

**Johnsonburg Borough
Regular Meeting
July 13, 2020
4:00 p.m.**

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting June 8, 2020

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board

Old Business

New Business

- Furnace Repair/Replace

Public Comment on Agenda Items

Adjourn



JOHN CLOPP
Chief of Police

100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of June 2020.

Calls for Service	344	Parking Violations	0
Signal Calls	104	House Watches	2
Telephone Calls	86	Vehicle Lockouts	1
Investigations	103	Light outage	0
Hearings	16	B.O.L.O	12
Traffic Accidents	0	Asst. Fire/Ambulance	4
Written Warnings	5	Asst. other Police Dept.	9

Receipts:

Fines \$ 1,281.90
Reports \$ 15.00
Tickets \$ 0.00

Total \$ 1,296.90

Special Information:

- Both patrol vehicles inspected.
- Thank you: First Baptist Church, Robert Bowser, Luke Stutsman, and Cathy Boults for donations.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	3	4	1
Assaults	5	5	0
Burglary	1	2	0
Thefts	1	1	0
Criminal Mischief	4	0	0
D.U.I.	1	1	0
Disorderly Conduct	1	1	0
Mental Health	5	0	5
Sex Offenses	2	2	0
Family and Children	15	4	11
All Other Offenses	14	7 (16 MV Arrests)	7
Totals	52	43	24

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

June 2020 Johnsonburg Fire Department Report

Date	Alarm Type	Location	Time On Scene
6/1/20	Mutual Aid Structure Fire	257 Grove Ave. Ridgway Borough	1 Hr. 37 Min.
6/4/20	Good Intent Call	129 Mary St. Johnsonburg	7 Min.
6/14/20	Mutual Aid Structure Fire	511 North St. Mary's St. St. Mary's	1 Hr. 55 Min.
6/18/20	Mutual Aid Motor Vehicle Accident	5360 Montmorenci Rd. Ridgway	1 Hr. 23 Min.
6/21/20	Assist St. Mary's Ambulance	224 Maple St. Johnsonburg	9 Min.
6/22/20	Storm Damage	264 Rose St. Johnsonburg	14 Min.
6/22/20	Activated Fire Alarm	466 Center Street Johnsonburg	15 Min.
6/23/20	Outside Rubbish Fire	1474 Water St. Extension Johnsonburg	11 Min.
6/26/20	Motor Vehicle Accident with Injuries	Water St. Extension Johnsonburg	56 Min.

Calls in Johnsonburg Borough -4

Calls in North Ridgway Township -2

Mutual Aide Calls - 3

Total Calls - 9

Total Man Hours for All Calls June 2020 - 81.7

Total Monetary Fire Loss Johnsonburg Borough June 2020 - \$0

Total Monetary Fire Loss North Ridgway Township June 2020 - \$0

No Injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

Borough Street Crew Report
July 2020

The borough crew reports working on the following projects:

- Marked PA One calls.
- Held dumpster day.
- Installed drain trap on Cushing Avenue.
- Cut flood ditch behind Julia Street.
- Cleaned out expansion joints on Grant Street bridge.
- Chipped wood by tracks.
- Fixed alley on Avenues.
- Cut Silver Creek.
- Worked on Market Street.
- Cleaned ditch on Clarion Road.
- Cut pump station bank.
- Fixed tank on dump truck.

Treasurer's Report

June 2020

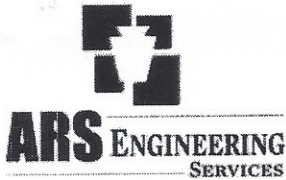
Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$404,223.22	\$28,245.33	\$105,026.14	\$327,442.41
Street Light	\$55,001.60	\$1,030.94	\$4,097.46	\$51,935.08
Library	\$24,296.82	\$519.89	\$24,484.79	\$331.92
Retirement	\$111,519.65	\$50,157.59	\$96.87	\$161,580.37
Highway Aid/Liquid Fuels	\$100,919.00	\$75.90	\$361.50	\$100,633.40
Borough Equipment	\$77,821.93	\$2,227.08	\$1,903.81	\$78,145.20
Fire Services	\$151,474.72	\$688.43	\$23,095.80	\$129,067.35
Community Center	\$86,140.65	\$4,142.24	\$25,886.25	\$64,396.64
Payroll	\$6,166.96			\$4,100.72
Per Capita	\$5,188.97	\$150.00	\$71.25	\$5,267.72
2001 Bond Fund	\$165,121.82	\$1,519.64	\$1,303.20	\$165,338.26
Community Improvement	\$195,342.98	\$1,698.41	\$57,333.46	\$139,707.93

Outstanding Expenses & Liabilities

Fund	Amount	Description
General	\$38,161.00	Fire Insurance Escrow/Bauer
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan
General	\$14,453.84	2019 Act 13 funding/flood control management
General	\$25,882.72	2020 Act 13 funding
Borough Equipment	\$32,473.57	2020 John Deere excavator payment
2001 Bond Fund	\$134,148.22	paving loan pay off
Community Improvement	\$125,892.21	current tax amount committed to Harrison Ave project

Monthly Bills

General	Highway Aid
Community Center	Community Improvement
Borough Equipmnet	Other



Engineer's Report – July 13, 2020 Johnsonburg Borough Council Meeting

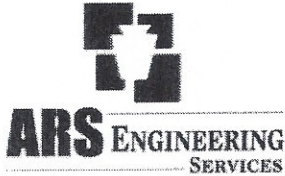
The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

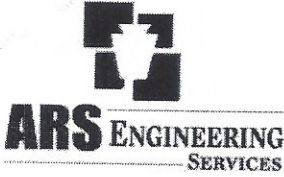
- Construction officially started on July 6th with traffic control and warning signs put up and E&S controls installed. Work on the relocated sanitary sewer was started and the contractor anticipates the new line and manhole will be in the ground by the end of the week. We have reached out to the JMA's engineer to let them know this will need inspected and they have instructed us how they want that handled.
- With two (2) contractors working on separate projects in the same general area we photo documented the existing conditions prior to Dean Construction officially starting in the event any issues come up during construction.
- We recently noted several items that currently remain unfinished on the JMA's waterline replacement project in the Terra Cotta/Harrison and Clarion Heights areas. The JMA's engineer has responded and noted they will follow up with their contractor to address these issues.
- The Contractor has been in contact with representatives with West Penn Power (First Energy) about relocating the utility pole adjacent to the driveway entrance to the Redmond property. As a follow up to those conversations it now appears that pole can be shifted closer to the railroad tracks and in addition, we were told the next pole moving south could be eliminated. The estimated cost for moving the pole has been approximated at not to exceed \$5,000 but a final estimate would be forwarded to the Borough once the final design has been completed. This was accounted for in the grant request and we had assumed upwards of \$10,000/pole.
- The new storm sewer and retaining wall along the Redmond property are scheduled to be completed next; the Contractor's engineer is currently working to finalize the large retaining wall design to be submitted for review and approval.
- An additional public notice has been sent to the Johnsonburg Press to notify residents of the official start of construction and to be aware of workers and changing traffic patterns of the next several months.

