

**Johnsonburg Borough
Regular Meeting
August 10, 2020
4:00 p.m.**

Call to Order

Roll Call

Approval of Minutes

- Regular Meeting July 13, 2020

Guests & Public Comment on Agenda Items

Reports

- Mayor
- Police Department
- Fire Department
- Street Department
- Council Committees
- Finance/Bills for Payment
- Borough Solicitor
- Engineer & Code Enforcement
- Municipal Authority
- Recreation Board

Old Business

New Business

- Resolution 04-2020 ATA CFA Grant
- Johnsonburg Community Trust street closing request

Public Comment on Agenda Items

Adjourn

BOROUGH OF JOHNSONBURG



Department of Police



JOHN CLOPP
Chief of Police

100 Main Street
Johnsonburg, PA 15845
(814) 965-2816

I have the honor to report to the Johnsonburg Borough Council the duties performed by the Johnsonburg Police Department for the month of July 2020.

Calls for Service	372	Parking Violations	2
Signal Calls	113	House Watches	1
Telephone Calls	111	Vehicle Lockouts	1
Investigations	106	Light outage	0
Hearings	20	B.O.L.O	15
Traffic Accidents	10	Asst. Fire/Ambulance	4
Written Warnings	4	Asst. other Police Dept.	21

Receipts:

Fines	\$ 985.84
Reports	\$ 45.00
Tickets	\$ 0.00

Total \$ 1,030.84

Special Information:

- Awaiting two more quotes for remodeling station.

Offenses:	Number	Arrest	Handled Otherwise
Drugs	4	4	0
Assaults	2	1	1
Burglary	1	0	1
Thefts	1	1	0
Criminal Mischief	1	0	1
D.U.I.	0	0	0
Disorderly Conduct	1	1	0
Mental Health	4	0	4
Sex Offenses	2	2	0
Family and Children	10	1	9
All Other Offenses	25	10 (10 MV Arrests)	15
Totals	51	30	31

Respectfully submitted



Johnsonburg Fire Department

Fire - Rescue

99 Clarion Road

Johnsonburg, PA 15845

Phone 814-965-4276 Fax 814-965-4276

July 2020 Johnsonburg Fire Department Report

Date	Alarm Type	Location	Time On Scene
7/2/2020	Motor Vehicle Accident	5 Powers Ave. Johnsonburg	36 min.
7/9/2020	Traffic Control	215 Water St. Johnsonburg	33 min.
7/14/2020	Vehicle/Pedestrian Accident	700 Third Ave. Johnsonburg	41 min.
7/18/2020	Missing Person Search	274 Rose St. Johnsonburg	20 min.
7/23/2020	Mutual Aid Industrial Fire	316 Battery St. St Mary's	2 hr. 32 min.
7/23/2020	Mutual Aid Activated Fire Alarm	1005 South St. Mary's St. St Mary's	18 min.
7/23/2020	Arcing Wires	Old Klondike Rd. Johnsonburg	18 min.
7/24/2020	Motor Vehicle Accident	1653 Bendigo Rd. Johnsonburg	26 min.
7/25/2020	Activated Fire Alarm	424 Water St. Ext. Johnsonburg	10 min.

Calls in Johnsonburg Borough -5

Calls in North Ridgway Township -2

Mutual Aid Calls - 2

Total Calls - 9

Total Man Hours for All Calls July 2020 - 28.56

Total Monetary Fire Loss Johnsonburg Borough July 2020 - \$0

Total Monetary Fire Loss North Ridgway Township July 2020 - \$0

No Injuries were reported for members

Respectfully

Christopher G. Kreckel

Chief

Borough Street Crew Report
August 2020

The borough crew reports working on the following projects:

- Marked PA One calls.
- Held dumpster day.
- Steamed off equipment
- Put new starter on chipper
- Swept all streets
- Cleaned three drains in west end of town
- Cleaned ditch on Julia St
- Stacked stones for Harrison Ave
- Cut more flood control with excavator
- Cleaned two drains on Glen Mayo Rd
- Fixed catch basin on Mary St
- Put up No Dumping signs on flood ditch

