

**Johnsonburg Borough**  
**Regular Meeting**  
**August 9, 2021**  
**4:00 p.m.**

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting July 12, 2021

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
  - HRI paving invoice approval
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board
  - JCC Fire Alarm System
  - Leadership Elk County – Tara Poague

Old Business

1. Quote for 209 Cobb St. seeding & grading
2. Quote for upgrading Market St. street lights

New Business

3. St. John street closure – September 11<sup>th</sup>
4. Olympian parade street closure
5. Town & County Government Solutions proposal
6. PSAB Fall Conference attendance
7. Power wash building
8. Quote for W. Center St. flood control
9. Johnsonburg Community Center Heating Upgrade Project bids

Executive Session

Public Comment on Agenda Items

Adjournment

Johnsonburg Borough  
Regular Meeting  
July 12, 2021  
4:00 p.m.

Call to Order

Silent Prayer & Pledge of Allegiance

Roll Call/Attendance	Title	Present	Absent	Excused
Carnessali, Stephanie	Councilman			X
Cherry, Scott	Councilman	X		
Clopp, John	Police Chief	X		
DeAngelo, James	Councilman	X		
DePanfilis, James R.	Councilman	X		
Feronti, Elizabeth	Solicitor			X
Fowler, Jack	Mayor	X		
Imbrogno, Louie	Councilman	X		
Imbrogno, Tom	Street Superintendent			X
Kilhoffer, Rachel	Secretary	X		
King, Ronald	Councilman	X		
Maletto, Alfred J.	President	X		
Miller, Ryan (ARS Engineering)	Engineer/ Code Enforcement	X		
Johnsonburg Municipal Authority	Representative	X		

Minutes: A motion was made by Councilman Cherry and seconded by Councilman King to approve the minutes from the regular meeting held June 14, 2021. Motion carried unanimously.

Guests: Clythera Hornung was present to discuss grant funding possibilities for projects at the Johnsonburg Community Center. Ms. Hornung has been successful in securing funding for the center in the past. A discussion was held on projects at the community center currently needing funding. A motion was made by Councilman DeAngelo and seconded by Councilman DePanfilis to move forward with the Johnsonburg Community Center Fire Alarm System installation using 2021 Act 13 funding. Motion carried unanimously.

Nancy Parana, organizer of the Johnsonburg Farmers' & Artisans' Market, was present to thank the council for allowing the road closure of Market St. for the event and to report on its success. Council will allow the market to continue with the road closures on Wednesday afternoons.

Cristal Brooks, Vice President of Education of the Mecca Mann Mission, gave a presentation to Council on the dangers of fentanyl laced drugs and how the Mission is educating the public.

## Monthly Reports

Mayor: Mayor Fowler wished local resident Mike Shuey good luck at the 2021 Tokyo Olympics. He also reminded the public of the annual alumni event taking place in September and the Veteran's Wall of Honor being installed at the Johnsonburg Community Center.

Police: Monthly report is on file. Chief Clopp's report included the following:

- The department assisted in recent community events.

Fire Chief: Monthly report is on file.

Superintendent: Monthly report is on file.

Council Committees: The public works committee met to review the Fifth Ave. survey, discuss the Spruce St. parking lot, and review the paving project.

Finance & Bills for Payment: President Maletto read the borough's account balances and the bills. This month's bills include General Fund - \$1,883.08, Community Center Fund - \$3,256.54, Borough Equipment Fund - \$661.95, Highway Aid Fund - \$4,199.60, Community Improvement Fund - \$2,450.00 and 2001 Bond Fund - \$300.00. A motion was made by Councilman King and seconded Councilman Cherry to pay the bills as presented and to accept the finance report. Motion carried unanimously.

Solicitor: Solicitor Feronti was excused.

Engineer & Code Enforcement Report: Monthly report is on file.

Engineer Miller updated Council on the Harrison Ave. Realignment Project construction. Work has come to a stop due to a delay in getting a Right of Entry Agreement from the railroad.

