

**Johnsonburg Borough
Regular Meeting
February 10, 2020
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

Approval of Minutes

- Regular Meeting January 6, 2020

Guests & Public Comment on Agenda Items

Executive Session

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
 - Bridge inspection
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
 - Dehumidifier installation quote

Old Business

1. Harrison Ave.
2. Pool heater

New Business

1. Census 2020
2. PHARE funding
3. County Act 13 grant
4. TV franchise agreement
5. Tax exoneration for 2017 per capita returns

Public Comment on Agenda Items

Adjourn



JOHN CLOPP
 Chief of Police

100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of January 2020.

Calls for Service	272	Parking Violations	2
Signal Calls	79	House Watches	2
Telephone Calls	75	Vehicle Lockouts	4
Investigations	74	Light outage	0
Hearings	9	B.O.L.O	12
Traffic Accidents	5	Asst. Fire/Ambulance	6
Written Warnings	3	Asst. other Police Dept.	7

Receipts:

Fines	\$ 1,358.77
Reports	\$ 15.00
Tickets	\$ 0.00

Special Information:

- Lunch at the Senior Center on 01/09/20.

Total \$ 1,373.77

Offenses:	Number	Arrest	Handled Otherwise
Drugs	5	3	2
Assaults	1	1	0
Burglary	1	0	1
Thefts	6	4	2
Criminal Mischief	4	3	1
D.U.I.	0	0	0
Disorderly Conduct	2	2	0
Mental Health	6	0	6
Sex Offenses	0	0	0
Family and Children	8	1	7
All Other Offenses	10	7 (12 MV Arrests)	3
Totals	43	33	22

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

FIRE REPORT FOR DECEMBER 2019

12/02/19 424 WATER ST ACTIVATED FIRE ALARM	18 MINS
12/14/19 JBURG HIGH SCHOOL ACTIVATED FIRE ALARM	23 MINS
12/15/19 201 CUSHING AVE CO ALARM ACTIVATION	10 MINS
12/24/19 1016 LONG LEVEL RD GAS ODOR	37 MINS
12/31/19 2 ND AVE AND SPRUCE WIRES DOWN	10 MINS
12/31/19 1107 BENDIGO RD MVA TRAFFIC CONTROL	54 MINS

TOTAL CALLS JBG BORO	4
TOTAL CALLS RIDG TWP	2

TOTAL CALLS FOR DECEMBER 2019 6 CALLS

NO INJURYS REPORTED FOR DECEMBER 2019

RESPECTFULLY SUBMITTED
JOHNSONBURG FIRE DEPARTMENT
FIRE CHIEF

ROBERT DICKEY



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

FIRE REPORT FOR JANUARY 2020

01/02/20	108 MARY ST. ASSIST ST.MARYS EMS	17 MINS
01/04/20	426 WATER ST APT E8 FIRE ALARM	28 MINS
01/06/20	293 POWERS AVE TRAFFIC CONTROL	1HR 45 MINS
01/12/20	POWERS AVE TREE BLOCKING ROAD	30 MINS
01/18/20	100 MAIN ST WIRES DOWN	1HR 45 MINS
01/18/20	269 ROSE ST SMOKE IN BASEMENT	15 MINS
01/27/20	632 PENN ST OIL SPILL FROM MVA	24 MINS

TOTAL CALLS JBG BORO 6
TOTAL CALLS RIDG TWP 0
TOTAL CALLS ASSIST ST.MARYS EMS 1

TOTAL CALLS FOR JANUARY 2020 7 CALLS

NO INJURYS REPORTED FOR JANUARY 2020

RESPECTFULLY SUBMITTED
JOHNSONBURG FIRE DEPARTMENT
FIRE CHIEF

ROBERT DICKEY

Johnsonburg Fire Department

Johnsonburg, PA

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Detailed Losses For Date Range

Start Date: 01/01/2019 | End Date: 12/31/2019

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
6	\$465,000.00	\$25,250.00	\$490,250.00	\$81,708.00	\$456,000.00	\$25,250.00	\$481,250.00	\$80,208.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2019-23	04/16/2019	111 - Building fire	216 Mill ST Johnsonburg	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
2019-38	06/06/2019	100 - Fire, other	125 East AVE Johnsonburg	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00
2019-52	07/15/2019	111 - Building fire	628 Penn ST Johnsonburg	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00
2019-73	11/08/2019	111 - Building fire	898 LONG LEVEL RD Ridgway (Township of)	\$250,000.00	\$25,000.00	\$275,000.00	\$250,000.00	\$25,000.00	\$275,000.00
2019-74	11/12/2019	113 - Cooking fire, confined to container	426 WATER STREET EXT Johnsonburg	\$10,000.00	\$0.00	\$10,000.00	\$1,000.00	\$0.00	\$1,000.00
2019-77	11/26/2019	131 - Passenger vehicle fire	5368 RIDGWAY JOHNSONBURG RD Ridgway (Township of)	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00

X

Johnsonburg Fire Department

Johnsonburg, PA

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Civilian Casualties per Incident for Date Range

