

Johnsonburg Borough
Regular Meeting
January 13, 2025

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- Regular meeting December 16, 2024

Guests & Public Comment on Agenda Items

Reports

- Finance/Bills for Payment
- Mayor
- Police Department
- Fire Department
- Street Department
- Engineering
- Code Enforcement
- Recreation Board
- Council Committees
- Borough Solicitor
- Municipal Authority

Old Business

1. Johnsonburg Community Center Door Replacement Project
2. Backyard Chicken Ordinance
3. House Number Ordinance

New Business

1. Board Appointments
2. Records Disposal Resolution
3. Fee Schedule Resolution
4. Open New Bank Account for EMS Tax
5. Tax Exoneration for 2022 Per Capita Tax
6. Tax Collector Compensation
7. Purchase skid steer

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
December 16, 2024
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman			X
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement	X		
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman			X
Thomas, John R.	Solicitor	X		
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman DePanfilis and seconded by Councilman Imbrogno to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to approve the minutes from the regular meeting held on November 12, 2024. Motion carried unanimously.

A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to approve the minutes from the special meeting held on November 25, 2024. Motion carried unanimously.

Guests & Public Comment: None present.

Monthly Reports

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$4,473.54, Community Center Fund - \$3,200.67, Community Improvement Fund - \$5,975.00, Highway Aid Fund - \$11,526.95, and Borough Equipment Fund - \$2,214.90. A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget had nothing to report.

Police: Monthly report is on file. Chief Clopp reviewed his report which included information on the department's recent events.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Engineer & Code Enforcement Report: Monthly report is on file. A discussion was held on the Harrison Ave. stormwater project and the site restoration completed by National Fuel for their work done on Harrison Ave. before our project began.

Code Enforcement: Monthly report is on file. Code Enforcement Officer Chris Lindmar inquired of Council if they would like a landlord registry developed and for some guidance on how strict to be with the vehicle ordinance. Council stated they do not feel a registry would be helpful at this time and instructed him to use his discretion when it came to abandoned vehicles.

Recreation Board: Minutes and monthly reports are on file. A brief discussion was held on the door replacement project being funded with grant funds.

Council Committees: Secretary Kilhoffer requested that the public works committee meet to address complaints about parking in the brick block alley.

Solicitor: A brief discussion was held on a backyard chicken ordinance and a house number ordinance. Both topics were tabled.

Municipal Authority: Minutes are on file.

Old Business: None presented.

New Business: 1. President Maletto presented the 2025 budget of \$2,619,971 which includes a 1.25 millage increase in the general fund, a .3 millage increase in the retirement fund, a .5 millage addition for the new EMS tax, 2.5% raise for all borough employees, \$2 per hour raise for each recreation director, \$2.76 per hour raise for one full-time street department employee, and contracted police department raises. A motion was made by Councilman Warmbrodt and seconded by Councilman Imbrogno to adopt the 2025 budget. President Maletto called for a roll call vote which was unanimous in favor of the motion. Motion carried.

2. A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to approve the 2025 tax schedule. President Maletto called for roll call vote which was unanimous in favor of the motion. Motion carried.

Public Comment on Agenda Items: None presented.

Adjournment: A motion was made by Councilman Imbrogno and seconded by Councilman DePanfilis to adjourn the meeting at 4:50 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

DRAFT

**Treasurer's Report
December 2024**

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance	PLGIT Balance	PLGIT Interest
General	\$285,737.13	\$8,483.38	\$86,073.06	\$208,147.45	\$204,438.89	\$749.04
Street Light	\$41,655.30	\$163.37	\$3,415.58	\$38,403.09	\$50,257.59	\$198.95
Library	\$4,137.63	\$80.47	\$3,718.10	\$500.00		
Retirement	\$2,903.49	\$15.93	\$0.80	\$2,918.62	\$104,051.33	\$411.87
Highway Aid/Liquid Fuels	\$22,771.47	\$0.47	\$21,526.95	\$1,244.99	\$10,035.85	\$35.85
Borough Equipment	\$81,677.51	\$143.50	\$52,461.98	\$29,359.03	\$30,573.57	\$121.02
Fire Services	\$9,997.31	\$101.49	\$3,092.19	\$7,006.61	\$83,318.94	\$329.80
Community Center	\$23,493.45	\$11,200.66	\$11,557.21	\$23,136.90		
Per Capita	\$384.10	\$77.00	\$3.85	\$457.25		
Debt Service Fund	\$60,854.91	\$230.85	\$11.43	\$61,074.33		
Community Improvement	\$66,525.78	\$190.92	\$5,984.31	\$60,732.39		