A discussion was held on moving forward with the Johnsonburg Community Center Heating Upgrade Project with the Mee Foundation Grant award of \$50,000.00. It was determined to continue the project in the basement area with the weight/fitness rooms and locker rooms, move on to the first-floor foyer and then the third floor. A motion was made by Councilman DePanfilis and seconded by Councilman King to go to bid for the project. Motion carried unanimously.

Municipal Authority: Johnsonburg Municipal Authority Manager Dan Newell updated Council on the authority's current projects.

Recreation Board: Minutes are on file. Board member TJ Weaver updated Council on projects at Johnsonburg Community Center including the Fabiano memorial bench installation, day camp and lunch program, new membership rates starting in August, sealing of basketball court, camera system and playground hours.

Old Business: (1) Secretary Kilhoffer reported on the repository property contract defaults as discuss at last month's meeting. The matter is being researched by the county.

New Business: Councilman DeAngelo expressed concern about the condition of the pump house. Secretary Kilhoffer reported that this matter is one of the checklist items on our flood control inspection list.

Secretary Kilhoffer reported that we have received the first portion of our American Rescue Plan Act (ARPA) funding in the amount of \$119,898.58.

After a brief discussion, it was decided to table the previous idea of permit parking at the Spruce St. parking lot.

A motion was made by Councilman King and seconded by Councilman Cherry to purchase a banner for local Olympian Mike Shuey up to \$300.00. Motion carried unanimously.

A brief discussion was held on cleaning the Welcome to Johnsonburg sign and researching replacing street lights.

Adjournment: A motion was made by Councilman Cherry and seconded by Councilman Imbrogno to adjourn the meeting at 5:34 p.m. Motion carried unanimously.

Rachel Kilhoffer  
Secretary



**JOHN CLOPP**  
 Chief of Police

100 Main Street  
 Johnsonburg, PA 15845  
 (814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of July 2021.

Calls for Service	358	Parking Violations	1
Signal Calls	92	House Watches	1
Telephone Calls	132	Vehicle Lockouts	4
Investigations	60	Light outage	0
Hearings	29	B.O.L.O	23
Traffic Accidents	5	Asst. Fire/Ambulance	7
Written Warnings	5	Asst. other Police Dept.	18

**Receipts:**

Fines	\$ 887.55
Reports	\$ 30.00
Tickets	\$ 0.00

*Total* \$ 917.55

**Special Information:**

- Complaints about traffic in front of creamery.
- Complaints about vandalism in Legion gazebo.
- Still in need of part time officers.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	7	3	4
Assaults	3	2	1
Burglary	1	1	0
Thefts	2	2	0
Criminal Mischief	3	0	3
D.U.I.	1	1	0
Disorderly Conduct	0	0	0
Mental Health	3	0	3
Sex Offenses	1	0	1
Family and Children	20	3	17
All Other Offenses	33	7 (7 MV Arrests)	26
<b>Totals</b>	<b>74</b>	<b>26</b>	<b>55</b>

Respectfully



# Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

## July 2021 Johnsonburg Fire Department Report

Date	Location	Incident Type
7/6/2021	357 POWERS AVE	Tree Down
7/7/2021	LONG LEVEL RD	Tree Down
7/10/2021	E CENTER ST	Traffic Control
7/13/2021	426 WATER STREET EXT	Activated CO Alarm
7/16/2021	218 CUSHING AVE	Basement Pump
7/17/2021	632 PENN ST	Electrical Hazard
7/17/2021	120 CUSHING AVE	Basement Pump
7/17/2021	401 WILLOW ST	Basement Pump
7/21/2021	877 LONG LEVEL RD	Electrical Hazard
7/28/2021	424 WATER STREET EXT	Activated Fire Alarm

Calls in Johnsonburg Borough 8

Calls in North Ridgway Township -2

Automatic / Mutual Aid Calls -0

Total Calls - 10

Total Man Hours for All Calls July 2021 - 56hr.38 min.