Start Date: 01/01/2019 | End Date: 12/31/2019

INCIDENT #	DATE	INJURIES	CASUALTIES
2019-23	04/16/2019	0	1

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 313

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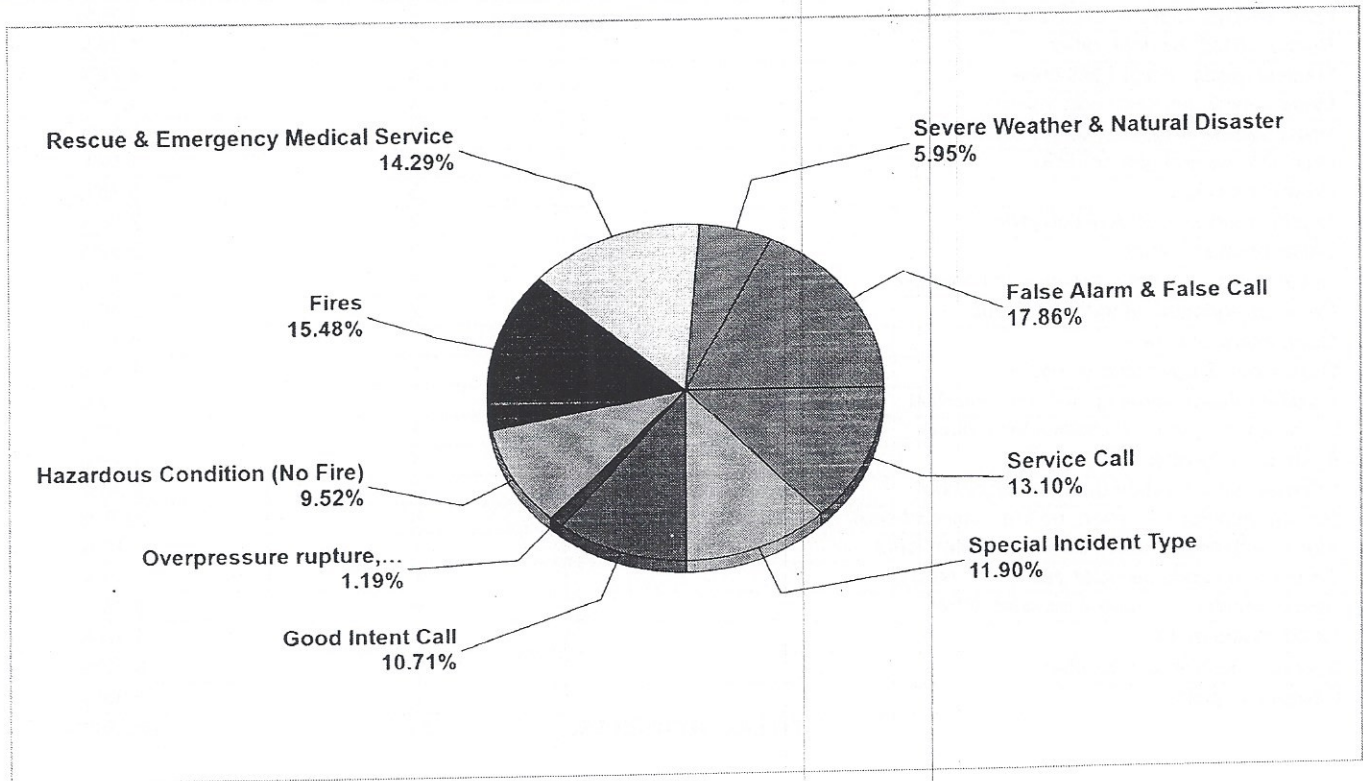
Johnsonburg Fire Department

Johnsonburg, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2019 | End Date: 12/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	15.48%
Overpressure rupture, explosion, overheating - no fire	1	1.19%
Rescue & Emergency Medical Service	12	14.29%
Hazardous Condition (No Fire)	8	9.52%
Service Call	11	13.10%
Good Intent Call	9	10.71%
False Alarm & False Call	15	17.86%
Severe Weather & Natural Disaster	5	5.95%
Special Incident Type	10	11.90%
TOTAL	84	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	2.38%
111 - Building fire	9	10.71%
113 - Cooking fire, confined to container	1	1.19%
131 - Passenger vehicle fire	1	1.19%
200 - Overpressure rupture, explosion, overheat other	1	1.19%
300 - Rescue, EMS incident, other	1	1.19%
311 - Medical assist, assist EMS crew	4	4.76%
322 - Motor vehicle accident with injuries	4	4.76%
324 - Motor vehicle accident with no injuries.	3	3.57%
412 - Gas leak (natural gas or LPG)	1	1.19%
444 - Power line down	5	5.95%
445 - Arcing, shorted electrical equipment	2	2.38%
520 - Water problem, other	3	3.57%
551 - Assist police or other governmental agency	6	7.14%
571 - Cover assignment, standby, moveup	2	2.38%
600 - Good intent call, other	7	8.33%
611 - Dispatched & cancelled en route	1	1.19%
671 - HazMat release investigation w/no HazMat	1	1.19%
715 - Local alarm system, malicious false alarm	1	1.19%
730 - System malfunction, other	1	1.19%
736 - CO detector activation due to malfunction	2	2.38%
743 - Smoke detector activation, no fire - unintentional	9	10.71%
745 - Alarm system activation, no fire - unintentional	1	1.19%
746 - Carbon monoxide detector activation, no CO	1	1.19%
800 - Severe weather or natural disaster, other	4	4.76%
812 - Flood assessment	1	1.19%
900 - Special type of incident, other	8	9.52%
911 - Citizen complaint	2	2.38%
TOTAL INCIDENTS:	84	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Johnsonburg Fire Department

Johnsonburg, PA

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Incident Type Count per Municipality per Station for Date Range

Start Date: 01/01/2019 | End Date: 12/31/2019

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: JOHNSONBURG	
Station EC2 - Elk Company 2:	
100 - Fire, other	2
111 - Building fire	3
113 - Cooking fire, confined to container	1
200 - Overpressure rupture, explosion, overheat other	1
311 - Medical assist, assist EMS crew	4
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	2
520 - Water problem, other	3
551 - Assist police or other governmental agency	5
600 - Good intent call, other	7
715 - Local alarm system, malicious false alarm	1
736 - CO detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	9
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
800 - Severe weather or natural disaster, other	4
812 - Flood assessment	1
900 - Special type of incident, other	5
911 - Citizen complaint	2
# Incidents for EC2 - Elk Company 2:	59
# INCIDENTS FOR JOHNSONBURG:	59

MUNICIPALITY: JONES (TOWNSHIP OF)

Station EC2 - Elk Company 2:

111 - Building fire	1
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Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
571 - Cover assignment, standby, moveup	1
900 - Special type of incident, other	1
# Incidents for EC2 - Elk Company 2:	3
# INCIDENTS FOR JONES (TOWNSHIP OF):	3

MUNICIPALITY: RIDGWAY	
Station EC2 - Elk Company 2:	
111 - Building fire	1
611 - Dispatched & cancelled en route	1
# Incidents for EC2 - Elk Company 2:	2
# INCIDENTS FOR RIDGWAY:	2