Outstanding Expenses & Liabilities

Fund	Amount	Description
General	\$9,710.29	2023 Act 13 funding
General	\$23,602.66	2024 Act 13 funding
Community Improvement	\$5,000.00	Community Heart & Soul grant match

Monthly Bills

General	Highway Aid
Community Center	Community Improvement
Other	



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

December 2024 Johnsonburg Fire Department Report

Incident Type Count per Station for Date Range

Start Date: 12/01/2024 | End Date: 12/31/2024

INCIDENT TYPE	# INCIDENTS
Station: EC2 - ELK COMPANY 2	
111 - Building fire	1
311 - Medical assist, assist EMS crew	4
324 - Motor vehicle accident with no injuries.	1
551 - Assist police or other governmental agency	5
622 - No incident found on arrival at dispatch address	1
# Incidents for EC2 - Elk Company 2:	12

Calls in Johnsonburg Borough - 9

Calls in North Ridgway Township – 0

Automatic / Mutual Aid Calls – 3

Total Man Hours for All Calls November 2024 – 28.42

Total Monetary Fire Loss Johnsonburg Borough December 2024 - \$0

Total Monetary Fire Loss North Ridgway Township December 2024 - \$0

No injuries were reported.

Respectfully

Christopher G. Kreckel

Chief



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

2024 Annual Fire Report

Incident Type Count per Station for Date Range

Start Date: 01/01/2024 | End Date: 12/31/2024

INCIDENT TYPE	# INCIDENTS
Station: EC2 - ELK COMPANY 2	
111 - Building fire	10
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	1
151 - Outside rubbish, trash or waste fire	1
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	20
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	4
351 - Extrication of victim(s) from building/structure	2
352 - Extrication of victim(s) from vehicle	1
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	4
413 - Oil or other combustible liquid spill	1
424 - Carbon monoxide incident	1
444 - Power line down	4
445 - Arcing, shorted electrical equipment	4
500 - Service Call, other	3
520 - Water problem, other	4
551 - Assist police or other governmental agency	18
571 - Cover assignment, standby, moveup	3
600 - Good intent call, other	1
622 - No incident found on arrival at dispatch address	2
671 - HazMat release investigation w/no HazMat	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	4

743 - Smoke detector activation, no fire - unintentional	8
744 - Detector activation, no fire - unintentional	2
900 - Special type of incident, other	1
# Incidents for EC2 - Elk Company 2:	112

Total Fire Losses for Johnsonburg Borough 2024 -\$35,000

Total Fire Losses for North Ridgway Township 2024 -\$25,000

Calls In Johnsonburg Borough 2024 – 79 Calls

Calls in North Ridgway Township 2024- 22 Calls

Mutual/Automatic Aid Given 2024 – 11 Calls

Mutual/Automatic Aid Received 2024 - 3 calls

Total man hours spent on calls 2024 –536.5

Respectfully

Christopher G. Kreckel

Chief

Boro Crew Report

Salted and plowed all streets alleys, and parking lots.

Installed new bearings in 2018 spreader.

Cleaned all trucks.

Took recycle dumpsters to st marys .

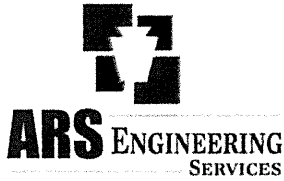
Made mix for up coming storms.

Fixed spinner on 22 f550.

Fipped blade on plow.

Washed police car.

Snow blowed sidewalks.



Engineer's Report – January 13, 2025 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

- Asbestos surveys for the 201, 205 & 207 First Avenue properties are scheduled to be conducted during the week of January 13th-17th. Lead sampling will also be completed as it is also required by DEP for the grant program. Funding for these demolitions has been made available through a FY 2023 County CDBG grant.

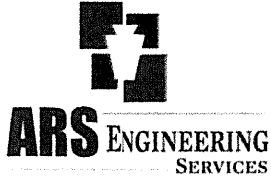
We are currently working to secure additional slum & blight funding thru the County's PHARE program to assist with the overall demolition project.