Treasurer's Report

July 2020

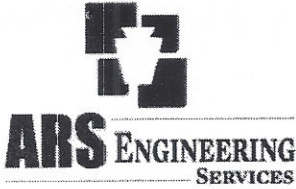
Account	Beginning Monthly Balance	Income	Expenses	End of the Month Balance
General	\$327,442.41	\$60,724.09	\$50,803.33	\$337,363.17
Street Light	\$51,935.08	\$2,837.08	\$3,140.02	\$51,632.14
Library	\$331.92	\$1,437.24	\$35.95	\$1,733.21
Retirement	\$161,580.35	\$320.80	\$7.19	\$161,893.96
Highway Aid/Liquid Fuels	\$100,633.40	\$38.36	\$0.00	\$100,671.76
Borough Equipment	\$78,145.20	\$3,105.65	\$2,009.31	\$79,241.54
Fire Services	\$129,067.35	\$10,745.45	\$9,018.55	\$130,794.25
Community Center	\$64,396.64	\$6,420.99	\$8,598.20	\$62,219.43
Payroll	\$4,100.72			\$6,136.33
Per Capita	\$5,267.72	\$425.00	\$10.63	\$5,682.09
2001 Bond Fund	\$165,338.26	\$4,079.82	\$136,324.60	\$33,093.48
Community Improvement	\$139,707.93	\$3,864.63	\$2,833.89	\$140,738.67

Outstanding Expenses & Liabilities

Fund	Amount	Description
General	\$38,161.00	Fire Insurance Escrow/Bauer
General	\$18,375.48	2018 Act 13 funding/DCED strategic plan
General	\$14,453.84	2019 Act 13 funding/flood control management
General	\$25,882.72	2020 Act 13 funding
General	\$6,205.00	2019 police department donations for equipment
Borough Equipment	\$32,473.57	2020 John Deere excavator payment
Community Improvement	\$79,181.81	current tax amount committed to Harrison Ave project

Monthly Bills

General	Highway Aid
Community Center	Community Improvement
Borough Equipmnet	Other



Engineer's Report – August 10, 2020 Johnsonburg Borough Council Meeting

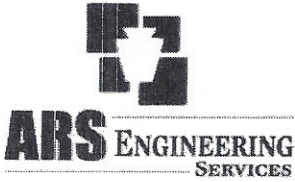
The following is a summary of work performed over the last month, including updates on current project status, provided herein for your review:

Harrison Avenue Realignment Project

- The sanitary sewer has been relocated, tied into the existing sewer and is already in service. The tie-ins and pressure test were observed by the JMA manager and staff on behalf of the JMA engineer.
- Work has started on the installation of the new storm sewer and the cut stone wall has been removed along the Redmond property. The stone was salvaged and delivered to the Borough maintenance yard for future re-use.
- We have been in contact with representatives with West Penn Power and Windstream and the utility pole adjacent to the driveway entrance to the Redmond property is going to be relocated approximately 5'-8' towards the railroad tracks and 50'-0" south. A new guy pole will be required on the embankment behind the new retaining wall but will be installed by the utility company. The roadway alignment will be modified to provide a smoother transition to the existing roadway as a result of this utility pole relocation.
- The new gabion basket retaining wall along the Redmond property is scheduled to be completed next; the Contractor's engineer is currently working to finalize the large retaining wall design to be submitted for review and approval.
- The Contractor is currently on pause for a couple of weeks to complete another project as we work thru the issues with the utility pole and engineering of the large retaining wall.
- We have submitted our first reimbursement request with DCED and provided all the additional information they requested. We have been informed that process may take a couple of weeks but could happen sooner but with everyone working remotely they can't say for sure.

Market Street Sidewalk Replacement Project

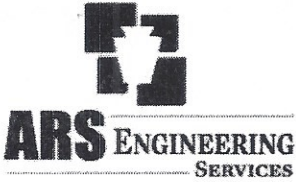
- Four (4) bids were received and opened at the July 21, 2020 Elk County Commissioners meeting; after a brief review the low bid of \$85,000 was awarded to M&M Contractors.
- Due to the lower unit cost approximately 4,000 additional square feet of sidewalk can be replaced under the available grant funding. The total amount of sidewalk available to be replaced along Market Street between Bridge Street and Cobb Street is approximately 12,600 sf (not including the area in front of the Theater), the remaining area not covered by the grant would be approximately 2,450 sf. We recommend the Borough consider replacing the remainder and paying the balance of the total cost.
- A pre-construction meeting was held on August 6, 2020 with the Contractor and Elk County CDBG Coordinator to discuss the overall project, anticipated timeline and additional replacement area. M&M intends to start construction on Monday August 7, 2020, work will take several months to complete.