MUNICIPALITY: RIDGWAY (TOWNSHIP OF)	
Station EC2 - Elk Company 2:	
111 - Building fire	1
131 - Passenger vehicle fire	1
300 - Rescue, EMS incident, other	1
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	2
444 - Power line down	4
551 - Assist police or other governmental agency	1
671 - HazMat release investigation w/no HazMat	1
730 - System malfunction, other	1
900 - Special type of incident, other	2
# Incidents for EC2 - Elk Company 2:	16
# INCIDENTS FOR RIDGWAY (TOWNSHIP OF):	16

MUNICIPALITY: SPRING CREEK (TOWNSHIP OF)	
Station EC2 - Elk Company 2:	
111 - Building fire	1
# Incidents for EC2 - Elk Company 2:	1
# INCIDENTS FOR SPRING CREEK (TOWNSHIP OF):	1

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: ST. MARYS	
Station EC2 - Elk Company 2:	
111 - Building fire	2
571 - Cover assignment, standby, moveup	1
# Incidents for EC2 - Elk Company 2:	3
# INCIDENTS FOR ST. MARYS: 3	

Only REVIEWED incidents included.

Borough Street Crew Report
February 2020

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Fixed crushed pipe on avenues
- Plowed all roads and alleys
- Cleaned and greased all trucks
- Put new plow blade on pickup
- Installed flood pump alarm
- Took down pool scaffolding
- Fixed some alleys
- Patched potholes throughout towns

**Treasurer's Report
Cash Balances
January 31, 2020**

General Fund	\$189,488.17
Street Light Fund	\$ 24,327.35
Library Fund	\$ 1,002.86
Retirement Fund	\$103,952.54
Highway Aid Fund	\$ 31,458.95
Borough Equipment Fund	\$ 48,957.52
Fire Services Fund	\$121,996.06
Community Center Fund	\$ 53,389.63
Payroll Fund	\$ 2,116.03
Per Capita	\$ 1,022.52
2001 Debt Service	\$ 98,898.57
Community Improvement Fund	\$165,807.53

Bills:

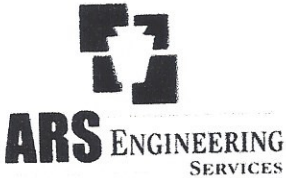
General Fund

Borough Equipment Fund

Community Center Fund

Community Improvement Fund

Highway Aid Fund



Engineer's Report – February 10, 2020 Johnsonburg Borough Council Meeting

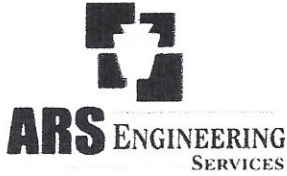
The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

- The final design plans and Project Specifications and Contract Documents Manual have been completed and are ready for bid.
- We recently met with the JMA engineers, GD&F and JHA Companies, to discuss the water and sanitary sewer lines which are located within the project site and are proposed to be relocated. The water line is included in the Water System Improvements Project currently under construction. We feel the water line relocation work can be coordinated with the JMA contractor with construction possibly being completed prior to our project.
- JHA Companies has provided details, including plan and profile, for the relocation of the existing sanitary sewer, these plans will be incorporated into our final plans. The existing sanitary sewer is currently located in the area proposed to be regraded once the new alignment has been established and opened.

Engineering Services

- The finished pool ceiling spray-on acoustical layer installation was completed the week of January 27th-31st and is currently curing. The contractor estimates this may take between 1-3 weeks. The scaffolding has been taken down and removed.
- We are continuing to look into additional grant possibilities for future rehabilitation funding for work in the pool room and throughout the remaining JCC building.
- Work on the final design and project specifications for the Market Street Sidewalk project will take priority now that the Harrison Avenue design has been completed and is out for bid. We hope to have the plans completed and advertised in the Spring.
- We are currently looking into the possibility of procuring funding for an additional slum and blight demolition through the County at 209 Cobb Street property. As part of the stipulations of the program a condemnation letter is required which we have completed for the submission application.
- We closed out all the necessary paperwork with the County CDBG Coordinator for the completion of the 323 High Street demolition and JCC Sanitary Sewer Repair Project. Both contractors seeded the respective properties but have agreements with the County to return if the seed does not take in the Spring.



Code Enforcement

- We recently completed a draft of the code compliance letter to be submitted to the Johnsonburg Community Trust as a follow-up to their recent approval to purchase the Brick Block building. The letter details minimum code compliance items which must be addressed and approved prior to an "uninhabitable" posting being lifted. The letter is currently being reviewed by the Solicitor before being sent to the Trust. The County is using this letter as part of their approval requirements as well.
- We recently sent out ten (10) additional summary notifications to property owners who have had violations observed and/or we inspected on their properties based on a complaint.
- We recently completed sixteen (16) follow-up inspections which resulted in ten (10) violation tickets being written and submitted to property owners.
- The trial schedule for January 28th Jennifer Dush, owner of the property located at 510 Glen Hazel Road, was rescheduled for February 25th before Judge Martin due to a scheduling conflict for the Solicitor.
- We would like to remind residents that it is not permissible to clear sidewalks and driveways and leave piled snow on sidewalks. This blocks safe passage along the sidewalk forcing pedestrians into the street to get by the piles. Residents are also reminded to not plow snow onto the streets and then leave it unattended. The snow accumulations freeze making it more difficult for traveling with vehicles needing to avoid the mounds and road maintenance crews possibly damaging equipment or needing to re-plow streets that were already treated.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY NOVEMBER 19, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, James Reinsburrow, Earl Park, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Zeigler, Richard Brown, Lisa Sorg, Kerri Shaffer, Josh Gunnnett, Travis Long, Doug J. Haupright and Erica Hoffman.

EXECUTIVE SESSION- Charles DeStephano requested an executive session. Motion made by Charles DeStephano and seconded by Richard Zeigler to enter executive session at 6:00 P.M. to discuss personnel, litigation, and land acquisition. Motion carried unanimously.

