed in-house.

Currently Governor Wolf is assuring counties that the state will be covering 50% of the cost of the voting equipment. Also, the federal government is paying around \$32,000 towards the equipment for Elk County.

The goal with the new election equipment is to have it up and running by the November 2019 election. The board would like to have our voters to have one experience using the new equipment under their belts prior to the Presidential election in 2020.

The Commissioners thanked Kim for all of the hard work she puts into the elections and the day to day functions. There are a lot of key components that go on behind the scenes to make everything run as smoothly as possible.

11. Matthew Quesenberry made a motion to approve the SAVIN contract for the Elk County Prison seconded by Jan Kemmer and carried unanimously.

Warden Gebauer stated this is a yearly renewal contract. There is no cost to the county. The SAVIN (State Automated Victim Information System) contract was approved by the prison board at the Prison Board meeting earlier in the day on May 7, 2019.

APPROVAL OF BILLS – APRIL 13, 2019 → May 3, 2019

GENERAL FUND	\$194,193.42
PAYROLL	\$267,369.02
CEO DRUG & ALCOHOL	\$3,228.88
COE SUBSTANCE ABUSE	\$50.00
TRANSPORTATION BLOCK GRANT	\$219,757.00
CDBG-C	\$4,711.92
PHFA	\$10,000.00
2016 CDBG	\$631.29
2015 CDBG	\$44,050.17
HAZMAT	\$10,670.95
E911 WIRELESS	\$7,529.18
NTRP	\$52,247.00
COE RECORD IMPROVEMENT	\$4,920.20
COE CONSTRUCTION FUND	\$8,597.15
DEBT FUND	\$178.86

- Matt Quesenberry made a motion to approve the payment of the bills listed above seconded by Jan Kemmer and carried unanimously.

CORRESPONDENCE

1. Received notification from SGL Carbon LLC of their intent to apply for a plan approval to expand its Graphite Purification Process by adding an additional six Purification Furnaces.
2. Received notification from Harvey J. Wolfe of St. Marys, PA that he applied to the DEP for issuance of a National Pollutant Discharge Elimination System permit for sewage.
3. Received notification from Jay Township Board of Supervisors to inform the County that a registration for a permit has been submitted for an in-stream habit project (GP-1) in Jay Township on the Bennetts Valley Senior Center property along Kersey Run.

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- ❖ Please note: the next meeting will be held on Monday, May 20, 2019 due to the County of Elk offices being closed on Tuesday, May 21, 2019 for the Primary Election.

QUESTIONS FROM THE PRESS –N/A

ADJOURN MEETING

The meeting was adjourned at 10:37am on a motion by Jan Kemmer seconded by Matthew Quesenberry and carried unanimously.

ATTEST: Lee Newish
Chief Clerk

NEXT MEETING
MONDAY, MAY 20, 2019
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

Johnsonburg Recreation Activities Board Minutes – Wed. June 5, 2019

Meeting called to order at 5:06 pm

Present: John O., Mary F., Sarah G., Chris B., Deana P., Jim L.

Guest:

Absent:

MONTH minutes were reviewed and motioned to accept by NAME – second by NAME.

Financial Report:

Building/Pool Use	\$ 0.00
Fitness Center Use (incls. Keys)	\$ 60.00
Memberships	\$1944.00
Rentals (Programs/Events)	\$ 0.00
Gymnastics	\$ 445.00
Memorials	\$ 20.00
Donation	\$ 25.00
Princess Tea	\$ 120.00
Domtar	\$ 221.50

Total: \$2891.50

\$250.00 CNFA

98.00 Gymnastic Room

Directors Report:

Day Camp will be 6 weeks. 13 kids 12 and under.

The Refrigerator died. Mary will donate hers.

Mommy and me Paint class. 11 so far are registered. This Friday from 5 to 6 pm

We need a new door for the fitness center. John may have one. We want a wooden one.

Color Dash and Glow July 26. We will keep our registration at \$20. We have t-shirts from last year. We need to ask fire police if they are available to help us. If not maybe the adult Boy Scout leaders could assist.

Old Business

Quotes on new cameras from ACS and TKS. Prices are close, but one has a better quality camera. We will give these to Rachel.

New Business

We need to hire a new person. Today was Michaela's last day. Lauren Lerner is interested in the position. She needs to call the Borough and update her application. The Rec Board highly recommends her as the hire. She is already trained to do the job and familiar with the summer program as well.

Motioned to adjourn meeting by Sarah, John seconds.

Meeting adjourned: 5:37 pm