

**Johnsonburg Borough  
Regular Meeting  
July 9, 2018  
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

Approval of Minutes

- Regular Meeting June 11, 2018

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
- Junior Council Person

Old Business

1. Security system & door quote

New Business

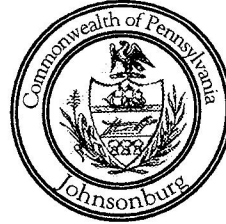
1. Tax Claim Bureau bids – 308 High St
2. East Ave. street light request
3. Phone system quote
4. Slum & Blight Committee Appointments

Public Comment on Agenda Items

Adjourn

BOROUGH OF JOHNSONBURG

Department of Police



JOHN CLOPP  
Chief of Police

JACK FOWLER  
Mayor

100 Main Street  
Johnsonburg, PA 15845  
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of June, 2018.

Calls for Service	270	Parking Violations	
Signal Calls	82	House Watches	4
Telephone Calls	60	Vehicle Lockouts	1
Investigations	94	Light outage	3
Hearings	3	B.O.L.O	10
Traffic Accidents	4	Asst. Fire/Ambulance	3
Written Warnings	10	Asst. Other Police Dept.	7

Receipts:

Fines \$ 611.57  
 Reports \$ 30.00  
 Tickets \$ 0.00

Special Information:

- "Heroes of Faith" program at First Baptist Church.
- Act 13 mini-grant reimbursement letter turned in.

Total \$ 641.57

Offenses:	Number	Arrest	Handled Otherwise
Drugs	1	0	1
Assaults	3	1	2
Burglary	1	0	1
Thefts	1	0	1
Criminal Mischief	0	0	0
D.U.I.	1	1	0
Disorderly Conduct	1	1	0
Mental Health	1	0	1
Sex Offenses	0	0	0
Family and Children	7	1	6
All Other Offenses	16	4 (16 MV Arrests)	12
<b>Totals</b>	<b>32</b>	<b>24</b>	<b>24</b>

Respectfully submitted



# Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

## FIRE REPORT JUNE 2018

06/07/18	5000 JOHNSONBURG RD MOTORCYCLE MVA	44 MINS
06/16/18	2100 BENDIGO RD CHIEF INVESTIGATION	10 MINS
06/18/18	4216 GLEN HAZEL RD AUTOMATIC AID ELK 6	54 MINS
06/24/18	600 BLOCK 2 <sup>ND</sup> AVE CHIEF INVESTIGATION	11 MINS
06/26/18	424 WATER ST ACTIVATED ALARM	08 MINS
06/27/18	1501 SILVER CREEK RD TREE DOWN	15 MINS

CALLS JBG BORO 2  
 CALLS RIDG TWP 3  
 CALLS MUTUAL AID 1

TOTAL CALLS FOR JUNE 2018 6 CALLS

NO INJURIES REPORTED FOR JUNE 2018

RESPECTIFULLY SUBMITTED

ROBERT DICKEY

A handwritten signature in cursive script that reads 'Robert Dickey'.

FIRE CHIEF  
 JFD

Borough Street Crew Report  
July 2018

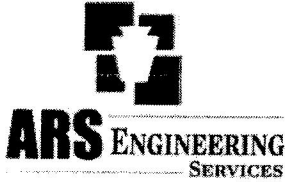
The borough crew reports working on the following projects:

- Worked on drain and installed catch basin on Hickory St
- Swept West End
- Put new brooms on street sweeper
- Sucked out two catch basins on Grove St
- Work on sewer jetter
- Patched a few alleys
- Took electronics to recycling center
- Cleaned out weeds in front of building
- Cut grass
- Held dumpster day
- Started working on drain on Dill Hill



**Treasurer's Report**  
**Cash Balances**  
**June 30, 2018**

General Fund	\$228,787.41
Street Lighting Fund	\$ 38,998.23
Library Fund	\$ 428.65
Retirement Fund	\$127,744.57
Highway Aid Fund	\$ 90,703.69
Borough Equipment Fund	\$ 76,579.63
Fire Services Fund	\$105,323.61
Community Center Fund	\$101,506.61
Payroll Fund	\$ 9,325.91
Per Capita	\$ 6,286.25
2001 Debt Service	\$143,634.63
Community Improvement Fund	\$154,184.58



