

Johnsonburg Borough
Reorganization Meeting
January 2, 2018
4:00 p.m.

Call to Order

Meeting called to order by Mayor John Fowler

Silent Prayer

Pledge of Allegiance

Oath of Office

Mayor Fowler administers Oath of Office to newly elected officials.

Mayor Fowler presides to elect Council President, Vice President and President Pro Tempore.

Newly elected President takes Chair and presides to appoint:

- Secretary 2018 & 2019
- Treasurer 2018 & 2019
- Depositories for 2018 & 2019
- Solicitor 2018 & 2019
- Auditor 2018 & 2019
- EMA Coordinator 2018 & 2019
- Deputy EMA Coordinator 2018 & 2019
- Select meeting day and time for regular monthly Borough Council meetings
- Resolution 01-18 (Robert's Rules & Sunshine Law)

Board appointments:

- Municipal Authority – 2 for 5 years
- Civil Service - 2 for 6 years
- Zoning Board – 1 for 3 years
- Construction Appeals Board – 1 for 5 years
- Planning Commission – 1 for 4 years
- Vacancy Board – 1 for 2 years

Adjournment

Adjourn to regular monthly meeting.

**Johnsonburg Borough
Regular Meeting
January 2, 2018
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

Approval of Minutes
December 11, 2017

Guests

Reports

Mayor
Police Department
Fire Chief
Superintendent
Manager
Finance/Bills for Payment
Junior Council Person
Borough Solicitor
Engineer's Report
Municipal Authority
Recreation Board

Unfinished Business
Light Replacement

New Business
Resolution 02-18 - Disposition of Records
Hiring of Police Officer
Appointment of Zoning Officer/Right to Know Officer/Random Drug
Test Coordinator

Executive Session
Litigation

Adjourn

BOROUGH OF **f** JOHNSONBURG
 Department of Police



JOHN CLOPP
 Chief of Police

THERESA CHERRY
 Mayor

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of December, 2017.

Calls for Service	214	Parking Violations	8
Signal Calls	59	House Watches	1
Telephone Calls	56	Vehicle Lockouts	4
Investigations	45	Light outage	0
Hearings	7	B.O.L.O	15
Traffic Accidents	6	Asst. Fire/Ambulance	3
Written Warnings	6	Asst. Other Police Dept.	7

Receipts:

Fines \$ 1,053.76
Reports \$ 30.00
Tickets \$ 10.00

Special Information:

Project Gift for Kids was held on 12/16/2017
Officers were recertified with the Taser on 12/20/2017

Total \$ 1,093.76

Offenses:	Number	Arrest	Handled Otherwise
Drugs	3	1	2
Assaults	1	1	0
Burglary	2	1	1
Thefts	3	1	2
Criminal Mischief	1	0	1
D.U.I.	0	0	0
Disorderly Conduct	1	1	0
Mental Health	1	0	1
Sex Offenses	1	0	1
Family and Children	6	1	5
All Other Offenses	5	2 (16 MV Arrests)	3
Totals	24	24	16

Respectfully submitted



JOHN CLOPP
 Chief of Police

THERESA CHERRY
 Mayor

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the year of 2017.

Calls for Service	3,161	Parking Violations	28
Signal Calls	840	House Watches	27
Telephone Calls	758	Vehicle Lockouts	29
Investigations	880	Light outage	14
Hearings	98	B.O.L.O	130
Traffic Accidents	43	Asst. Fire/Ambulance	46
Written Warnings	117	Asst. Other Police Dept.	107

Receipts:

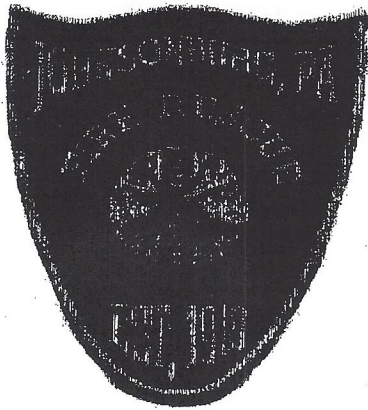
Fines	\$ 12,761.31
Reports	\$ 180.00
Tickets	\$ 110.00

Special Information:

Total \$ 13,051.31

Offenses:	Number	Arrest	Handled Otherwise
Drugs	38	19	19
Assaults	21	17	4
Burglary	16	7	9
Thefts	65	43	22
Criminal Mischief	22	10	12
D.U.I.	10	10	0
Disorderly Conduct	32	22	10
Mental Health	22	0	22
Sex Offenses	11	5	6
Family and Children	75	5	70
All Other Offenses	116	38 (231 MV Arrests)	78
Totals	428	407	252

