

**Johnsonburg Borough
Regular Meeting
February 11, 2019
4:00 p.m.**

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call

Approval of Minutes

- Regular Meeting January 14, 2019
- Special Meeting January 29, 2019

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
 - Pool ceiling
- Junior Council Person
 - Oath

Old Business

New Business

1. 2016 Per Capita Tax Exoneration

Executive Session

Public Comment on Agenda Items

Adjourn

BOROUGH OF **f** JOHNSONBURG
 Department of Police



100 Main Street
 Johnsonburg, PA 15845
 (814) 965-2816

JOHN CLOPP
 Chief of Police

JACK FOWLER
 Mayor

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of January, 2019.

Calls for Service	234	Parking Violations	18
Signal Calls	65	House Watches	6
Telephone Calls	49	Vehicle Lockouts	3
Investigations	53	Light outage	0
Hearings	5	B.O.L.O	6
Traffic Accidents	3	Asst. Fire/Ambulance	6
Written Warnings	2	Asst. other Police Dept.	11

Receipts:

Fines	\$ 660.71
Reports	\$ 0
Tickets	\$ 60.00

Special Information:

- Assisted with Active Shooter training at JAHS.
- Completed biannual First Aid, CPR, and AED training.
- Issues with Grant Street Railroad crossing.

Total \$ 720.71

Offenses:	Number	Arrest	Handled Otherwise
Drugs	1	0	1
Assaults	2	1	1
Burglary	0	0	0
Thefts	2	0	2
Criminal Mischief	1	0	0
D.U.I.	1	1	0
Disorderly Conduct	0	0	0
Mental Health	3	0	3
Sex Offenses	1	0	1
Family and Children	6	0	6
All Other Offenses	6	1 (20 MV Arrests)	5
Totals	23	23	19

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

FIRE REPORT FOR JANUARY 2019

01/18/19 103 CUSHING AVE CITIZENS ASSIST	12 MINS
01/20/19 103 CUSHING AVE ASSIST JPD	08 MINS
01/23/19 255/219 TRAFFIC CONTROL PER ST.MARYS PD	40 MINS
01/23/19 514 GLEN HAZEL RD LINES DOWN	05 MINS