Motion made by Kenneth Polaski and seconded by Richard Zeigler to enter regular session at 6:41 P.M. with no decisions made. Motion carried unanimously.

Eric Poague made a brief statement after executive session about the news report made on WJAC TV.

VISITORS- Jerry Carbardi, Brenda Adams- Weyant, T.J. Weaver, Chad Reid JHA, Steve Brendel, Jon Newman, Jacob Newman, Al Maletto, and Joyce Maletto (Johnsonburg Press Reporter).

VISITORS COMMENTS- Brenda Adams-Weyant gave a presentation to the Board about making the property the pump station is on a public access point to the Clarion River for kayaking, canoeing, fishing, and other water activities. She stated that all the land from Wilcox to Ridgway is private land, but people have been using the property as a boat launch anyways. Mrs. Weyant believes if a boat launch is put in, it will help with tourism in the area.

Jerry Carbardi addressed the board about the October meeting where a motion was made making Jerry Carbardi the responsible party for a sewer line break on his property. Mr. Carbardi brought pictures to the meeting showing the line when it was dug up. Mr. Carbardi also gave a letter to the Board from ARS Engineering stating his findings although he was not able to determine if it was the fault of the Authority or the owner. DJ Haupright addressed Mr. Carbardi telling him that the Authority did not dig up that line and put the plastic pipe in there, and we do not and have never used that type of pipe. Earl Park told Mr. Carbardi the Authority would have an answer for him at the December 2019 meeting.

MANAGER'S REPORT- Monthly Construction meeting with the contactors for the New Water Treatment Plant was Tuesday, November 19, 2019. October 31, 2019 the Silver Creek side of the system was on a boil water notice due to high turbidity. The filters were not able to handle the high turbidity caused by the storm. Robert's Filter Services, Inc. was in to look at the filters and conduct and inspection. Interviews were held for the laborer position. The Authority has received the quarterly TTHM and HAA5 results, from the samples taken in October 2019. After all the calculations were completed, it was found that there were no exceedances of the Operational Evaluation Level on any of the samples. Heaters went bad at the Chlorine Building and the Raw Pump Station. Electric space heaters were purchased to keep things from freezing until the original heater parts arrive. The Chemical prices were gathered and handed out to the Board Members to decide on at the December meeting. Fairway Laboratories sent a letter stating that effective October 11, 2019. Fairway Laboratories has successfully augmented the staff and instrumentation at the main laboratory with the personnel and equipment formerly housed at the 25th Street facility and has closed that location. There are a few proposed changes to the Rules and Regulations for the Board Members to look over and vote on in the December meeting.

ENGINEER'S REPORT – JHA continues to monitor the correspondences and submittals with regard to the water treatment facility project. The Pilot Study with AOP/Scinor has been completed and final report of findings has been submitted to PA DEP on November 6, 2019. AOP produce effluent results equal or predominantly exceeding those of Pall Corporation, as per the previous study. JHA has compiled the environmental field work and all site survey work associated with the proposed water

system extension and looping project. Design and permitting work are underway. Toxic Reduction Evaluation for the Thallium at Silver Creek is finalized. Filter Bed Evaluation Plan per DEP requirements has been composed and is submitted to JMA for records proposes per DEP. November 9, 2019 with the Safe Drinking Water Act has been reviewed and options evaluated for basic compliance, consisting of a simplified Supervisory Control and Data Acquisition system to monitor, report and alarm staff in advance of an exceedance to reconcile the staffing issues. Commonwealth Financing Authority has opened application for projects offering 50% grant for projects under \$30,000 and for projects \$500,000 and greater. Application fee \$100, match contributions can come from other sources, PennVEST, USDA, etc. Consideration for application should be had for water system extension and or other projects.

PROJECT ENGINEER'S REPORT- Concurrence received and notice of award sent on October 25, 2019 for Contract #4. Project status updates: Contract No. 1 has Site clearing and grubbing, site demo for the plant area, excavation of plant clearwell complete, stone subbase for plant clearwell is complete, the concrete mat slab for the clearwell is complete, partially excavated the flocc/sed tanks, partially stone subbase for the flocc/sed tanks, and beginning to tie rebar for the flocc/sed tanks mat slab. Contract No. 2 has begun to send in submittals. Contract No. 3 have submitted for both tanks at this time. Contract No. 4 have requested that the notice to proceed be held off until February/March of 2020. Modified CO&A dates are as follows: Complete Water plant: July 21, 2021 and Complete all Improvements: August 21, 2021. Requisition No. 38 in the amount of \$361,908.60 submitted to USDA.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – Charles DeStephano asked DJ about the excavator being broke. DJ explained to Mr. DeStephano the it normal wear and tear on the machine Earl Park asked DJ if he contacted M&M Construction about the dam. DJ to Mr. Park as of right now it is too wet, and it will have to wait until the summer.

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- Met for interviews on November 13, 2019.
- e. Johnsonburg Borough- None
- f. Operations- None
- g. Union- None

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the October 15, 2019, Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Richard Zeigler; motion carried unanimously.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 323,906.93
Municipal Savings Account- Water	\$ 853,861.13
Municipal Savings Account- Sewer	\$ 56,413.27
Insured Money Funds	\$ 63,912.68
Payroll Fund	\$ 12,279.62
Certificate of Deposit-Sewer- CNB	\$ 25,690.53
Hunt Water Sales-CNB-Savings	\$ 23,152.33
Line of Credit- Checking	\$ 25,450.01

Motion made by James Reinsburrow and seconded by Earl Park to accept the Treasurer's report for October 31, 2019, as presented and placed on file for audit; motion carried unanimously.

APPROVAL OF BILLS-

Revenue Fund- Water \$20210.92

A motion was made by Earl Park and seconded by Dennis Asti to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$10,454.36

A motion was made by James Reinsburrow and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously.

Water Project- CO & A \$361,908.86

A motion was made by Richard Zeigler and seconded by Earl Park to approve the Water Project-CO&A bills. Motion carried unanimously.