- We recently had a conference call with TranSystems to discuss the final version of the Flood Study Report. They are currently updating construction estimates and breaking out the overall project into phases with individual plans and narratives for each. This will better align the project if the Borough can only complete the upgrades in phases. We anticipate a final Report in the first quarter of the year. Funding for this project has been provided by a DCED Flood Mitigation Grant.

We are currently reviewing the Commonwealth's Flood Mitigation Grant Program to see if additional funding may be available as a result of the Study's completion.

- We continue to work with Cly Hornung on potential funding opportunities for the remaining exterior restoration at the Johnsonburg Community Center whether that includes all at once or in additional phases. An additional grant request has been submitted to the Palumbo Foundation who had previously approved funding for the first phase; awards are expected in early Spring.
- We continue to work with Cly Hornung on potential funding opportunities to cover the remaining heating and air conditioning upgrades at the Community Center. The remaining areas include the Third Floor including the Ball Room, Kitchen, Band Room and Parlor. If successful the entire building would run independent of the existing steam boiler which would then be shut down. Another area of consideration is the Gymnasium which has had its own independent system for some time now; the gym system would be reviewed after the remaining areas have been upgraded.

Cly has notified the Borough that additional funding for the heating and air conditioning upgrades has been awarded by the Doris Stackpole Foundation. We will look to identify the best use for these funds.



- We are currently working on finalizing the Hemlock Street Stormwater Project plans and project specifications. We continue to anticipate completing the design and advertising the project in the first quarter of the year. Funding for this project has been provided through an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority.
- We were recently contacted by the Western PA Conservancy who requested an update on the Powers Run Dam Project. I have been in contact with the JMA and their engineering consultant several times in the last half of the year and all indications are they are waiting for the grant money that was previously approved for the demolition of the existing dam to be released. The Conservancy once again indicated their willingness to assist with the design, fundraising and development of the area once the Borough is able to do so if and/or when they obtain the property. They did indicate the fish survey they completed last Summer confirmed the existing bypass channel is sufficient and being utilized as similar species were found upstream and downstream of the dam.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

New Business

- 1) **Reorganization of Officers** This matter will be tabled until after the Borough Council appoints the members for the Recreation Board.
- 2) **Johnsonburg Community Trust** the JCT received the \$600 bill for July’s rental and questioned whether or not they need to pay the full amount. They feel since they cleaned up after themselves that it would save them \$200 on cleaning costs.

Patty McDivitt made a **motion** to keep the bill at \$600 **Second:** John O’Rourke **Vote:** Unanimous

