

**Johnsonburg Borough**  
**Regular Meeting**  
**July 14, 2025**

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- Special meeting May 29, 2025
- Regular meeting June 9, 2025

Guests & Public Comment on Agenda Items

Reports

- Finance/Bills for Payment
- Mayor
- Police Department
  - Regional Police Study
- Fire Department
- Street Department
- Engineering
- Code Enforcement
  - 314 High St
- Recreation Board
- Council Committees
- Borough Solicitor
- Municipal Authority

Old Business

1. Bridge Street Sidewalk Replacement Project
2. Demolition bids: 303 First Ave., 331 First Ave., 628 Penn St.
3. Johnsonburg Community Center fitness center ceiling

New Business

1. PSAB Fall Leadership Conference
2. Elk County Township Officials Convention
3. Leadership Elk County sponsorship

Executive Session (if needed)

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough  
Special Meeting  
May 29, 2025  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief			X
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman			X
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative			X
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement			X
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor			X
Poague, Eric	Councilman		X	
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		

Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to approve the agenda as presented. Motion carried unanimously.

Guests & Public Comment on Agenda Items: None presented.

Bills for Payment: President Maletto read the bills which included General Fund - \$1,304.20, Community Center Fund - \$4,606.50, and Highway Aid Fund - \$191.10. A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to pay the bills as presented. Motion carried unanimously.

Business: 1. One bid was received for the Johnsonburg Community Center Exterior Restoration project with the following results:

- Redmond's Construction
  - Front/Market St. side - \$44,804.00
  - Side/Bridge St. side - \$88,943.00
  - Rear/219 side - \$41,780.00

A motion was made by Councilman DePanfilis and seconded by Councilman Cherry to accept the bid for the Front/Market St. side of the building for \$44,804.00. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to pass Resolution 05-2025 which approves the borough's application for Department of Community & Economic Development Strategic Management Planning Program Phase Two funding and allocates \$25,000.00 as potential grant match funding. Motion carried unanimously.

Guests & Public Comment on Agenda Items: None presented.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to adjourn the meeting at 4:35 p.m. Motion carried unanimously.

Rachel Kilhoffer  
Secretary

Johnsonburg Borough  
Regular Meeting  
June 9, 2025  
4:00 p.m.

Call to Order  
Silent Prayer  
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman			X
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement	X		
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer			X
Paget, Kyle	Mayor			X
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman Poague and seconded by Councilman Cherry to approve the minutes from the regular meeting held on May 12, 2025. Motion carried unanimously.

Guests & Public Comment: None present.

### Monthly Reports

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$5,325.70, Community Center Fund - \$3,748.38, Highway Aid Fund - \$4,912.26, and Community Improvement Fund - \$712.67. A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget was excused.

Police: Monthly report is on file.

Fire Chief: Monthly report is on file.

Superintendent: Superintendent Imbrogno was excused. No report submitted.

Engineer Report: Engineer Ryan Miller was excused. No report submitted.

Code Enforcement: Monthly report is on file. A brief discussion was held on overgrown grass violation procedures.

Recreation Board: No meeting this month.

Council Committees: Nothing to report.

Solicitor: Solicitor Thomas was excused.

Municipal Authority: Minutes and reports are on file. Johnsonburg Municipal Authority Board Member Jack Fowler was present to update the board on current projects.

Old Business: 1. A brief discussion was held on the flooding issues at the Johnsonburg Community Center. The borough crew will investigate what is causing the issue.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to proceed with the process of demolition of 305 First Ave., 331 First Ave., and 628 Penn St. Motion carried unanimously.

Public Comment on Agenda Items: President Maletto reminded Council of the upcoming McWaPEC Counties Boroughs Association dinner being hosted by Johnsonburg on June 26<sup>th</sup>. He also reminded the public of the upcoming Strategic Plan public meeting on June 24<sup>th</sup> and the corresponding public survey.

Adjournment: A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to adjourn the meeting at 4:22 p.m. Motion carried unanimously.