BUSINESS AFFAIRS –

It is recommended to (approve/not approve) sending a letter if favor of the reappointment of board member(s), in which their term is up. Motion made by Earl Park and seconded by Charles DeStephano to approve sending a letter if favor of the reappointment of board member(s), in which their term is up. Motion carried unanimously.

It is recommended to (approve/not approve) putting out _____services for quotes. Motion made by Earl Park and second by Richard Zeigler to approve putting Laboratories, Restoration, and Emergency services for quotes. Motion carried unanimously.

Motion made by Charles DeStephano and seconded by Richard Zeigler to hire Brian Parana at Full-time at a starting rate of \$14.00/hr. Motion carried. Roll Call Vote: Charles DeStephano-yes, Richard Zeigler-yes, Kenneth Polaski-yes, Earl Park-yes, Dennis Asti-yes, James Reinsburrow-yes, and Eric Poague-yes.

Motion made by Charles DeStephano and seconded by Richard Zeigler to give a \$1.00/hr. raise to Kerri Shaffer effective November 18, 2019. Motion carried. Roll Call Vote: Charles DeStephano-yes, Richard Zeigler-yes, Kenneth Polaski-yes, Earl Park-yes, Dennis Asti-yes, James Reinsburrow-yes, and Eric Poague-yes.

Motion made by Charles DeStephano and seconded by Richard Zeigler to meet with the operation committee, Lisa Sorg, and DJ Haupright to discuss and make a recommendation on the Carbardi property to have an answer at the December 2019 meeting. Motion carried unanimously.

Motion made by Charles DeStephano and seconded by James Reinsburrow to hand over the chemical quotes to Travis Long to decipher which chemicals and chemicals company has the best quote. Motion carried unanimously.

BOARD DISCUSSION- None

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION –None

ADJOURNMENT OF MEETING- Motion made by Dennis Asti and seconded by Charles DeStephano to adjourn the meeting at 7:49 PM. Motion carried unanimously.

Kenneth Polaski,
Secretary

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY DECEMBER 10, 2019

The meeting was called to order at 6:00 P.M. by Chairman Eric Poague, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Eric Poague, Earl Park, Charles DeStephano, Dennis Asti, Kenneth Polaski, Richard Zeigler, Richard Brown, Lisa Sorg, Josh Gunnett, and Travis Long. Excused were James Reinsburrow, Kerri Shaffer, and Doug J. Haupright.

EXECUTIVE SESSION- Charles Destephano requested an executive session. Motion made by Charles Destephano and seconded by Dennis Asti to enter executive session at 6:02 P.M. to discuss personnel, litigation, and land acquisition. Motion carried unanimously.

Motion made by Richard Zeigler and seconded by Charles Destephano to enter regular session at 6:30 P.M. with no decisions made. Motion carried unanimously. James Reinsburrow was excused.

VISITORS- Jerry Carbardi, Brenda Adams-Weyant, Kylie Maland, TJ Weaver, Al Maletto, and Joyce Maletto (Johnsonburg Press Reporter).

VISITORS COMMENTS- Brenda Adams-Weyant, Consulting Recreation Planner, was at the meeting to discuss public access to the river on the Authority's land. The Trout Unlimited Commission has volunteered to take care of the access areas should the Authority allow this. The only hold up with the project is on who owns the driveway. Richard Brown said that he will look into this and get back to the board with what he finds.

MANAGER'S REPORT- The monthly construction meeting with the contractors for the New Water Treatment Plant was held Tuesday, December 10, 2019. The office had computer issues, which caused the system to be down last week. Windstream was called in as was RAK to fix the computer issues. The Borough has sent a letter to the Authority about cutting into the road for water leaks. The Authority is looking into a tool to make this easier and more efficient. The Authority will have to send out quarterly mailings since PA DEP will not recognize the new results submitted by the lab.

ENGINEER'S REPORT – JHA continues to monitor the correspondences and submittals regarding the water treatment facility project. On November 19, 2019, DEP conducted an initial review of the pilot study data and asked for one table to be revamped to directly show correlation of data between PAA Corp and AOP/Scinor. JHA submitted the response on November 21, 2019. On September 9, 2019 NOV with the Safe Drinking Water Act has been reviewed and options evaluated for basic compliance, consisting of a simplified Supervisory Control and Data Acquisition (SCADA) system. The estimated cost for the SCADA system is \$10,000 from ICEA solutions or RAFA Systems. Both cost the same but have different configurations of equipment.

A motion was made by Charles Destephano and seconded by Earl Park to buy the 2020 chemicals from the lowest bidder on the table. Motion carried unanimously. James Reinsburrow was excused.

PROJECT ENGINEER'S REPORT- Progress No. 3 was held on December 10, 2019. Contract No. 1 Plant General Construction has the concrete mat slab for the clearwell complete, partially excavated the floc/sed tanks, partially stone subbase for the floc/sed tanks, beginning to tie rebar for the floc/sed tanks mat slab, concrete pours begun on Clearwell walls, concrete pours on Floc/sed tanks mat slab begun. According to received correspondence from JHA approval of the Alternative Membrane Filtration Equipment Pilot Study is anticipated. Contract No. 2 has begun to send in submittals. Contract No. 3 Tank Work have requested a determination if Silver Creek tank is to be constructed or not and have requested that the construction be on hold until next February/March 2020. Contract No. 4 Distribution System Improvements has begun to send in submittals. Requisition #50 to USDA in the amount of \$392,056.16.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – In packet

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- None
- f. Operations- Recommend the Authority stick with the Rules and Regulations and not repair homeowners' line. Mr. Carbaradi stated that he was in disagreement with this decision and the Authority will hear from his lawyer.
- g. Union- None

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the November 19, 2019, Regular Meeting was approved as presented. Motion made by Earl Park and seconded by Charles Destephano; motion carried unanimously. James Reinsburrow excused.

