

Johnsonburg Borough
Regular Meeting
August 8, 2022
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Approval of Minutes

- Regular Meeting July 11, 2022

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
 - Carmella Manno request (Blaine Ave. repairs)
- Recreation Board

Old Business

1. Community Development Block Grant Projects
 - a. 2019 Grove St. & Rose St. Stormwater Project
 - b. 2020 Julia St. Stormwater Project
 - c. 2021 W. Center St. Stormwater Project
 - d. 2022 Harrison Ave. Stormwater Project
 - e. 2022 Johnsonburg Hotel site cleanup
2. Truck purchase

New Business

1. Sewer camera purchase
2. St. John Lutheran Church request to close Church St. (9/10)
3. Johnsonburg Community Trust request to close Market St. (9/9)

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough
Regular Meeting
July 11, 2022
4:00 p.m.

Call to Order
Silent Prayer
Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent	X		
Johnsonburg Municipal Authority	Representative	X		
Kilhoffer, Rachel	Secretary	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Paget, Kyle	Mayor	X		
Poague, Eric	Councilman	X		
Warmbrodt, Richard	Councilman	X		

Minutes: A motion was made by Councilman Poague and seconded by Councilman DePanfilis to approve the minutes from the June 13, 2022 regular meeting. Motion carried unanimously.

Guests: Patrick Ferguson, 631 Penn St., was present to request a handicap parking spot in front of his residence. Borough council explained that the borough does not issue handicap parking spots for residential streets. A brief discussion was held on possible alternatives.

Nancy Parana spoke on behalf of the Johnsonburg Farmers & Artisans Market with a request to close the portion of Market St. between Bridge St. and the library area where the market is held each Wednesday from 4:00 – 7:00 p.m. They are also requested an addition to their previous request for the Rock the Block event on July 30th to add additional hours on to the timeline. A motion was made by Councilman Poague and seconded by Councilman Cherry to close the requested portion of Market St. for the farmers market on Wednesdays and to add the three additional hours onto the Rock the Block as previously requested. Motion carried unanimously.

Augustine Oglesby, 421 Second Ave., and Jessica Gent, 409 Second Ave., were present to discuss several issues happening within their neighborhood. The discussion was focused on code enforcement and disturbing the peace type of complaints. They were advised to contact the police department or the borough office while these offenses are occurring.

Monthly Reports

Mayor: Mayor Paget inquired about the replacement of the Welcome to Johnsonburg sign after a traffic accident damaged items at the intersection of Market St. and E. Center St. several months ago. Secretary Kilhoffer reported that the items are on order and will be installed when everything arrives.

Police: Monthly report is on file. Chief Clopp's monthly report included the following:

- Retired Sgt. Ken Launer was recently honored by the Fraternal Order of Police.
- The department was awarded a Johnsonburg Endowment Fund grant for office furniture.
- He spoke with summer school and day camp children about summer safety.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file. The new 2022 F550 Ford dump truck has arrived and is in service.

Council Committees: Nothing submitted.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$7,522.23, Community Center Fund - \$2,179.53, Community Improvement Fund - \$9,196.07, Highway Aid Fund - \$14,151.78, and Street Light Fund - \$3,590.00. A motion was made by Councilman Poague and seconded Councilman DePanfilis to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Thomas explained a letter received asking for a change of language in the easement for 128 Mary St.

Engineer & Code Enforcement Report: Monthly report is on file. Engineer Miller reviewed his report including the following:

- The West Center Street Stormwater Project has been bid with a pre-bid meeting set for July 19th.
- He will be submitting a 2022 Community Development Block Grant Application on the borough's behalf for the Johnsonburg Hotel site cleanup.

A brief discussion was held on the demolition of the 506 & 508 High St. through the PHARE funding program.

A discussion was held on the demolition of 510 Glen Hazel Rd. A motion was made by Councilman DePanfilis and seconded by Councilman DeAngelo to send a letter to the Johnsonburg Municipal Authority outlining the code enforcement issues with this property and then move forward with the demo after their monthly meeting being held July 13th. Motion carried with Councilman Poague opposed.