Rachel Kilhoffer  
Secretary

**Treasurer's Report**

**June 2025**

<b>Account</b>	<b>Beginning Monthly Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>End of the Month Balance</b>	<b>PLGIT Balance</b>	<b>PLGIT Interest</b>
General	\$350,812.08	\$33,991.45	\$153,742.01	\$231,061.52	\$332,171.02	\$1,112.08
Street Light	\$18,253.46	\$692.35	\$4,388.54	\$14,557.27	\$101,606.94	\$363.43
Library	\$25,108.50	\$350.58	\$24,508.60	\$950.48		
Retirement	\$2,503.41	\$100,173.35	\$504.30	\$102,172.46	\$121,431.44	\$434.32
Highway Aid/Liquid Fuels	\$21,171.25	\$0.87	\$0.00	\$21,172.12	\$33,868.44	\$121.14
Borough Equipment	\$9,858.82	\$656.01	\$516.34	\$9,998.49	\$46,322.40	\$165.68
Fire Services	\$18,017.74	\$20,222.22	\$35,847.38	\$2,392.58	\$99,170.39	\$306.31
Community Center	\$127,658.60	\$10,117.72	\$80,144.98	\$57,631.34	\$68,235.92	\$235.92
Per Capita	\$4,385.76	\$120.00	\$0.00	\$4,505.76		
Debt Service Fund	\$113,033.59	\$1,637.92	\$26,965.59	\$87,705.92		
Community Improvement	\$116,960.15	\$864.21	\$18,915.94	\$98,908.42		
EMS	\$5,626.86	\$6,176.72	\$10,952.79	\$850.79		

**Outstanding Expenses & Liabilities**

<b>Fund</b>	<b>Amount</b>	<b>Description</b>
Community Improvement	\$5,000.00	Community Heart & Soul grant match
Community Improvement	\$25,000.00	DCED STMP Phase 2 grant match
<b>Monthly Bills</b>		
General		Highway Aid
Community Center		Community Improvement
Other		



**JOHN CLOPP**  
 Chief of Police

100 Main Street  
 Johnsonburg, PA 15845  
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of June 2025.

<b>Calls for Service</b>	<b>261</b>	<b>Parking Violations</b>	<b>1</b>
<b>Signal Calls</b>	<b>53</b>	<b>House Watches</b>	<b>1</b>
<b>Telephone Calls</b>	<b>70</b>	<b>Vehicle Lockouts</b>	<b>1</b>
<b>Investigations</b>	<b>41</b>	<b>Light outage</b>	<b>0</b>
<b>Hearings</b>	<b>15</b>	<b>B.O.L.O</b>	<b>10</b>
<b>Traffic Accidents</b>	<b>2</b>	<b>Asst. Fire/Ambulance</b>	<b>10</b>
<b>Written Warnings</b>	<b>9</b>	<b>Asst. other Police Dept.</b>	<b>16</b>

**Receipts:**

<b>Fines</b>	<b>\$ 487.78</b>
<b>Reports</b>	<b>\$ 0.00</b>
<b>Tickets</b>	<b>\$ 0.00</b>
<b>Total</b>	<b>\$ 487.78</b>

**Special Information:**

<b>Offenses:</b>	<b>Number</b>	<b>Arrest</b>	<b>Handled Otherwise</b>
<b>Drugs</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>Assaults</b>	<b>2</b>	<b>2</b>	<b>0</b>
<b>Burglary</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Thefts</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Criminal Mischief</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D.U.I.</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Disorderly Conduct</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Mental Health</b>	<b>5</b>	<b>0</b>	<b>5</b>
<b>Sex Offenses</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Family and Children</b>	<b>8</b>	<b>1</b>	<b>7</b>
<b>All Other Offenses</b>	<b>15</b>	<b>2 (9 MV Arrests)</b>	<b>13</b>
<b>Totals</b>	<b>37</b>	<b>18</b>	<b>28</b>