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 314,031.92
Municipal Savings Account- Water	\$ 884,763.93
Municipal Savings Account- Sewer	\$ 61,426.72
Insured Money Funds	\$ 63,953.83
Payroll Fund	\$ 2,611.42
Certificate of Deposit-Sewer- CNB	\$ 25,716.15
Hunt Water Sales-CNB-Savings	\$ 23,152.33
Line of Credit- Checking	\$ 25,450.01

Motion made by Dennis Asti and seconded by Earl Park to accept the Treasurer's report for November 30, 2019, as presented and placed on file for audit; motion carried unanimously. James Reinsburrow excused.

APPROVAL OF BILLS-

Revenue Fund- Water \$21,843.94

A motion was made by Earl Park and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously. James Reinsburrow excused.

Revenue Fund- Sewer \$15,107.63

A motion was made by Earl Park and seconded by Richard Zeigler to approve the sewer bills. Motion carried unanimously. James Reinsburrow excused.

Water Project- CO & A \$388,511.30

A motion was made by Dennis Asti and seconded by Kenneth Polaski to approve the Water Project-CO&A bills. Motion carried unanimously. James Reinsburrow excused.

BUSINESS AFFAIRS –

It is recommended to approve Christmas gift cards for the employees. Motion made by Earl Park and seconded by Richard Zeigler to approve Christmas gift cards for the employees. Motion carried unanimously. James Reinsburrow excused.

It is recommended to approve yearly raises for the non-bargaining employees. Motion made by Charles Destephano and second by Richard Zeigler to approve a \$0.50 raise for non-bargaining employees. Motion carried unanimously. James Reinsburrow excused.

BOARD DISCUSSION- The purchase of a rock saw was tabled till more information can be gathered.

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION -None

ADJOURNMENT OF MEETING- Motion made by Charles Destephano and seconded by Richard Zeigler to adjourn the meeting at 7:15 P.M. Motion carried unanimously.

Kenneth Polaski,
Secretary

Johnsonburg Recreation Activities Board Minutes – Wed. December 4, 2019

Meeting called to order at 5:05 pm

Present: Chris B., Jim L., Sarah G., Mary F.,

Guest:

Absent: John O.

December minutes were reviewed and motioned to accept followed by a second. Minutes were approved.

Financial Report:

Membership	1994.00	
Building Use	39.00	
Key Cards	70.00	
Donations	100.00	
Domtar	68.50	
Rent-Gymnastics	352.00	
T-shirts	<u>15.00</u>	
	2638.50	total

Directors Report:

We will now be open alternating Saurdays in January, February, and March from 9 to noon

We still have some Sweetheart Lottery Tickets-need all money and tickets in by

Purse Bingo tickets? Need someone to sell, need help setting up that day around 10 am. Also help during Bingo itself. The Community Center will be providing veggie trays. We will be ordering 4 like we have in the past. Motion was made by Jim seconded by Sarah. Vote passed. It was also approved to donate a 6 month membership to the basket raffle for the event.

The ladies shower room needs some work before we open the pool, there is a loose board pulling away from the wall.

Ceiling date, Ryan called and there is still no date given to spray ceiling.

Carpeting is needed in the parlor. Sarah motioned to approve 9x18 foot carpet to maintain new flooring at a cost of approx. 1,500.00. Jim seconded. All present approved the purchase

Old flooring at entry to weight room needs replaced and more added in the fitness room. Estimate is coming from Constables.

Also waiting on an estimate to replace stairs from lobby to pool. Estimate is coming from Constables.

Windows were discussed for the pool. Different design options were reviewed.

Domtar Luncheon: The purpose would be to host them with a meal and let them see all we have done with the funding they have given us. Date and time TBA

Nancy Will start murals on Monday in the pool area.

Old Business:

the track is almost done, finishing touches have been approved.

New Business

Scooter Hockey: Would be Friday evenings at 4pm co-ed Would run February to March (6 weeks). If we could get sponsors to cover the cost of equipment. Members would play for free, non Members pay \$1 building usage fee. Board agreed to reach out to the local businesses for sponsorship.

We need volume control in the weight room for the music to keep all patrons happy.

Motioned to adjourn meeting Sarah motioned, Jim seconded

Meeting adjourned: 5:54pm

Johnsonburg Recreation Activities Board Minutes – Wed. February 5, 2020

Meeting called to order at 5:05 pm

Present: Chris B., Jim L., Sarah G., Mary F., John O.

Guest:

Absent:

January minutes were reviewed and motioned to accept followed by a second. Minutes were approved.

Financial Report:

Membership	4641.00
Building Use	55.00
Key Cards	125.00
Donations	200.00
Domtar	201.50
Rental	335.00
Memorial	25.00
	-\$5582.50 total

Directors Report:

Sweetheart Lottery profit so far \$1305- 12 tickets left. Winnings have been divided and are ready to be sent.

Need to vote to order Pylometric Boxes- Jim motioned John seconded to purchase. Motion carried. approx. cost \$500

End of month installation of 1 window in the fitness center and 1 in the pool back wall.

After pool is up and running- locker room update- need a new toilet for mens. Jim will get @ Lowes

Cinch tournament- Sat, have 50/50 tickets and door prizes. Have water, pop, dishes, cups, napkins, silverware, chips, pretzels, and desserts. Food is ordered. Set up on fri. @ 10

Original pool floor will be patched and cleaned- John motioned, sarah seconded to keep original vote carried

LEC wants to host a dance April 25th

Easter egg hunt is april 15th- Chris has prizes- Mary will call ken shaffer- Rec donates candy

Weight room floor \$1,500 for rubber mats-Apoxy coming up jim motioned john seconded vote passed

Domtar is donating \$10,000 to continue to update weight room equipment. \$10,000 from last year will also go to equipment. John has some quotas ready and will update others. Old equipment will go. Board approved these purchases.

March 21st trash or treasure sale

Meeting Adjourned @ 5:40

McWaPEC Counties Borough Association

Youngsville Borough

September 26, 2019

The September 2019 meeting of McWaPEC was hosted by Youngsville Borough at the Youngsville Borough office in Youngsville, PA. Representatives from Coudersport, Emporium, Lewis Run, Ridgway, Johnsonburg, Kane and Youngsville were in attendance.

Other guests attending were Uni Tec Consulting Engineers, E & M Engineering, Toby Santik from Punxsutawney Borough and Diane Brant.