Engineering Services

- The pre-bid meeting for the Market Street Sidewalk project was held on June 24th. Four (4) contractors attended and seven (7) have requested bid packages from the County. Bids will be opened at the Commissioner's July 21st meeting; we will be in attendance to review and are hopeful the bid will be approved by the Commissioners at that meeting.
- The two (2) PHARE funding applications for slum and blight demolition were submitted to the County for the 209 Cobb Street and 1035 E. Center Street properties. The County has received four (4) applications to date; however they also anticipate another funding round later this year.



- The contractor who completed the JCC sanitary sewer repair last Fall has regraded and re-seeded the disturbed areas upon request from the Borough. The JMA has decided to move forward with chemically treating the existing line rather than repairing the issues outright to start. We recommend issuing a letter from the Borough voicing the opinion the remaining line and known issues should be repaired. In addition, we recommend a formal declaration of the classification of the remaining JCC lateral from the new manhole to Center Street as part of the JMA mainline.
- We recently reviewed the expansion of stormwater repairs in the West End area for the 2020 CDBG grant cycle. The engineer's estimate for the anticipated repairs along Mary Street would be \$ _____; the Julia Street portion was estimated to be \$ _____. Multiple applications are anticipated and if approved for a portion of one or the other or combination of both would leave the Borough responsible for the balance. LMI surveys will be required and shall take place in the near future.
- We anticipate finalizing design specifications and bidding the heating/cooling work at the JCC with the Mee Foundation grant received last month as the primary funding source. The first floor offices, lobby, common areas and stairwell to the pool and weight room were identified as the first phase for replacement.
- We recently met with the new JMA manager, Mr. Dan Newell, to discuss coordination between the Borough and JMA moving forward. We both agree each should be included in discussions about future projects to minimize overlap. He was very attentive to issues that have plagued communication in the past and would welcome a fresh start.
- We recently reviewed the preliminary design of the proposed JMA waterline loop connection which would run from Main Street along U.S. 0219 to Long Level Road for preliminary compliance with Stormwater and Zoning. This preliminary review was approved w/o comments.
- The Elk County Judicial Sale is scheduled for July 14th, there are four (4) properties currently listed within the Borough and we anticipate most if not all will clear the sale and be added to the County's Repository of Unsold Properties.
- There are still vehicles being parked in front of the Brick Block throughout the day and on weekends despite no parking signs having been recently installed. We recommend sending out another let to local businesses and property owners as a friendly reminder no parking is permitted. If this continues traffic enforcement may be the next option as this is a public safety issue.



Code Enforcement

- We have a number properties up for re-inspection with additional tickets anticipated. As noted last month we are seeing more property owners making an effort to comply with our notices and several tickets were paid last month. We will attempt to provide an update of total ticket fees collected at a future Council Meeting.
- Four (4) properties have been referred to the solicitor for failure to address violations and/or pay fines after the issuance of a third ticket. These properties are:
 - 508 Second Avenue (Domingos Pena)
 - 136 Grove Street (Domingos Pena)
 - 1057 East Center Street (Domingos Pena)
 - 615 Center Street (Johnsonburg Hotel) – recent notices and tickets have been returned and we are currently in the process of attempting to verify the owner’s location.
- The continuation of the trial against Jennifer Dush, owner of the property located at 510 Glen Hazel Road has been scheduled for July 27, 2020 (subject to change). The previous tenant/squatter has been removed by court order and the Dush’s recently paid the balance of their past due water bill. We received notification from the JMA that water service was recently restored to the property per their request. We’ve been told they have a new “rent-to-own” agreement in place but the house remains posted as “uninhabitable” and the owners have been notified a re-inspection is required to lift the posting prior to anyone moving in on a permanent basis.
- It has come to our attention the latest update to the “Street Excavations and Pavement Cuts” ordinance was never officially adopted by Council. Upon review of past meeting minutes it appears there was a question of repetition with the current ordinance (Chapter 259) and additional review was required. Apparently this was never brought back up in the months that followed and Council never adopted any changes. We are currently reviewing the existing portion of the Streets and Sidewalks Ordinance (Article IV §259-24 thru §259-44) to ensure the language covers everything we’ve previously discussed as well as the most updated PennDOT requirements. We will provide the solicitor with comments upon the conclusion of our review.
- Several new residential decks and porches have been observed either being built or already completed throughout the Borough. Residents are reminded a building permit is required if any portion of the deck surface is greater than 30” off the ground. Residents can contact the office to get the appropriate permit information.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY MAY 19, 2020

The meeting was called to order at 6:00 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Charles DeStephano, Kenneth Polaski, Richard Zeigler, James Reinsburrow, Thomas J. Weaver, Richard Brown, Kerri Shaffer, and D.J. Haupright, Dennis Asti, Josh Gunnett, Travis Long. Earl Park excused.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the April 21, 2020 Regular Meeting was approved as presented. Motion made by Dennis Asti and seconded by Richard Zeigler; motion carried unanimously. Earl Park excused.

EXCUTIVE SESSION- Motion made by Richard Zeigler and seconded by Thomas J. Weaver to enter executive session at 6:01 PM to discuss personnel. motion carried unanimously. Earl Park excused. Motion made by Richard Zeigler and seconded by Dennis Asti to exit executive session at 6:24 PM. Motion carried unanimously. Earl Park excused. Motion made by Charles DeStephano and seconded by Richard Zeigler to enter regular session at 6:24 PM. Motion carried unanimously. Earl Park excused.