CALLS JBG BORO	4
CALLS RIDG TWP	0
CALLS MUTUAL AID	0

TOTAL CALLS FOR JANUARY 2019 4 CALLS

NO INJURIES REPORTED FOR JANUARY 2019

RESPECTFULLY SUBMITTED

ROBERT DICKEY

JOHNSONBURG FIRE DEPT
FIRE CHIEF

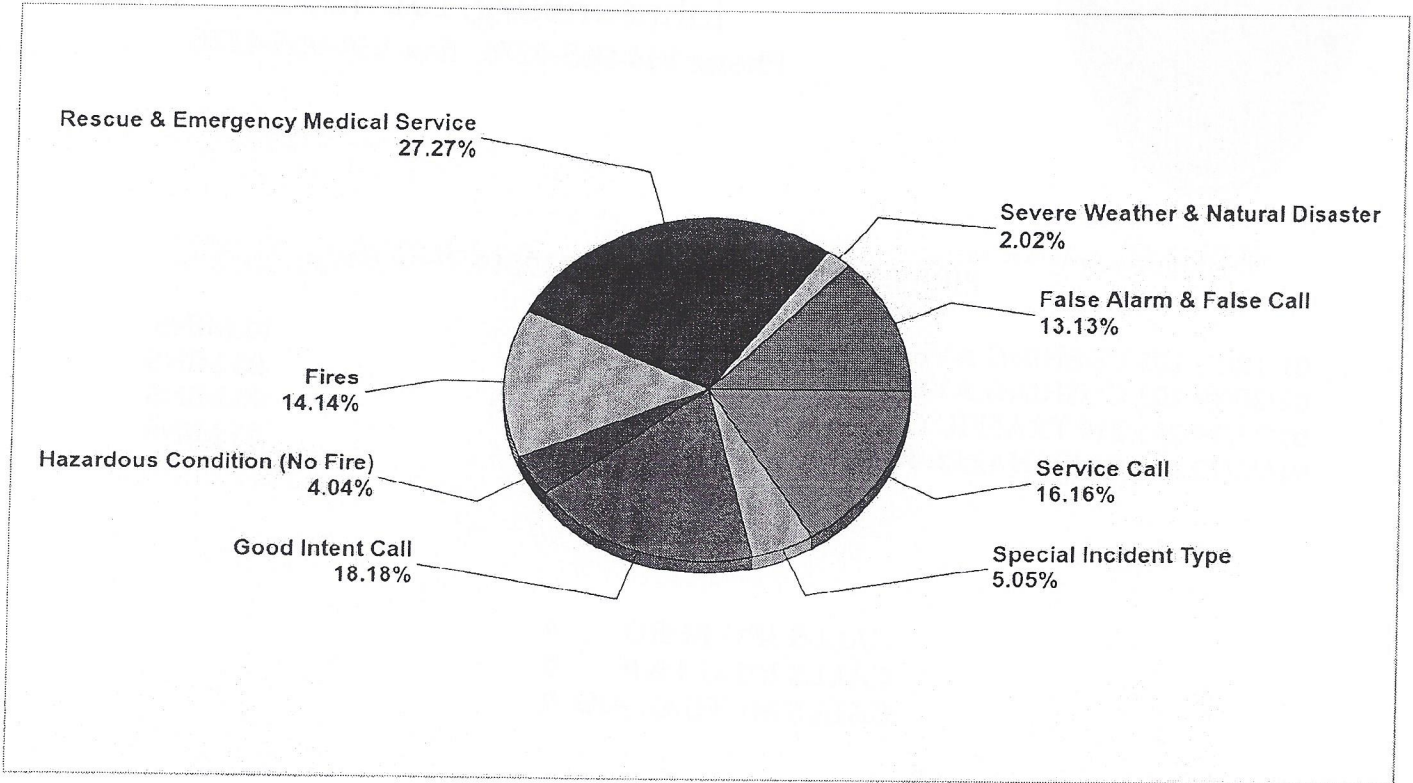
Johnsonburg Fire Department

Johnsonburg, PA

This report was generated on 1/20/2019 1:32:28 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 12/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	14.14%
Rescue & Emergency Medical Service	27	27.27%
Hazardous Condition (No Fire)	4	4.04%
Service Call	16	16.16%
Good Intent Call	18	18.18%
False Alarm & False Call	13	13.13%
Severe Weather & Natural Disaster	2	2.02%
Special Incident Type	5	5.05%
TOTAL	99	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Borough Street Crew Report
February 2019

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Fixed garage door tracks
- Hauled electronics to recycling center
- Plowed and salted streets
- Plowed alleys
- Downtown business district snow removal
- Greased equipment
- Scraped Glen Mayo Rd ice
- Scraped Water St ice
- Fixed pickup spreader
- Fixed hose on 550 spreader

Treasurer's Report
Cash Balances
January 31, 2019

General Fund	\$120,776.60
Street Lighting Fund	\$ 12,591.34
Library Fund	\$ 613.77
Retirement Fund	\$104,936.81
Highway Aid Fund	\$ 12,640.97
Borough Equipment Fund	\$ 53,891.88
Fire Services Fund	\$107,486.42
Community Center Fund	\$ 55,094.33
Payroll Fund	\$ 2,513.96
Per Capita	\$ 7,561.42
2001 Debt Service	\$ 86,971.80
Community Improvement Fund	\$143,156.19

Bills:

General Fund

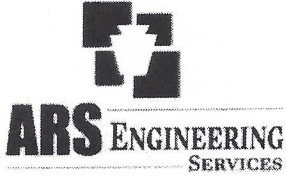
Borough Equipment Fund

Community Center Fund

Community Improvement Fund

Highway Aid Fund

We received \$169.16 from Statewide Tax Collection for delinquent occupation taxes.