### **Engineer's Report – July 9, 2018 Johnsonburg Borough Council Meeting**

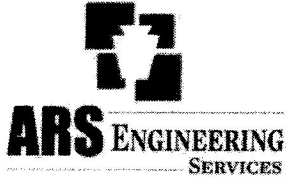
The following summary of work performed over the last month, as well as an update on current project status is provided herein for your review:

#### ***Harrison Avenue Realignment Project***

- We are working to complete the Multi-Modal Grant application which is due July 31, 2018. Several optional items outside of the final road surface are being considered, including retention of the northern portion of the embankment near the Redmond property, removal of some portion of the existing gabion baskets and regrading of the slope above the railroad tracks and relocation of the existing JMA sanitary sewer.
- We looking into additional funding to assist with the required 30% match including potential funding from the County through the Commissioner's Act 13 funds dedicated for roads and bridges and DGLVR (dirt, gravel and low volume road) funds.

#### ***Engineering Services***

- The status of the stormwater management reviews for the JMA Water Treatment Improvement Project remains unchanged. To date we have not received responses to our previous comments or the additional information we requested.
- We recently received notice from PA Historical Museum Commission the Borough was not awarded funds from the Historical Preservation Grant application submitted for the replacement and upgrades to the existing HVAC system at the Community Building. We've reached out to PHMC for input on our application for consideration in the future.
- We recently received notice the Borough was not approved for funding thru the AARP Community Challenge grant program. An application had been submitted for additional funding for the Market Street Sidewalk Replacement Project.
- The two demolition projects at 448/448 1/2 Center Street and 130 Julia Street were awarded at the June 18<sup>th</sup> Commissioner's meeting. M&M Contractors was the low bidder for both properties with the bid total less than the funding originally approved by the County.
- We recently completed an evaluation of a repository purchase request received from the County Tax Claim Bureau for the property at 308 High Street. We agree with the County's evaluation that the property could be rehabilitated based on the existing condition of the exterior and exposed foundation; however, the existing siding and porches will require extension work. The interior could not be assessed due to the boarded up entries but the house is known to have been occupied by squatters on multiple occasions in recent years.
- We completed a stormwater management review for an existing residential property along Water Street Extension; the proposed replacement structure was approved without comment.



*Code Enforcement*

- During June several new properties have been added to the list for Code compliance review. We are currently working through the process with each. A list of the reviewed properties is being developed for Borough reference.
- A timeline for repairs to the structure at **508 Second Avenue** owned by Mr. Domingos Pena has been finalized after discussions with the owner. The porch roof will be repaired within 60 days and the main roof is to be fixed within 4 months. Mr. Pena has plead not guilty and a trial date has been scheduled in October with Judge Martin in the event he is unable to meet the agreed upon deadline.
- Residents are reminded that maintenance of sidewalks located on their properties are the responsibility of the property owner. Weeds and overgrown grasses are to be removed and trimmed throughout the growing season. Excessive weeds have been observed on portions of Market and Center Streets in the business district and throughout the Borough. The appearance is extremely unsightly and can be a public safety issue as a tripping hazard.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

**JOHNSONBURG MUNICIPAL AUTHORITY**  
**REGULAR MEETING**  
**TUESDAY, APRIL 17, 2018**

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were Eric Poague, Richard Zeigler, James Reinsburrow, Earl Park, Denny Asti, Ken Polaski, Charles DeStephano, Rick Brown, Travis Long, Lisa Sorg, and Kerri Shaffer.

**VISITORS**- John Bevacqua, Al Maletto, Tom Imbrogno, Kelly Launer, Mark Young, Fred Maletto III, Fred Swanson, J. R. Depanfilis, Louie Imbrogno, and Joyce Maletto (Johnsonburg Press Reporter).