It is recommended to approve the hiring of a manager. Motion made by Richard Zeigler and seconded by Charles DeStephano to approve the hiring of Dan Newell as Manager.

Thomas J. Weaver addressed The Authority about the Boroughs concerns. The Borough requested the contractor for the New Water Treatment Program dig a ditch to help with the puddle of water that is stagnant at the bottom of First Avenue. The line behind the Community Building is also a concern. Travis Long suggested The Authority run a camera to see if there is anything wrong with the line and camera the line that runs behind D&D Auto to see if that can be an alternative solution.

VISITORS- Al Maletto, Dan Newell, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

VISITORS COMMENTS- None

MANAGER'S REPORT- None

ENGINEER'S REPORT – Plan drawing finalization nearing completion, wrapping up Domtar parcel survey for stream crossing. Rights-of-way being reviewed and easement plats developed for the Waterline Extension Project. JHA continues routine correspondence with DJ and operations on staff on reporting and system operations, issues, and questions therewith. All reports were submitted for Chapter 110 and DWELER for April 2020. JMA received an email for failure to monitor Turbidity, a response was submitted to DEP that all monitoring was conducted and appears to be a computation issue based off instructional examples. Pittsburgh Tank and Tower quote for interior cleaning is \$4,255 exterior painting is \$94,147, and \$152,455 for interior painting if required. Southern Corrosion Control quoted the Authority \$182,000 for the interior and exterior work of the Third Avenue Tank. Wastewater reporting for April 2020 has been completed. The sewer line relocation discussions are pending.

PROJECT ENGINEER'S REPORT- Contract No. 1 completed the pours of the elevated slab, continue pours for the lab area footer and retaining wall, flocculation tank mat foundation and wall pour continuing, contractor has been backfilling and grading the site when possible, contractor has continued the pour for the footer and the control building slab on grand and retaining wall portions, and work on the intake structure started in May. Contract No. 2 began laying our conduit in the elevated slab and working with Contractor for electrical work Change Order for the Distribution System Pump Stations initial estimate of \$65,000. Contract No. 4 contractor to begin line work on Harrison Avenue May 18, 2020, coordinating work with

Borough contractor for Harrison Avenue, and contractor has received shipment of the smaller booster stations. Requisition #55 in the amount of 460,571.05 to USDA.

A motion made by Thomas J. Weaver and seconded by Kenneth Polaski to hire a second inspector for the New Water Treatment Project was Table.

SOLICITOR'S REPORT-

FOREMAN'S REPORT –

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- Hired Dan Newell
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- Meeting for 05/21/2020 rescheduled for June.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 321,653.45
Municipal Savings Account- Water	\$ 918,482.67
Municipal Savings Account- Sewer	\$ 66,480.62
Insured Money Funds	\$ 64,107.41
Payroll Fund	\$ 11,086.55
Certificate of Deposit-Sewer- CNB	\$ 25,741.80
Hunt Water Sales-CNB-Savings	\$ 23,214.05
Line of Credit- Checking	\$ 25,450.01

Motion made by Charles DeStephano and seconded by Thomas J. Weaver to accept the Treasurer's report for April 30, 2020, as presented and placed on file for audit; motion carried unanimously. Earl Park excused.

Motion made by Thomas J. Weaver and seconded by Charles DeStephano to accept the Revised Treasurer's report for March 31, 2020, as presented and placed on file for audit; motion carried unanimously. Earl Park excused.

APPROVAL OF BILLS-

Revenue Fund- Water \$20,591.72

A motion was made by Richard Zeigler and seconded by Charles DeStephano to approve the water bills. Motion carried unanimously. Earl Park excused.

Revenue Fund- Sewer \$5,263.33

A motion was made by Richard Zeigler and seconded by Charles DeStephano, to approve the sewer bills. Motion carried unanimously. Earl Park excused.

COA \$8,039.95

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the COA bills. Motion carried unanimously. Earl Park excused.

Project Engineer \$23,513.00

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Project Engineer bill. Motion carried unanimously. Earl Park excused

Contact No. 1 Pay Application \$231,190.10

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Contract No. 1 Pay application bills. Motion carried unanimously. Earl Park excused.

Contract No. 4 Pay Application \$197,828.00

A motion was made by Richard Zeigler and seconded by Thomas J. Weaver to approve the Contract No. 4 Pay application bills. Motion carried unanimously. Earl Park excused.

Waterline Extension Project 16,869.91

A motion was made by Charles DeStephano and seconded by Richard Zeigler to approve the Waterline Extension Project bills. Motion carried unanimously. Earl Park excused.

BUSINESS AFFAIRS –

It is recommended to approve the Resolution No. 05192020 for the Pension. Motion made by Charles DeStephano and seconded by Richard Zeigler to approve the Resolution No. 05192020 for the Pension. Motion carried unanimously. Earl Park excused.

It is recommended to approve the Resolution No. 05192020-2 Large Note Extension. Motion made by Charles DeStephano and seconded by Richard Zeigler to approve the Resolution No. 05192020-2 Large Note Extension. Motion carried unanimously. Earl Park excused.

BOARD DISCUSSION- The Board had a meeting with PADEP on May 19, 2020 to discuss their inspection and what they would like addressed and added to the CO&A. PADEP informed the Board that the employees need certified as soon as possible. Charles DeStephano wants to get a couple Board Members together to and make a plan for the Silver Creek and Powers Run Water Plants once the New Water Treatment Plant is online.

COMMENTS FROM VISITORS- Al Maletto asked the Authority when they plan to tear down the house on the three properties the Authority purchased through Repository. James Reinsburrow told Kerri Shaffer to put an ad in the papers for sealed bids to tear down and restore properties.

EXECUTIVE SESSION – Motion made by Dennis Asti and seconded by Thomas J. Weaver to enter executive session at 7:36 PM. Motion carried unanimously. Earl Park excused. Motion made by Richard Zeigler and seconded by Charles DeStephano to exit executive session at 8:27 PM. Motion carried unanimously. Earl Park excused. Motion made by Richard Zeigler and seconded by Thomas J. Weaver to enter regular session at 8:28 PM. Motion carried unanimously. Earl Park excused.