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

FIRE REPORT FOR DECEMBER 2017

12/02/17 MUTUAL AID ELK 4 STRUCTURE FIRE	3HR 22 MINS
12/13/17 FIRE POLICE ASSIST ELK 6 TRAFFIC CONTROL	1HR 28 MINS
12/17/17 GRANT ST ELECTRICAL SUB STATION ELECTRICAL FIRE	21 MINS
12/26/17 724 PENN ST SMOKE ALARM ACTIVATION	38 MINS

CALLS JBG BORO 2
 CALLS MUTUAL AID 1
 CALLS FIRE POLICE 1

TOTAL CALLS 4

NO INJURIES REPORTED FOR DECEMBER 2017

RESPECTIVELY SUBMITTED

JOHNSONBURG FIRE DEPARTMENT

FIRE CHIEF

ROBERT DICKEY

Borough Street Crew Report
January 2018

The borough crew reports working on the following projects:

- Plowing and salting roads, alleys and parking lots
- Put new battery in police car
- Made mix
- Washed all trucks
- Marked PA One calls
- Held dumpster day
- Fixed hosed on 550 dump spreader
- Patched Terra Cotta turn around
- Cleaned greased backhoe
- Changed backhoe oil

BOROUGH MANAGER'S REPORT

Our auditor, Joseph Lazore will be here the week of January 15th to do the annual audit of our books.

The public meeting held on December 13th with Dr. Shirey was successful. Residents got a chance to air their concerns about cats in their neighborhood. A rabies clinic was held on December 23rd.

**Cash Balances
December 31, 2017**

General Fund	\$161,134.70
Street Lighting Fund	\$ 4,522.68
Library Fund	\$ 66.98
Retirement Fund	\$ 90,790.18
Highway Aid Fund	\$ 22,528.52
Borough Equipment Fund	\$104,261.27
Fire Services Fund	\$ 95,057.89
Community Center Fund	\$ 69,366.53
Payroll Fund	\$ 10,317.88
Per Capita	\$ 1,219.32
2001 Debt Service	\$ 73,283.67
Community Improvement Fund	\$105,942.45

Bills for Payment

General Fund -	\$5,440.96
Street -	\$837.60
Police -	\$3,383.51
Office -	\$1,219.85
Community Center Fund -	\$819.64
Borough Equipment Fund -	\$1,307.17
Highway Aid Fund -	\$3,957.92
Community Improvement Fund -	\$400.00



Engineer's Report – January 2, 2018 Johnsonburg Borough Council Meeting

The following summary of work performed over the last month, as well as an update on current project status is provided herein for your review:

Flood Control Project

- No additional updates since the December Council Meeting.

Harrison Avenue Realignment Project

- No additional updates since the December Council Meeting.

Engineering Services

- No additional updates since the December Council Meeting.

Code Enforcement

- The abandoned truck which had been parked on the property at 755 First Avenue (Hornburg) for an extended time was removed before Christmas after a summary letter was sent to the property owner. The truck was not registered to the property owner despite being parked on their parcel.
- We mailed out three (3) additional summary notification letters to property owners who were found to be in violation of the Borough Code since the December Council Meeting; one of these properties has already been brought into compliance.
- There are several properties which received summary notifications in December who have not brought those properties into compliance and therefore will be receiving formal certified violation notifications in the very near future. Failure to comply with the second notice will result in legal action being taken by the Borough.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

December 5, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, December 5, 2017 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Warden Greg GeBauer, 911 Coordinator Mike McAllister, Dan Rimer and two members of the press.

Dan Freeburg made a motion to approve the Minutes of the November 6, 2017 meeting seconded by Jan Kemmer and carried unanimously.

Dan Freeburg made a motion to approve the Agenda seconded by Jan Kemmer and carried unanimously.

OLD BUSINESS

Dan Freeburg made a motion to approve the awarding of the Bid for Airbus DS Geo-Diverse Vesta 7xUpgrade seconded by Jan Kemmer and carried unanimously. Solicitor Tom Wagner will look over the terms of the contract.