**VISITORS COMMENTS**- None

**MANAGER'S REPORT**- The Elk County Planning Commission will be accepting applications for the FY 2017 CDBG Grant money that they receive from DCED each year. DCED has not released an official announcement and allocations have not been received by the Elk County Planning commission but they are moving forward with applications. Total Equipment Company did a repair on an Ingersoll Rand Compressor which cost \$1, 768.75. A backup FLYGT Pump for the Main Ejector needs repaired by Ram Industrial Services, LLC for \$9,740.00. A backup sludge pump at the Sewage Treatment Plant is needed due to the current pump starting to have problems. A new pump will cost \$5,543.10. Municipal Benefits Services Rate Mitigation Account statement has been received and the guidelines were given to the board members. Contractors are being contacted to get quotes for the first-floor bathroom. The Borough has given a list of questions and concerns about the new Water Treatment Plant to the Authority Board Members. Additional meter representatives have been contacted and scheduled to get more quotes for Industrial and Commercial meters. The Authority has not heard anything from PADEP of any permits for the Water Treatment Plant. The Water Allocation Report has been submitted and the PA DEP form 26R is in the process of being completed. The Authority has advertised positions for the Summer Stackpole Hall Program.

**ENGINEER'S REPORT**- Travis reported that he has received numerous correspondence from DEP about the permits for the new Water Treatment Plant. The first time he called DEP he was told that the Authority would receive the permits by the end of the week and everything was in order. Two weeks later a person with more authority at DEP requested more information about the project. Travis has provided DEP with the requested information and has done everything to address any concerns that might arise. Travis told DEP it was extremely important to get all the permits at the same time so that USDA will allow the project to move forward. The Authority is currently in compliance with the COA. Rick Brown and Travis are still working on a few easements and land acquisitions. The Silver Creek WTP NPDES permit renewal has not come back yet but the current permit doesn't expire till June 30, 2018. Travis has received the questions from the borough but has not had the chance to go over them but will soon. Al Maletto told Travis that the sewer line on Harrison Avenue will have to be moved. James Reinsburrow asked if Penelec was changed to West Penn in the specs. Travis said it has been updated. Reinsburrow asked if there are specs yet for the fire hydrants. Travis said that the hydrants are listed with size and type in the specs for a preference, but he plans on talking to the Fire Department on specifics in the future. Reinsburrow also asked if the pump stations will have a place to connect a portable generator. Travis stated that there was. Eric Poague asked if there were generators included in the project and Travis told him there was but not portable ones because the Authority already has one at Silver Creek. Earl Park questioned if the trucks for construction would make it up the roads to the tank. Travis said that it wouldn't be a problem.

**SOLICITOR'S REPORT**- Richard Brown stated that he had two things for this meeting. One is he needed a motion to approve the Easement with Earl Park for the rip rap slope and retention ditch from the tanks. Motion made by James Reinsburrow and seconded by Rick Zeigler to approve the easement. Motion carried unanimously.

The Second item was about the Hydrant that was lost due to bridge construction on 219. Hawbaker wrote a letter back that in summary stated, that they were given permission by our workers to remove the hydrant and if they had been told that the hydrant had needed fixed, they would have had all their equipment there to do it.

**FOREMAN’S REPORT** - Report in packet.

It is recommended that the Foreman attend all Monthly Board Meetings. Motion made by Earl Park and seconded by Denny Asti to have the Foreman attend all Monthly Board Meetings. Motion carried unanimously.

**COMMITTEE REPORTS-**

Johnsonburg Borough committee report – The Borough Council would still like to meet with the Authority Board Members. Charles Destephano asked if there are any plans to put a fire hydrant up on Terra Cotta? Travis told him it is impossible because the line is too small.

Union Committee is scheduled for a meeting on April 25, 2017 at 3:30PM at the Municipal Authority Office.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING-** The minutes of the March 20, 2018, regular meeting was approved as presented by motion made by Earl Park and seconded by Charles DeStephano, motion carried unanimously.

**APPROVAL OF TREASURER’S REPORT-**

Revenue Fund- Water & Sewer	\$ 236,011.69
Municipal Savings Account- Water	\$ 453,482.14
Municipal Savings Account- Sewer	\$ 21,199.05
Insured Money Funds	\$ 63,078.22
Payroll Fund	\$ 11,626.90
Certificate of Deposit-Sewer- CNB	\$ 25,536.22
Hunt Water Sales-CNB-Checking	\$ 0.00
Hunt Water Sales-CNB-Savings	\$ 22,967.05
Line of Credit- Checking	\$ 26,595.01

Motion made by Earl Park and seconded by James Reinsburrow to accept the Treasurer’s report for March 31, 2018, as presented and placed on file for audit, motion carried unanimously.