Respectfully



# Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

June 2025 Johnsonburg Fire Department Report

## Incident Type Count per Station for Date Range

Start Date: 06/01/2025 | End Date: 06/30/2025

INCIDENT TYPE	# INCIDENTS
<b>Station: EC2 - ELK COMPANY 2</b>	
111 - Building fire	1
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	1
445 - Arcing, shorted electrical equipment	1
500 - Service Call, other	1
520 - Water problem, other	3
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
<b># Incidents for EC2 - Elk Company 2:</b>	<b>11</b>

Calls in Johnsonburg Borough - 9

Calls in North Ridgway Township -1

Automatic / Mutual Aid Calls – 1

Total Man Hours for All Calls June 2025 –22.22

Total Monetary Fire Loss Johnsonburg Borough June 2025 - \$0

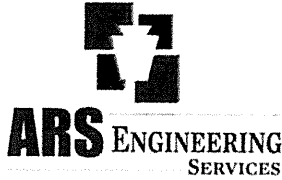
Total Monetary Fire Loss North Ridgway Township June 2025- \$0

No injuries reported this month

Respectfully

*Christopher G. Kreckel*

**Chief**



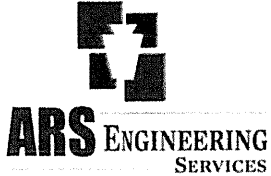
## Engineer's Report – July 14, 2025 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

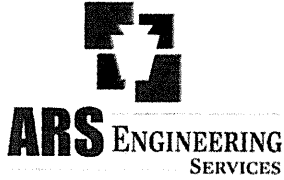
- We anticipate the Bergen St/First Ave Slum & Blight demolitions to begin at some point in July. The contractor has issued the One-Call and all utilities will be disconnected as of July 11<sup>th</sup>. Asbestos abatement in two (2) structures was completed in May. Funding for this project is provided by the County through a CDBG (FY 2023) grant and three (3) PHARE funding grants.
- The Project Specifications for the sidewalk replacement along Bridge Street adjacent to the Brick Block have been completed and bids were originally due to be opened at the July 10<sup>th</sup> Commissioners Meeting. There was an unexpected delay as a result of directives from DCED so those bids will now be opened at the July 24, 2025 Meeting. Funding for this project includes the balance from the Borough's 2021 CDBG Center Street Storm Sewer Replacement Project and is scheduled to be completed before the end of September.
- Phone bids have been requested from several contractors for additional slum & blight demolitions of abandoned residential structures located at 303 & 331 First Avenue and 628 Penn Street and are scheduled to be opened at the July Council Meeting. We are looking to utilize PHARE funds which are available through the County to assist with funding these demolitions. Individual bids were requested for each so it is possible multiple contractors may be utilized. If approved, we will work with the County Planning Department to get these demolitions scheduled and potentially completed before the end of the year.
- TranSystems is currently finalizing the Flood Study Report after we completed our final review. The cost estimates included in the report are being updated with 2025 unit costs and we expected to have final copies of the report available later this month. We will be working with the engineer, Borough and DCED to finalize reimbursement requests and closeout documentation over the next couple of months. Funding for this project has been provided through a DCED Flood Mitigation Grant.

*As a follow-up to previous discussions, our request to use excess grant funds for the purchase of materials to be utilized for areas identified in the report was not approved as the grant was specific for an engineering study and not construction.*

- The JCC Exterior Restoration Project is anticipated to begin in July after the conclusion of the Alumni Weekend/Arts & Heritage Festival. Redmond Construction will be completing the work on the front, Market Street exterior. Construction activities may impact access to the front entrance; however, the building and access to the main entrance will remain open. Restoration activities will include power washing the exterior brick façade, select repointing and spot repairs, water sealing and painting window frames. Funding for this project has been provided through a grant from the Palumbo Charitable Trust.