Motion to adjourn: John O’Rourke **Second:** Patty McDivitt **Vote:** Unanimous

Meeting adjourned at 6:11 p.m. Next Meeting February 6, 2025 5:00pm

X Sarah L. Grunthaler

Sarah Grunthaler
Rec Board Secretary

January 2025 Directors Report

- December 6th-9th we had winter swim lessons. There were six kids who participated in the class. We have another one scheduled for January, but it isn't filling up as fast as we would like due to the time. We are going to try to make it later and we should be able to fill it with out of town kids.
- Saturday December 7th Tara Poague stopped in the Heritage Center to talk to Stephanie Distler. She asked her if the Trust received the bill that she sent them for renting the building in July. Stephanie said yes and they will pay it if they have to, but she said that they would prefer us only charge them \$400 since that is what the fire hall was going to charge them and they cleaned up after themselves and had to rent all of the tables and chairs.
- Sunday December 8th Matt Vaughn from Elco was here to check on the boiler. He said there is too much pressure build up and we need a new gauge. He called and got a price for it and it will be \$255 plus shipping.
- Sunday December 8th was the Santa Parade. Everything went really well; the weather was perfect. We had about 80 kids stop in to visit Santa after the parade.
- Tuesday December 10th Elco installed two outlets for the tv's in the lobby. They were here from 7:45am-9:55am.
- Wednesday December 11th, Hardware Specialties emailed us the quote for the pool, weight room, and gymnasium doors.
- Thursday December 12th Elco installed the new pressure valve on the boiler. He was here from 7:30-8:30.
- Thursday December 12th Tara Poague called David Sallack to see if he would be able to put more bricks in the weight room. We want to match the cardio room with the work he did in the main room.
- Friday December 13th, we had our last soup sale of the year. We did pretty good and sold out of everything.
- Friday December 13th HHH was here because the boiler still wasn't kicking on by itself. They got it working and replaced the dinosaur thermostat in the lobby with a new one. They are going to email Tara a quote on replacing a couple of the pipes that are clogged.
- Tuesday December 17th Emma Coppollo emailed Tara details on a grant. Tara suggested replacing the handicap gymnasium doors that are falling apart. We just received a quote from Hardware Specialties on this project so Tara forwarded it to Emma so she could work on it for us.
- Wednesday December 18th Tara Poague emailed the signed quote to Hardware specialties to replace the pool and weight room door. She immediately called them to reassure they received the email. They will call her to schedule a day to come in and replace the doors.
- Wednesday December 18th Domtar had 20 people here for meetings from 7am-1pm.
- Wednesday December 18th Tara Poague called Jane Dixon from Stackpole and they are very interested in funding the a/c for the entire third floor. Tara emailed her all of the information and she said she will order the check and get it sent out shortly.
- Friday December 20th HHH emailed Tara a quote for the boiler. Tara emailed him back and asked if it could wait until late Spring or early fall since the boiler is running great right now. She is waiting to hear back.
- Sunday December 22nd, we held a Christmas movie night in the lady's lounge. We had six kids show up to watch Red One and eat snacks.
- Friday December 27th, we had a no school day. We did crafts and made pizza. Only one kid showed up for it, but there were a pile of kids here playing basketball that we were able to recruit to come do some of the crafts.



“JAMES THE BUTLER”
For all your cleaning needs:

January Report

- 133 hours in December
- Dave Votano is working on the barn door for the weight room.
- The old sandbox seats are finished being sanded. Dave is working on getting them stained and put on the wall in the weight room.
- Dave Votano is working on installing handles on the doors on the third floor. There are 9 of them all together.
- We are going to start working on patching the steps in the main stairwell.
- Dave Votano is almost finished sanding and staining the door to the billiard room.
- Started working in the weight room. Scraping the ceiling, removed the door rail, plastered, getting ready to paint, etc.
- We got the Christmas taken down and packed away for another year.
- Josh Meyer noticed the ceiling in the gym is starting to cave in. He is going to cut that section out and see if he can determine what caused it and fix it. He will work on this sometime this winter, but probably late winter due to the building not having any down time.
- Geno Polaski fixed the leaking pipe in the attic.
- Elco installed two outlets in the lobby for the tv's.
- Elco replaced the pressure valve on the boiler.
- Larry Wilhelm tore down all of the old pipes on the weight room ceiling.
- HHH cleaned out the pipes and got the boiler running. They gave us a quote to replace the clogged pipes for \$435
- Nick Carbardi tore down the paneling and shelf in the weight room.
- Ricky Love gave us a quote on the basement ceiling for \$12,500

December 5, 2024
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, December 5, 2024 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Becki Taylor, CDBG Coordinator; Dan Rimer, IT Technician; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– November 21, 2024 Commissioners Meeting

Motion by Gregory J. Gebauer, second by M. Fritz Lecker and carried unanimously.

PRESENTATIONS

RESOLUTIONS

1. Resolution 2024-28 – Request by CDBG, modification to the FY 2022 CDBG application. **Becki Taylor explained this was to remove the CAPSEA project for \$10,920.00 and transfer funds instead to the Harrison Ave. Storm project. CAPSEA would not have the project finished in time and the funding would be lost. Becki is working with them to find other funding. She also stated that the Harrison Ave. Storm project is now complete. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

OLD BUSINESS

1. New contract with Centre Communications to construct new 180ft. Emergency Communication tower. The cost for the tower and site preparations is \$467,405.00. The cost for the generator and UHF antenna system is \$56,192.00. **M. Fritz Lecker explained this tower would be located in Jones Township and funding will be paid with ARPA funds. Matthew G. Quesenberry explained the County of Elk would now own the land and the tower. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

NEW BUSINESS

1. Purchase 1 acre lot in Jones Township from Aaron Bleggi and Justine Olson for the amount of \$21,346.18; and survey expense of \$5,494.20 from Jess Kronenwetter Surveying. This is for the Emergency Communications Tower project. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. Request by CDBG, readopt/renew the County of Elk and On Behalf of (OBO) Ridgway Borough Section 3 action plan. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