Revenue Fund- Water & Sewer	\$ 170,768.93
Municipal Savings Account- Water	\$ 453,097.32
Municipal Savings Account- Sewer	\$ 21,190.05
Insured Money Funds	\$ 63,070.19
Payroll Fund	\$ 11,300.80
Certificate of Deposit-Sewer- CNB	\$ 25,511.06
Hunt Water Sales-CNB-Checking	\$ 0.00
Hunt Water Sales-CNB-Savings	\$ 22,959.88
Line of Credit- Checking	\$ 19,040.62

Motion made by James Reinsburrow and seconded by Earl Park to accept the Revised Treasurer’s report for February 28, 2018 as presented and placed on file for audit, motion carried unanimously.

**EXECUTIVE SESSION-** None

**APPROVAL OF BILLS-**

Revenue Fund- Water \$11,097.64

A motion was made by Earl Park and seconded by James Reinsburrow to approve the Water bills. Motion carried unanimously.

Revenue Fund- Sewer \$7,292.19

A motion was made by Earl Park and seconded by Rick Zeigler to approve the Sewer bills. Motion carried unanimously.

Water Project- CO & A \$12,329.80

A motion was made by James Reinsburrow and seconded by Rick Zeigler to approve the Water Project-CO&A bills. Motion carried unanimously.

Mr. Reinsburrow requested the employees order their supplies in town unless an emergency makes it not feasible.

**BUSINESS AFFAIRS-**

It is recommended to approve quote QT-130305 from Ram Industrial Services, LLC for option 1 at \$9,740.00. Motion made by Earl Park and seconded by James Reinsburrow to approve Ram Industrial Services, LLC quote QT-130305 option 1 in the amount of \$9,740.00. Motion carried unanimously.

It is recommended to approve the quote from MasterFlo Pump, Inc. at \$5, 543.10. Motion made by Denny Asti and seconded by Rick Zeigler to approve the MasterFlo Pump, Inc quote in the amount of \$5,543.10. Motion carried unanimously.

**BOARD DISCUSSION-** James Reinsburrow requested the Authority test the water from a leak on Water Street Ext. for Chlorine to confirm it is not the Authorities water leak. Rick Zeigler questioned how the meters are coming along. It was stated that most of the meters left to replace are meters for after work hours. Eric Poague asked for two quotes for the sewer line, one quote for the sewer line to extend out to Accu -Grind and another to extend to Paper City Transfer. Travis stated that he would be working on four different quotes due to the two different routes that the main line can be ran. Travis asked if the additional test results, that were taken out of the East Branch Clarion River, had come back yet. Lisa Sorg stated that they have not. Earl Park asked Travis about the Army Corp status with the Authority's withdraw. Travis said that the Army Corp had been made aware of the withdraw and steps are being taken to get all the prior information and prior correspondence to the new contact there. Eric Poague reminded the Authority Board not to be giving orders to the workers, giving orders to the construction crews, or calling DEP.

**COMMENTS FROM VISITORS-** Fred Maletto III representing Jones Township Municipal Authority questioned why the meter readings and usage are not printing on their bill correctly. It is a computer glitch and is being researched. John Bevacqua stated he wanted an update on the Authority's permits. It was explained to him that those were the permits that were discussed earlier in the Engineers report. The Water Allocation Report, NPDESENS Report, Public Water Supply Permit. John Bevacqua wanted to know how big of an area was going to be dug up on Water Street Extension. Travis stated that it would be about 10ftX10ft. John Bevacqua wants the water company to mark the area that may be dug up so that the borough can pave around it. He also questioned the Authority needing a permit to start the work. J. R. Depanfilis stated that the borough wants to get together with the Authority and get a schedule together for them to be able to start paving. Travis Long agreed with him. Charles Destephano asked Travis what his profession opinion is on how long, once the Authority receives the permits, till the start of construction. Travis stated that he thinks it would be about two months. Travis also stated that they can work through winter or shut down if they are far enough ahead of schedule. Tom Imbrogno asked who hires the inspector. Travis stated that they (GD&F) do. Eric Poague stated that the Board is very happy with the work that GD&F has done for the Authority.