ADJOURNMENT OF MEETING- Motion made by Thomas J. Weaver and seconded by Charles DeStephano to adjourn the meeting at 8:28 PM. Motion carried unanimously. Earl Park excused.

Kenneth Polaski,
Secretary

February 28, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in an emergency session on Friday, February 28, 2020 at 10:06am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present was Tom Wagner, Solicitor, Seth Higgins, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Peggy Schneider, Treasurer, Jennifer McDermott, DRS, Amber Biondi, DRS, Diane Zelcs, Director of Domestic Relations and Brian Stockman, Press.

Matthew Quesenberry made a motion to approve the agenda as presented seconded by M. Fritz Lecker and carried unanimously.

FORMALITY

Chairman Joseph Dagher expressed this is an emergency Elk County Commissioners Meeting due to the recent findings during an air quality test that was conducted at the Elk County Courthouse. The Commissioners would like to proceed forward quickly with remediation of the Courthouse and that is why this emergency meeting was necessary.

M. Fritz Lecker read the statement prepared by the three Elk County Commissioners regarding the recent findings of the air quality testing that was performed.

"The Elk County Commissioners take seriously the responsibility of providing a safe, healthy working environment for our hardworking, dedicated employees. After receipt of an air quality report that brought to light some issues, we are working diligently to remediate any and all areas of concern."

"Remediation of all known affected and additional areas will be performed over the upcoming weekend. This will be followed up quickly with steps to verify the air quality on all other areas of the courthouse buildings. The health and well-being of all county employees is our first priority."

"The Commissioners would like to acknowledge and thank Judge McMahon for his cooperation throughout this process."

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the Green Home Solutions (Tyrone, PA) contract seconded by Matt Quesenberry and carried unanimously. The total for the project is \$17,091.00. Matt Quesenberry noted the line item in the Commissioners' budget under the Construction Fund is where the funds will come from for the project with possible reimbursement from grant money. That will be determined at a later date.

- Due to the urgency of this project and new thresholds for 2020, no other bids were necessary because the project is under \$21,000.00. Tom Wagner, solicitor for the Commissioners, explained the county has received all of the necessary paperwork from Green Home Solutions in order to proceed forward with the contract.
- It was noted by Commissioner Quesenberry that Commissioner Dagher spoke to the representative from Green Home Solutions and they are able to start remediation tomorrow, Saturday, February 29, 2020. Also, Matt Quesenberry noted that the representative would be on site later that same afternoon to go over everything and do a walk through with the Commissioners of the Courthouse. After remediation over the course of the

weekend, the doors for business will be able to open first thing Monday,
March 3, 2020.

→ M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Dagher and carried unanimously.

CORRESPONDENCE- N/A

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

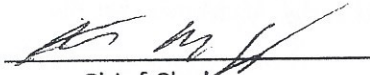
QUESTIONS FROM THE TAXPAYERS

Diane Zelcs attended the meeting and asked to speak as a member of the public and then as an employee of the County on a variety of issues. Discussion was held between her, the commissioners and the chief clerk regarding previous water damage and lack of formal complaints, procedures for reporting maintenance issues, air quality testing in other areas of the building and a variety of other complaints she had as an employee.

ADJOURN MEETING

The meeting was adjourned at 10:30am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:


Chief Clerk

**NEXT MEETING
TUESDAY, MARCH 3, 2020
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**

March 3, 2020

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met in regular session on Tuesday, March 3, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present was Tom Wagner, Solicitor, Seth Higgins, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Greg Gebauer, Warden, Peggy Schneider, Treasurer, Tracy Gerber, CDBG Coordinator, Ernie Mattiuz, Farm Bureau, Kim Frey, Elections Director, Jim Abbey, I.T., Dan Rimer, Videographer and Brian Stockman, Press.

M. Fritz Lecker made a motion to approve the Minutes of February 18, 2020 seconded by Matthew Quesenberry and carried unanimously.

M. Fritz Lecker made a motion to approve the agenda with the following changes seconded by Matthew Quesenberry and carried unanimously.

*Add Presentation #2: Ernie Mattiuz

*Add #1 Under Old Business: Courthouse roof bid withdrawal

*Move the item that was mismarked as a resolution to new business #6: Adopt County of Elk Procurement Policy for CDBG.

PRESENTATION

1. Kim Frey, Director of Elections was present to give information regarding the security of the election equipment after the publication of a recent newspaper article entitled "Reliability of Pricey New Voting Machines Questioned."
(Press Release is attached to the minutes)
2. Earnie Mattiuz from the Elk County Farm Bureau was present and gave an update of the various happenings with the PA Farm Bureau at both the local and national levels.

RESOLUTION

- Matt Quesenberry made a motion to adopt resolution number 2020-04 – Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance seconded by M. Fritz Lecker and carried unanimously.
 - Commissioner Quesenberry confirmed the total was \$67,027.00.

OLD BUSINESS

1. M. Fritz Lecker made a motion to reject the bids for the Courthouse roof repair from the February 18, 2020 Commissioners meeting seconded by Matthew Quesenberry and carried unanimously.