- Allied Systems has begun the JCC Ballroom Air Conditioning Project. The roof top unit was installed during the week of July 7-11 and the remaining interior work and hookup is anticipated to be completed the week of July 14-18. Funding for this project has been made possible through a grant from the Doris Stackpole Foundation.
- We assisted the JCC with recent water issues that occurred in June, including minor flooding in the Women's Locker Room. We made several visits to review the flooding during and after an event, as well as to help determine what may be reason for these issues. When flushing the toilet and running water in the showers there was not anything coming out into the manhole out back, this led us to think it was a blockage in the sewer pipe originating from the Locker Room. The road crew was able to jet clean the sanitary drain and there were no issues during the next heavy rain event. The issue still remains with the outlet pipe from the manhole to the primary sewer on Center Street but we continue to work with the JMA to get that resolved.
- We attended a kickoff meeting for the JMA's Waterline Extension Project on June 24, 2025 where the engineer and contractor took the opportunity to discuss the proposed installation schedule. This project will include construction on several Borough roads throughout the remainder of Summer into the Fall. We will be attending monthly progress meetings on behalf of the Borough and will report on any issues and/or conflicts if they come up.
- We recently met with Emma and Rachel to review a proposed multi-modal grant opportunity which would include an initial phase of connecting the Downtown Business District to the Nittany MinitMart and Brickyard Creamery. Emma is currently working on the application which is due by the end of the month and we are providing assistance as needed.
- The deadline for applications for Elk County's FY 2025 CDBG grant program is August 13<sup>th</sup>. We are currently working on a project which would include modifications to the existing handicap accessibility to the JCC, including a new ramp to the main entrance and curb cut. Projects at the JCC and/or throughout commercial districts would not require income surveys to be completed.
- We continue to work to finalize the Hemlock Street Stormwater Project plans, project specifications and bid packet. We anticipate completing the design and advertising the project this Summer including completion of easement agreements with several local residential properties. Funding for this project has been provided through an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority.
- The County Planning Office is still waiting for approval of the FY 2024 CDBG projects from DCED. This process may be delayed as a result of the current budget standoff and funds may not be available until later this Fall at the earliest. These projects include the Allegretto Building Slum & Blight Demolition Project and Bridge Street Sidewalk Replacement Project which also includes sidewalks along Market Street and Center Street. Once approved we will begin working to finalize the project specifications and scope of work; the Planning Department will conduct all advertising and bidding.



- We have not heard much about the Borough's 2024 LSA grant application for stormwater replacement along Third Avenue which is currently under review by DCED. We have assisted with a couple requested modifications to the application and are working with Emma to provide the updated information as the requests are being made during the review process. Traditionally those grant awards will not be announced until later this Fall but again an announcement could be delayed as a result of the budget standoff.
- We continue to work with Emma to review potential grant opportunities which may apply and would create upgrades to local infrastructure and the Community Center. Areas that we have looked at include improvements to the walking track around the playground and re-installation of a hardwood floor in the gymnasium area.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, May 14, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, Earl Park, Duane Duffy, Paul Villella, Eric Poague, Tony King  
TJ Weaver – excused

Also present: Corey McCabe, Bryon Gregori, Tracey Brown, Solicitor Brown via ZOOM, Travis Long & Kathleen Mooney of JHA via ZOOM

**VISITORS** – None

**APPROVAL OF AGENDA** - A motion was made by Eric Poague and seconded by Duane Duffy to approve the agenda (carried).

**COMMENTS FROM VISITORS** – A letter from Evona Barna of 121 Clarion Rd. was read. She was disputing a \$75 call out fee that she was charged for a 7:00 a.m. emergency call out to shut her water off. The board discussed the matter and decided that the fee should remain on her account.

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING** – A motion was made by Eric Poague and seconded by Paul Villella to approve the minutes from the April 9, 2025 Regular Meeting (carried).

**MANAGER’S REPORT** – Copy attached.

**WATER REPORT** – Copy attached

**SEWER REPORT** – Copy attached. The sewer issue behind the Community Building was discussed. It was decided that JMA’s Borough Committee will meet with members of the Borough to discuss the grease issue and rain water issue in the sewer line. Tracey will contact Rachel to set it up.

**ENGINEER’S REPORT** – Copy attached

**SOLICITOR’S REPORT** – Solicitor Brown reported that the leases with residents on Powers Ave. have expired and many updates are required. A motion was made by Tony King and seconded by Earl Park to have Solicitor Brown proceed with updating and renewing the leases on the Powers Ave. properties (carried).