**EXECUTIVE SESSION-** None

**ADJOURNMENT OF MEETING-** A motion was made by James Reinsburrow and seconded by Denny Asti to adjourn at 7:41 PM

Kenneth Polaski,  
Secretary

Johnsonburg Recreation Activities Board Minutes – Wed. June 6<sup>th</sup>, 2018

Meeting called to order at 5:00 pm

Present: Dolly Benson, Chris Bressler, John O'Rourke, Sarah Grunthamer, Deana Benson

Guest:

Absent: Mary Frey, Ava Yeager

May minutes were reviewed and motioned to accept by John O'Rourke – second by Dolly Benson

Financial Report:

Building/Pool Use	\$111.00
Fitness Center Use (incls. Keys)	\$120.00
Memberships	\$1,936.00
Rentals (Programs/Events)	\$1,062.00
Gymnastics	\$425.00
Memorials	\$0.00
Donation	\$1,072.00
Domtar	\$363.00

Total: \$5,089.00

Directors Report:

- 1) Kitchenette – John Updyke going to give an estimate
- 2) New Lights– Done in Gym. Look great
- 3) Fitness Room – will use 14,000 as leverage towards grants we will apply for. Flooring, drywall, equipment purchases and upkeep, security, etc
- 4) Day Camp – Starts June 18th: 38 kids not counting HS Students registered
- 5) John/Grants – see above
- 6) Color Dash and Glow – July 28th, registration at 9pm, race starts at 10pm. No sidewalk painting, we will do bottles with glow sticks to mark the paths.

Old Business

- Cleaning – Still having issues with one vendor. This will be addressed one final time. If problem not resolved by August we will look for alternate vendor or extend time of other vendor already in the building.
- Pool Vacuum – Chris Bressler has priced 3 different ones and will meet with Rachel Kilhoffer to finalize purchase.

- Jackson Family – Paid fine, no issues since

#### New Business

- 500.00 check from USW will be sent
- John O'Rourke mentioned a recent equipment repair that did not appear to have passed a vote. The Board advises that ALL equipment repairs be handled immediately to avoid injury or total loss. This was voted on at a previous meeting and is reflected in those minutes.

Motioned to adjourn meeting by Sarah Grunthaner, John O'Rourke seconds.

Meeting adjourned: 5:44 pm



June 5, 2018

Office of the Elk County Commissioners  
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, June 5, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Mike McAllister, Jodi Foster, Tracy Gerber, Nancy Baker, Peggy Schneider, Kim Frey, Ron Fannin, Jim Abbey, Dan Rimer, John Straitiff, Jennifer Challingsworth, Karla Wehler, Laura Krise, and Tim Wells.

Jan Kemmer made a motion to approve the Minutes of the May 14, 2018 meeting seconded by Dan Freeburg and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

#### PRESENTATION

Mr. John Straitiff, Executive Director PA Great Outdoors Visitors Bureau and Jennifer Challingsworth and Karla Wehler were present at the meeting to speak about the many contributions the Hotel Room Tax monies have made to help represent Elk County throughout the state. Mr. Straitiff gave an update on many of the different areas such as Rack Card Display, Over the Top online streaming services and Facebook Ads that have helped bring tourists to Elk County.

#### OLD BUSINESS

1. Dan Freeburg made a motion to adopt Resolution No. 2018-05 – ELK COUNTY 2017 HAZARD MITIGATION PLAN UPDATE, seconded by Jan Kemmer and carried unanimously.

#### NEW BUSINESS

1. Bid Opening for Johnsonburg Public Library Bathroom Renovation Project was tabled on a motion by Dan Freeburg seconded by Jan Kemmer and carried unanimously. Tracy Gerber explained that because there was only one bid submitted that by DEP the law states the bid has to be rejected and re-bid.
2. Bid Opening for Ridgway Borough Curb Cut Project:
  - a. Stager Masonry - \$163,000.00
  - b. M&M Contracting - \$263,959.70
  - c. St. Marys Paving - \$247,748.25

After review by CDBG Co-coordinator Tracy Gerber, Stager Masonry was awarded the bid for \$163,000.00. Dan Freeburg made a motion to award the bid to Stager Masonry seconded by Jan Kemmer and carried unanimously.