- The JMA crew marked all the active water curb boxes and sewer locations prior to the Contractor beginning work, any existing valves not marked will be removed prior to pouring the new sidewalks.
- Letters have been sent to property owners along Market Street to announce the project start and indicate all efforts will be made to keep entrances open and/or available throughout construction, a public notice will be published in the Press to notify residents that sidewalk access may be limited at times and to obey all fenced off areas.

Engineering Services

- A single PHARE funding applications for slum and blight demolition was approved by the County; the 1035 East Center Street property will be razed with these funds. Phone bids have been received and we recommend the low bidder be approved for the demolition contract. The County has indicated a second funding round will be available later this Fall, the 209 Cobb Street property has already been submitted for consideration.
- We recently completed and submitted a grant application for the Commonwealth Financing Authority's Flood Mitigation Program for an engineering study for the drainage area located behind West Center Street and Julia Street. The grant request was \$93,750 with the Borough's local match requirement at \$14,075. This study was one of several comments received during the Army Corps most recent inspection of the flood control program.
- We will be completing an application for the expansion of storm sewer replacement in the West End area for the 2020 CDBG grant cycle which is due August 13, 2020. Income surveys have been conducted over the last several weeks by Trey & Ashley, preliminary results indicate both streets qualify for the program. The engineer's estimate for the anticipated repairs along Mary Street \$ 56,500; the Julia Street portion was estimated to be \$ 75,000.
- We anticipate finalizing design specifications and advertising heating/cooling work at the JCC with the Mee Foundation grant funding by the end of August with bids due to be opened and approved at the September Council Meeting. First floor offices, lobby, common areas and stairwell to the pool and weight room were identified as the first phase for replacement.
- There are still vehicles being parked in front of the Brick Block throughout the day and on weekends. A letter will be sent to nearby businesses as a "friendly" reminder.



Code Enforcement

- Due to ongoing Borough construction projects, grant applications and permitting Code enforcement has been limited.
- The charges against Jennifer Dush, owner of the property located at 510 Glen Hazel Road have been withdrawn due to Code compliance. A posting inspection was performed and the property has been updated to meet minimum housing standards. We will continue to monitor this property due to several past issues.
- The house on the property located at 327 First Avenue was recently posted as “uninhabitable” after being approved for repository purchase. As part of the approval the new owners have agreed to remove the rear structure which was previously posted as a “Dangerous Structure”.
- Residential and commercial property owners are reminded weeds along houses, garages, fences, sidewalks and curb lines are to be trimmed and maintained similar to grass. Notices are currently being sent out but tickets will be issued to those who do not address the notices.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan J. Miller".

Ryan Miller, PE

JOHNSONBURG MUNICIPAL AUTHORITY
REGULAR MEETING
TUESDAY JUNE 16, 2020

The meeting was called to order at 6:00 P.M. by Chairman James Reinsburrow, followed by Pledge of Allegiance and moment of silence.

ROLL CALL – In attendance were Charles DeStephano, Kenneth Polaski, Richard Zeigler, Earl Park, James Reinsburrow, Thomas J. Weaver, Dan Newell, Richard Brown, Kerri Shaffer, Erica Hoffman, and D.J. Haupright, Dennis Asti, Josh Gunnett, Travis Long.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING- The minutes of the May 19, 2020 Regular Meeting was approved as presented. Motion made by Richard Zeigler and seconded by Charles DeStephano; motion carried unanimously.

EXECUTIVE SESSION- Motion made by Earl Park and seconded by Charles DeStephano to enter executive session at 6:01 PM to discuss personnel. motion carried unanimously. Motion made by Richard Zeigler and seconded by Earl Park to exit executive session at 6:39 PM. Motion carried unanimously. Motion made by Richard Zeigler and seconded by Dennis Asti to enter regular session at 6:39 PM. Motion carried unanimously.