Engineer's Report – February 11, 2019 Johnsonburg Borough Council Meeting

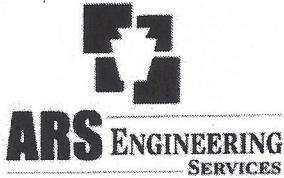
The following summary of work performed over the last month, as well as an update on current project status is provided herein for your review:

Harrison Avenue Realignment Project

- The CFA grant review meeting scheduled for January 29, 2019 was canceled. The next regularly scheduled meeting is in March; however, it is possible something might be rescheduled in advance of that meeting.

Engineering Services

- The JCC Playground Project has tentatively been rescheduled to begin on February 18th pending cooperative weather. Work will continue as long as weather permits.
- Cavalier Roofing completed the removal of the existing suspended ceiling in the JCC pool room. A visual inspection of the ceiling was completed on Friday once the ceiling was removed to further evaluate the existing condition. The ceiling was found to have numerous cracks with areas where the paint has curled or fallen off and multiple areas where the ceiling appears to be sagging slightly. Based on our observations, along with age and traditionally moist atmosphere within the room, it is our opinion the ceiling has outlived its intended life span. We recommend a permanent repair be considered prior to re-opening the pool for public use. We are in the process of writing an evaluation report to detail our observations and recommendations.
- We recently met with the Elk County Commissioners to discuss potential funding assistance for repairs to the JCC pool ceiling. We emphasized the current internal efforts being made to revive the building's appearance as well the transformation that has occurred over the past couple of years. Additional emphasis was made to express how the pool currently being closed is potentially affecting revenue streams and why it is important to get everything fixed and back up and operational. The Commissioners expressed interest in assisting the Borough's efforts; however, they have requested a complete cost estimate to permanently repair the pool ceiling prior to committing any funding.
- We have continued to explore additional grant opportunities to assist funding projects at the JCC. Most grants would require some local match. It has been suggested by multiple funding sources the Borough consider a more comprehensive, building-wide rehabilitation project. Multiple grants may be required to assist with matching requirements.
- We will be attending a pre-construction meeting at the PennDOT District 2-0 Office in Clearfield on February 21, 2019 on behalf of the Borough for the upcoming S.R. 0255 (Powers Avenue) repaving project. Details from the meeting and any impacts on the Borough will be presented at the March meeting.
- All applicable building permit applications from Bureau Veritas have been scanned and electronic copies have been provided to the Borough for distribution upon request.



Code Enforcement

- We were recently contacted about the potential sale of the property located at 410 Bridge Street (Nilton Zuckerman) which we currently have enforcement efforts out on. The potential buyer had contacted us previously about the pending enforcement and we notified them a reasonable amount of time would be granted to address those violations once they own the property prior to new enforcement letters being sent out. Once we receive notification the property has been sold we will continue to monitor progress and work with the new owner to get things compliant with the Borough Code.
- Local residents and businesses are reminded Borough Code requirements state public sidewalks are to be cleared within 12 hours of the end of a snow event. The Borough requests property owners make every effort to clean the public sidewalks along their lots within a reasonable time after the conclusion of snow. In addition, the Borough would like to thank those property owners who regularly clear their sidewalks which benefits access and public safety.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Recreation Activities Board Minutes – Wed. February 6th, 2019

Meeting called to order at 5:02 pm

Present: James L., Dolly B., Deana P., Mary F., John O., Sarah G., Chris B.,

Guest:

Absent:

January minutes were reviewed and motioned to accept by Sarah – second by Dolly.

Financial Report:

Building/Pool Use	\$60.00
Fitness Center Use (incls. Keys)	\$140.00
Memberships	\$4,683.00
Rentals (Programs/Events)	\$252.00
Gymnastics	\$665.00
Memorials	\$25.00
Donation	\$2,144.50

Total: \$7,959.50

John motions to accept the financial report and John seconded.