Total Monetary Fire Loss Johnsonburg Borough July 2021 - \$0

Total Monetary Fire Loss North Ridgway Township July 2021 - \$0

No injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

Borough Street Crew Report  
June 2021

The borough crew reports working on the following projects:

- Marked PA One calls
- Held dumpster day
- Swept streets after heavy rains
- Flushed pipe on Spruce St
- Cleaned ditch on East Center St
- Flushed out pipes on Chestnut St
- Cut curb on Second Ave turnaround
- Cleaned catch basins all over town
- Fixed pipe on Fourth Ave alley
- Cut riverbanks (still working on this)
- Met with Army Corp of Engineers for flood control inspection

**Treasurer's Report**  
**July 2021**

Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$376,500.84	\$183,620.57	\$113,364.73	\$446,756.68
Street Light	\$71,731.07	\$4,004.22	\$3,333.37	\$72,401.92
Library	\$25,297.68	\$2,152.60	\$25,527.11	\$1,923.17
Retirement	\$121,686.49	\$60,497.98	\$505.42	\$181,679.05
Highway Aid/Liquid Fuels	\$93,357.22	\$7.78	\$4,199.60	\$89,165.40
Borough Equipment	\$86,721.57	\$3,955.02	\$1,199.54	\$89,477.05
Fire Services	\$140,814.52	\$2,391.42	\$532.72	\$142,673.22
Community Center	\$56,067.02	\$69,537.56	\$8,980.79	\$116,623.79
Payroll	\$4,439.08			\$6,669.34
Per Capita	\$5,119.24	\$220.50	\$5.66	\$5,334.08
Debt Service Fund	\$856,832.98	\$5,784.41	\$1,376.00	\$861,241.39
Community Improvement	\$199,416.58	\$7,481.75	\$3,017.11	\$203,881.22

**Outstanding Expenses & Liabilities**

Fund	Amount	Description
General	\$38,161.00	Fire Insurance Escrow/Bauer
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan
General	\$8,978.84	2019 Act 13 funding/flood control management
General	\$16,998.70	2021 Act 13 funding/JCC fire alarm system
General	\$119,898.58	ARPA
<b>Monthly Bills</b>		
General		Highway Aid
Community Center		Community Improvement
Borough Equipment		Other





## **Engineer's Report – August 9, 2021 Johnsonburg Borough Council Meeting**

The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

### ***Harrison Avenue Realignment Project***

- Dean Construction has officially received right-of-entry approval from the railroad after several back and forth discussions with railroad officials. The request was originally filed back in October 2020.
- Dean has requested flaggers for the required work for the embankment cut directly above the rail line but have been told all available flaggers are currently booked on other jobs. The scheduler has indicated a flagger “should” be available starting August 16<sup>th</sup>, work is anticipated to restart on this date unless otherwise notified.
- We recently held a construction restart meeting with Dean’s construction manager to discuss the remaining items. Dean anticipates 6-8 weeks barring any additional delays once they are able to actually resume construction activities. They are currently looking at work that can be completed if and when they have to vacate the embankment and/o rail line as a result of train traffic. This will assist in keeping the project moving if there are significant delays throughout the day.

### ***Engineering Services***

- We are developing the scope of work and specifications for the DCED funded Flood Mitigation Study. The Invitation to Bid has been completed and will be released once the specifications are ready. The study will be advertised; however, copies will also be mailed out to local consultants.
- Bids were advertised for the JCC Phase 2 Heating Project and are due by the Council Meeting. Several contractors have expressed interest and a couple have performed site visits to check out the proposed work. Bids will be opened during the Council Meeting.
- We are in the process of finalizing the 2021 CDBG funding applications for the Center Street Stormwater Replacement, Second Avenue Parking Lot and Johnsonburg Hotel Demolition Cleanup. The applications are due to the County Planning Office on August 10, 2021 and will be presented at the Planning Commission meeting on August 25, 2021.
- A revised scope of work and estimate is required for the West End Stormwater Replacement Project (CDBG) as a result of the stormwater replacement work previously completed along Mary Street earlier this year. The work will not affect funding but the updates are required to update the project file. Those items previously completed will just be removed.
- We recently performed another visual inspection of the Theater Building from the roof of the Library. The inspection included a drone flyover with assistance provided by the Elk County Emergency Management Director. Additional portions of the roof near the front façade have further collapsed over the last year which necessitated the inspection. It appears there has been some minor movement so the sidewalk should continue to remain closed in front of the building.