Commissioner Quesenberry stated the County received and opened two bids on February 18, 2020 to replace the slate on the courthouse roof. He also stated there is more to this than initially realized as we have started working with the County planning department and we need a more comprehensive review before making any decisions. This is why we have decided it is best to reject these bids at this time. Commissioner Quesenberry thanked the two companies that bid on the project: Bryn Enterprises and Residential Creations, LLC.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the sales order agreement for two voting scanners for the Elections Department seconded by M. Fritz Lecker and carried unanimously.
Elections Director, Kim Frey, was present and explained the need for additional scanners. She stated there would be an influx in the volume of absentee ballots and mail-in ballots. The price for the two scanners is \$8,936.00. There is also a maintenance agreement for 5 years for both scanners for a total of \$1,620.00.
2. M. Fritz Lecker made a motion to approve the 5 year Zito Media Business Master Service Agreement Renewal seconded by Matthew Quesenberry and carried unanimously.
Jim Abbey, I.T. Director, was present and stated this was for phones and some internet at the DJ's offices. He stated the increase was a little over \$31.00 and considering we have added extensions to our phone director not a terrible increase.
3. Matthew Quesenberry made a motion to approve the tourism marketing grant application for St. Marys Chamber of Commerce for \$1,000.00 Rock the Runway marketing plan seconded by M. Fritz Lecker and carried unanimously.
4. M. Fritz Lecker made a motion to approve the renewal contract for CYS FY 19-20 for George Junior Republic in Pennsylvania seconded by Joseph Dagher and carried unanimously.
5. M. Fritz Lecker made a motion to approve the application for use of the Courthouse Lawn for Messengers Supporting Recovery for drug overdose awareness March 8 – March 11, 2020 seconded by Joseph Dagher and carried unanimously.
*Please note, shortly after the Commissioners' meeting the Messengers Supporting Recovery reached out to the Commissioners and corrected the dates. Unfortunately, they had originally written down the incorrect dates. The correct dates should have been March 5 – March 8, 2020. The Commissioners had no issue revising the application and still allowing its' approval as passed.
6. Matthew Quesenberry made a motion to adopt the County of Elk Procurement Policy for CDBG seconded by M. Fritz Lecker and carried unanimously.
This policy keeps the County of Elk's CDBG program in compliance with the regulations set by CDBG. The policy is specific to the County of Elk's CDBG and Ridgway Borough.

APPROVAL OF THE BILLS

February 15, 2020 → February 28, 2020

GENERAL FUND	\$238,046.85
PAYROLL	\$236,839.87
GAS WELL IMPACT FEE/AC 13	\$3,000.00
PHFA(PHARE GRANT)	\$12,600.00
HAZMAT	\$123.01
E911 WIRELESS	\$7,494.07
ELK COUNTY LAW ENFORCEMENT	\$6,736.19
NTRP	\$20,042.38
COE AFFORDABLE HOUSING	\$3,648.45
DEBT FUND	\$1.17

- M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Dagher and carried unanimously.

CORRESPONDENCE- N/A

GOOD OF THE COUNTY

- ❖ Commissioner Daghir wanted to note that previous Commissioner Dan Freeburg's mother had passed away recently and Commissioner Daghir requested a moment of silence for their family.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

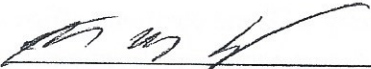
QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM THE TAXPAYERS –N/A

ADJOURN MEETING

The meeting was adjourned at 10:55am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

**NEXT MEETING
TUESDAY, MARCH 17, 2020
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING**

PRESS RELEASE 3/3/20

An article appeared in recent editions of the local newspapers circulating in Elk County entitled "Reliability of Pricey New Voting Machines Questioned". This article was critical of the use of electronic voting systems, claiming that such systems were vulnerable to hacking and miscounting of votes.

The County Commissioners, who serve as the Elk County Board of Elections, wish to inform the voters of Elk County that the arguments and claims contained in the article are inaccurate and we feel strongly that there is no reasonable likelihood that the voting machines used in Elk County could be exposed to hacking or ballot errors.

In Elk County's voting process, our voting machines, which were manufactured by ES&S and thoroughly tested and certified as required by the Pennsylvania Department of State, are not at any time connected to the internet and are therefore not subject to any type of remote hacking that has been the subject of recent public controversy. Prior to each election, every voting machine is independently programmed and tested by Elk County's IT and elections office staff. The machines are stored in a secure location and are delivered to and removed from each polling place by County employees. During each election, use of the machines is carefully monitored by poll workers who are volunteers and residents of the election district for that polling place – your family, friends and neighbors.

The voting machines used in Elk County use touchscreens for voting and also produce a paper report for each ballot cast. If there is any question about the validity of the electronic results from the voting, those results can be verified by the paper records. Elk County has used electronic voting machines for many years without any problems with the reliability of its vote-counting systems. When the legislature mandated a change in election systems to require a paper trail for ballots, the prior Board of Commissioners went through an extensive process of reviewing available voting systems which would meet the new requirements. Since Elk County voters had used touchscreens for many years, the Commissioners decided to continue with touchscreens, rather than to revert to optical scanning of paper ballots.

All available voting systems, whether electronic or paper ballots, are exposed to some level of human or machine error. The Board of Elections and the staff in the Elections Office are dedicated to running free, fair, secure and accurate elections. The proof of this is that there has been no significant challenge to election results in Elk County in many years. The Commissioners recognize that public confidence in the election system is fundamental to our democracy.

March 17, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, March 17, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present was Tom Wagner, Solicitor, Seth Higgins, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Peggy Schneider, Treasurer, Tracy Gerber, CDBG Coordinator and Jim Abbey, I.T.

M. Fritz Lecker made a motion to approve the Minutes of February 28, 2020 and March 3, 2020 seconded by Matthew Quesenberry and carried unanimously.

M. Fritz Lecker made a motion to approve the agenda as is seconded by Matthew Quesenberry and carried unanimously.

RESOLUTION

- M. Fritz Lecker made a motion to adopt resolution number 2020-05 – Constitutional County Resolution seconded by Matthew Quesenberry and carried unanimously. This was in response to the 2nd Amendment Sanctuary County. This resolution declared Elk County as a Constitutional County.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve CDBG FY 2018 revision seconded by Matthew Quesenberry and carried unanimously.
Tracy Gerber, CDBG Coordinator, was present to explain. Tracy went on to say there was \$3,401.02 left from the CDBG 2018 funds. This was left over from the project in Johnsonburg. Tracy proposed the move of the remaining funds to the Jones Township project that was not fully funded. This would reimburse Jones Township a little bit of the money they put into the project.
2. Matt Quesenberry made a motion to approve the Elk County Fair Marketing Grant Application in the amount of \$3,500.00 seconded by Joseph Dagher and carried unanimously.
3. M. Fritz Lecker made a motion to approve the rules and regulations that go along with the hotel room rental tax ordinance that was passed on January 21, 2020. This motion was seconded by Matthew Quesenberry and carried unanimously.
4. M. Fritz Lecker made a motion to approve the agreement for the Commonwealth of PA Multi-Party Geospatial Data-Sharing seconded by Matt Quesenberry and carried unanimously.
Jim Abbey, IT/GIS, was present and explained this is just an effort to allow all of the information to be available on one data source rather than numerous sources.
5. Matt Quesenberry made a motion to approve the new CYS contract for FY 19-20 with Mid-Atlantic Youth Services Corp. seconded by Joseph Dagher and carried unanimously.
6. M. Fritz Lecker made a motion to approve the Act 13 mini grants as announced, seconded by Matt Quesenberry and carried unanimously. (Please see the attachment to these minutes for the awards.)
7. Matt Quesenberry made a motion to approve the announcement of the Marcellus Legacy Fund to the St. Marys Area Snowmobile Club in the amount of \$10,000.00 seconded by M. Fritz Lecker and carried unanimously. M. Fritz Lecker went on to say this fund is to be utilized for recreation, environmental trails, etc.
8. M. Fritz Lecker made a motion to approve the elevation of County operations in regards to COVID – 19 to a level II response seconded by Joseph Dagher and carried unanimously.
Essentially a Level II response is an elevated response to the Corona Virus Outbreak. County operations will continue; however, with much more precautions. Internal memos will be sent to all employees notifying them of the next steps they will need to take.