Directors Report:

1. Update on Pool- Pool is drained and Cavalier is about a third of the way done with taking the ceiling down. Tiles are being saved for future project with summer program and other use in the building.
2. Spring Market – March 30th 9am – 1pm. Will be advertising for spaces (\$10 a space), and donations for JCC table. “Gems&Junk”. Activity committee is looking for ideas to get this event better attended.
3. Donations so far: \$5,555 – see separate paper
4. Update of Renovations – Trina’s office this week. Wood work is being stained and varnished. Activities room is almost done. Kitchen upstairs is ready to be primed and painted. Sarah will come on February 15th to paint upstairs kitchen.
5. Soup & Bake Sale Friday @ 11am – Need baked good donations still, put a few callouts on Facebook and through the membership, hasn’t had much response for donations. Elk County Foods will be donating sandwiches. Mary will make an additional soup. Sarah will donate to bake sale. Making Cakes and banana bread.
6. Cupid Shuffle Dance – Saturday February 16th, Elem 6-8pm, HS 8:30-11pm. Still need chaperones and help decorating the night before (simple, ordering from oriental trading). Concessions?.... It was decided to say no to Pizza this time. Chips, pop, candy bars, and water. Flowers will be for sale for High School Dance. Door prizes will also be given.

7. Activities Committee Update – “minutes “of last meeting available. Next meeting March 1st, @ 6pm to continue planning for spring activities.
8. Work Experience – All but Jordan have completed their hours. Deana will be calculating hours for him. Hoping to receive new worker, Kyree, to be able to start next week or 2 depending on paperwork

Old Business:

New Business:

Cameras: We need to look into alternate provider for camera's Chestnut Ridge will be given another chance. Will call them and give them 2 weeks. If not then call John Updyke; If John can't do it quickly (2 weeks) then move on. Also, can he match or go lower than Chestnut Ridge. Next contacts are ACS in the Franklin Center in St Marys or Carlson for Estimates and time frames.

Pool Railing: need a powder coat to stop rusting. Jim will get a quote.

Office: will consider renovation after others are done.

Motioned to adjourn meeting by Sarah, John seconds.

Meeting adjourned: 6:17 pm

**McWaPEC COUNTIES BOROUGH ASSOCIATION
RIDGWAY BOROUGH
SEPTEMBER 27, 2018**

The September 27, 2018 meeting of McWaPEC was hosted by Ridgway Borough at Aiello's Café. Representatives from Ridgway, Coudersport, Emporium, Lewis Run, Johnsonburg, Mount Jewett, Eldred, Kane, Port Allegany and Youngsville were present.

Mayor Urdarbe gave an informative history of Ridgway and welcomed all in attendance.

McWaPEC President Gary Schul led all present in the Pledge of Allegiance.

A delicious Aiello's buffet was served.

SPEAKERS

Ridgway Borough Manager Paul McCurdy introduced our first speaker Joe Scott, a PSAB representative, to discuss programs offered through PSAB.

Our next speaker was Rachel Wolfel, Community Development Coordinator with North Central Regional Planning who spoke on a pilot program in Ridgway through Keystone Communities funding to reduce flood losses with the Flood Resilience Program.

APPROVAL OF MINUTES

It was motioned and seconded to approve the minutes of the June 28, 2018 as presented. Motion unanimously carried.

TREASURER'S REPORT

It was motioned and seconded to approve the Treasurer's report with a current balance of \$3,248.32. Motion unanimously carried.

ROUND TABLE DISCUSSION

Blighted properties were discussed along with emergency management equipment.

Mayor Urdarbe mentioned that he has a complimentary registration to the PSAB Fall Conference and he is unable to attend if someone else would like it.

Dale Anderson spoke on Pennsylvania Infrastructure Investment Authority approval of a low interest loan to a timber company to purchase private forest land in our area. Dale is strongly suggesting that officials have a no net loss of private lands put into comprehensive plans.