- We recently met with JMA Manager Dan Newell, their project engineer (GD&F) and contractor (FM Global) to discuss issues related to the sidewalk along Glen Hazel Road in front of the new Water plant. The old catch basin in the intersection of First Avenue and Glen Hazel Road was replaced with a new inlet donated by the Borough in the same location. The new inlet was lowered to collect runoff from the roadway as the old one sat higher. The issue is the location of the catch basin within the new sidewalk rather than immediately in front. We are currently working to address this issue with the JMA and their engineer; however, in the interim the contractor has suspended construction until a solution has been determined.
- There is no update regarding the Silver Creek exception request with PA DEP. We look to incorporate this into our schedule as soon as we can.

#### *Code Enforcement*

- We've recently posted the residential structure at 210 Mill Street as "Dangerous Structures" due to newly observed partial roof failures. The list of structures has been updated and forwarded to both the Police and Fire Departments.
- We received the list of recently posted residential properties throughout the Borough from the County and there are currently 17 properties up for Judicial Sale which if not sold will be placed in the County's Repository this year. That is in addition to the 10 properties throughout the Borough which are currently in the Repository.
- Residents are reminded grass is not permitted to be blown onto Borough roadways and left unattended. The clippings gather along curbs and can clog storm drains when flushed during rain events which could cause catch basins to not properly drain resulting in potential flooding.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE



Friday, 16 July 2021

**JOHNSONBURG MUNICIPAL AUTHORITY  
REGULAR MEETING  
WEDNESDAY JULY 14, 2021**

The meeting was called to order at 4:00 pm by Chairman James Reinsburrow followed by Pledge of Allegiance and moment of silence.

**ROLL CALL** – In attendance were James Reinsburrow, Richard Zeigler, Charles DeStephano, Dennis Asti, Kenneth Polaski, Earl Park, Thomas J. Weaver, Dan Newell, Richard Brown, Ken Caldwell, Mary Leland (Travis Long and Josh Gunnett via ZOOM).

**EXECUTIVE SESSION** – Motion was made by Richard Zeigler and seconded by Charles DeStephano to enter executive session at 4:03 pm to discuss personnel. Motion carried unanimously. Motion was made by Richard Zeigler and seconded by Thomas J. Weaver to exit executive session at 4:28 pm. Motion carried unanimously. Motion made by Charles DeStephano and seconded by Richard Zeigler to enter regular session at 4:29 pm Motion carried unanimously. Personnel discussion in Executive session to hire an Office Administrator (Tracey Mehalko) pending all required paperwork. No decisions were made.

**APPROVAL OF MINUTES FROM THE PREVIOUS MEETING** – The minutes of the regular meeting on June 9, 2021, were approved as presented. Motion made by Earl Park and seconded by Richard Zeigler; motion carried unanimously. The minutes of the special meeting on June 22, 2021, were approved as presented. Motion made by Richard Zeigler and seconded by Charles DeStephano; motion carried unanimously.

**VISITORS** – James DePanfilis, Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), Brian Stockman (Ridgway Record Reporter), Tracey Mehalko and Emil Zaunick.

**VISITOR COMMENTS** – None

**MANAGERS REPORT** - The new billing program with Diversified Technology is in motion at JMA and is working well. Instruction has been sent to all customers with details of steps moving forward. Customer concerns are minimal and reconciled as needed. The new water plant continues to be under review with DEP. Please refer to attached GD&F timelines/reports to DEP. JMA continues to work with JHA Companies on transition of water and sewer reporting to DEP. Valve replacements on First Avenue and Chestnut was completed on June 9, 2021. JMA continues to implement controls within the water and sewer system to ensure compliance. The DOMTAR water line will be tested/ready by week ending 7-17-21.