Motion made by Earl Park and seconded by Dennis Asti to reject all bids for the demolition and restoration of 109 Bergen Street, 201 First Avenue, and 205 First Avenue. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to turn 201 First Avenue and 205 First Avenue back over to the County. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to allow James Reinsburrow to sign the deeds over to the County. Motion carried unanimously.

Motion made by Earl Park and seconded by Richard Zeigler to rebid the demolition and restoration of 109 Bergen Street. Motion carried unanimously.

VISITORS- Al Maletto, Joyce Maletto (Johnsonburg Press Reporter), and Brian Stockman (Ridgway Record Reporter).

VISITORS COMMENTS- None

MANAGER'S REPORT- Dan Newell is becoming familiar with all files and documents for the Johnsonburg Municipal Authority, meeting with staff and touring the plants, pump stations, and project locations. Lean Processes will be used to restructure. Looking at the current budget and met with Travis Long to understand PADEP requirements and forms. Received quotes to destroy old documents and files. Contacted Steger Masonry to decide what needs fixed with the falling stones on the building. Recommend purchasing a projector for \$699.00.

ENGINEER'S REPORT – Plan drawing finalization nearing completion, Domtar parcel survey completed for the Waterline Extension Project. Right -of-Way being reviewed and easement plans developed. Permitting work being finalized. JHA has contacted Andre Razeek of Roberts Filter to obtain budgetary pricing for training, system inspections and more. A combined filter effluent turbidimeter needs installed at Silver Creek for regulatory compliance and reporting. JHA is recommending a Lovibond PTV 2000 turbidimeter, which will coincide with the meters being installed at the new water treatment plant. Therein, being able to be used as a spare. JHA has not had any further discussions with staff on routing of potential sewer line relocation behind the community center as a result to current conditions and workload. The price for cleaning and televising of the line in accordance with NASSCO certification is \$395.00 per hour.

Motion made by Earl Park and seconded by Kenneth Polaski to hire Roberts Filters for \$8850.00 to come train JMA employees to pacify PADEP. Motion carried unanimously.

Motion made by Earl Park and seconded by Charles DeStephano to purchase a degreaser from Kroff Chemical for a pilot report. Motion carried. Thomas J. Weaver abstained.

PROJECT ENGINEER'S REPORT- Change Order for electrical work omitted from Distribution System Pump Stations was tentatively reviewed by RUS and final approval. Continental Construction submitted a cost proposal to include work with subcontractor TSI for \$53,570.00. James Reinsburrow asked if paperwork has been submitted to West Penn Power. Josh Gunnett stated it paperwork has been submitted to West Penn Power. Contract No. 1 Complete the pours for the lab area footers and retaining wall, flocculation tank mat foundation and wall pour continue, backfilling and grading the site, pouring for the slab on grade, working on intake structure but issues with pump filter bags have held up construction. Contract No. 2 completed conduit in the elevated slab. Contract No. 3 began working on Third Avenue Tank on June 1, 2020, SE Construction is the sub for the site work, and completed live taps for rerouting of existing waterlines. Contract No. 4 contractor coordinated work with Borough Contractor for Harrison Avenue, completed line work on Harrison Avenue, and began line work on Blaine Avenue.

Motion made by Earl Park and seconded by Dennis Asti to authorize Continental Construction to contract TSI for \$53,570.00 with a course of action of litigation against Gwin Dobson & Foreman to follow. Roll Call Vote: Richard Zeigler-yes, Dennis Asti-yes, Charles DeStephano-yes, Ken Polaski-yes, Earl Park-yes, Thomas J. Weaver-yes, James Reinsburrow-yes.

Continental Construction met with Earl Park to discuss running the waterline through the Park Property. By running the water line through the Park Property, a saving of about \$20,000.00 would occur.

Motion made by Charles DeStephano and seconded by Richard Zeigler to accept a proposed deduct change order for the waterline installation through the Park Property. Motion carried. Earl Park abstained.