It was reported that Kane has some new restaurants, microbrewery and winery if you are in the area. Their 6 million highway project is progressing. Junior Councilperson Matt Boyer was introduced.

The next meeting will be in Emporium at a date to be determined.

The meeting was adjourned and door prizes were distributed.

Beverly Morris
McWaPEC Secretary

January 2, 2019

Reorganizational Meeting of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Reorganizational Meeting of the Elk County Commissioners was held on Wednesday, January 2, 2019 at 10:00a.m. In Conference Room Number 2 at the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Daniel Freeburg, Chairperson, Janis Kemmer and Matthew Quesenberry. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk/HR Specialist and Brian Stockman, press.

Jan Kemmer made a motion to approve the Minutes of December 27, 2018 meeting seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF AGENDA

Dan Freeburg informed everyone there was an additional item to be added to the agenda today. The approval for the Recycling Center 902 DEP Grant needs to be added to new business. Jan Kemmer made a motion to approve the agenda with the addition. Matthew Quesenberry seconded that motion and carried unanimously.

FORMALITY

The present Commissioners Daniel Freeburg, Janis Kemmer and Matthew Quesenberry comprise the members of the Elk County Board of Commissioners.

Daniel Freeburg will continue serving as Chairperson through 2019.

NEW BUSINESS

1. Matthew Quesenberry made a motion to approve the CYS FY 18-19 Contract for Alcohol and Drug Abuse Services. The motion was seconded by Jan Kemmer and carried unanimously.
2. Jan Kemmer made a motion to approve the Recycling Center's 902 DEP Grant in the amount of \$337,698.00. The motion was seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF BILLS – December 17, 2018 → December 31, 2018

GENERAL FUND	\$234,713.42
PAYROLL	\$259,317.78
ACT 13 MARCELLUS LEGACY FUND	\$12,250.00
DRUG & ALCOHOL	\$50.70
GAS WELL IMPACT FEE	\$10,805.02
PHFA (PHARE GRANT)	\$13,995.00
HAZMAT	\$167.99
E-911 WIRELESS FUND	\$130,480.48
NTRP	\$52,642.81

→ Jan Kemmer made a motion to approve payment of the bills seconded by Matthew Quesenberry and carried unanimously.

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:04a.m. on a motion by Matthew Quesenberry seconded by Jan Kemmer and carried unanimously.

ATTEST:


Chief Clerk

NEXT MEETING
TUESDAY, JANUARY 15, 2019
10:00AM CONFERENCE ROOM NO. 2
COURTHOUSE ANNEX BUILDING

January 15, 2019

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissions met in regular session on Tuesday, January 15, 2019 at 10:00am in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Dan Freeburg, Chairperson, Janis E. Kemmer, Matthew Quesenberry and Tom Wagner, Solicitor. Also present were Lee Neureiter, Chief Clerk, Samantha Beaver, Deputy Chief Clerk, Greg Gebauer, Warden, Kathy McClelland, Planning, Tracy Gerber, CDBG Coordinator, Jim Chorney, North Central and Jacob Perryman, Press.

Matt Quesenberry made a motion to approve the Minutes of January 2, 2019 meeting seconded by Jan Kemmer and carried unanimously.

Jan Kemmer made a motion to approve the agenda seconded by Matt Quesenberry carried unanimously.

PRESENTATION

Jim Chorney from North Central was in attendance today. He took a few brief minutes to discuss a project they are working on at North Central. Jim stated North Central is a Broad Band Internet Provider. They haven't ventured into the residential settings; however, they are now doing a pilot program up in McKean County for a small community that does not have any access to the internet in their community. He stated they are mounting their equipment to a very large old telephone pole rather than running fiber optic lines. Jim said this is a pilot program to see how this would work. He hopes they can help areas within the communities that have little to no internet service at all. He stated they are hoping to use grant monies available from the grants North Central has or team up with the Counties to cover the initial costs which can range from \$2,500-\$5,000. Essentially if this program takes off, they are looking for an entrepreneur to head the program. He said obviously North Central would help get this up and running. He also stated North Central hopes this makes large internet providers aware there is a major issue with coverage or lack thereof in many places in our area. Hopefully those providers will use technology and start offering service in these areas. Overall he is hopeful that the outcome of the pilot will be a good one that can be utilized elsewhere.