**COMMITTEE REPORTS** –

- A. Administrative – none
- B. Operations – none
- C. Finance – none
- D. Fire Department – none
- E. Hiring - none
- F. Johnsonburg Borough – none
- G. Grants – none

**TREASURER'S REPORT** – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer's report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Paul Villella to approve the bills for payment in the amount of \$ 116,232.58 (carried).

**Bank Balances as of: April 30, 2025**

**Northwest**

Payroll - \$ 162,362.17

Water Pennvest - \$ 510.67

Sewer Pennvest - \$ 37,867.46

Operating Checking - \$ 251,751.71

Sewer Savings - \$ 52,585.13

Water Savings - \$ 135,667.80

**CNB**

Savings Acct. - \$ 10,023.56

Water Project Checking (COA) - \$ 40,829.93

Sewer Checking - \$ 32,600.37

Waterline Extension - \$ 14.00

**PLGIT**

General Fund - \$ 704,760.22

Sewer General Fund - \$ 93,740.54

Water General Fund - \$ 100,108.41

**Debt Payments**

CNB Mortgage - \$ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - \$ 1,734.47

CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20

Pennvest (Sewer)- \$ 8,580.54

Pennvest (Sewer)- \$ 11,718.30

**OLD BUSINESS** –

- A motion was made by Eric Poague and seconded by Tony King to approve the Watermain Connection Guide as presented (carried 4-2).

**NEW BUSINESS**

- A motion was made by Eric Poague and seconded by Duane Duffy to approve the 2023 financial audit completed by McKeever, Varga & Senko (carried).

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**ADJOURNMENT OF MEETING**- A motion was made by Eric Poague and seconded by Earl Park to adjourn the meeting at 6:08 p.m. (carried).

Jack Fowler, Chairperson  
TLB

**JOHNSONBURG MUNICIPAL AUTHORITY**

**Special Meeting Minutes**

**Wednesday, May 21, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver, Earl Park, Paul Villella, Tony King

Duane Duffy – excused, Eric Poague – excused

Also present: Tracey Brown

**VISITORS** – None

**APPROVAL OF AGENDA** - A motion was made by Earl Park and seconded by Tony King to approve the agenda (carried).

A motion was made by Earl Park and seconded by TJ Weaver to approve Sharkey, Piccirillo & Keen, LLP as the auditing firm for JMA's 2024 financial audit (carried).

A motion was made by Earl Park and seconded by Tony King to approve payment to Mike King in the amount of \$811.39 for sewer damage to his bathroom floor (carried).

A motion was made by TJ Weaver and seconded by Tony King to send a letter, signed by Chairman Fowler, to TG Pipe Services requesting reimbursement of the \$811.39 payment to Mike King for his sewer damage (carried).

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**ADJOURNMENT OF MEETING**- A motion was made by Earl Park and seconded by Tony King to adjourn the meeting at 4:45 p.m. (carried).

Jack Fowler, Chairperson

TLB

**JOHNSONBURG MUNICIPAL AUTHORITY**

**Regular Meeting Minutes**

**Wednesday, June 11, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver via ZOOM, Duane Duffy, Paul Villella, Eric Poague, Tony King  
Earl Park – excused

Also present: Bryon Gregori, Tracey Brown, Kathleen Mooney & AJ Coval of JHA via ZOOM

**VISITORS** – Tracy Crowe from the Ridgway Record

**APPROVAL OF AGENDA** - A motion was made by Eric Poague and seconded by Duane Duffy to approve the agenda (carried).

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS** – A motion was made by Eric Poague and seconded by Tony King to approve the minutes from the May 14, 2025 Regular Meeting (carried). A motion was made by Eric Poague and seconded by Tony King to approve the minutes from the May 21, 2025 Special Meeting (carried).

**MANAGER’S REPORT** – Copy attached

**WATER REPORT** – Copy attached

A motion was made by Eric Poague and seconded by Duane Duffy to move forward with extending and burying a 2-inch line to hook up a flushing hydrant close to the sedimentation basins for future cleaning (carried).