NEW BUSINESS

1. The following renewal contracts were approved for the Elk County Prison as follows:
 - Centre County Housing Contract @ \$65/day – Jan Kemmer, seconded by Dan Freeburg and carried unanimously.
 - Indiana County Housing Contract @ \$65/day – Jan Kemmer, seconded by Dan Freeburg and carried unanimously.
 - Erie County Housing Contract @ \$75/day – Dan Freeburg, seconded by Jan Kemmer and carried unanimously.
 - Clinton County Housing Contract @ \$70/day – Dan Freeburg, seconded by Jan Kemmer and carried unanimously.
 - Prison Physician Renewal Contract 3 year contract with 2% increase/year – Dan Freeburg, seconded by Jan Kemmer and carried unanimously.
2. Jan Kemmer made a motion to approve the 2018 Calendar for Holidays and Meeting dates seconded by Dan Freeburg and carried unanimously.
3. Jan Kemmer made a motion to approve the Elk County Planning Commission re-appointment of Mr. Doug Ruffo, Benezetette Township, as a Planning Board member for a new four-year term ending December 31, 2021, seconded by Dan Freeburg and carried unanimously.
4. Jan Kemmer made a motion to approve Rev. Erik Hart as a voting member of the FRN Board, seconded by Dan Freeburg and carried unanimously.
5. Dan Freeburg made a motion to table the awarding of a snow removal contract with Amacher & Sons Seasonal Work due to unsolved issues. Jan Kemmer seconded the motion and carried unanimously. It will be awarded at the December 19, 2017 meeting.
6. Dan Freeburg made a motion to approve an Elk County Room Tax Proposal-Winter/Spring TV ad recommended by the PA Great Outdoors Visitors Bureau. This will be a .30 second TV schedule for Dec-April with 38 ads per month. \$1,500 per month will be billed to Elk County Room Tax and \$170 per month to PAGO. Jan Kemmer seconded the motion and carried unanimously.
7. Jan Kemmer made a motion to approve a FY 17/18 Pathways Adolescent Center contract with Elk County Children & Youth Services and Community County Services, Inc. Dan Freeburg seconded the motion and carried unanimously.
8. Jan Kemmer made a motion to approve the Woodland Appraisal Group for \$953.20 to undertake a real estate appraisal for a property currently owned by Elk County in Benezetette Township. Dan Freeburg seconded the motion and carried unanimously.

December 5, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

APPROVAL OF BILLS

Jan Kemmer made a motion to approve the following bills:

GENERAL FUND	\$187,244.25
PAYROLL	\$471,466.44
DUI – CORRECTIONS	\$ 3,534.00
DRUG & ALCOHOL	\$ 256.91
GAS WELL IMPACT FEE	\$ 4,751.00
HAZMAT	\$ 1,275.38
911 WIRELESS	\$ 31,041.34
NTRTP	\$ 20,347.78

Dan Freeburg seconded the motion and carried unanimously.

CORRESPONDENCE

In accordance with PA Act 14, Fox Township Sewer Authority will be filing an application for renewal of the NPDES Permit for the Wastewater Treatment Plant, located in Fox Township, Elk County, PA. This application will be filed with PADEP and is renewable every 5 years.

GOOD OF THE COUNTY

The 2018 Proposed Budget for the County of Elk will be ready for display for twenty (20) days on Thursday, December 7, 2017.

The Commissioners wish to thank Representative Matt Gabler for his service as he prepares for deployment to the Middle East.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

There will be no tax increase in 2018 for Elk County.

QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:34 a.m. on a motion by Dan Freeburg and seconded by Jan Kemmer.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, December 19, 2017
10 a.m. Conference Room No. 2
Courthouse Annex Building

December 19, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, December 19, 2017 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Janis E. Kemmer, Solicitor Tom Wagner, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were Tracy Gerber, Dan Rimer, Joe Narin, Kate Brock and two members of the press.

Dan Freeburg made a motion to approve the Minutes of the December 5, 2017 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the Agenda seconded by Dan Freeburg and carried unanimously.

PRESENTATION

The Commissioners heard a presentation from Dr. Joe Nairn, president of Northern Pennsylvania Regional College, on the progress of the institution. According to Dr. Nairn, the college received Pennsylvania Department of Education approval this spring and is in the process of gaining accreditation. The college is designed to serve a nine-county region in north-western Pennsylvania providing multi-site, real time instruction.

OLD BUSINESS

1. Dan Freeburg made a motion to approve J.R. DePanfilis Snow Removal four year contract as follows:

2017-2018 Season	\$35.00 per plowing each building
2018-2019 Season	\$35.00 per plowing each building
2019-2020 Season	\$35.00 per plowing each building
2020-2021 Season	\$35.00 per plowing each building

Salt will be applied on an as needed basis at a rate of \$15.00 per lot if done at the same time as snowplowing. The rate will be \$25.00 per lot as salt is needed without plowing. Rates include repeat site visits/cleanup as needed per day as a courtesy.

Jan Kemmer seconded the motion and carried unanimously.