NEW BUSINESS

1. Matt Quesenberry made a motion to reappoint Beverly C. Dietz to the Elk County Industrial Development Authority Board (Term January 1, 2019 – December 31, 2024). Jan Kemmer seconded and motion carried unanimously. Dan Freeburg made a comment thanking Beverly for her service on the board.
2. Jan Kemmer made a motion to reappoint Patricia Brennen to the Elk County Redevelopment Authority Board (Term January 1, 2019 – December 31, 2023). Matt Quesenberry seconded and motion carried unanimously. Dan Freeburg made a comment thanking Patricia for her service on the board.
3. Jan Kemmer made a motion to approve the contract for Inmate Housing between Elk County and Cameron County for 2019, 2020 and 2021 at a rate of \$60/day. Matt Quesenberry seconded and carried unanimously.
 - a. Warden Gebauer stated it doesn't happen very often that Elk County can house outside inmates due to the rising numbers in house in Elk County, but if the opportunity presents itself they certainly will house an inmate from Cameron County and try to make a few extra bucks.

4. Jan Kemmer made a motion to approve the revised Elk County Accessible Housing Program Guidelines. Matt Quesenberry seconded and motion carried unanimously.
5. Jan Kemmer made a motion to approve the revised Elk County Housing Rehabilitation Program Guidelines. Matt Quesenberry seconded and motion carried unanimously.
 - a. Kathy McClelland from Planning was present to explain #4 & #5 further:
Kathy stated these are the guidelines she used to qualify consumers. She stated the content remained the same; however, it was just reworded to better accommodate the citizens of Elk County.
6. Jan Kemmer made a motion to approve the Revision of the Elk County CDBG FY 2015. Matt Quesenberry seconded and motion carried unanimously.
 - a. Tracy Gerber was present to explain in more detail:
Tracy explained that the Johnsonburg Municipal Authority Water Meter Installation Project has been completed and there were left over funds in the amount of \$1,869.15. She proposed to move these left over funds to the approved Johnsonburg Community Center Playground Project. This would take the Johnsonburg Community Center Project to a total of \$53,390.15 and the Johnsonburg Municipal Authority new total to \$121,130.85.
7. Matt Quesenberry made a motion to approve the CYS Contract for FY 18-19 with Children's Aid Society of Clearfield County Contract. Jan Kemmer seconded and carried unanimously.
8. Jan Kemmer made a motion to reappoint the following members for a two year term on the Comprehensive Economic Development Strategy Committee. Matt Quesenberry seconded and carried unanimously. Once again, Dan Freeburg thanked these individuals for their service on this committee. It is greatly appreciated.
 - a. Kathy Dowie, Fox Twp.
 - b. Tina Gradizzi, City of St. Marys
 - c. Jodi Foster, Elk Co. Planning
 - d. Michelle Bogacki, Ridgway Twp.
 - e. Paul McCurdy, Ridgway Borough

APPROVAL OF BILLS – January 1, 2019 → January 11, 2019

GENERAL FUND	\$233,773.06
PAYROLL	\$246,739.10
COE DRUG & ALCOHOL	\$231.06
COE SUBSTANCE ABUSE	\$100.00
FEDERAL SOCIAL SERVICE/EMERGENCY SHELTER	\$6,954.00
GAS WELL IMPACT FEE	\$14,007.02
HAZMAT	\$193.29
E-911 WIRELESS FUND	\$52,292.78
LAW ENFORCEMENT DISPATCH	\$721,119.24
NTRP	\$317,269.46
DEBT FUND	\$1,185.25

- Jan Kemmer made a motion to approve the payment of the bills listed above seconded by Matt Quesenberry and carried unanimously.