**ENGINEERS REPORT** - JHA continues to assist JMA and GD&F with facility commissioning and DEP Correspondences. Specific focus and attention is paramount to prompt addressing of DEP comments so as to ensure operations permit issuance, and minimizing any opportunity for DEP to turn deliverable timeliness against JMA. Rights-of-Way easements in processing with Solicitor Brown remain on-going. JHA and Solicitor Brown continue to address easements for the water line extension. Permitting packages awaiting approval from environmental agencies (PNDI), and geotechnical reports which are pending property access. JHA continues to correspond closely with JMA, operations staff, and its solicitor regarding DEP. JHA continues to work with JMA Manager and JMA staff to address various items, provide training and keep facility in working order at or to compliance status. Attention to DEP items remain ongoing (i.e. monitoring plans, SOP's). JHA will continue working to transition all reporting over to JMA staff and provide quick QA/QC reviews for compliance. All reports have been submitted in accordance and on time for May 2021. JHA continues to correspond with operation staff on optimization of facility, addressing water quality issues, addressing instrumentation issues, and identifying tasks. Staff should be commended on addressing sludge volume issues in EQ basin. A detailed evaluation of the WWTP, specific to electrical/control/instrumentation was completed by JHA's subconsultant, ICEA Solutions. JHA continues to monitor all grant funding sources and opportunities and will

**ENGINEERS REPORT - continued**

make available said findings to JMA for review and considerations as applicable. Powers Run Dam Issues – JHA has submitted permits to DEP for Breach Permit and compliance attainment. Status Pending. Travis Long talked about flow meters a WWTP and indicated that JMA should address by spring of 2022.

**PROJECT ENGINEERS REPORT**

**WATER SYSTEM IMPROVEMENT PROJECT**

**1. Construction Status**

**a. Project Status Updates**

**i. Contract No. 1 – Water Treatment Plant, General Construction**

**1. Site work**

a. Working on sidewalk

b. Paving of parking lot

2. An additional deduct change order to reduce the Materials Testing Allowance and the PennDOT Inspection Allowance will be coming after substantial completion. Current deduct amount is \$56,214.45.

3. Substantial Completion is scheduled to be issued the day that DEP grants the Operational permit for the new plant.

4. DEP letter Received via email 5/24/2021 and via mail 6/1/2021. Response sent 6/12/2021. Second DEP letter received 7/1/2021 response sent 7/9/2021.

**ii. Contract No. 2 – Water Treatment Plant, Electrical Construction**

1. Following behind Global

2. Change Order No. 3 increase amount of \$11,195. This includes the installation of manual transfer switch and plugs for the generators at the small booster stations and installing mechanical lugs for using a caterpillar portable generator.

**iii. Contract No. 3 – Water Storage Tank Work 1. Work is substantially complete per USDA inspection on May 26, 2021.**

**iv. Contract No. 4 – Water Distribution System Improvements**

1. Work is substantially complete per USDA inspection on May 26, 2021.

2. Completed Domtar waterline replacement 7/12/2021. Testing of waterline this week.

3. Change Order #7 - \$121,897.95 for Time and Material work completed between 4/12-6/8. This includes work on water street extension, water street pump house, first avenue valve, additional work and valves around Domtar, and replacing valves at First and Chestnut.

4. Change Order #8 - \$148,773.17 to perform time and material work in replacing fourteen valves at nine intersections:

a. Penn St and Chestnut St - (1 valve)

b. First Ave and Bridge St - (3 valve)

c. High St and Bridge St - (1 valve)

d. Between Spruce St, Legion and Penn St - (1 valve)

e. High St and Spruce St - (1 valve)

f. Short St and Glenn Ave - (1 valve)

g. Below the New Plant - (1 valve)

h. High St and Short St - (2 valves)

i. Bridge St and Market St - (3 valves)