Discussed the hiring of another inspector for the New Water Treatment Plant Project. If another inspector is needed GD&F will supply the inspector for the project and submit a change order if funds expire.

SOLICITOR'S REPORT- None

FOREMAN'S REPORT – No questions asked.

COMMITTEE REPORTS –

- a. Administration- None
- b. Finance- None
- c. Fire Department- None
- d. Hiring- None
- e. Johnsonburg Borough- Charles DeStephano asked Al Maletto about the land on Silver Creek. JMA would be the person of sale.
- f. Operations- None
- g. Union- Meeting June 17, 2020 at 3:30PM

APPROVAL OF TREASURER'S REPORT-

Revenue Fund- Water & Sewer	\$ 320,180.24
Municipal Savings Account- Water	\$ 968,848.11
Municipal Savings Account- Sewer	\$ 66,486.25
Insured Money Funds	\$ 64,118.27
Payroll Fund	\$ 11,425.46
Certificate of Deposit-Sewer- CNB	\$ 25,741.80
Hunt Water Sales-CNB-Savings	\$ 23,223.27
Line of Credit- Checking	\$ 25,450.01

Motion made by Earl Park and seconded by Thomas J. Weaver to accept the Treasurer's report for May 31, 2020, as presented and placed on file for audit; motion carried unanimously.

APPROVAL OF BILLS-

Revenue Fund- Water \$26,942.71

A motion was made by Earl Park and seconded by Richard Zeigler to approve the water bills. Motion carried unanimously.

Revenue Fund- Sewer \$15,138.48

A motion was made by Earl Park and seconded by Dennis Asti, to approve the sewer bills. Motion carried unanimously.

COA \$11,553.97

A motion was made by Earl Park and seconded by Richard Zeigler to approve the COA bills. Motion carried unanimously.

Project Engineer \$21,049.00

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Project Engineer bill. Motion carried unanimously.

Contact No. 1 Pay Application \$264,369.80

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Contract No. 1 Pay application bills. Motion carried unanimously.

Contract No. 4 Pay Application \$194,115.40

A motion was made by Earl Park and seconded by Richard Zeigler to approve the Contract No. 4 Pay application bills. Motion carried unanimously.

Waterline Extension Project \$7,605.38

A motion was made by Dennis Asti and seconded by Charles DeStephano to approve the Waterline Extension Project bills. Motion carried unanimously.

BUSINESS AFFAIRS – None

BOARD DISCUSSION- None

COMMENTS FROM VISITORS- None

EXECUTIVE SESSION- None

ADJOURNMENT OF MEETING- Motion made by Richard Zeigler and seconded by Charles DeStephano to adjourn the meeting at 7:25 PM. Motion carried unanimously.

Kenneth Polaski,
Secretary

Johnsonburg Recreation Activities Board Minutes – Wed. August 5, 2020

Meeting called to order at 5:02 pm

Present: Chris Bressler., Jim Lecker., Sarah Grunthamer., Mary Frey., John O'Rourke. Patty McDivitt.

Guest:

Absent:

June minutes were reviewed and motioned to accept followed by a second. Minutes were approved.

Financial Report:

Membership	935.00	
Key Cards	80.00	
Donations windows	380.00	
Domtar	137.00	
Community Chest	800.00	
T-Shirts	60.00	
Trash Treasure #2	<u>600.00</u>	
	\$2,992.00	total

the complete trash treasure total was 1,007.00
there is a dealer coming to possible purchase some of the remaining items.

Directors Report:

We are working on and plan to have finished the Covid-19 Grant hopefully by next week. The loss in membership was over \$4,000.00. we need to have all paperwork by Monday in order to get it all done. A Donation board should be finished by next week.

Boy Scout Project is currently in the works

Painting of all reachable windows on the first floor will be finished next week. Our summer worker has been working on this as well as the Covid-19 grant.

All programs are currently on hold

Pool Windows: 2-3 weeks until the windows are finished is what Jim Lecker was told.

Locker Rooms: Should be done by next week.

Silver Sneakers: waiting on membership information which is on hold due to Covid-19

Spin Bikes: John will look into the prices vs. the profit to see if purchasing some bikes would be beneficial.