3. Approval of 2025 meeting and holiday calendar. **Motion by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.**
4. 911 Statewide Interconnectivity Grant agreement between the Commonwealth of Pennsylvania Emergency Management Agency (PEMA) and Elk County Emergency Services (Subgrantee) in the amount of \$803,667.44. This agreement will commence when fully executed and remain in effect until January 31, 2026. **Patrick Straub explained that the County has the fiduciary for 911 Centers for 9 counties in our area. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
5. Request by the 59th Judicial District for the Elk County Law Library, renewal contract with West Publishing Corporation. Contract will be for 65 months, the first 5 months at \$1,437.75, followed by 12 months at \$1,883.00, with a 3% increase every year following. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
6. Request by Elk County Housing Authority, reappointment of Cheryl Ruffner to the ECHA Board of Commissioners for a 5 year term to expire December 31, 2029. **Motion by Matthew G. Quesenberry, second by M. Fritz Lecker and carried unanimously.**
7. Request by Veterans Affairs, approval of benefits for 2 Veteran burials and 2 headstone approvals. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.) N/A

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- PAGO, for Elk County Tourism Marketing Grant for TriCounty Rails to Trails Association for \$3,387.00 for printing updated maps and brochures.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- **M. Fritz Lecker stated that non 24 hour County of Elk offices will close on Tuesday, December 24, 2024 at 2:00 PM.**

QUESTIONS FROM THE PRESS

1. Re Old Business #1, Marilyn Secco stated she had received a letter from property owners in Jones Township regarding litigation with the County. Marilyn asked if the old tower needed to be removed. The Commissioners and Chief Clerk explained that the Wilcox VFD had maintained a tower on that landowner’s property for many years, and the County had added emergency communication equipment to that tower. However, the County was instructed by the landowner to remove our equipment from the original tower, and did so in summer of 2023. The County then erected a temporary tower on a neighboring property which will also be removed in the future as the County has purchased property at a different location within Jones Township on which to place a new, permanent emergency communications tower and has recently entered into a contract for the purchase and installation of that new tower.

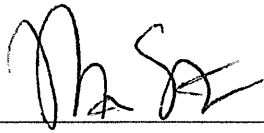
QUESTIONS FROM TAXPAYERS -N/A

ADJOURN MEETING

The meeting was adjourned at 10:30 AM on a motion by Gregory J. Gebauer.

**Next Meeting:
10:00 A.M. Thursday, December 19, 2024
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be 'M. S. A.', written over a horizontal line.

December 19, 2024
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, December 19, 2024 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Nancy Baker, CYS Director; Calvin Moore, IT Director; Beau Grove, District Attorney; Aidan Bobik, America250PA Coordinator; and Marilyn Secco, Press. Joining via Zoom was Terry Brawand.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– December 5, 2024 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

RESOLUTIONS

1. 2024-29 – ATA Match for State Operating Financial Assistance. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
2. 2024-30 - Request by Elk County Solid Waste Authority, adopt amendment to the articles of incorporation to add a provision to increase its existence to a date not exceeding 50 years from the date of the amendment approval. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

OLD BUSINESS

NEW BUSINESS

1. Ratification of agreement with Aidan Bobik to contract as the County of Elk America250PA Coordinator starting November 1, 2024 at the rate of \$20.00 per hour. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. Request by the District Attorney's office, renewal service agreement with Savin from January 1, 2025 through December 31, (corrected) 2025. This contract is at zero cost to the County. **Beau Grove explained this program was to notify victims when inmates were released from jail. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Request by the Prison, inmate housing contract with Erie County Department of Corrections from January 1, 2025 through December 31, 2025 at a cost of \$75.00 per inmate housing day. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

4. Request by Planning, reappoint Heather Serafini for a 5 year term ending December 31, 2029 to the Elk County Redevelopment Authority. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
5. Renewal of MOU with Sharkey Piccirillo & Keen, LLP for the year ending December 31, 2024 County audit scope and objectives, not to exceed \$55,000.00. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
6. Renewal contract between County of Elk and Meyer, Wagner, Brown, & Kraus for solicitor services with an annual increase equal to the non-bargaining County employee COLA. The 2025 contract is \$30,750.00. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
7. Request by CYS, new contract with Bethesda Childrens Home Lutheran Social Services from July 1, 2024 through June 30, 2025. This contract is for group home placement or shelter.
8. Request by CYS, renewal contract with George N. Dagher as Agency Solicitor with a 2.5% increase from January 1, 2025 through December 31, 2025 in the amount of \$41,797.80.