Municipal Authority: Discussion was held on a few items involving the authority including:

- The Powers Run Dam removal project
- 109 Grove St. missing sidewalk
- Fire hydrant at 200 Cushing Ave
- Fire hydrant in the 500 block of Third Ave
- Fire hydrant on Market St. directly in front of the Johnsonburg Community Center

Municipal authority board members Chuck DeStephano and TJ Weaver stated that they will bring these items to the authority's board meeting for review.

Recreation Board: Recreation Board President TJ Weaver reported on a few projects at the Johnsonburg Community Center included stump removal and the work continuing in the ballroom.

Old Business: 1. A motion was made by Councilman DeAngelo and seconded by Councilman Imbrogno to approve the quote from Jonathan Updyke Contracting for \$4,580.00 to update the lights in the borough garage to new LED light fixtures. President Maletto called for a roll call vote which was unanimous. Motion carried.

2. Approved under guests.

New Business: 1. A motion was made by Councilman DePanfilis and seconded by Councilman Poague to waive the open container ordinance for the Johnsonburg American Legion on July 16th for their property on Market St. for a fundraising event. Motion carried unanimously.

A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to move into executive session at 5:11 to discuss litigation. Motion carried unanimously.

A motion was made by Councilman Imbrogno and seconded by Councilman DeAngelo to return to regular session at 5:21 p.m. Motion carried unanimously.

President Maletto stated that, during executive session, a confidential agreement was reached for the litigation with Jesse Poague, Ridgway Ave. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to accept the terms of the confidential agreement with Jesse Poague. President Maletto called for a roll call vote which was unanimous with Councilman Poague abstaining from the vote. Motion carried.

Adjournment: A motion was made by Councilman Warmbrodt and seconded by Councilman DePanfilis to adjourn the meeting at 5:23 p.m. Motion carried unanimously.

Rachel Kilhoffer
Secretary

Boro report

street crew

cut back streets throughout town

fixed turn around up terra cotta

marked pa 1 calls

fixed entrance of hemlock street

tore clock and benches out for repair

cleaned up after storms

fixed alley in rolfe

chipped wood along tracks

held dumpster day

put new broom on stret sweeper

cut the emergency road on glenn mayo

Treasurer's Report

July 2022

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$402,090.32	\$36,317.17	\$61,508.17	\$376,899.32
Street Light	\$74,519.55	\$2,250.88	\$6,372.57	\$70,397.86
Library	\$88.96	\$1,142.71	\$28.56	\$1,203.11
Retirement	\$177,498.69	\$246.20	\$5.70	\$177,739.19
Highway Aid/Liquid Fuels	\$77,770.27	\$2.94	\$29,151.78	\$48,621.43
Borough Equipment	\$99,003.49	\$1,587.13	\$22,063.18	\$78,527.44
Fire Services	\$154,711.07	\$10,671.46	\$9,309.53	\$156,073.00
Community Center	\$71,758.82	\$6,391.47	\$11,158.27	\$66,992.02
Payroll	\$4,404.89			\$6,495.73
Per Capita	\$4,970.45	\$265.00	\$6.62	\$5,228.83
Debt Service Fund	\$125,066.37	\$3,208.90	\$47,329.46	\$80,945.81
Community Improvement	\$126,421.57	\$16,031.19	\$12,793.99	\$129,658.77

Outstanding Expenses & Liabilities

Fund	Amount	Description
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan
General	\$7,703.84	2019 Act 13 funding/flood control management
General	\$20,000.00	2021 Elk County ARPA funding - police department remodel grant
General	\$5,044.47	2022 Selective Insurance Welcome sign traffic accident
General	\$30,372.30	2022 Act 13 funding
General	\$1,010.00	2022 Johnsonburg Endowment Fund grant - police department furniture
General	\$3,370.00	2022 Johnsonburg Endowment Fund grant - Johnsonburg Hotel site cleanup

Monthly Bills

General	Highway Aid
Community Center	Community Improvement
Other	



Engineer's Report – August 8, 2022 Johnsonburg Borough Council Meeting

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

- The final project closeout documentation has been filed and approved and final reimbursement payment has been received. The project is official complete and closed.

Engineering Services

- We have completed our review of Kimball's preliminary draft Flood Mitigation Report and provided minimal comments for consideration and revision. We anticipate final copies of the Report will be forthcoming and made available to Council once they are received.
- Bids for the West End Stormwater Project were opened at the August 2, 2022 County Commissioner's Meeting. Two (2) bids were received and were tabled for further review. A final decision on whether to accept or reject is anticipated at the next Commissioner's Meeting on August 9, 2022. The Borough will make the final recommendation to the Commissioners.
- We continue to review the final proposed easement agreement which has yet to be signed. A possibility exists that the project may be re-scoped to account for the concerns noted in the property owner's follow-up letter.
- We completed and submitted two (2) CDBG grant applications to the County for review, these included the slum & blight cleanup of the former Johnsonburg Hotel site and a stormwater replacement project along the upper portion of Harrison Avenue. We presented both applications to the Elk County Planning Commission at the meeting on July 27, 2022. The Commission will provide recommendations to the Commissioners prior to final decision being made on approved funding. Five (5) applications were received for consideration.
- We will be finalizing the documentation for the slum and blight demolition of the 306 & 308 High Street residential structures with the County in August. We've been in communication with the Planning Department to confirm what they require.
- We hope to begin to finalize the Hemlock Street Stormwater Project later this month. We will be working with the Road Crew to figure out the best location for the new storm drain, as well as the proper tie in to the existing drains.
- No additional updates are currently available for the status of the Local Share Account grant application for the Armstrong Theater site. We have had conversations with the DCED reviewer but have only been told our application had been passed along to the next review stage.



Code Enforcement

- The structure on the property at 510 Glen Hazel Road still remains and has not been demolished. The Borough has been “unofficially” notified by some JMA Board members that the demolition is going to be completed by Bill Kinkead; however, those proposed dates have continued to slide. The JMA has reached out about their expired razing permit but a new application had not been received at the time of this publishing. Daily review and documentation has been ongoing.
- The Elk County Judicial Sale took place on July 14, 2022 for properties in the final stage of tax sales; those properties that remain unsold will eventually be rolled into the County Repository. We have reached out to the Tax Claim Bureau for an update and been informed they are currently working to pull that list together and update their website. In previous years Council has reviewed those “new” properties and determined whether they may be able to be rehabbed or if they may only be purchased for demolition.
- A significant number of properties have grass that is still not being maintained consistently, those owners will continue to receive notices as long as their properties remain non-compliant. Grass cutting requirements include both commercial and residential properties.
- Residents are reminded they are responsible for cleaning up after pets, this includes feces left on their own properties. All reports of non-compliant properties will be differeed to the Borough’s Health Officer for follow-up and potential ticketing.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
WEDNESDAY, JULY 13, 2022

The meeting was called to order at 4:00 pm by Chairman James Reinsburrow followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were James Reinsburrow, Charles DeStephano, Richard Zeigler, Jack Fowler, Kenneth Polaski, Earl Park, Thomas J. Weaver.

Dan Newell, Rick Brown, Ken Caldwell, Corey McCabe, Tracey Mehalko, (Travis Long - JHA and Andy Johnson - GDF – participated by via ZOOM).

VISITORS – Joyce Maletto (Johnsonburg Press), Al Maletto, Brian Stockman (Ridgway Record), Emil Zaunick, Adrian Bevacqua, Bart O’Leary, Jeff Costanzo, Eric Poague, Christopher Wright, JR DePanfilis, and Trooper Lenze.

VISITOR COMMENTS – Trooper Lenze spoke about CDL licenses and compliance to JMA equipment. Dan will follow up with Trooper Lenze on these matters.

EXECUTIVE SESSION – A motion was made by Earl Park and seconded by Thomas Weaver to enter executive session at 4:09 pm. Motion carried unanimously by members present. A motion was made by Rick Zeigler and seconded by Earl Park to exit executive session at 4:26 pm. Motion carried unanimously by members present. A motion was made by Earl Park and seconded by Rick Zeigler to enter back into regular meeting at 4:27 pm. Motion carried unanimously by members present. Personal was discussed with no action taken.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING – A motion was made by Earl Park and seconded by Thomas Weaver to approve minutes from regular meeting on June 8, 2022. Motion carried unanimously by members present.

COMMENTS FROM VISITORS ON AGENDA RELATED ITEMS: None

MANAGERS REPORT – Congratulations to Mike DaCanal for completing, Activated Sludge and Collection System. Congratulations to Corey McCabe for completing Corrosion Control and Sequestering, Chemical Addition, Distribution System, Water General. Corey has received a State Board for Certification authorizing him to operate a water system per – Classes: A, E, Water and Subclasses: 7,8. Per JMA Rules and Regulations -Section 2 – Conditions of Service: No persons shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, cooling water, or unpolluted water to any sanitary sewer. JMA is informing you that this is illegal and if you have an illegal connection this needs to be corrected immediately. JMA continues to demo the house on 510 Glenn Hazel Road. JMA is completing this in the most cost effective and timely manner as possible. JMA’s priority is to keep customers in water and effects in the system (such as leaks and breaks) hinder abilities to remain at demo site on a continuous basis. The JMA operations team has been looking at needed Capital Improvements for 2023 and future projects at JMA. Updates will be provided in the months to follow. Some of the projects include - new trucks, Membrane filters, Savings for water and sewer. Possible funding opportunities for continued water system improvements that are being looked at: Water Street to Louisiana to Elk, Avenue – Tie-In, Grove to Mary Tie-In and Grove to Beech, SR 219 Old Route. The Johnsonburg Municipal Authority 2021 Annual Drinking Water Quality Report (CCR) Is available at the Direct URL goh2o.net/jma/ccr If a paper copy is required contact the JMA Office; CCR can also be seen on the JMA website: <https://johnsonburgmunicipalauthority.com> Chuck DeStephano inquired about plaque at the new water plant, this has not been posted as of now. Chuck DeStephano inquired about the JMA audit; this has not been completed, still in process. Eric Poague inquired about CCR and violations – Ken Caldwell explained the details of the violation; this was because testing was submitted 3 days late.

WATER REPORT – Working on work orders. Marking PA one calls. Repairing leaks in the water system. Mowing and weed eating the various sites on the water and sewer systems. Operating the water and sewer plants per regulations. Flushing water as needed. Locating valves and blow offs in the system. Replacing water meters as possible (supplies are low). Cleaned up garage at 510 Glen Avenue. Sampling water per sampling protocol. Working with Engineers on intake upgrade. Working with Engineers on new chlorination site at Silver Creek pumpstation. Working with Engineers, contractors on warranty and punch list items. Thomas Weaver inquired about hydrant replacements, and this then went into discussion about coordination and future installations. Drain behind Johnsonburg Community Center was discussed which led into a history of its installation and issues with infiltration into the sewer system. 109 Grove Street sidewalk was discussed, and this was determined to be the homeowner's responsibility.

WASTE-WATER REPORT – 6-1-22: Camera 'ed 117 Church Street. Sump pump is discharging water into the sewer. 6-3-22. Todd Musser came and evaluated manholes. Matt Vaughn replaced relay at Johnson Run pump station. 6-7-22. Received WETT test result. Passed all tests. 6-10-22. Day lighted road to sewer plant. 6-13-22. Josh from CAT replaced coolant hose on main generator at STP. 6-16-22. Shut down south aeration. Challenger was called to pump out sludge and put it in to the digester. 6-20-22. Dave Jones installed safety rail and ladder in chlorination channels. 6-23-22. Matt Vaughn checked building 80 electrical issue. Need new part, replaced it on 6-27-22. Dave from RAM came to raw pump station pulled #1 pump and evaluated. Needs rebuilt, took it to shop to rebuild. 6-27-22. Drained south EQ to fix airline. 6-29-22. Main control building module failed. On back-up leg. Matt Vaughn to order part. -Electrical problem-PCU down in CL2 building, Pipe gallery also. Earl Park inquired about manholes and per Corey McCabe he is waiting on the contractor to make corrections. Jack Fowler inquired about 117 Church Street sump pump infiltration into sewer system and the illegal connection. Corey is working on correcting all infiltration issues. Jack Fowler noted that he believes that there are many sump pumps in Johnsonburg which are flowing into the sewer system.

ENGINEERS REPORT – CAPITAL IMPROVEMENTS PROJECT (WATER TREATMENT, STORAGE AND DISTRIBUTION) – USDA FUNDED: JHA continues to monitor the punch list finalization/project closeout process. Continued discussions with GD&F, JMA and legal on closeout and punch list. Status Pending. JHA continues correspondence with chief water operator and GD&F on various items pertaining to distribution, intake, and overall operations. JHA/JMA/GDF have been communicating with vendor's, contractors, and team to determine a corrective action approach. Status Pending. August 13th, 2022, will mark the 12-month operation of the new plant, pursuant to the public water supply permit Innovative Technology status, a report of the plant performance and tabulation/summary of plant performance data is to be compiled and submitted within 15 months of plant start-up. JHA has been working with JMA staff to receive said performance data and compile/summarize for the necessary reporting. JHA/JMA will also be reviewing the COA to make sure all system reports, SOP's, etc. are updated as per the requirements.

CAPITAL IMPROVEMENTS PROJECTS (WATER DISTRIBUTION SYSTEM EXTENSIONS AND REPLACEMENTS) – PLANNED PENNVEST FUNDED: Rights-of-Way easements in processing with Solicitor Brown remain ongoing. o JHA and Solicitor Brown continue to address easements for the water line extension and will be having ongoing meetings to review and discuss. Permitting packages being finalized (on-track). Funding opportunities to be reviewed with lending agencies to identify best available packages.

WATER: JHA continues routine correspondence with JMA and its operations staff. Chlorination issues continue to be problematic in the Silver Creek Road and Long Level areas of the system, in part due to the volume of water use and warm temperatures, and Total coliform rule modifications requiring a residual of 0.20 mg/L at all times in the system vs. the 0.02 mg/L that was previously permissible. It is recommended that a permit amendment be sought for adding a chlorination station at the booster pump located at the intersection of Long Level Road and Silver Creek Road. This is an inexpensive means of ensuring proper chlorination is being achieved in this section of the system. Stream Survey completed and records saved relative to the hydraulic profile of the stream/dam/intake etc. No further action required at this time.

WASTEWATER: JHA continues routine correspondence with JMA, and its operation staff. Monitoring ongoing electrical work at the WWTP and addressing staff questions as needed. JHA continues to provide NPDES reporting oversight and guidance.

GRANTS AND FUNDING ASSISTANCE: JHA continues to monitor all grant funding sources and opportunities, in concert with those identified by JMA for review and considerations as applicable. Meeting with USDA on 7/18/2022 to review funding opportunities.

MISCELLANEOUS: Powers Run Dam Permit issued – Awaiting grant funding opportunities through American Rivers. Status Pending. Travis Long asked about the application about a public water supply permit, chlorine pump and building.

A motion was made by Earl Park and seconded by Ken Polaski to amend the agenda for Travis Long to proceed with the application for a public water supply permit, equipment and building for a total approximate cost of \$25,000.00. Motion carried unanimously by members present. A motion was made by Earl Park and seconded by Rick Zeigler to approve for Travis Long to proceed with the application for a public water supply permit, equipment and building for a total approximate cost of \$25,000.00. Motion carried unanimously by members present. This project was determined a must have for compliance in the system.

PROJECT ENGINEERS REPORT – WATER SYSTEM IMPROVEMENT PROJECT: Construction Status. Project Status Updates: Contract No. 1 — Water Treatment Plant, General Construction. Contractor has outstanding punch list items at the treatment plant to complete. Continue to work with Contractor and JMA staff to get outstanding items finished. All materials have been approved for intake screen modifications. Equipment is expected to be delivered early September. Continue to work with operator on any operational issues. Contract No. 4 — Water Distribution System Improvements. Contractor has completed all contract work and we are in the process of getting in place all contract closeout paperwork for USDA. Working to resolve warranty issue with Dill Hill Pump Station flow meter. Project Payment Applications and RUS Requisition Approvals. USDA-RD Requisition #81 documentation compiled for the month Requisition #81 to USDA: i. Continental Construction Pay App #16 \$11,980.00 ii. GDF Invoice \$1,800.00 iii. JMA (GECI \$5250.00, Truck Logo's \$1340.00, Plant Dehumidifier's \$3799.00 and Continental Extra's \$4029.91) \$14,418.91 Total=\$28,198.91. Earl Park questioned Andy Johnson on why water is infiltrating the water plant structure and creating leaking issues in the foundation. Earl also stressed to Andy that this leaking issue needs to be corrected before the close of the contract. Andy stated that he will add this to the punch list for Global to correct and legal action will be taken if needed.

SOLICITORS REPORT- NONE

COMMITTEE REPORTS –

- a. Administration – NONE
- b. Finance– NONE
- c. Fire Department– NONE
- d. Hiring – NONE
- e. Johnsonburg Borough– NONE
- f. Operations– Field staff water and sewer licensing was discussed and how important these licenses are to JMA. A motion was made by Thomas Weaver and seconded by Earl Park to inform the field staff that they need to attain the required water and sewer licenses to run JMA water and sewer plants, they have 2 years to complete licenses starting July 13, 2022.

A motion was made by Earl Park and seconded by Thomas Weaver to approve the sale of the JMA VAC TRAILER to the highest bid of \$4100.0 from Kristie Schumacher. Motion carried unanimously by members present.

A motion was made by Jack Fowler and seconded by Thomas Weaver to table the approval of the following for JTMA:

- \$25.00 per EDU per month per 2500 gallons of sewage and whatever rate is for overages per time of billing.
- JTMA meter will be calibrated once per year at the cost of JTMA, and then given to JMA.
- Contribute a percentage toward WWTP upgrades (this is a reminder).

Roll Call vote: James Reinsburrow-no, Charles DeStephano-no, Richard Zeigler-no, Jack Fowler-yes, Kenneth Polaski-no, Earl Park-no, Thomas J. Weaver-yes. Vote was 5-yes and 2-no. Motion did not pass.

A motion was made by Earl Park and seconded Rick Zeigler to approve the following for JTMA:

- \$25.00 per EDU per month per 2500 gallons of sewage and whatever rate is for overages per time of billing.
- JTMA meter will be calibrated once per year at the cost of JTMA, and then given to JMA.
- Contribute a percentage toward WWTP upgrades (this is a reminder).

There were 6 Ayes and 1 Nays. Motion passed.

Jack Fowler provided some information on figures/numbers he was working on related to JTMA.

A motion was made by Earl Park and seconded by Rick Zeigler to approve the following under USDA contingency funds:

- GECI Accounting: \$5250.00
- Truck Logos: \$1340.00
- Plant Dehumidifier: \$3799.00
- Continental Extra's: \$4029.91

Motion carried unanimously by members present.

A motion was made by Thomas Weaver and seconded by Chuck DeStephano to table the approval the installation of a new furnace/AC unit for the 1st floor of the JMA office building (601 Market Street). Roll call vote: James Reinsburrow-no, Charles DeStephano-yes, Richard Zeigler-no, Jack Fowler-no, Kenneth Polaski-no, Earl Park-abstain, Thomas J. Weaver-yes. Vote was 4-no, 2-yes and 1-abstain. Motion did not pass by majority vote.

A motion was made by Jack Fowler and seconded by Ken Polaski to approve Tettis Plumbing and Heating to install new furnace/AC unit for the 1st floor of the JMA office building (601 Market Street) for \$7860.00.

Roll Call vote: James Reinsburrow-yes, Charles DeStephano-no, Richard Zeigler-yes, Jack Fowler-yes, Kenneth Polaski-yes, Earl Park-abstain, Thomas J. Weaver-no. Vote was 4-yes, 2-no and 1-abstain. Motion was passed by majority vote.

3 quotes include:

- Tettis Plumbing and Heating = \$7860.00
- Butera's Hardware = \$7815.00 – withdrew quote
- Epic Heating and Cooling = \$8845.00

Approval to hire a laborer at JMA will be tabled until a later meeting.

APPROVAL OF TREASURERS REPORT (financial snapshot) - A motion was made by Jack Fowler and seconded Thomas Weaver to approve the June 2022 as presented. Motion carried unanimously by members present.

Bank Balances as of: June 30,2022

Northwest

Sewer Money Market - \$ 64,234.82

Payroll - \$ 35,229.52

Sewer Pennvest - \$ 37,853.72

Water Pennvest - \$ 510.67

Operating Checking - \$ 215,478.10

Sewer Savings - \$ 76,686.84

Water Savings - \$ 775,672.38

CNB

CD - \$ 25,987.34

Savings Acct. - \$ 13,484.09

Water Project Checking (COA) - \$ 232,335.54

Sewer Checking - \$ 32,501.11

Waterline Extension - \$ 14.00

Debt Payments Due

CNB Mortgage - \$ 284.86

CNB Line of Credit Interest - \$ 855.91

Pennvest - \$ 15,529.32

Pennvest - \$ 8,580.54

Pennvest - \$ 11,718.30

Jack Fowler inquired about reduction in water savings. Dan Newell explained that this was due to a USDA payment for the new water plant.

APPROVAL OF BILLS A motion was made by Earl Park and seconded by Rick Zeigler to approve bills as presented. Motion carried unanimously by members present.

WATER:\$89,674.76

WASTEWATER: \$61,494.45

GD&F Invoice #87099, Requisition #81: \$1800.00

Continental Construction, Contract 4, water distribution system, Requisition #81: \$11,980.00

BUSINESS AFFAIRS – Jim Reinsburrow announced that Chuck DeStephano has been removed from the hiring committee and Ken Polaski is now assigned to the hiring committee. There was discussion on when the Agenda for the JMA board meeting will be released. Per the law, agendas need to be released/finalized 24 hours before the board meeting. It was agreed that the JMA office will submit a DRAFT agenda the Monday before the Wednesday's meeting with the understanding that changes may occur up to the official release date.

BOARD DISCUSSION – Thomas Weaver inquired about the number leaks within the system for the month of June. Ken Caldwell indicated that there were 2.

COMMENTS FROM VISITORS – JR DePanfilis inquired about 510 Glenn Hazel property. The plan is to have this building demolished within a week. Eric Poague commented about 2021 CCR, the meeting time and date needs corrected. Eric Poague made comment about manager being licensed in water and sewer; Earl Park commented that JMA did not hire a manager to run the plants, they hired a manager to run the business. Christopher Wright spoke to the board about his bill. Adrian Bevacqua spoke about potential hires and submitting resumes. Candidates that are interested in the laborer position at JMA may view the job description on www.indeed.com (in the *where* search bar - type in zip code 15845 and in the *what* search bar type in - Johnsonburg Municipal Authority and the laborer job description will come up). If needed deliver a resume to Johnsonburg Municipal Authority, 601 Market Street, Johnsonburg, PA 15845

EXECUTIVE SESSION – None

ADJOURNMENT OF MEETING- Motion made by Earl Park and seconded by Jack Fowler, to adjourn the meeting at 5:50 PM. Motion carried unanimously by members present.

Kenneth Polaski,
Secretary
DJN

**July 19, 2022
Meeting Minutes**

**Office of the Elk County Commissioners
Elk County, Ridgway, PA**

The Elk County Commissioners met on Tuesday, July 19, 2022 at 10:02 AM in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph C. Dagher, M. Fritz Lecker and Matthew G. Quesenberry. Also physically present were Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Brian Stockman, Press; Marilyn Secco, Press; Calvin Moore, IT Intern; Tom Wagner, Solicitor; Nancy Baker, Children & Youth Director; Scott Atwell, Warden; Aaron Nicklas, Deputy Warden; Bill Laird, Representative from the St. Mary's Municipal Airport; Ron Minnick, constituent.

Participants via Zoom were Professor Terry Brawand, Carolyn and an unknown viewer.

M. Fritz Lecker made a motion to approve the agenda as presented and seconded by Matthew G. Quesenberry, carrying unanimously.

Joseph C. Dagher made a motion to approve the July 5, 2022 minutes as presented seconded by M. Fritz Lecker and carried unanimously.

PRESENTATION-N/A

RESOLUTION- N/A

OLD BUSINESS-N/A

NEW BUSINESS-

1. The Commissioner's meeting scheduled for August 16, 2022 is cancelled – On a motion made by Matthew G. Quesenberry, seconded by M. Fritz Lecker the motion carried unanimously.
2. There will be a meeting of the Commissioner's on Wednesday, August 10, 2022 at the Elk County Fair Grounds, Building #1, starting at 10am – It is the 47th Annual Fair in Elk County beginning Tuesday, August 9th - Matthew G. Quesenberry made a motion to approve, seconded by Joseph C. Dagher and carried unanimously
3. Agreement with Pennsylvania Department of Human Services, Child Welfare Information System Data Sharing, effective October 1, 2022 – September 30, 2023 - Nancy Baker, Children & Youth Director explained that this is a renewal agreement that is at no cost to the County and allows access to the state data base used by Children & Youth Agencies - M. Fritz Lecker made a motion, to approve, seconded by Matthew G. Quesenberry and the motion carried unanimously
4. Application for the use of the Courthouse Lawn from Messengers Supporting Recovery/Mecca-Mann for the dedication of a planting and Remembrance Day for drug overdose awareness – This is scheduled for August 28, 2022 beginning at 3pm. - Joseph

C. Dagher made a motion, seconded by M. Fritz Lecker and the motion carried unanimously

5. Correspondence received from Alcohol & Drug Abuse Services, Inc. (ADAS) notifying of a vacancy on the Board of Directors and recommending for approval to fill the vacancy with Ms. Aria Magnussun - Matthew G. Quesenberry made a motion to approve, seconded by Joseph C. Dagher and carried unanimously

APPROVAL OF THE BILLS: July 2, 2022 through July 15, 2022

- General Fund \$197,916.91
- Liquid Fuels \$7,000.00
- County of Elk /Drug & Alcohol \$160.00
- County of Elk Work Release \$775.00
- Recycling Center Bldg. Fund \$10,150.00
- COVID ARP \$364,674.50
- Hazardous Material Response \$1,566.73
- E-911 Wireless Fund \$24,960.24
- Northern Tier Regional Tele Project \$37,713.06

→ Joseph C. Dagher made a motion to approve the payment of the bills listed above seconded by Matthew G. Quesenberry and carried unanimously.

CORRESPONDENCE-

(The following correspondence (if any) is available in the Commissioner's office for further review.)

1. Correspondence received from the United States Department of Agriculture, Forest Service, Allegheny National Forest Supervisor's Office – providing notification of intent to file an application with the Pennsylvania Department of Transportation for a Highway Occupancy Permit #277779 for the construction of new means of egress at the Irwin Run Canoe Launch in Spring Creek Township, Elk County – The permit allows construction of an egress from Irwin Run Canoe Launch to state Route 3002
2. Correspondence received from the Western Pennsylvania Conservancy providing notification of the recently submitted General Permit 01 Application for Fish Habitat Structures to be installed in the Middle Fork East Branch Clarion River on State Game Land 025 in Jones Township, Elk County



GOOD OF THE COUNTY –

- Correspondence received from the Commonwealth of Pennsylvania, Department of Corrections, stating the Elk County Prison has earned full compliance, no deficiencies or citations, during the 2022 inspection period. Prison Board Chair, Commissioner Matthew G. Quesenberry stated that Warden Atwell and the staff deserve credit for their efforts in operating the facility in accordance with statewide correctional standards. Warden Atwell explained that as long as the Prison has no deficiencies the inspection process occurs every other year and includes policies/documentation as well as a physical inspection of the facility. He recognized all of this staff for their assistance with the inspection – The Commissioners congratulated the Warden and his staff on the inspection results
- Update from Bill Laird, representative from the St. Mary’s Municipal Airport – During a recent inspection it was identified that there were minor problems with the fuel tanks, such as nozzles or hoses – There are gasoline and 90 octane tanks that are no longer used and need “put out of service” but not necessarily removed at this time – The airport, once a again, will be selling corn-on-the cob locally – The Drag Race that was held in June was received very well and the St. Mary’s Municipal Airport has received a check for \$10,000 from the event – August 27th the Airport is hosting the American Spirit Aviation Festival with events that include a car show, plane rides, food & craft vendors, kids zone, 5k run, live music, and a pin up girl contest
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

QUESTIONS FROM THE PRESS- N/A

Brian Stockman asked for an update on the number of Broadband surveys returned - Patrick Straub stated that the mailing has not gone out yet due to supplier issues with envelopes

QUESTIONS FROM TAXPAYERS – N/A

Ron Minnick, constituent, had a concern for the Irwin Run culvert on ANF property– He stated that he understood that there are intentions of removing the culvert due to flooding and the impact that it has on the native brook trout – He has been working with Bob Imhof, local historian, identifying the culvert has been there for over 160 years, originally used in a sawmill business and then as part of a railroad grade and doesn’t want it removed – It was suggested to contact G. T. Thompson and Trout Unlimited as advocates to partner with in requesting the USFS to stop the removal of the culvert –

ADJOURN MEETING –

The meeting was adjourned at 10:45 AM on a motion by M. Fritz Lecker, seconded by Joseph C. Dagher and carried unanimously.

ATTEST: _____
Chief Clerk

**Next Meeting: Tuesday, August 2, 2022
10:00 A.M. Conference Room No. 2
Courthouse Annex Building**