Jim is looking into some foundation stone to build walls along playground. M&M is on board to help set them. Motion made to more forward on this was made by John O'Rourke and seconded by Patty McDivitt.

Meeting Adjourned: at 5:29 pm

June 16, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, June 16, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Ron Fannin, Maintenance; Peggy Schneider, Treasurer; Jim Abbey, I.T.; Theo Aiello along with his grandfather Joseph Aiello and Brian Stockman; press. Rick Glover all joined the meeting via Zoom.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Matthew Quesenberry and carried unanimously.

Matthew Quesenberry made a motion to approve the Minutes of May 5, 2020 seconded by Joseph Dagher and carried unanimously.

PRESENTATION

The county commissioners presented Theo Aiello with a certificate of recognition for his hard work on the restoration of the Civil War cannons that reside on the Courthouse lawn. Theo came up with the idea for his project for his Eagle Scout Project. The commissioners are very proud of the work Theo did and commend him on his dedication to his project.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve Highland Township's application for \$7,000.00 for Liquid Fuel Funds to be used for 275 tons of DSA to patch Ogrin Road. This motion was seconded by Matthew Quesenberry and carried unanimously.
2. Joseph Dagher made a motion to approve Ridgway Township's application for \$7,000.00 for Liquid Fuel Funds to be used for their 2020 salt purchase. This motion was seconded by M. Fritz Lecker and carried unanimously.
3. Matthew Quesenberry made a motion to approve Benezette Township's application for \$7,000.00 for Liquid Fuel Funds to be used for insulating the new garage so a furnace can be installed. This motion was seconded by M. Fritz Lecker and carried unanimously.
4. M. Fritz Lecker made a motion to approve the sales order agreement for the replacement voting machine seconded by Joseph Dagher and carried unanimously. Seth Higgins, Chief Clerk, noted there is no cost to the county other than a small insurance deductible they have to pay.
5. M. Fritz Lecker made a motion to approve the Elk County Room Tax Committee's recommendation for the use of funds for Friends of Twin Lakes grant application for the printing of their new brochure for \$423.75. This motion was seconded by Matthew Quesenberry and carried unanimously.
6. Matthew Quesenberry made a motion to approve the application for the use of the courthouse lawn for the Ridgway Industrial Corp RIDC for placement of a banner that will have a positive message for the community. This motion was seconded by M. Fritz Lecker and carried unanimously.
7. Matthew Quesenberry made a motion to approve 7 widow burial allowances for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
8. M. Fritz Lecker made a motion to approve 6 veteran burial allowances for Veterans Affairs seconded by Joseph Dagher and carried unanimously.
9. Joseph Dagher made a motion to approve 5 headstone allowances for Veterans Affairs seconded by Matthew Quesenberry and carried unanimously.

10. Joseph Dagher made a motion to approve NTRP proposal for professional consulting and project management services by MCM Consulting Group, Inc. This motion was seconded by Matthew Quesenberry and carried unanimously. The fee is \$127,418.40 to be shared amongst the 10 county consortium.
11. M. Fritz Lecker made a motion to approve the Northern Tier Community Action 5 year state food purchase program grant agreement. This motion was seconded by Matthew Quesenberry and carried unanimously.
12. Joseph Dagher made a motion to retroactively approve the application for courthouse lawn use for the Peaceful Protest held on June 5, 2020 from 4-6pm. M. Fritz Lecker seconded that motion and carried unanimously. Commissioner Quesenberry noted that typically they do not retroactively approve these; however, with the June 2, 2020 meeting getting cancelled due to the election, they made this exception.
13. M. Fritz Lecker made a motion to approve the Vision Benefits of America 2 year renewal contracts for employee vision benefits through December 31, 2022. This motion was seconded by Matthew Quesenberry and carried unanimously. Samantha Mitchell, HR Specialist, commented the rates are staying the same and will not see an increase. This is great news for both the county as well as for the employees of the county.
14. M. Fritz Lecker made a motion to approve Dr. Allen H. Ryen PH.D. renewal contract for CYS FY 2019-2020 for psychological services. This motion was seconded by Matthew Quesenberry and carried unanimously.
15. M. Fritz Lecker made a motion to approve the Paris Uniform Services Textile Products Rental Agreement for the Courthouse for a term of 260 weeks. Joseph Dagher seconded this motion and carried unanimously. These services are for rug cleaning and cleaning supplies such as mops.
16. Joseph Dagher made a motion to approve the Paris Uniform Services Textile Products Rental Agreement for the Annex for a term of 260 weeks. M. Fritz Lecker seconded this motion and carried unanimously. These services are for rug cleaning and cleaning supplies such as mops.
17. Joseph Dagher made a motion to approve Millstone Township application for county aid for \$7,000.00 for Liquid Fuel Funds to be used for Geotech Boring for Bridge Replacement. This motion was seconded by Matthew Quesenberry and carried unanimously.