**v. Contingency Items - items to be purchased under contingency funds on this month's requisition**

1. Visa Bill for tools and miscellaneous items - \$9,392.87

2. Waterline Locator - \$6,318.00

3. Industrial Meters - \$29,378.31

**PROJECT ENGINEERS REPORT - continued**  
**WATER SYSTEM IMPROVEMENT PROJECT**

**2. Project Payment Applications and RUS Requisition Approvals**

- a. PADEP CO&A Progress Reports for the construction project were submitted on 7/9/2021
- b. USDA-RD Requisition #70 documentation compiled for the month
- c. Requisition #70 to USDA
  - i. Contract No. 4 Pay App #12 - \$ 199,762.92
  - ii. GDF Invoice #67 - \$ 2,961.00
  - iii. JMA Requisition #70 - \$45,454.17
  - iv. Total \$ 248,178.09

**SOLICITORS REPORT-** Reviewed SUNSHINE ACT on publishing Agenda related topics that need to be voted on.

**COMMITTEE REPORTS –**

- a. Administration – no report
- b. Finance– no report
- c. Fire Department– no report
- d. Hiring – Hiring Office Administrator
- e. Johnsonburg Borough– no report
- f. Operations– no report

**APPROVAL OF CONTRACT NO.2 CHANGE ORDER #3** – Not to exceed the amount of \$11,195.00. Motion made by Earl Park and seconded by Thomas Weaver; motion carried unanimously.

**APPROVAL TO HIRE AN OFFICE ADMINISTRATOR** – Tracey Mehalko. Motion made by Charles DeStephano and seconded by Kenneth Polaski; motion carried unanimously.

**APPROVAL TO HIRE SET UP AUTODRAFT AT CNB TO PAY COMMERCIAL LOAN FOR JMA OFFICE BUILDING** – Motion made by Earl Park and seconded by Thomas Weaver; motion carried unanimously.

**APPROVAL TO PURCHASE 14 VALVLES IN 9 LOCATIONS (CHANGE ORDER 8)** - The areas with valves that JMA would like to replace are located at the following intersections:

- |  |   |
|--|---|
| 1. Penn St and Chestnut St -(1 valve)                | 6. Short St and Glenn Ave - (1 valve)   |
| 2. First Ave and Bridge St - (3 valve)               | 7. Below the New Plant - (1 valve)      |
| 3. High St and Bridge St - (1 valve)                 | 8. High St and Short St - (2 valves)    |
| 4. Between Spruce St, Legion and Penn St - (1 valve) | 9. Bridge St and Market St - (3 valves) |
| 5. High St and Spruce St - (1 valve)                 |   |

Cost projected to be \$148,773.17 for the replacement of stated valves and road repairs in compliance with The Johnsonburg Borough Road Ordinance. Representatives from the Borough were present at this discussion and the Borough is willing to work with JMA on these projects to reduce costs where possible. The plan is for JMA and the Borough to meet and to discuss valve replacements and subsequent road repairs. A motion was made Richard Zeigler and seconded by Kenneth Polaski; motion carried unanimously, to approve valve replacements and road repairs with a projected cost of \$148,773.17 in compliance with the Borough Road Ordinance and any other valves or piping that need to be replaced for additional costs.

**APPROVAL TO PURCHASE LINE DETECTOR** – Motion made by Richard Zeigler and seconded by Earl Park; to purchase a line detector at a cost of \$6,318.00 under USDA money. Motion carried unanimously.

**APPROVAL TO PURCHASE NEW LARGE METERS** – Motion made by Thomas Weaver and seconded by Richard Zeigler to purchase new, large meters at cost of \$29,378.31 under USDA money. Motion carried unanimously.

**APPROVAL OF TREASURERS REPORT (Financial Snapshot) –**

General Fund - Water & Sewer	\$ 159,725.98
Savings Account - Water	\$ 1,156,473.11
Savings Account - Sewer	\$ 76,630.96
Savings Account (money market)	\$ 64,189.85
Payroll Account- JMA Employees	\$ 20,128.03
Payroll Fund- CNB	\$ 11,257.62
Certificate of Deposit-Sewer- CNB	\$ 25,873.32
Saving Account - Hunt Water Sales	\$ 23,250.81
PENNVEST	\$ 2,658.89
PENNVEST	\$27,848.50

Motion made by Earl Park and seconded by Charles DeStephano to accept treasurers report for June 9, 2021, as presented. Motion carried unanimously.