**SEWER REPORT** – Copy attached

**ENGINEER’S REPORT** – Copy attached

A motion was made by Paul Villella and seconded by Eric Poague to approve the Notice to Proceed with an updated start date of June 10, 2025 for the Waterline Extension project (carried).

A motion was made by Eric Poague and seconded by Duane Duffy to have a Special Meeting on Wednesday, June 18, 2025 to approve the Waterline Extension Pay Request #1 (carried).

**SOLICITOR’S REPORT** – None

**COMMITTEE REPORTS** –

- A. Administrative – none
- B. Operations – none
- C. Finance – none
- D. Fire Department – none
- E. Hiring - none
- F. Johnsonburg Borough – The committee had a meeting with the borough to discuss the sewer issue at the Community Building. It was decided that the borough will be advised to call our on-call phone when they have a backup and the guy from our crew will come immediately to see if the manhole is backing up. A motion was made by Tony King and seconded by Paul Villella to have Solicitor Brown review PA laws on grease traps and storm water draining into the sanitary sewer (carried).
- G. Grants – none

**TREASURER'S REPORT** – A motion was made by Eric Poague and seconded by Tony King to approve the Treasurer's report (carried).

**BILLS FOR PAYMENT** – A motion was made by Eric Poague and seconded by Tony King to approve the bills for payment in the amount of \$ 51,413.04 (carried).

**Bank Balances as of: May 31, 2025**

**Northwest**

Payroll - \$ 146,494.70

Water Pennvest - \$ 510.67

Sewer Pennvest - \$ 17,569.37

Operating Checking - \$ 254,580.73

Sewer Savings - \$ 52,587.36

Water Savings - \$ 135,623.56

**CNB**

Savings Acct. - \$ 7,973.66

Water Project Checking (COA) - \$ 40,829.93

Sewer Checking - \$ 29,141.17

Waterline Extension - \$ 14.00

**PLGIT**

General Fund - \$ 707,380.29

Sewer General Fund - \$ 94,089.04

Water General Fund - \$ 100,480.58

**Debt Payments**

CNB Mortgage - \$ 327.92

CNB Line of Credit Interest Only (Waterline Ext.) - \$ 1,734.47

CNB Draw Loan (WWTP Upgrade) - \$ 3,459.20

Pennvest(Sewer)- \$ 8,580.54

Pennvest(Sewer)- \$ 11,718.30

**OLD BUSINESS** – None

**NEW BUSINESS**

- Bryon Gregori reported that the pipes are moving in the pipe gallery at Zeigler's Tank. The board requested that he have Travis Long from JHA look at them the next time he is in town.
- Tracey Brown presented various quotes from SmartSights for licensing at the sewer plant. A motion was made by Duane Duffy and seconded by Eric Poague to approve quote #1 for \$ 6,496.00 (carried).

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – A motion was made by Tony King and seconded by Eric Poague to enter into executive session at 5:48 (carried). A motion was made by Eric Poague and seconded by Duane Duffy to exit executive session and enter the regular meeting at 6:22 (carried). Personnel was discussed with no decisions made.

**ADJOURNMENT OF MEETING**- A motion was made by Duane Duffy and seconded by Tony King to adjourn the meeting at 6:26 p.m. (carried).

Jack Fowler, Chairperson

TLB

**JOHNSONBURG MUNICIPAL AUTHORITY**

**Special Meeting Minutes**

**Wednesday, June 18, 2025**

The meeting was called to order at 4:00 p.m. by Chairman Jack Fowler, followed by The Pledge of Allegiance and a moment of silence.

**ROLL CALL** – Jack Fowler, TJ Weaver via ZOOM, Duane Duffy, Paul Villella, Eric Poague, Tony King  
Earl Park – excused  
Also present: Brian Buesink via ZOOM, Tracey Brown

**VISITORS** – None

**APPROVAL OF AGENDA** - A motion was made by Eric Poague and seconded by Tony King to approve the agenda (carried).

**APPROVE WATERLINE EXTENSION PAY REQUEST #1** – A motion was made by Eric Poague and seconded by Tony King to approve PennVest Pay Request #1 in the amount of \$ 477,894.47 (carried).