APPROVAL OF THE BILLS: May 15, 2020 → June 12, 2020

GENERAL FUND	\$446,481.90
PAYROLL	\$611,825.14
COE WORK RELEASE	\$45,161.00
COE SUBSTANCE ABUSE	\$50.00
GAS WELL IMPACT FEE/ACT 13	\$7,516.40
TRANSPORTATION BLOCK GRANT	\$171,112.00
HAZMAT	\$3,585.98
E911 WIRELESS	\$73,932.89
ELK COUNTY LAW ENFORCEMENT	\$126,738.51
NTRP	\$40,474.80
COE CONSTRUCTION FUND	\$3,781.76
COE DEBT FUND	\$380,761.05

- Joseph Dagher made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

CORRESPONDENCE

- Received notification from ARCADIS on behalf of Columbia Gas Transmission, LLC. stating ARCADIS, U.S., Inc. is providing the completed DEP permit registration for the Columbia project Line 4226 South of McKinley Station Exposure project in Elk County.
- Received notification from Sucevic, Piccolomini & Kuchar Engineering, Inc. regarding the DEP permit for the S.R. 0949 over Maxwell Run project that will replace the structure that carried S.R. 0949 over Maxwell Run.
- Received notification from LandVest of their intent to submit a General Permit #7 application to the DEP for the Installation of 64" x 43" x25" culvert pipe across UNT Johnson Run on Glen Hazel Road in Jones Township.

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- ❖ The commissioners also took time to recognize Kim Frey, Elections Director and Sue Milliard, Deputy Elections Director for their hard work on Election Day on June 2, 2020.

QUESTIONS FROM TAXPAYERS

- Rick Glover, via Zoom, asked about servers in local establishments not wearing masks. He is concerned about servers not wearing masks. Commissioner Lecker stated the commissioners urge everyone to follow the CDC guidance. She went on to state there is nothing the commissioners could do for enforcement of those guidelines. She went on to say contacting the local authorities such as the State Police would be the route to go.

QUESTIONS FROM THE PRESS

- Brian Stockman asked what the commissioners are going to do to help those areas with low census compliance. Commissioner Lecker went on to say that, the Elk County Commissioners strong urge everyone to participate in the 2020 Census. Commissioner Quesenberry asked Brian Stockman as a member of the Complete Count Committee what he was doing to help those areas. Mr. Stockman replied advertise and publicize.

ADJOURN MEETING

The meeting was adjourned at 10:32am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST:



Chief Clerk

NEXT MEETING
TUESDAY, JULY 7, 2020
10:00AM CONFERENCE ROOM NO. 2 & ZOOM
COURTHOUSE ANNEX BUILDING

July 7, 2020

Office of the Elk County Commissioners
Elk County, Ridgway, Pennsylvania

The Elk County Commissioners met in regular session on Tuesday, July 7, 2020 at 10:00am in Conference Room No. 2 of the Courthouse Annex and available via Zoom conferencing. The meeting was opened with the Pledge of Allegiance. Those physically present were Commissioners Joseph Dagher, M. Fritz Lecker and Matthew Quesenberry. Also physically present were Tom Wagner, Solicitor; Seth Higgins, Chief Clerk; Samantha Mitchell, Deputy Chief Clerk; Peggy Schneider, Treasurer; Joe Kerchinski, Airport Manager; Bill Laird, Airport Authority; Dan Rimer, I.T. and Brian Stockman; press. Mike McAllister joined the meeting via Zoom.