3. Bid Opening for Elk County Smoke Alarm Project :
  - a. Elco Electric - \$44,400.00
  - b. TSI - \$94,800.00

After review by Ron Fannin, Maintenance Supervisor, the bid was awarded to Elco Electric of Ridgway for \$44,400.00 on a motion by Jan Kemmer, seconded by Dan Freeburg and carried unanimously.

4. Dan Freeburg made a motion to adopt Resolution No. 2018-06 – Approval of Community Development Block Grant Competitive Application, seconded by Jan Kemmer and carried unanimously.
5. Dan Kemmer made a motion to adopt Resolution No. 2018-07 – Elk County Resolution Recognizing the Staff of Children and Youth Services, seconded by Jan Kemmer and carried unanimously. The Commissioners thanked the staff of Children & Youth for their dedication to the children of Elk County.
6. Jan Kemmer made a motion to approve a Cleaning Service Agreement with B&T Enterprises, Inc. of Bradford, PA to provided cleaning of the Courthouse Annex. The contract is on a month to month basis at a rate of \$1,675.00/month. Dan Freeburg seconded the motion and carried unanimously.

7. Jan Kemmer made a motion to approve Mission Critical Partners of State College, PA Geographical Information System (GIS) Proposal for GIS consulting services on an as-needed basis to support the county's GIS needs. These services will be provided on a not-to-exceed cost of \$5,000, including expenses, for calendar year 2018. Dan Freeburg seconded the motion and carried unanimously.
8. Jan Kemmer made a motion to approve applications for county aid in the amount of \$8,000 each from the Liquid Fuel Funds for:
  - a. Horton Township to oil various township roads
  - b. Jones Township to purchase 200 tons of #3 limestone and 200 tons #4 limestoneDan Freeburg seconded the motion and carried unanimously.
9. Dan Freeburg made a motion to approve the use of the courthouse lawn by Trinity United Methodist Church on Sunday, September 9, 2018 from noon until 6 p.m. for their annual picnic. Jan Kemmer seconded the motion and carried unanimously.

#### APPROVAL OF BILLS

Jan Kemmer made a motion to approve the following bills:

GENERAL FUND	\$285,764.35
PAYROLL	\$293,097.82
DUI – CORRECTIONS	\$ 136.50
DRUG & ALCOHOL	\$ 106.26
MATP	\$164,374.65
GAS WELL IMPACT FEE/ACT 13	\$ 1,158.15
CDBG-C	\$ 64,164.95
HAZMAT	\$ 168.01
911 WIRELESS	\$ 9,321.33
NTRTP	\$171,998.70
DEBT FUND	\$369,506.36

Dan Freeburg seconded the motion and carried unanimously.

#### GOOD OF THE COUNTY

Commissioner Quesenberry stated that the Act 13 Elk County 2018 Scholarship Awards will be announced at the Commissioners Meeting on June 19, 2018.

The Commissioners thanked Department Head Kim Frey, her staff; all poll workers and everyone that helped make the May 15<sup>th</sup> election run smoothly during the storm that caused a power outage throughout the county.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS  
QUESTIONS FROM TAXPAYERS

#### ADJOURN MEETING

The meeting was adjourned at 11:15 a.m. on a motion by Dan Freeburg and seconded by Jan Kemmer.

June 19, 2018

Office of the Elk County Commissioners  
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, June 19, 2018 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were 911 Director Mike McAllister, Planning Director Jodi Foster, Ryan Miller. Commissioner Jan Kemmer was absent. No press.

Dan Freeburg made a motion to approve the Minutes of the June 5, 2018 meeting seconded by Matt Quesenberry and carried unanimously.

Dan Freeburg made a motion to approve the Agenda seconded by Matt Quesenberry and carried unanimously.

UPDATE: EMAS Director Mike McAllister - Record Management System Addendum

#### OLD BUSINESS

1. On a motion by Dan Freeburg and seconded by Matt Quesenberry the Bid Opening for the Johnsonburg Public Library Bathroom Renovation Project was tabled until the next Commissioners Meeting on July 3, 2018.