There was discussion on the Community Building sewer backup issue. It has been determined that the issue was a blockage inside the walls of the Community Building.

There was also discussion that, in Brian Buesink's absence, the Board would like Angel to follow and inspect the progress of the Waterline Extension project.

**COMMENTS FROM VISITORS** – None

**EXECUTIVE SESSION** – None

**ADJOURNMENT OF MEETING**- A motion was made by Eric Poague and seconded by Duane Duffy to adjourn the meeting at 4:37 p.m. (carried).

Jack Fowler, Chairperson  
TLB

June 5, 2025

Office of the County of Elk Commissioners  
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, June 5, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker and Matthew G. Quesenberry. Present via Zoom was Commissioner Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CBGD Coordinator; Tracy Gerber, Planning Director; Mike Straub, Veteran Affairs; Connor Bullers, and Priscilla Ehrensberger, PHEAA Students; David Cunningham and Stephanie Buncich, Keller Engineering on behalf of Brockway Borough; Steve and Yvonne Michuck, Guests; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES – May 15, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

RESOLUTIONS –

1. Request by CYS, Proclamation of Child Welfare Professional Appreciation Week, Recognizing the Staff of Elk County Children and Youth Services – June 2 to June 6. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

OLD BUSINESS

NEW BUSINESS

1. New 4 year contract with the United Mine Workers of America International Union, Local 8923, for the Elk County Residual Unit, with an effective date of January 1, 2025. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.
2. Request by Planning, CDBG - bid opening for the Horton Township Whetstone Waterline Project. Three bids were received:

a. Continental Construction of Ridgway	\$1,083,238.00
b. C&R Directional Boring, LLC of Clearfield	\$1,420,350.00
c. Mealy Excavating & Construction of Tionesta	\$996,765.00

Becki Taylor and Keller Engineering reviewed the bids and recommended Mealy Excavating & Construction. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.
3. Ratification of new MOU with Jones Township Municipal Authority, temporary advance to Jones Township for emergency funding for sewage pumps in the amount of \$49,989.51. These funds will be paid out of Act 13. Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.
4. Request by IT, renewal contract with Zito VoIP at a rate of \$2,828.20/ month effective immediately upon signing for 36 months at a decrease from \$3,075.63. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

5. Request for termination of Agreement with Aidan Bobik to act as COE America250PA Coordinator at Bobik's request via email on 5/14/25. A total of \$5,000.00 was allotted for the America250PA-Elk County Coordinator position and/or projects. Remaining funds in the amount of \$4,410.00 will be reallocated to other exciting America250PA-Elk County projects. More details will follow at the July 10, 2025 Commissioners meeting. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
6. Request by Veteran Affairs, approval of benefits for 5 veteran burials, 1 spouse burial, and 5 veteran headstones. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
7. Previous request by Elk County Ecumenical Group, lawn use application for June 6, 2025 for an ice cream social was approved at the March 6, 2025 meeting. Due to weather concerns, Elk County Ecumenical Group is requesting an open ended use between June 6<sup>th</sup> and 12<sup>th</sup> for one day, weather permitting. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
8. Application for an allocation of County Liquid Fuel Tax funds in the amount of \$7,000.00 each.
  - a. Request by Ridgway Borough for 2025 Paving Project.
  - b. Request by Saint Marys City for 237.86 tons of 1b stone.**All applications were voted on together. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

**CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)**

1. GPI (received May 19<sup>th</sup>) regarding intent of the Borough of Ridgway to apply to PA DEP for an NPDES renewal application for the discharge of treated wastewater from the Borough's Water Treatment. This notice is provided pursuant to PA Administrative Code Section 1905-A, as amended by Act 14, which requires a 30 day public comment period.
2. U.S. Dept of Agriculture (USDA) received May 5<sup>th</sup> regarding initiation of an environmental review on a proposal to realign approximately 500 ft of North Country National Scenic Trail South of Branch Rd. in Warrant 5108, Forest County. Notification has been provided as a courtesy to solicit any input, concerns, or suggestions regarding activities occurring in the Allegheny National Forest.