APPROVAL OF THE BILLS

APPROVAL OF THE BILLS: March 4, 2020 → March 13, 2020

GENERAL FUND	\$173,836.65
PAYROLL	\$237,451.78
ACT 13 MARCELLUS LEGACY FUND	\$26,240.00
COE DRUG & ALCOHOL	\$92.93
COE SUBSTANCE ABUSE	\$50.00
GAS WELL IMPACT FEE/ACT 13	\$10,000.00
PHFA (PHARE GRANT)	\$3,699.00
HAZMAT	\$200.05
E911 WIRELESS	\$13,081.06
NTRP	\$15,455.03
COE CONSTRUCTION FUND	\$17,091.00

→ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

CORRESPONDENCE- N/A

GOOD OF THE COUNTY

- ❖ Please note: Per Governor Tom Wolf, all Pennsylvania school are shut down for a two-week period starting Monday, March 16, 2020. After that time, the Corona Virus situation will be re-evaluated. Tom Wagner, Solicitor for the Commissioners, made a comment to encourage individuals to comply with the Governor's recommendations for social distancing.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.


QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM THE TAXPAYERS –N/A

ADJOURN MEETING

The meeting was adjourned at 10:38am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, APRIL 7, 2020
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

April 7, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, April 7, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also present was Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Peggy Schneider, Treasurer; Greg Gebauer, Jail Warden; Ronald Fannin, Maintenance Department, Dan Rimer, I.T.; and Brian Stockman from the Ridgway Record. Michael McAllister from EMS was present through teleconference.

Matthew Quesenberry made a motion to approve the Minutes of March 17, 2020 seconded by M. Fritz Lecker and carried unanimously.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Joseph Dagher and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the Act 13 Mini Grant for Ridgway Ambulance for \$5,000 to help purchase a 2020 Horton Chevy Model 453 Ambulance. The motion was seconded by Joseph Dagher and carried unanimously.
Commissioner Quesenberry noted this is a little outside the norm for applications; however, he stated he was accepting the mini grant application and Ridgway Ambulance's was misplaced somehow. Commissioner Quesenberry took responsibility for this and acknowledged they need any penny they can get especially right now being on the frontlines.
2. The Requests for Proposal for engineering services for the Elk County Courthouse Roofing System were opened by Seth Higgins. Two requests were submitted, one from ARS Engineering Services for \$12,500 and one from GAI Consultants for \$32,500. Joseph Dagher made a motion to accept the bids but table discussion until a later date. The motion was seconded by M. Fritz Lecker and carried unanimously.
3. Joseph Dagher made a motion to approve of Elk County's final MATP allocation in the amount of \$762,990.00 for FY 2018-2019. The motion was seconded by M. Fritz Lecker and carried unanimously.
4. Joseph Dagher made a motion to approve Ridgway Borough's application for Liquid Fuel Funds in the amount of \$7,000.00 for bituminous paving of various streets. The motion was seconded by M. Fritz Lecker and carried unanimously.
5. Joseph Dagher made a motion to approve of the jail contract with TextBehind, which is a third party mailing company. The motion was seconded by Matthew Quesenberry and carried unanimously.
Warden Gebauer was present and gave a short explanation of the services provided by this contract. TextBehind is a third party mail screening and processing management system. All USPS mail will go to TextBehind. It will no longer come through the County directly. The company will then upload the mail by scanning it into their website and authorized prison staff will then have the ability to download and print the correspondence. This eliminates the chance of contraband being smuggled into the facility on postal mail. This is a 3-year contract with the ability to terminate within the first 90 days. People wishing to contact an inmate would also have the option to email or text their message to this company and get their correspondence to the inmate that way. There is a user fee for those options. Warden

noted \$0.99 per email for the user to send an inmate correspondence. Overall, there is no fee to the County for this service and the Warden noted this would reduce the possibility of contamination of Covid 19 coming into the facility via the mail.

6. Joseph Dagher made a motion to approve of the lawn use request that was submitted on behalf of the local healthcare professionals to hang a banner as a PSA educating people who travel through Ridgway how to stop the spread of Coronavirus. The motion was seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS

APPROVAL OF THE BILLS: March 14, 2020 → April 3, 2020

GENERAL FUND	\$342,726.54
PAYROLL	\$238,968.83
COE WORK RELEASE	\$1,538.45
COE SUBSTANCE ABUSE	\$150.00
GAS WELL IMPACT FEE/ACT 13	\$5,400.00
PHFA (PHARE GRANT)	\$21,559.00
2016 CDBG	\$3,325.00
HAZMAT	\$655.23
E911 WIRELESS	\$156,764.58
COE LAW ENFORCEMENT	\$5,498.50
WEAPONS OF MASS DESTRUCTION	\$2,413.75
NTRP	\$46,458.33
COE CONSTRUCTION FUND	\$4,980.25

- Joseph Dagher made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

CORRESPONDENCE- N/A

GOOD OF THE COUNTY

- ❖ Please note: Governor Tom Wolf has issued a “Stay at Home Order” for all Counties in Pennsylvania until April 30, 2020.
- ❖ President Trump has extended the order for the United States citizens to follow the CDC guidelines and recommendations for social distancing until April 30, 2020 and then will re-evaluate the situation.
- ❖ Please note: On Monday, March 23, 2020, The County of Elk implemented the internal Level III response to the Corona Virus.
- ❖ Please note the County holiday that was to fall on April 28, 2020 for the primary election has been moved to June 2, 2020. This is Pennsylvania’s new primary election day. County employees will be working April 28, 2020 and the holiday will now be held on June 2, 2020.
- ❖ Matt Quesenberry wanted to remind citizens to complete their census when they receive it in the mail.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

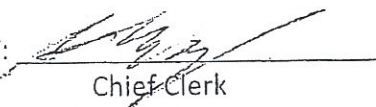
- Brian and Matthew Quesenberry briefly discussed 2020 Census participation in Elk County. It was noted that many of Elk County's municipalities had high response rates relative to other Pennsylvania municipalities. Brian asked why the response rate was low in a couple of the townships. Matthew Quesenberry stated to his understanding it is because the Coronavirus has disrupted mail services to some rural regions, which accounts for the response rate.
- Brian Stockman asked if the 2nd Amendment rally was cancelled. M. Fritz Lecker stated the group decided to postpone the rally themselves.
- Brian Stockman also asked if the Commissioners had received any complaints from residents about the backlog of Unemployment Compensation claims. M. Fritz Lecker said they had not received any complaints.

QUESTIONS FROM THE TAXPAYERS -N/A

ADJOURN MEETING

The meeting was adjourned at 10:35am on a motion by M. Fritz Lecker seconded by Joseph Dagher and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, APRIL 7, 2020
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

April 21, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, April 21, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Seth Higgins, Chief Clerk; Dan Rimer; I.T. and Brian Stockman; press. Lee Neureiter, Register/Recorder; Susanne Schneider, Prothonotary; Mike McAllister, EMA; Leslie Swope, St. Marys Public Library Directory as well as one unidentified caller all joined the meeting via Zoom.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Joseph Dagher and carried unanimously.

Matthew Quesenberry made a motion to approve the Minutes of April 7, 2020 seconded by Joseph Dagher and carried unanimously.

PRESENTATION

Leslie Swope from the St. Marys Public Library was present via Zoom to give an update and to promote National Library Week.

OLD BUSINESS

1. Matt Quesenberry made a motion to accept the bid from ARS for the Courthouse roof support system in the amount of \$12,500.00 seconded by Joseph Dagher and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to table the bids for the mold remediation of the Elk County Courthouse until the County solicitor could review them. This motion was seconded by Joseph Dagher and carried unanimously.
The bids were opened and the two bids that the County received are as follows:
Green Home Solutions.....\$71,980.00
Advantaclean.....\$46,627.00
2. Joseph Dagher made a motion to approve the application for county aid (Liquid Fuel Funds) from Jones Township in the amount of \$7,000.00 for paving Twin Lakes Road. This motion was seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS

APPROVAL OF THE BILLS: April 3, 2020 → April 17, 2020

GENERAL FUND	\$388,662.96
PAYROLL	\$253,294.42
RECYCLING CTR BLDG FUND	\$577.87
HUMAN SERVICES DEV. BLOCK	\$12,500.00
FED. SOCIAL SERVICE/EMERG. SHELTER	\$13,909.00
TRANSPORTATION BLOCK GRANT	\$118,666.00
GAS WELL IMPACT FEE/ACT 13	\$4,172.32
HAZMAT	\$5,000.00

E911 WIRELESS	\$11,314.82
NTRP	\$451,925.02
COE RECORD IMPROVEMENT	\$568.40
COE CONSTRUCTION FUND	\$9,892.73

→ Joseph Daghir made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

CORRESPONDENCE- N/A

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS FROM THE TAXPAYERS –N/A

ADJOURN MEETING

The meeting was adjourned at 10:24am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, MAY 5, 2020
10:00AM CONFERENCE ROOM NO. 2 & ZOOM
COURTHOUSE ANNEX BUILDING

May 5, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, May 5, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Dan Rimer, I.T.; Tyler Daniels, Chief Assessor and Brian Stockman; press. Lee Neureiter, Register/Recorder; Mike McAllister, EMA; Beverly Lenze, Fiscal Officer; Kirk Zimmerman, Commissioner's office clerk and Mr. William Seely, resident all joined the meeting via Zoom.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Joseph Dagher and carried unanimously.

Matthew Quesenberry made a motion to approve the Minutes of April 21, 2020 seconded by Joseph Dagher and carried unanimously.

RESOLUTIONS

- 2020-07: Authorizing Signatures on the Northwest Retirement Account
 - Joseph Dagher made a motion to adopt resolution 2020-07 seconded by M. Fritz Lecker and carried unanimously.

OLD BUSINESS

1. M. Fritz Lecker made a motion to approve the award of the mold remediation bid to AdvantaClean in the amount of \$46,627.41. That motion was seconded by Joseph Dagher and carried unanimously.

NEW BUSINESS

1. Joseph Dagher made a motion to approve Citizen Participation Plan for Elk County and Ridgway Borough's CDBG Program seconded by M. Fritz Lecker and carried unanimously.
2. Matthew Quesenberry made a motion to approve the CYS Renewal contract with AVANCO for FY 20-21 seconded by M. Fritz Lecker and carried unanimously.
3. Joseph Dagher made a motion to approve the Elk County Room Tax Committees' suggestion for a marketing plan for "reopening Elk County" for when the travel restrictions are lifted for \$4,200.00. This motion was seconded by Matt Quesenberry and carried unanimously.
4. M. Fritz Lecker made a motion to approve the County of Elk's notice of intent for requesting election security grant funds seconded by Joseph Dagher and carried unanimously.
5. Joseph Dagher made a motion to approve The County of Elk's notice of intent for requesting CARES Act grant funds seconded by M. Fritz Lecker and carried unanimously.
6. Matt Quesenberry made a motion to approve 4 Veterans Affairs widow burials seconded by M. Fritz Lecker and carried unanimously.
7. Joseph Dagher made a motion to approve 8 Veterans Affairs veteran burials seconded by M. Fritz Lecker and carried unanimously.
8. Matt Quesenberry made a motion to approve 7 headstone allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS

APPROVAL OF THE BILLS: April 18, 2020 → May 1, 2020

GENERAL FUND	\$675,373.44
PAYROLL	\$266,983.19
NATIONAL FOREST FUND	\$409,110.75
COE DRUG AND ALCOHOL	\$4,734.85
COE WORK RELEASE	\$1,016.16
COE SUBSTANCE ABUSE	\$50.00
GAS WELL IMPACT FEE/ACT 13	\$15,415.20
2018 CDBG	\$3,401.02
PHFA (PHARE GRANT)	\$3,750.00
HAZMAT	\$1,606.06
E911 WIRELESS	\$312,242.15
ELK COUNTY LAW ENFORCEMENT	\$1,019.26
NTRP	\$31,766.84
COE CONSTRUCTION FUND	\$3,530.00

→ M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Joseph Daghir and carried unanimously.