The welcome, invocation and Pledge of Allegiance were given by Youngsville Borough Manager Lisa Hagbert.

A delicious buffet was served.

SPEAKER

The speaker for the evening was Diane Brant representing the Anti-Child Trafficking Ministry. She gave an educational, eye opening talk on human trafficking that is going on, even here in north central Pennsylvania.

APPROVAL OF MINUTES

It was moved and seconded to accept the minutes of the June 27, 2019 meeting as presented. Motion unanimously carried.

TREASURER'S REPORT

It was moved and seconded to approve the Treasurer's report with a current balance of \$3,248.42 as a current balance. Motion unanimously carried.

ROUND TABLE DISCUSSION

Emporium Manager and PSAB 2nd Vice President Don Reed talked about the area that McWaPEC serves and the fact that of the 936 borough's in the state, 67% of them have population below 2500.

Don suggested that McWaPEC invite some of the borough's that do not regularly participate to come to meetings as guests of McWaPEC.

The Fall Conference in 2022 will be held in Erie, PA.

Don stated that he has been the McWaPEC representative on the PSAB Board of Directors and now that he has been elected 2nd VP he is recommending having Bev Morris from Coudersport, who is the alternate for McWaPEC serve on the board until his terms expire.

Upcoming webinars through PSAB were mentioned.

It was mentioned that Kane and Ridgway removed their parking meters.

Zoning was discussed and the importance of rezoning for the future.

President Schul mentioned that the next meeting will be in Kane on February 27, 2020. This meeting election of officers will be held for President, Vice President and Secretary/Treasurer.

The meeting was adjourned and door prizes were distributed.

Sincerely,

Beverly Morris
McWaPEC Secretary

December 3, 2019

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, December 3, 2019 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Chairperson Dan Freeburg, Janis Kemmer, Commissioner, Matt Quesenberry, Commissioner, Tom Wagner, Solicitor, Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Fritz Lecker, Commissioner elect, Joe Dagher, Commissioner elect, Greg Gebauer, Warden, Brianne Fleming, Press and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of November 19, 2019 meeting seconded by Dan Freeburg. Matt Quesenberry abstained, as he was not present at the last meeting.

Matt Quesenberry made a motion to approve the agenda with the following eliminations: #4 was acted on at the last Commissioner's meeting and can be removed. This motion was seconded by Jan Kemmer and carried unanimously.

PRESENTATION

- An impromptu presentation was given by Commissioner Elect, Fritz Lecker to Jan Kemmer and Dan Freeburg. Both Fritz Lecker and Joe Dagher recently attended the County Commissioner Association of Pennsylvania training and while at the training, they were presented with Recognition Certificates to give to Dan Freeburg and Jan Kemmer, both current commissioners. Jan was also presented with a plaque from the CCAP Health Alliance recognizing her service on the board of directors from 2016 - 2019.

NEW BUSINESS

1. Jan Kemmer made a motion to reappoint Carl Gamarino, Horton Township and James McClain, Highland Township as Planning Board Members for a new four-year term ending December 31, 2023 seconded by Matt Quesenberry and carried unanimously.
2. Jan Kemmer made a motion to authorize the bank account signatories as follows; Matt Quesenberry seconded the motion and carried unanimously.
Matthew Quesenberry, Commissioner
Mary B. Lecker, Commissioner Elect
Joseph Dagher, Commissioner Elect
3. Matt Quesenberry made a motion to approve Centre County Housing Agreement for the prison seconded by Jan Kemmer and carried unanimously.
4. Jan Kemmer made a motion to approve the signing of the County Application for GEMS Program Funds for the Election Equipment seconded by Matt Quesenberry and carried unanimously.
5. Jan Kemmer made motion to approve the use of hotel tax funds for printing and ordering another 15,000 Elk County Trail Maps for the 2020 season costing about \$3,000.00 seconded by Matt Quesenberry and carried unanimously.

APPROVAL OF BILLS – November 15, 2019 → November 29, 2019

GENERAL FUND	\$249,937.04
PAYROLL	\$235,601.67
LIQUID FUEL	\$16,000.00
ACT 13 HWY/BRIDGE IMPROVEMENT	\$26,850.00
COE DRUG AND ALCOHOL	\$742.00
RECYCLING CTR BLDG FUND	\$240.00

HAZMAT	\$3,113.35
E-911 WIRELESS	\$5,633.48
ELK COUNTY LAW ENFORCEMENT	\$538.88
NTRP	\$49,550.06
DEBT FUND	\$70,524.84

→ Jan Kemmer made a motion to approve the payment of the bills listed above seconded by Dan Freeburg and carried unanimously.

QUESTIONS FROM THE PRESS – N/A

CORRESPONDENCE

GOOD OF THE COUNTY

- ❖ Tentatively the County of Elk 2020 budget will be on display in the Commissioner's office by the end of the day today, December 3, 2019.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:12am on a motion by Matt Quesenberry seconded by Jan Kemmer and carried unanimously.

ATTEST:

Lee A. Neuvater
Chief Clerk

NEXT MEETING
TUESDAY, DECEMBER 17, 2019
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

December 17, 2019

**Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania**

The Elk County Commissioners met in regular session on Tuesday, December 17, 2019 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Chairperson Dan Freeburg, Janis Kemmer, Commissioner, Matt Quesenberry, Commissioner, Tom Wagner, Solicitor, Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Fritz Lecker, Commissioner elect, Joe Dagher, Commissioner elect, Megan Carter, Johnsonburg Community Trust and Brian Stockman, Press.

Jan Kemmer made a motion to approve the Minutes of December 3, 2019 meeting seconded by Matt Quesenberry.

Matt Quesenberry made a motion to approve the agenda seconded by Jan Kemmer and carried unanimously.

ORDINANCE

- 2019-03 Elk County Hotel Room Rental Tax Ordinance. Jan Kemmer made a motion to approve the advertisement necessary for Ordinance 2019-03 seconded by Matt Quesenberry and carried unanimously. Deputy Chief Clerk Samantha Beaver will advertise the ordinance according to the guidelines given by solicitor Wagner.