**GOOD OF THE COUNTY**

- M. Fritz Lecker welcomed Connor Bullers and Priscilla Ehrensberger, PHEAA students.
- We welcome and encourage the public to attend our meetings.
- America250PA update
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**QUESTIONS FROM THE PRESS**

**COMMENTS FROM TAXPAYERS**

Public comments were made by Steve and Yvonne Michuck.

**ADJOURN MEETING**

The meeting was adjourned at 10:40 AM on a motion by Matthew G. Quesenberry.

June 19, 2025

Office of the County of Elk Commissioners

Meeting Minutes

Elk County, Ridgway, PA

The Elk County Commissioners met on Thursday, June 19, 2025 at 10:00 AM, at the Elk County Annex Building, in the Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CDBG Coordinator; Matt Frey, Treasurer; Nancy Baker, CYS Director; Nancy Zamerowski, Assessment Admin Supervisor; Ryan Miller, ARS Engineering; Carrie Dempsey, Highland Township Supervisor; Jacob McAlee and Savannah Kite, PHEAA students; Amber Bowser and Robert Bowser III, Guests; and Marilyn Secco, Press. Excused was Rick Brown, Solicitor.

#### APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

#### APPROVAL OF MINUTES– June 5, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

#### PRESENTATIONS

1. Citation presented to Robert Bowser III for attaining the rank of Eagle Scout. **Robert Bowser III explained his Scouting career and his Eagle Scout project. The Commissioners commended him on this excellent achievement.**

#### RESOLUTIONS

#### OLD BUSINESS

#### NEW BUSINESS

1. Request by Planning, CDBG – Bid opening for the Highland Township Park Project. **One bid was received from S.E. Rodich Excavating, LLC in the amount of \$91,680.00. After a brief discussion, Ryan Miller requested the Commissioners table this discussion for further review. Motion to table by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.**
2. Request by North Central Regional Planning Development, for appointment of Thomas J. Jesberger as County/Industry Representative on the CEDS Committee for a term to expire December 31, 2026. **Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
3. Request by Ridgway Township for allocation of County Liquid Fuel Tax funds in the amount of \$7,000.00 to be used for seal coating township roads. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Requests by CYS for renewal of annual contracts for July 1, 2025 through June 30, 2026
  - a. Children’s Aid Society in Clearfield County for foster care with an 18% increase.
  - b. Families United Network for foster care with a 3% increase.
  - c. LifeSpan Family Services of PA for foster care with no increase.
  - d. Danielle Melillo, Guardian Ad Litem with a 2.5% increase.

Items 4a, b, and c were voted on together. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously. Item 4d was voted separately. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

5. Request by the Ridgway Fire Department, to place a banner on the Courthouse Lawn from June 23, 2025 through August 16, 2025 advertising for the Ridgway Fire Department Rock Valley Music Festival. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

**CORRESPONDENCE** – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. SGL Carbon received June 10<sup>th</sup> regarding intent to apply for a plan for DEP approval to change Emission Restrictions for an existing source to align with all similar equipment.
2. ASM Holdings, Inc. d/b/a Contact Technologies, Inc. received June 9<sup>th</sup> regarding intent to apply to the DEP for a new NPDES permit application at 229 West Creek Rd., St. Marys. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.

**GOOD OF THE COUNTY**

- We welcome and encourage the public to attend our meetings.
- Welcome PHEAA students. **Jacob McAlee and Savannah Kite were welcomed. Both of the students are currently working in the Assessment office**
- America250PA update
- Special note – letter rec’d from PA DCED dated 6/16/25 re fiscal monitoring of program funding for Contracts C..84352, C...81827 and C...75557. “There were no findings or concerns found” – Great job by our CDBG Coordinator, Becki Taylor.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

**QUESTIONS FROM THE PRESS - N/A**

**COMMENTS FROM TAXPAYERS – N/A**

**ADJOURN MEETING**

The meeting was adjourned at 10:25 AM on a motion by Gregory J. Gebauer.

Next Meeting:  
10:00 A.M. Thursday, July 10, 2025  
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: \_\_\_\_\_