M. Fritz Lecker made a motion to approve the agenda and was seconded by Matthew Quesenberry and carried unanimously.

M. Fritz Lecker made a motion to approve the Minutes of June 16, 2020 seconded by Joseph Dagher and carried unanimously.

PRESENTATION

- Bill Laird and Joe Kerchinski gave an update on the St. Marys Airport. They discussed the fact they had to cancel their upcoming fundraising events including the drag races along with the concert they intended to have. They also noted they have a fundraiser in the works where they will be selling about an acre of corn on the cobb to the public. Lastly they explained their hardship to the commissioners and asked for assistance financially if any financial assistance becomes available. The commissioners indicated more information is coming within this commissioners meeting regarding funding for locals.

RESOLUTIONS

- 2020 – 09: Extension of Declaration of Disaster Emergency
 - M. Fritz Lecker made a motion to adopt resolution 2020-09 seconded by Matthew Quesenberry and carried unanimously.
- 2020 – 10: Retroactively Authorizing Application to DCED for Covid-19 County Relief Block Grant Program back to June 26, 2020.
 - Matthew Quesenberry made a motion to adopt resolution 2020-10 seconded by Joseph Dagher and carried unanimously.
- 2020 – 11: Retroactively Request for Covid- 19 County Relief Block Grant of \$2,701,130.00 from DCED to June 26, 2020.

NEW BUSINESS

1. M. Fritz Lecker made a motion to approve the recommendation from the room tax committee to re-run the re-opening of Elk County campaign mid-July into early August at a cost of \$3,875.00. This motion was seconded by Joseph Dagher and carried unanimously.
2. Matthew Quesenberry made a motion to approve the City of St. Marys application for county aid in the amount of \$7,000.00 for Liquid Fuel Funds to be used for 284 tons of 1b stone at \$24.59 per ton. This motion was seconded by M. Fritz Lecker and carried unanimously.
3. M. Fritz Lecker made a motion to approve 2 headstone allowances for Veterans Affairs seconded by Joseph Dagher and carried unanimously.
4. Joseph Dagher made a motion to approve 1 widow burial for Veterans Affairs seconded by Matthew Quesenberry and carried unanimously.

5. Matthew Quesenberry made a motion to approve 2 veteran burials for Veterans Affairs seconded by M. Fritz Lecker and carried unanimously.
6. M. Fritz Lecker made a motion to approve CYS renewal contract for FY 2019-2020 with Pentz Run Youth Services/Independent Living. This motion was seconded by Joseph Dagher and carried unanimously.
7. Joseph Dagher made a motion to approve CYS renewal agreement for FY 2020-2021 with CWIS Data Sharing seconded by M. Fritz Lecker and carried unanimously.
8. Matthew Quesenberry made a motion to approve CYS renewal contract for FY 2019-2020 with Peter von Korff, PH.D. seconded by M. Fritz Lecker and carried unanimously.

APPROVAL OF THE BILLS

APPROVAL OF THE BILLS: June 13, 2020 → July 3, 2020

GENERAL FUND	\$502,712.62
PAYROLL	\$611,825.14
LIQUID FUEL	\$15,000.00
ACT 13 MARCELLUS LEGACY FUND	\$445.00
COE WORK RELEASE	\$767.30
GAS WELL IMPACT FEE/ACT 13	\$1,381.46
HAZMAT	\$355.72
E911 WIRELESS	\$137,514.41
NTRP	\$353,726.15

→ Matthew Quesenberry made a motion to approve the payment of the bills listed above seconded by M. Fritz Lecker and carried unanimously.

QUESTIONS FROM THE PRESS

- Is there an opt out clause in the 2020-09 resolution extending the Declaration of Disaster Emergency.
 - Chief Clerk Higgins stated it is an open ended declaration.
 - Brian Stockman wanted to know when it would end.
 - Tom Wagner stated this is a discretionary act on the commissioners and they can rescind whenever they would like to do so.

GOOD OF THE COUNTY

- ❖ Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.

ADJOURN MEETING

The meeting was adjourned at 10:43am on a motion by M. Fritz Lecker seconded by Matthew Quesenberry and carried unanimously.

ATTEST: 
 Chief Clerk