NEW BUSINESS

1. Matt Quesenberry made a motion to approve CMS Advisors, LLC. to take over the management of the County of Elk's investments for retirement seconded by Jan Kemmer and carried unanimously. This is a merging of C.S. McKee to CSM Advisors, LLC.
2. Jan Kemmer made a motion to approve the extension of the term of office for Patricia Brennen on the Elk County Industrial Development Authority seconded by Matt Quesenberry and carried unanimously.
3. Matt Quesenberry made a motion to approve the Administration Services agreement between the County of Elk (Retirement Board) and Boetger Acquisition Corp. d/b/a Boetger Retirement Plan Services. Jan Kemmer seconded this motion and carried unanimously. Boetger will now take over the retirement tracking for the County of Elk Pension due to the current provider discontinuing services for retirement tracking. This will cost \$700/quarter or \$2,800 per year.
4. Matt Quesenberry made a motion to approve the lawn use request form for the Awakening Alliance Church for Christmas Eve Service on December 24, 2019 seconded by Dan Freeburg and carried unanimously.
5. Matt Quesenberry made a motion to approve the 2020 County Calendar seconded by Jan Kemmer and carried unanimously.
6. Jan Kemmer made a motion to approve the appointment of George A. King (Tony) to the Elk County Housing Authority Board for a 1-year term ending December 31, 2020. This was seconded by Matt Quesenberry and carried unanimously.
7. Jan Kemmer made a motion to re-appoint Heather Serafini for another 5-year term on the Elk County Redevelopment Authority Board with her term ending December 31, 2024.
8. Matt Quesenberry made a motion to approve CYS FY 19-20 Renewal Contract with Summit School, Inc. seconded by Jan Kemmer and carried unanimously.
9. Matt Quesenberry made a motion to approve CYS FY 19-20 Renewal Contract with Community Specialists Corporation seconded by Jan Kemmer and carried unanimously.

10. Matt Quesenberry made a motion to approve CYS 1/1/2020 – 12/31/2020 Renewal Contract with George (Jim) Daghir, Agency Solicitor seconded by Jan Kemmer and carried unanimously.
11. Jan Kemmer made a motion to appoint Mike Handley to fulfill the remainder of David Wolfe's 3 year term on the Housing Authority Board to end on December 31, 2021 seconded by Matt Quesenberry and carried unanimously.

APPROVAL OF BILLS – November 30, 2019 → December 13, 2019

GENERAL FUND	\$368,311.11
PAYROLL	\$232,993.76
LIQUID FUEL	\$8,000.00
ACT 13 MARCELUS LEGACY FUND	\$1,350.17
TRANSPORTATION BLOCK GRANT	\$198,514.00
GAS WELL IMPACT FEE/ACT 13	\$36,331.97
2018 CDBG	\$44,756.41
2016 CDBG	\$1,040.01
E-911 WIRELESS	\$131,950.16
NTRP	\$13,341.83

- Jan Kemmer made a motion to approve the payment of the bills listed above seconded by Dan Freeburg and carried unanimously.

QUESTIONS FROM THE PRESS – N/A

QUESTIONS/COMMENTS FROM THE TAXPAYERS

There was an impromptu update presentation by Megan Carter regarding the Johnsonburg Community Trust and the Brick Block in Johnsonburg. Megan updated the Commissioners of the Johnsonburg Community Trust's wishes to purchase the Brick Block for restoration.

CORRESPONDENCE

Received correspondence from Keystone Powdered Metal Company notifying the County of their intent to submit an application to the DEP for the renewal of its National Pollutant Discharge Elimination System for Industrial Waste for its 251 State Street, St. Marys, Elk County Facility.

GOOD OF THE COUNTY

- ❖ Approval of the 2020 County Budget will take place on Monday, December 23, 2019 in the Courthouse Annex Conference Room #2. The budget is currently on display in the Commissioner's office.
- ❖ Swearing in of the elected officials will take place at 9:00am on Tuesday, December 31, 2019 in the Courthouse.
- ❖ County offices will be closed on Tuesday, December 24, 2019 and Wednesday, December 25, 2019 for the Christmas holiday.
- ❖ County offices will also be closed on Wednesday, January 1, 2020 for the New Year holiday.
- ❖ Commissioners received the Elk County CDBG Program Performance Review Report from November 27, 2019.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

December 23, 2019

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissions met in a special session on Monday, December 23, 2018 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Janis E. Kemmer and Matthew Quesenberry. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Ray and Michelle McMinn, Farm Bureau, Ernie Mattiuz, Farm Bureau, Fritz Lecker, Commissioner Elect, Joseph Dagher, Commissioner Elect and Brian Stockman.

Jan Kemmer made a motion to approve the agenda seconded by Matthew Quesenberry. Motion carried unanimously.

PRESENTATION

Ernie Mattiuz as well as Ray and Michelle McMinn were present to give a brief "Thank-You" presentation to Dan Freeburg and Janis Kemmer, retiring County Commissioners. Ernie thanked Dan and Jan for their continued support of the Farm Bureau and presented the two retiring commissioners with a plaque showing the Farm Bureau's appreciation over the years.

NEW BUSINESS

1. Jan Kemmer made a motion to approve the 2020 Budget for the County of Elk. Matthew Quesenberry seconded that motion. Motion carried unanimously.

*Chairperson Dan Freeburg noted there were no comments from the public during the comment period.

*Jan Kemmer noted there was no tax increase nor a tax anticipation note.

GOOD OF THE COUNTY

- ❖ Reorganizational Commissioners Meeting at 10:00am January 7, 2020 in Conference Room #2.
- ❖ Immediately followed by a Regular Commissioners Meeting.
- ❖ Immediately followed by a Salary Board Reorganizational/Regular Meeting.
- ❖ Immediately followed by a Retirement Board Reorganizational/Regular Meeting.
- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:11am on a motion by Jan Kemmer seconded by Matthew Quesenberry and carried unanimously.

ATTEST: _____

Chief Clerk

NEXT MEETING
TUESDAY, JANUARY 7, 2020
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING