

**Johnsonburg Borough
Regular Meeting
August 11, 2025**

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

- Regular meeting July 14, 2025

Guests & Public Comment on Agenda Items

Reports

- Finance/Bills for Payment
- Mayor
- Police Department
- Fire Department
- Street Department
- Engineering
- Code Enforcement
- Recreation Board
- Council Committees
- Borough Solicitor
- Municipal Authority

Old Business

1. Johnsonburg Community Center fitness center ceiling

New Business

1. Waste Management Contract
2. Fireproof filing cabinet

Executive Session (if needed)

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
July 14, 2025
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Lindmar, Chris	Code Enforcement			X
Maletto, Alfred J.	President	X		
Miller, Ryan	Engineer	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Thomas, John R.	Solicitor			X
Warmbrodt, Richard	Councilman	X		

Approval of Agenda: A motion was made by Councilman Warmbrodt and seconded by Councilman Cherry to approve the agenda. Motion carried unanimously.

Minutes: A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to approve the minutes from the special meeting held on May 29, 2025. Motion carried unanimously.

A motion was made by Councilman Poague and seconded by Councilman Warmbrodt to approve the minutes from the regular meeting held on June 9, 2025. Motion carried unanimously.

Guests & Public Comment: None present.

Monthly Reports

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$6,533.87, Community Center Fund - \$5,855.87, Highway Aid Fund - \$1,362.29, and Community Improvement Fund - \$4,321.02. A motion was made by Councilman DeAngelo and seconded by Councilman Cherry to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Mayor: Mayor Paget reported that the annual alumni weekend and heritage festival were a success. He received 988 suicide coins from Jim Baumgratz which are available at the borough and the police department.

Chief Clopp stated that the department had no issues during the weekend's activities. He will discuss removing the road closures with the Johnsonburg Community Trust.

Council thanked Domtar for sponsoring the fireworks display.

Police: Monthly report is on file. Chief Clopp presented the DCED Police Regional Study PowerPoint presentation. Discussion was held on the possible transition to a regional department with Ridgway Borough and Jones Township.

Fire Chief: Monthly report is on file.

Superintendent: Superintendent Imbrogno was excused. No report submitted.

Engineer Report: Monthly report is on file. Engineer Ryan Miller reviewed current projects including the flood control culvert study being conducted by TranSystems, the Johnsonburg Community Center exterior restoration project and the ballroom air conditioning project.

Code Enforcement: Monthly report is on file. A discussion was held on the condition of 314 High St. property and other properties throughout the borough. Code enforcement procedures were discussed.

Recreation Board: No meeting this month.

Council Committees: Nothing to report.

Solicitor: Solicitor Thomas was excused.

Municipal Authority: Minutes and reports are on file. Johnsonburg Municipal Authority Board Member Jack Fowler was present to update the board on current projects.

The municipal authority is requesting the borough to pass an ordinance stating that no storm water can be put in the sanitary system and that homes be inspected before being sold. Engineer Miller, who serves as the borough's Stormwater Manager, stated that the borough already has it stated in the codebook that stormwater is not permitted in sanitary sewers. A discussion was held on this matter before deciding that a borough committee will meet with a municipal authority committee to discuss it further.

Old Business: 1. A motion was made by Councilman Warmbrodt and seconded by Councilman Imbrogno to proceed with the Bridge St. sidewalk replacement project, which includes railing replacement, allowing for up to an \$8,000 overage above the grant funding allotment. Motion carried unanimously.

2. Engineer Miller received the following bids for the following properties:

	303 First Ave	331 First Ave	628 Penn St
Bucktail Excavating	\$11,777	\$11,777	\$18,638
M&M Contracting	\$14,500	\$12,500	\$16,800
S.E. Rodich	\$12,176.30	\$15,319.20	\$23,214.80

A motion was made by Councilman DePanfilis and seconded by Councilman Warmbrodt to proceed with PHARE funding applications (\$12,500) for demolition, through the lowest bidders, of 303 First Ave., 331 First Ave., and 628 Penn St., and to pay the overage for the grant funding shortfall on 628 Penn St. President Maletto called for a roll call vote which unanimous in favor of the motion. Motion carried.

3. After a brief discussion, a motion was made by Councilman DePanfilis and seconded by Councilman Cherry to have Engineer Miller get quotes for the removal of the ceiling in the fitness center at the Johnsonburg Community Center. Motion carried unanimously.

New Business: 1. A motion was made by Councilman Warmbrodt and seconded by Councilman DeAngelo to pay the expenses for Secretary Kilhoffer to attend the PSAB Fall Leadership Conference in State College in October. Motion carried unanimously.

2. Secretary Kilhoffer shared an invitation to the annual Elk County Township Officials Convention to all borough officials and employees.

3. A motion was made by Councilman Warmbrodt and seconded by Councilman Poague to sponsor a candidate for the Leadership Elk & Cameron program for \$950.00. Motion carried unanimously.

Public Comment on Agenda Items: None presented.

Adjournment: A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to adjourn the meeting at 6:08 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

Treasurer's Report

July 2025

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance	PLGIT Balance	PLGIT Interest
General	\$232,039.42	\$34,609.83	\$80,389.33	\$186,259.92	\$343,543.34	\$1,175.38
Street Light	\$14,557.27	\$2,755.94	\$3,962.51	\$13,350.70	\$101,984.54	\$377.60
Library	\$950.48	\$1,400.50	\$39.35	\$2,311.63		
Retirement	\$102,172.46	\$649.13	\$100,031.99	\$2,789.60	\$222,086.22	\$654.78
Highway Aid/Liquid Fuels	\$21,172.12	\$0.88	\$1,362.29	\$19,810.71	\$33,994.34	\$125.87
Borough Equipment	\$9,998.49	\$2,632.44	\$73.67	\$12,557.26	\$46,494.55	\$172.15
Fire Services	\$2,392.66	\$1,692.78	\$62.67	\$4,022.77	\$99,538.94	\$368.55
Community Center	\$57,631.34	\$6,239.83	\$15,636.43	\$48,234.74	\$68,489.51	\$253.59
Per Capita	\$4,505.76	\$341.00	\$11.80	\$4,834.96		
Debt Service Fund	\$87,705.92	\$3,930.91	\$44,238.21	\$47,398.62		
Community Improvement	\$98,908.42	\$10,816.42	\$14,518.57	\$95,206.27		
EMS	\$850.79	\$609.30	\$15.23	\$1,444.86		

Outstanding Expenses & Liabilities

Fund	Amount	Description
Community Improvement	\$5,000.00	Community Heart & Soul grant match
Community Improvement	\$25,000.00	DCED STMP Phase 2 grant match
Community Improvement	\$10,000.00	PA Humanities Heart & Soul grant

Monthly Bills

General	9987.80	Highway Aid	211.50
Community Center	24653.12	Community Improvement	7401.19
Other			



JOHN CLOPP
Chief of Police

100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of July 2025.

Calls for Service	244	Parking Violations	0
Signal Calls	50	House Watches	1
Telephone Calls	70	Vehicle Lockouts	1
Investigations	61	Light outage	0
Hearings	6	B.O.L.O	6
Traffic Accidents	1	Asst. Fire/Ambulance	4
Written Warnings	10	Asst. other Police Dept.	12

Receipts:

Fines	\$ 646.76
Reports	\$ 0.00
Tickets	\$ 0.00
Total	\$ 646.76

Special Information:

- Spoke with the school based program students on 07/09.
- Water pump replaced on 2021 Ford SUV on 07/16.
- Attended regionalization police meeting on 07/29.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	4	2	2
Assaults	1	1	0
Burglary	0	0	0
Thefts	2	0	2
Criminal Mischief	1	0	1
D.U.I.	1	1	0
Disorderly Conduct	2	2	0
Mental Health	2	0	2
Sex Offenses	0	0	0
Family and Children	19	2	17
All Other Offenses	30	3 (18 MV Arrests)	27
Totals	62	29	51