**APPROVAL OF BILLS** - A motion was made by Richard Zeigler and seconded by Charles DeStephano to approve the following bills. Motion carried unanimously.

Water - \$15,551.38

Sewer - \$7,499.63

COA - \$48,415.17

Water Line Extension Project (JHA Companies) = \$404.50

Requisition #70

- Project Engineer (GD&F Invoice #67) = \$2,961.00
- JMA Requisition Invoice #70 = \$45,454.17
- Contract No. 4 Pay Application Invoice #12= \$199,762.92

**BUSINESS AFFAIRS** – Ken Caldwell (Chief Water Operator) spoke about compliance related issues associated to build up in water distribution pipes and the importance of flushing lines regularly. Ken, also noted the importance of replacing existing valves in the water system that are non-operational, to aid in the impact of affected customers when sections of lines are shut down to perform necessary corrections to the system.

**BOARD DISCUSSION** - General discussions included, Powers Run and Silver Creek Dam decommissioning. Travis Long was asked by JMA to begin paperwork on decommissioning Silver Creek Dam. Discussion on any interests in purchasing Silver Creek. Discussion on 3<sup>rd</sup> Ave tank refurbishment. Richard Brown is asking that the people receiving easements to please sign off on. Discussion on water loss and reporting to DEP. Discussion on new water plant start-up – JMA does not yet have a start date of the new water plant. Discussion on adding meter reads to new bill format.

**COMMENTS FROM VISITORS** - Emil Zaunick, commented on the aging water pipes in the JMA system.

**EXECUTIVE SESSION**- None

**ADJOURNMENT OF MEETING**- Motion made by Richard Zeigler and seconded by Charles DeStephano to adjourn the meeting at 6:00 PM. Motion carried unanimously.

Kenneth Polaski,  
Secretary  
DJN



Friday, 23 July 2021

**JOHNSONBURG MUNICIPAL AUTHORITY  
SPECIAL MEETING  
FRIDAY, JULY 23, 2021**

The meeting was called to order at 9:00 AM by Chairman James Reinsburrow followed by the Pledge of Allegiance and a moment of silence.

**ROLL CALL** – In attendance were James Reinsburrow, Charles DeStephano, Dennis Asti, Kenneth Polaski, Thomas J. Weaver, Dan Newell. Excused - Richard Zeigler and Earl Park. Richard Brown, Esq. via ZOOM.

**VISITORS** – Al Maletto representing The Johnsonburg Press

**EXECUTIVE SESSION** – Motion was made by Thomas J. Weaver and seconded by Kenneth Polaski to enter executive session at 9:01 AM to discuss personnel. Motion carried unanimously. Personnel discussion in Executive session to hire a temporary employee for meter related work. Motion was made by Charles DeStephano and seconded by Kenneth Polaski to exit executive session at 9:18 AM. Motion carried unanimously. Motion made by Charles DeStephano and seconded by Thomas J. Weaver to enter regular session at 9:19 AM

**APPROVAL TO HIRE A TEMPORARY EMPLOYEE**

Hiring of Robert Kennedy for temporary work, motion was made by Charles DeStephano and seconded by Kenneth Polaski. Role Call Vote: 3: AYES, 2: NAYES

Mr. Zeigler – EXCUSED, Mr. Weaver – NO, Mr. Reinsburrow – YES, Mr. Polaski – YES, Mr. Park – EXCUSED, Mr. DeStephano – YES, Mr. Asti – NO.

**BOARD DISCUSSION**

None

**MOTION TO ADJOURN**

Motion by Charles DeStephano and seconded by Thomas J. Weaver to adjourn at 9:21 AM. Motion carried by unanimous vote of members present.

**VISITORS** – Richard Brown, Esq. via ZOOM, Al Maletto representing himself and the Johnsonburg Press

**VISITOR COMMENTS** – None

Kenneth Polaski,  
Secretary  
DJN