#### NEW BUSINESS

1. Bid Opening – CDBG FY 2017 Demolition of 130 Julia Street, Johnsonburg, Pa. – Two bids were received:
  - i. M & M Contractors - \$18,500.00
  - ii. Bucktail Excavators - \$24,777.00On a motion by Dan Freeburg and seconded by Matt Quesenberry, M & M Contractors was awarded the bid for \$18,500.00.
2. Bid Opening – CDBG FY 2017 Demolition of 448 & 448 1/2 Center Street, Johnsonburg, PA – Two bids were received:
  - i. M & M Contractors - \$21,800.00
  - ii. Bucktail Excavators - \$24,842.00On a motion by Dan Freeburg and seconded by Matt Quesenberry, M & M Contractors was awarded the bid for \$21,800.00
3. Dan Freeburg made a motion to approve 2018 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund Grant Agreement (PHARE). Matt Quesenberry seconded the motion and carried unanimously.
4. Dan Freeburg made a motion to request \$1,000 from the Act 13 Legacy Fund to go towards the admin costs for North Central Greenways Mini-Grant Program seconded by Matt Quesenberry and carried unanimously.
5. Dan Freeburg made a motion to approve a Pennsylvania Water Trail Grant for \$2,000 from the Act 13 Legacy Fund to help pay for re-printing of Clarion River Water Trail map, seconded by Matt Quesenberry and carried unanimously.
6. Dan Freeburg made a motion to approve a new Elk County Trails Map developed by the Elk County Room Tax Committee, seconded by Matt Quesenberry and carried unanimously.
7. Dan Freeburg made a motion to approve an application for county aid in the amount of \$8,000 from the Liquid Fuel Funds for Millstone Township to purchase DSA limestone, #1 AASHTO and pipe. Matt Quesenberry seconded the motion and carried unanimously.
8. Dan Freeburg made a motion to approve nine (9) Burial Allowances and sixteen (16) Headstone Allowances for the Veterans Affairs Office, seconded by Matt Quesenberry and carried unanimously.

June 19, 2018

Office of the Elk County Commissioners  
Elk County, Ridgway, Pennsylvania

9. Dan Freeburg made a motion to approve the following contracts for Children & Youth Services:
- i. FY 17-18          Allen H. Ryen, PhD
  - ii. FY 18-19        Thomas Coppolo, Child Advocate
  - iii. FY 18-19        AVANCO International, Inc.

Matt Quesenberry seconded the motion and carried unanimously.

#### APPROVAL OF BILLS

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$375,631.37
PAYROLL	\$248,991.52
LIQUID FUEL	\$ 8,000.00
NATIONAL FOREST FUND	\$ 25,542.75
DRUG & ALCOHOL	\$ 796.51
GAS WELL IMPACT FEE/ACT 13	\$ 8,970.00
HAZMAT	\$ 342.80
911 WIRELESS	\$ 11,231.67
NTRTP	\$ 48,309.24

Matt Quesenberry seconded the motion and carried unanimously.

#### CORRESPONDENCE

The Marienville Ranger District of the Allegheny National Forest is applying for a GP-1 Fish Habitat Enhancement Structure with the Elk County Conservation District for the Bear Creek Watershed Habitat Improvement Project.

Pursuant to 25 PA Code §127.413, Northwest Hardwoods intends to file a renewal application with PADEP for the renewal of their Air Quality Operating Permit No. 24-00121.

#### GOOD OF THE COUNTY

The Compliance Report Inspection for the Elk County Prison is finished with 100% compliance. Congratulations to Warden GeBauer and his staff.

A Judicial Sale will take place 6/20/18 in Conference Room 2 at 10 a.m. in Conference Room No. 2.

QUESTIONS FROM TAXPAYERS  
QUESTIONS FROM THE PRESS

#### ADJOURN MEETING

The meeting was adjourned at 10:45 a.m. on a motion by Dan Freeburg and seconded by Matt Quesenberry.

ATTEST: \_\_\_\_\_

Next Meeting  
Tuesday, July 3, 2018  
10 A.M. Conference Room No. 2  
Courthouse Annex