Items 7 and 8 were voted on together. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

9. Request by Highland Township, application for an allocation of County Liquid Fuel Tax Funds in the amount of \$3,120.00 for the Old Lamont Road pipe replacement. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Keller Engineers (received December 6th) regarding intent of City of St. Marys Water Authority to submit a GP-5 application to the Elk County Conservation District for the North Michael Street Culvert – Waterline Replacement Project. This notice is provided in accordance with Section 1905-A of the PA Administrative Code, as amended by Act 14, and PA Acts 67, 68 of the Municipalities Planning Code (MPC). This notice is provided pursuant to PA Administrative Code which requires a 30 day public comment period.
2. Stantec Consulting Services, Inc. (received December 9th) regarding intent of National Fuel Gas Corporation to file apply to PA DEP for a GP-11 Waterway Obstruction Permit for maintenance work within the Belmouth Well Storage Field located in Horton Twp. The proposed work involves top joint replacement at Well No. 5489 adjacent to Belmouth Run. This notice is provided pursuant to PA Administrative Code Section 1905-A, as amended by Act 14, which requires a 30 day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Introduction of Aiden Bobik as America250PA-Elk County Coordinator. **Aidan spoke of upcoming projects and thanked the Commissioners for choosing him as the Coordinator.**
- All non 24/7 operating County Offices will be closed at 2:00PM on December 24, 2024.
- 2025 budget approval public meeting will be held on Monday, December 30th at 10:00am.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

1. Marilyn Secco asked for clarification on the name of the solicitor for CYS and requested the budget for America250 program, which M. Fritz Lecker stated was tentatively \$5,000.00.

QUESTIONS FROM TAXPAYERS

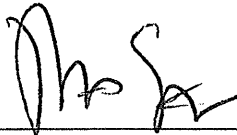
1. Terry Brawand spoke of the Comprehensive Plan, transparency within the County and the County audit.

ADJOURN MEETING

The meeting was adjourned at 10:35 AM on a motion by M. Fritz Lecker.

Next Meeting:
10:00 A.M. Thursday, January 2, 2025
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____

A handwritten signature in black ink, appearing to be 'M. Secco', written over a horizontal line.

December 30, 2024
Office of the County of Elk Commissioners
Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Monday, December 30, 2024 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; and Calvin Moore, IT Director. Joining via Zoom was Terry Brawand. Excused was Rick Brown, Solicitor.

APPROVAL OF AGENDA

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES– December 19, 2024 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

OLD BUSINESS -N/A

NEW BUSINESS

1. Review and consider for adoption the County of Elk 2025 Budget. **Patrick Straub explained various changes, and updates which occurred to the budget subsequent to public inspection posting date of December 6th, 2024. These modifications resulted in slightly lower projected expenses of \$12,949,525.00, and higher revenue of \$12,007,836. This resulted in a positive budget variance and a lower than previously projected deficit of (\$941,689). The shortfall will be met with available County cash reserves. There is no proposed real estate tax increase for 2025. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
2. Ratification of new contract with Michael Baker International for GIS data conversion, training and support services for 1 year at a cost of \$78,048.00 which will be funded by ARPA. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Ratification of new contract with ESRI for GIS licensing for 3 years at a net cost of \$108,121.92 which will be funded by ARPA. **M. Fritz Lecker stated this would be a contract approval and not a ratification. The County currently has GIS licensing with ESRI provided through a Public Safety Small Government Enterprise Agreement (PSSGEA) which will be terminated effective 1/1/25 at the onset of the new SGEA and the remaining contract credit of \$14,578.08 will be applied to gross new invoice total of \$122,700 for SGEA. Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS - N/A

COMMENTS FROM TAXPAYERS

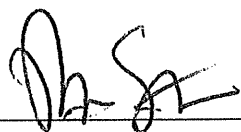
1. Terry Brawand made comments regarding the 2025 proposed budget, transparency, and the Right to Know process.

ADJOURN MEETING

The meeting was adjourned at 10:17 AM on a motion by Gregory J. Gebauer.

**Next Meeting:
10:00 A.M. Thursday, January 2, 2025
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be 'D. S.', written over a horizontal line.