CORRESPONDENCE

- Received correspondence from Earthtech, Inc. providing notification that they have submitted an application to the PADEP to allow the processing of stone and other construction material with a portable crushing/screening unit. The site is located near Wilcox, Jones Township, Elk County.
- Received correspondence from Stahl Sheaffer Engineering providing notification that the City of St. Marys is submitting an amendment to the PADEP Join 105/404 Water Obstruction and Encroachment permit for the Central Park development project in the City of St. Marys.
- Received correspondence from JHA Companies providing notification of their intent to apply to the PADEP for a Public Water Supply Permit on behalf of the Johnsonburg Municipal Authority.
- Received correspondence from NFG Midstream Clermont, LLC providing notification regarding Clermont's request to obtain a general plan approval and operating permit (GP-5) from the PADEP Air Quality Program for the construction and operation of new equipment at the existing Clermont West Compressor Station located in Jones Township, Elk County.
- Received correspondence from Hampson Surveying providing notification that Anderson Energy Services is applying for a DEP Chapter 105 General Permit Registration.

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- ❖ Commissioner Quesenberry noted that County would like to recognize the Corrections Officers at the Elk County Prison. The first week of May each year is designated as Correctional Officers' week and the County would like to recognize those Corrections Officers and their hard work especially right now during the health pandemic.

QUESTIONS FROM THE PRESS

- 1) What is the plan to open the County?
M. Fritz Lecker explained the County was never under explicit direction of the Governor. The Commissioners made their decisions based on erring on the side of caution and for the safety of its' employees. Commissioner Lecker went on to say there is no immediate plans to recall employees or to reopen the building to the public at this time. Commissioner Quesenberry made a point stating there has not been any lack of services provided by the County. The employees of the County have continued to provide the services as expected to the citizens.
- 2) With the employees being off... are they furloughed or having reduced hours?
Commissioner Quesenberry responded that the County employees are working. They have not been furloughed and continue to work remotely or on staggered shifts in their respective offices.
- 3) Have the commissioners received any complaints about Unemployment frustrations?
Commissioner Dagher stated he has heard complaints. He did hear of someone having success contacting State Representative Matt Gabler's office and she received assistance directly from his office filing her claim. She was very pleased. Joe suggested trying to reach out to their office if anyone is having issues. M. Fritz Lecker seconded that suggestion. She stated she would also recommend reaching out to Matt Gabler's office.

QUESTIONS FROM THE TAXPAYERS

William Seely was present via zoom and had a few questions regarding Tax Assessment where he expressed his concerns today. The commissioners along with the director of Tax Assessment, Tyler Daniels, as well as Tom Wagner, Solicitor will look into Mr. Seely's concerns.

ADJOURN MEETING

The meeting was adjourned at 10:46am on a motion by M. Fritz Lecker seconded by Joseph Dagher and carried unanimously.

ATTEST: _____

Chief Clerk

**NEXT MEETING
TUESDAY, JUNE 16, 2020
10:00AM CONFERENCE ROOM NO. 2 & ZOOM
COURTHOUSE ANNEX BUILDING**

May 19, 2020

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met in regular session on Tuesday, May 19, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Dan Rimer, I.T.; Kimberly Frey, Elections Director; and Brian Stockman; press. Lee Neureiter, Register/Recorder; Mike McAllister and Rick Glover all joined the meeting via Zoom.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Matthew Quesenberry and carried unanimously.

Matthew Quesenberry made a motion to approve the Minutes of May 5, 2020 seconded by Joseph Dagher and carried unanimously.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the Blueprints Contract for CYS FY 2019-2020 seconded by Matthew Quesenberry and carried unanimously.
2. M. Fritz Lecker made a motion to approve Jay Township's application for County aid in the amount of \$7,000.00 for Liquid Fuel Funds to be used for oiling various roads seconded by Matthew Quesenberry and carried unanimously.
3. Matthew Quesenberry made a motion to approve the MCM Consulting Group, Inc. contract with Northern Tier Regional 911 seconded by M. Fritz Lecker and carried unanimously.
4. Joseph Dagher made a motion to approve the ARS Elk County Courthouse Roof Evaluation Engineering Services Agreement seconded by Matthew Quesenberry and carried unanimously.
5. Joseph Dagher made a motion to approve the Election Security Grant Funds Agreement seconded by M. Fritz Lecker and carried unanimously.
6. Matthew Quesenberry made a motion to approve the CARES Act Grant Funds Agreement seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS

APPROVAL OF THE BILLS: May 1, 2020 → May 15, 2020

GENERAL FUND	\$367,859.22
PAYROLL	\$228,290.19
ACT 13 MARCELLUS LEGACY FUND	\$10,000.00
GAS WELL IMPACT FEE/ACT 13	\$6,219.38
TRANSPORTATION BLOCK GRANT	\$353,381.00
CDBG-C	\$1,078.18
2016 CDBG	\$11,044.94
HAZMAT	\$3,250.00
E911 WIRELESS	\$8,244.28
NTRP	\$244.46
COE CONSTRUCTION FUND	\$352.21

COE DEBT FUND

\$380,761.05

→ M. Fritz Lecker made a motion to approve the payment of the bills listed above seconded by Matthew Quesenberry and carried unanimously.

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:29am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

**NEXT MEETING
TUESDAY, JUNE 16, 2020
10:00AM CONFERENCE ROOM NO. 2 & ZOOM
COURTHOUSE ANNEX BUILDING**