NEW BUSINESS

1. Jan Kemmer made a motion to adopt Resolution No. 2017-07 – On Behalf of Ridgway Borough Fair Housing Resolution, seconded by Dan Freeburg and carried unanimously.
2. Jan Kemmer made a motion to approve Elk County Planning Grant under Section 901. The grant awards \$52,269 of the total \$66,212 project. Dan Freeburg seconded the motion and carried unanimously.
3. Jan Kemmer made a motion to appoint Mr. Fred Swanson to serve on the Elk County Planning Commission representing Jones Township for a 4 year term ending December 31, 2021. Dan Freeburg seconded the motion and carried unanimously.
4. Jan Kemmer made a motion to re-appoint Mr. Charles Constable to serve on the Elk County Industrial Development Authority Board for a 6 year term ending December 31, 2023. Dan Freeburg seconded the motion and carried unanimously.
5. Jan Kemmer made a motion to approve the use of Elk County Room Tax Grant monies in the amount of \$4,100 for printing the new 2018 Elk Viewing Guide (one of PA Great Outdoor's brochures). Dan Freeburg seconded the motion and carried unanimously.
6. Dan Freeburg made a motion to adopt Resolution No. 2017-08 – Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance. Jan Kemmer seconded the motion and carried unanimously.

December 19, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

7. Dan Freeburg made a motion to approve twenty-nine (29) Veteran Burial Allowances, seven (7) Widow Burial Allowances and twenty-eight (28) Headstone Allowances for the Veteran Affairs Office. Jan Kemmer seconded the motion and carried unanimously.
8. Jan Kemmer made a motion to approve the following contracts for Children & Youth Services:

FY 17-18	Shipperville Project Point of Light
FY 17-18	Adelphoi Village, Inc.
FY 16-17	LifeSpan Family Services of PA, Inc.
FY 17-18	Family Pathway
2018	George N. Dagher, Agency Solicitor

Dan Freeburg seconded the motion and carried unanimously.

APPROVAL OF BILLS

Dan Freeburg made a motion to approve the following bills:

GENERAL FUND	\$290,418.10
PAYROLL	\$246,910.07
LIQUID FUEL	\$ 28,000.00
DRUG & ALCOHOL	\$ 67.46
WORK RELEASE	\$ 560.00
PHFA (PHARE GRANT)	\$ 12,970.00
HAZMAT	\$ 1,850.26
911 WIRELESS FUND	\$142,331.61
NTRTP	\$ 15,660.70

Jan Kemmer seconded the motion and carried unanimously.

CORRESPONDENCE

Advanced Disposal, Greentree Landfill intends to submit an application to PADEP for amendment of a water quality management permit. The permit amendment is for modification of the current landfill wastewater treatment system by addition of a filter press to dewater aluminum sludge produced by treatment of wastewater. The filter press will be housed in an existing building and produced sludge cake will be disposed of in the landfill.

GOOD OF THE COUNTY

Announcement of Christmas Door Decorating Contest winner – Elk County Assessment/Tax Claim Office.

There will be a special meeting of the Elk County Commissioners on Wednesday, December 27, 2017 at 10 a.m. in Conference Room No. 2 to approve the 2018 Proposed Budget for the County of Elk.

During this Christmas Season the Commissioners wish you health, happiness, inner peace all through and beyond this holiday season.

Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

QUESTIONS FROM TAXPAYERS

December 27, 2017

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in special session on Wednesday, December 27, 2017 at 10 a.m. in Conference Room No. 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance and a moment of reflection for veterans and their families. Those present were Commissioners Matthew G. Quesenberry, Chairperson, Daniel R. Freeburg, Chief Clerk Lee Neureiter and Recording Secretary Chris Lilja. Also present were two members of the press. Commissioner Janie E. Kemmer and Solicitor Tom Wagner were absent.

Dan Freeburg made a motion to approve the Minutes of the December 19, 2017 meeting seconded by Matt Quesenberry and carried unanimously.

Dan Freeburg made a motion to approve the Agenda seconded by Matt Quesenberry and carried unanimously.

NEW BUSINESS

1. Dan Freeburg made a motion to approve the 2018 Proposed Budget for the County of Elk seconded by Matt Quesenberry and carried unanimously.

Chief Clerk Lee Neureiter said that due to a clerical oversight, there was a slight increase of \$5,314 in the budget from what was approved for review. The change did not impact revenue and expense balancing. It was noted the budget overall represents an approximately \$51,000 decrease in spending from this year. Also, a position with duties covered by state DCED funds opened up during the year and the county opted not to fill it as DCED funding has decreased. It was noted that, due to money available in the general fund, the county will not need to take out a TAN to begin 2018.

The proposed budget also includes pay increases for county employees and elected officials. A 2.5 percent pay increase for county employees and a 2 percent increase for elected officials.

The Commissioners thanked all elected officials, the Chief Clerk and the Fiscal Office for putting a team effort into making the 2018 budget a success.

QUESTIONS FROM THE PRESS
QUESTIONS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:13 a.m. on a motion by Dan Freeburg and seconded by Matt Quesenberry.

ATTEST: _____
Chief Clerk

Next Meeting
Tuesday, January 2, 2018
10 a.m. Conference Room No. 2
Courthouse Annex Building