Respectfully



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

July 2025 Johnsonburg Fire Department Report

Incident Type Count per Station for Date Range

Start Date: 07/01/2025 | End Date: 07/31/2025

INCIDENT TYPE	# INCIDENTS
Station: EC2 - ELK COMPANY 2	
111 - Building fire	1
162 - Outside equipment fire	1
311 - Medical assist, assist EMS crew	1
412 - Gas leak (natural gas or LPG)	1
551 - Assist police or other governmental agency	1
552 - Police matter	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
# Incidents for EC2 - Elk Company 2:	10

Calls in Johnsonburg Borough - 9

Calls in North Ridgway Township -0

Automatic / Mutual Aid Calls – 1

Total Man Hours for All Calls July 2025 –22.19

Total Monetary Fire Loss Johnsonburg Borough July 2025 - \$0

Total Monetary Fire Loss North Ridgway Township July 2025- \$0

No injuries reported this month

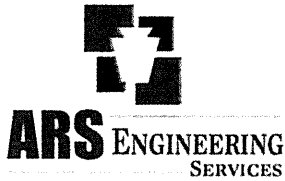
Respectfully

Christopher G. Kreckel

Chief

Boro Crew Report

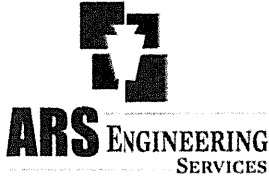
- Hauled recycle dumpsters to St Marys
- Had meetings with water company contractors
- Had virtual meetings with IA paving on 219 paving
- Meet with national fuel on patching road cuts
- Took police car to zooks to be worked on
- Took police car to windfall auto for tires
- Chipped brush
- Hauled wood chips out
- Dug 719 bridge st (fix storm drain)
- Changed stop light on dorsys hill
- Changed green light on center st and cobb
- Cleaned ditches on bergan st alley with skid steer
- Ordered 24inch smooth bore pipe for elm st (6 joints)
- Changed air filters in boro building (2units)
- Changed air filters in traffic control boxes (3)
- Changed 3/4inch swivel joint and hydraulic line on jetter/flusher
- Mowed with mini excavator
- Inspected 2018 f550
- Inspected recycle dumpsters
- Cut grass
- Dumpster day



Engineer's Report – August 11, 2025 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

- We have been in constant contact with Bucktail Excavators, Inc. about that status of the Bergen St/First Ave Slum & Blight demolitions. The contractor anticipates beginning these when wet weather is anticipated and/or occurring as they continue to make up for the late start to the construction season due to the extremely wet Spring. We continue to work with National Fuel to get the gas service and meter at 200 Bergen Street cutoff as it was discovered after the One-Call was placed that it remained hooked up despite a request from the Borough more than a year ago to have service disconnected. The remaining four (4) houses have been confirmed disconnected so they are ready for demolition when the time comes. Funding for this project is provided by the County through a CDBG (FY 2023) grant and three (3) PHARE funding grants.
- Two (2) bids were received for the sidewalk replacement along Bridge Street adjacent to the Brick Block at the July 24th Commissioners Meeting. The low bid, in the amount of **\$23,755.00**, from Bucktail Excavators, Inc. was accepted on behalf of the Borough as it was within the overage threshold approved at the July Council Meeting. Notice to proceed has been granted by the County and we have been in contact with the prime contractor and their sub-contractors as they get prepared to commence construction. The project is to be completed this Fall. Funding for this project includes the balance from the Borough's 2021 CDBG Center Street Storm Sewer Replacement Project.
- We are in the process of finalizing the PHARE applications to the County for the slum & blight demolitions of abandoned residential structures located at 303 & 331 First Avenue and 628 Penn Street based on the bids opened at the July Council meeting. The goal remains to get these demolitions scheduled and potentially completed before the end of the year.
- We are working to complete and submit the Borough's FY 2025 CDBG grant application which is due by August 13th. We have been providing information to County as they have been confirming the project meets the program's criteria. This year's application is for a project which would modify the existing handicapped accessibility to the JCC, including a new ramp to the main entrance versus the side porch and gym entrance. A curb cut and new front sidewalks would also accompany the new ramp to incorporate the existing accessible parking stall out front.
- Redmond Construction started the JCC Exterior Restoration Project the week of August 4th. Scaffolding has been set along the front sidewalk and over the porch roof. It appears they will be working on one side at a time providing easy of entry to the building through the front entrance. The contractor has been coordinating with the Director with their schedule. Construction activities may still impact access to the front entrance at times; however, the building and access to the main entrance will remain open throughout. Funding for this project has been provided through a grant from the Palumbo Charitable Trust.



- TranSystems finalized the Flood Study Report and have submitted electronic copies of the both the report and plans for our records and future use. Cost estimates contained in the report were updated to 2025 unit costs. The next step is to take this information and identify potential grant opportunities where the recommended construction can be implemented. All final invoicing has been received and we will be working with the Borough and DCED to finalize reimbursement requests and closeout the grant. Funding for this project was provided through a DCED Flood Mitigation Grant.
- Allied Systems completed the JCC Ballroom Air Conditioning Project in July. A roof top unit was installed and new ductwork with supply and return registers were installed in the ceiling throughout the room. The new system appears to have significantly increased the comfort level in the room making it much useable throughout the Summer months when it has traditionally been excessively hot to the point it could not be utilized. Funding for this project was made possible through a grant from the Doris Stackpole Foundation.

Note: We have begun to look into ways to complete the remaining heating/air upgrades to the remaining areas on the 3rd Floor. All remaining floors have been previously upgraded for both.

- We continue to remain in communication with the JMA's engineer concerning the Waterline Extension Project including taking part in progress meetings. Work continues to progress. We will continue to attend these monthly progress meetings on behalf of the Borough and will report on any issues and/or conflicts if and/or when they come up.
- We recently attended a safety review conducted by PennDOT and North Central representatives for the proposed pedestrian access corridor extending from the Downton Business District to the Nittany MinitMart and Brickyard Creamery. We are looking into potential grant funding programs which would incorporate the outcome and recommendations provided in their report in the scope of work for a potential pathway.
- We continue to work to finalize the Hemlock Street Stormwater Project plans, project specifications and bid packet. We anticipate completing the design and advertising the project this Summer including completion of easement agreements with several local residential properties. Funding for this project has been provided through an ARPA PA Small Water & Sewer Grant previously awarded by the Commonwealth Finance Authority.
- No additional updates are available for the Borough's FY 2024 CDBG projects as the current budget standoff has delayed the approval and release of funds. These projects include the Allegretto Building Slum & Blight Demolition Project and Bridge Street Sidewalk Replacement Project which also includes sidewalks along Market Street and Center Street.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

Johnsonburg Borough Code Enforcement Report

August 11, 2025

- Multiple fines were sent to the owner of 314 High Street, and the home has been posted as uninhabitable.
- Both 424 and 426 Third Avenue have been posted as uninhabitable.
- There were nine door hanger notices posted.
- Multiple fines were sent to 512 Glen Hazel Road for high grass and weeds. One of the fines were paid.
- A third fine was sent to the owner of 315 Elk Avenue for high grass and weeds.
- A fine was sent to the owner of 223 Maple Street for outdoor placement of indoor furniture.
- A fine was sent to the owner of 422 Second Avenue for high grass and weeds.
- A fine was sent to the owner of 203 Clarion Road for high grass and weeds as well as notification that the hedges need to be cut back, so they don't obscure visibility at the intersection.
- Multiple fines were sent to the owner of 143 Grove Street for various violations including outdoor placement of indoor furniture and improper discharge of stormwater.
- Pending uninhabitable status at 624 Second Avenue for lack of water service.
- Pending uninhabitable status at 126 Mary Street for lack of garbage service.
- Pending uninhabitable status at 520 Penn Street for lack of garbage service. The landlord also posted a notice that they are in violation of their lease and would need to vacate the residence if the garbage service was not reinstated.
- Pending uninhabitable status at 418 Second Avenue for lack of garbage service.

July 10, 2025

Office of the County of Elk Commissioners

Meeting Minutes

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, July 10, 2025 at 10:00 AM, County of Elk Courthouse Annex, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Becki Taylor, CDBG Coordinator; Matthew Frey, Treasurer; Nancy Baker, CYS Director; Todd Caltagarone, Sheriff; Scott Atwell; Warden; Ryan Miller, ARS Engineering; Carrie Dempsey, Highland Township Supervisor; Paul Rees, Steve Marconi, Amanda Balon, and Andy Foust, Penn State Master Gardeners; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES– June 19, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

1. Penn State Master Gardeners with an update on the Courthouse Annex flower gardens. **The Commissioners thanked the Master Gardeners for their hard work and impressive upgrades to the flower gardens on the Courthouse Annex lawn.**

RESOLUTIONS –

1. **2025-05:** Request from Planning, Revision to the FY 2022 CDBG Application. **Becki Taylor stated the remaining funds in the fiscal year would be moved to another curb cut project located in Ridgway. Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**

OLD BUSINESS

1. Request by Planning, CDBG – Bid opening for the Highland Township Park Project. One bid was received by S.E. Rodich Excavating, LLC in the amount of \$91,680.00. This was tabled for further review. **Ryan Miller, on behalf of Highland Township and Carrie Dempsey, Supervisor recommended the Commissioners reject the bid. They would rescope the project and have it rebid. Motion to reject bid by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

NEW BUSINESS

1. Request from Planning, CDBG – Award the CDBG FY 2021 Johnsonburg Business District Sidewalk Project. **M. Fritz Lecker stated this project was not ready and no action will be taken at this time.**
2. Ratification of renewal Grant Agreement and Assurance of Compliance between County of Elk and Commonwealth of Pennsylvania Department of Human Services (DHS) Medical Assistance

- Transportation Program (MATP) from July 1, 2025 through June 30, 2026. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
3. Request from Elk County Conservation District, ratification of reappointment of Gregory Gebauer as County Commissioner Director effective January 1, 2025 through December 31, 2025. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously. Rick Brown stated this was an unpaid position and this action reaffirmed Gregory J. Gebauer as accepting.**
 4. Request from Elk County Prison, for ratification of new contract with Jamestown Psychiatric, P.C. from July 1, 2025 through June 30, 2026 at a rate of \$225.00 per lethality assessment. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**
 5. Request from IT, renewal of CDW Government, LLC contract for Microsoft Enterprise Agreement Pricing (MS 365) for 155 users at total cost \$38,550.05 from July 15, 2025 through July 31, 2026; \$38,550.05 from August 1, 2026 through July 31, 2027. This contract was previously approved; term is July 15, 2024 to July 31, 2027. This approval relates to acceptance of pricing for years 2 & 3. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
 6. Request from Veteran Affairs, for approval of benefits for 4 Veterans burials, 1 widow burial, and 4 Veteran headstones. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
 7. Request from CYS, renewal contract with Central Counties Youth Center from July 1, 2024 through June 30, 2025 for juvenile detention at \$595.00 per day. **Motion by M. Fritz Lecker, second by Gregory J. Gebauer and carried unanimously.**
 8. Request from CYS, renewal contracts from July 1, 2025 through June 30, 2026
 - a. Merakey Pennsylvania for foster care with no increase
 - b. Outside In School of Experiential Education, Inc. for group home-no increase
 - c. Children's Advocacy Center for child interviews with no increase**8a, b, and c were voted on together. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
 9. Request from Ridgway-Elk County Chamber of Commerce, Courthouse lawn use request for Saturday, September 27, 2025 for the Annual Flavors of Fall festival. **Motion by M. Fritz Lecker, second by Matthew G. Quesenberry and carried unanimously.**
 10. Request from the Salvation Army, Courthouse lawn use request for Friday, August 15, 2025 for the Back to School Bash. **Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner's office for further review.)

1. The Borough of Ridgway (received June 12th) regarding notice of an application for variance filed with the Zoning Hearing Board by The Brew Bank Brewing Company located at 255 Main St., Ridgway, PA. regarding setbacks. This property is located in the C- Commercial District. The public hearing will be held Wednesday, June 25th, 2025 at 5pm at the Ridgway Municipal Building.
2. EADS Group (received June 20th) regarding Pennhills Resources, LLC's intent to file apply for a PA DEP General Permit for the installation of a new gas line from Trib 50095 to Hunters Creek to the structure on Gamelands Road 28-9. Crossing Hunters Creek, Pigeons Run, and Unnamed

Tributaries. This notice is provided in accordance with Section 1905-A of the Commonwealth Administrative Code, PA Acts 14, 67, and 68 which requires a 30 day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- America250PA update including the Mini Grant Program. **M. Fritz Lecker explained the America250AP Mini Grant Program and who was eligible to apply.**
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS

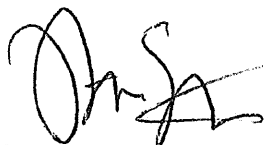
COMMENTS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:30 AM on a motion by Gregory J. Gebauer.

Next Meeting:
10:00 A.M. Thursday, July 24, 2025
Thomas G. Wagner Conference Room, Courthouse Annex

Attest: _____

A handwritten signature in black ink, appearing to be 'M. Fritz Lecker', written over a horizontal line.

July 24, 2025

**Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, July 24, 2025 at 10:00 AM, at the County of Elk Courthouse Annex, in the Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Calvin Moore, IT Director; Matthew Frey, Treasurer; Kris Roselli, Tax Claims; Tyler Daniels, Assessment Director; Nancy Baker, CYS Director; Becki Taylor, CDBG Coordinator; Ryan Miller, ARS Engineering; Carrie Dempsey, Highland Township Supervisor/ Secretary with her special guest Malachi; and Marilyn Secco, Press.

APPROVAL OF AGENDA

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

APPROVAL OF MINUTES– July 10, 2025 Commissioners Meeting

Motion by Gregory J. Gebauer, second by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS

RESOLUTIONS –

OLD BUSINESS

NEW BUSINESS

1. Request from Planning, CDBG bid opening for the Highland Township Park Project – FY 2023. **One bid was received from S.E. Rodich in the amount of \$57,700.00. Ryan Miller recommended accepting the bid with confirmation from Highland Township Supervisor/ Secretary Dempsey. Motion by Gregory J. Gebauer, second M. Fritz Lecker and carried unanimously.**
2. Request from Planning, CDBG bid opening for the Johnsonburg Business District Sidewalk Project – FY 2021. **Two bids were received:**
 - a. **Bucktail Excavating \$23,755.00**
 - b. **S.E. Rodich \$29,243.00****After a brief delay to review the bids, Ryan Miller recommended accepting the bid from Bucktail Excavating. Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
3. Request from Tax Claim, for new contract with LexisNexis Risk Solutions for Accurint for Government from August 1 2025 through July 31 2026 at a rate of \$130.00/ month. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**
4. Request from CYS, annual renewal of Child Welfare Information System Data Sharing Agreement as required by Commonwealth of Pennsylvania from October 1, 2025 through September 30, 2026. **Motion by Matthew G. Quesenberry, second by Gregory J. Gebauer and carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Larson Design Group (LDG) (July 2nd) regarding National Fuel Gas Distribution Corporation’s (NFG) intent to apply to the PA DEP for a NPDES General Permit 5 to complete a re-route of a section of pipeline due to an exposure. Permits will also be obtained for stream and wetland encroachments for the planned development as required by DEP PA Title Code 25, Environmental Protection, Chapter 105 Dam Safety and Waterway Management. The project name is Little Toby Creek Project and located in Horton Twp. This notice is provided in accordance with PA Act 14 which requires a 30- day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings.
- America250PA updates –Bell completes it tour of schools and libraries! Will appear in Ridgway VFD Parade on August 2nd. Also, Mobile Unit at the Elk County Fair on Thursday/Friday August 7 * 8th – volunteers needed.
- Veteran Affairs office will be closed on August 5th and August 19th from 12:30PM to 4:00PM due to mandatory training.
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Fall Act 13 opens soon.

QUESTIONS FROM THE PRESS

1. Marilyn Secco questioned if the next meeting will be held at the Elk County Fair Grounds. M. Fritz Lecker stated that this had not been arranged this year.

COMMENTS FROM TAXPAYERS

ADJOURN MEETING

The meeting was adjourned at 10:20 AM on a motion by Matthew G. Quesenberry.

**Next Meeting:
10:00 A.M. Thursday, August 7, 2025
Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

